



Request for Proposal (RFP) – No. FIN-2020-01
Executive Recruitment Services

Exhibit C
Response Form

Closing Date/Time: prior to 3:00 pm, Local Time, August 06, 2020

I, the undersigned, an authorized representative of _____
(Company Name)

whose address is _____
(Number and Street) (City and State) (Zip)

have read and thoroughly understand the RFP Solicitation Document issued by Umpqua Community College for furnishing the Work required by the RFP for Executive Recruitment Services.

Acting on behalf of my firm, which is listed above, I do attest that the services offered by us meets Umpqua Community College's specifications in every respect except those described on the attached list of "Exceptions." We attach listing of Exceptions in "Attachment B Exceptions.": _____ (A "Y" or "Yes" response indicates Exceptions to the Specifications have been taken and have been attached and indicated as such.)

Addenda: Proposer acknowledges, agrees, and certifies to the following: If any Addenda are issued in connection with this RFP, Proposer has received and duly considered such Addenda, and has completed the blanks below identifying all Addenda issued, and acknowledging and agreeing to the terms of all such Addenda as those terms revise the terms, conditions, and Scope of Work of this RFP. **Receipt of addenda is hereby acknowledged as follows:**

Addendum No.	Date of Addenda
_____	_____
_____	_____
_____	_____

Oregon Business Registration: Oregon law requires people and businesses transacting business in Oregon under an assumed name to register it as a public record with the Oregon Secretary of State. Please indicate your business' current registration type with an "X" in the appropriate space:

- Corporation Professional Corporation Partnership Limited Partnership
- Limited Liability Company Limited Liability Partnership Sole Proprietorship
- Other _____

Registration No.: _____ Tax Identification No.: _____

Oregon Reciprocal Preference Law: (ORS 279.029): In compliance with ORS 279.029, each Bidder must state in its Bid whether it is a Resident or Non-resident Bidder. Bids that fail to provide this information may be considered nonresponsive and may be rejected.

Definition Resident Bidder: A Bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the Bid, has a business address in this state and has stated in the Bid whether the Bidder is a "Resident Bidder."

Definition Non-Resident Bidder: A Bidder who is not a Resident Bidder as defined above. Indicate by an "X" in the appropriate space whether you are an Oregon Resident Bidder or Non-resident Bidder:

Oregon Resident Bidder _____ **Non-Resident Bidder:** _____

If a Non-resident Bidder, indicate the state of residence and the preference discount given by that state:

State of Residence: _____ **Preference Discount (percentage):** _____%

The preference discount listed must be specifically for the type of product work or service proposed. In determining the lowest responsible Bid, this percentage will be added to bids of Non-resident Bidders that are given a preference discount.

SIGNATURE:

The Proposer certifies and warrants the following:

The Proposer has the power and authority to enter into and perform any resulting Contract.

The Proposer acknowledges that the Contract when executed and delivered is a valid and binding obligation and enforceable in accordance with Contract terms.

That the Proposer, for a period of no fewer than six (6) calendar years prior to the date of the Bid Closing has faithfully complied with the following:

- All tax laws of this state, including but not limited to ORS 305.620 and ORS chapters 316, 317 and 318;
- Any tax provisions imposed by a political subdivision of this state that applied to Proposer, Proposer's operations, receipts, income, or to Proposer's performance of or compensation for any work performed by Proposer;
- Any tax provisions imposed by a political subdivision of this state that applied to Proposer, goods, services, or property, whether tangible or intangible; and
- Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the forgoing tax laws or provisions.

The Undersigned certifies that this Proposal has been arrived at independently, without consultation, communication, collusion designed to limit independent bidding or competition, or agreement as to any matter relating to this Proposal that would in any way interfere with fair competition except as otherwise stipulated by Oregon Statute.

The Undersigned certifies that prices submitted herein have been arrived at in an entirely independent and lawful manner by the Proposer without consultation with other Proposers or potential Proposers or foreknowledge of the prices to be submitted in response to this solicitation by other Proposers or potential Proposers on the part of the Proposer, its officers, partners, owners, providers, representatives, employees or parties in interest, including the affiant.

The undersigned and each person signing on behalf of the Proposer certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the Umpqua Community College Board of Education or College officer, employee, or person whose salary is payable in whole or in part by Umpqua Community College, has a direct or indirect financial interest in the award of this Proposal, or in the services to which this Proposal relates, or in any of the profits, real or potential, thereof, except as noted otherwise herein.

Proposer represents by submitting its Proposal that it will comply with all statutes, regulations, executive orders, and college policies as are hereby incorporated by reference.

I have read and understood the attached Solicitation Document and agree to abide by and fulfill its requirements if awarded the Contract as a result of this Proposal:

Signature

Proposer (Firm's name): _____

DBA (if any): _____

Authorized Signature: _____ **Date:** _____

By (print name): _____ **Title:** _____

Proposer Address: _____

Contact Telephone Number: _____ **Contact Fax Number:** _____

Contact E-Mail Address: _____