

UCC Institutional Effectiveness Timeline

IE Components	Respon- sibility*	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Planning													
Confirm SP priorities for next year	IEC, SLT	♦											
Identify tactical plan components for next year	SLT, PC		♦										
Develop operational plans	SLT, PC			♦									
Resource Allocation													
Provide budget training	CFO				♦								
Finalize budget/RA processes; project tuition and fees; review budget requests	SLT, CFO, IEC							♦	♦	♦			
Identify resources needed for strategic priorities	CFO							♦	♦	♦			
Hold campus budget forum	CFP					♦					♦		
Convene Budget Committee; hold public hearing	CFO											♦	
Adopt budget; hold public hearing	BOE												♦
Provide information on next year's allocations	CFO												♦
Review and report resource allocation usage	CFO, IEC	♦											
Monitor budget	CFO, SLT	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
Monitoring and Assessment													
Review student learning outcomes	ACSC/IEC			♦				♦			♦		♦
Complete annual academic program reviews	ACSC/IEC											♦	♦
Review annual academic program reviews	ACSC/IEC	♦											
Review SP progress and results	SLT/PC/IEC	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
Report mid-year progress on plans	IED									♦			
Report annual progress on plans	IED			♦									
Review IE processes	IEC	♦	♦										

* **ACSC:** Assessment and Curriculum Standards Committee
BOE: Board of Education

CFO: Chief Financial Officer
IEC: Institutional Effectiveness Committee

IED: Institutional Effectiveness Director
PC: Provost Council
SLT: Senior Leadership Team