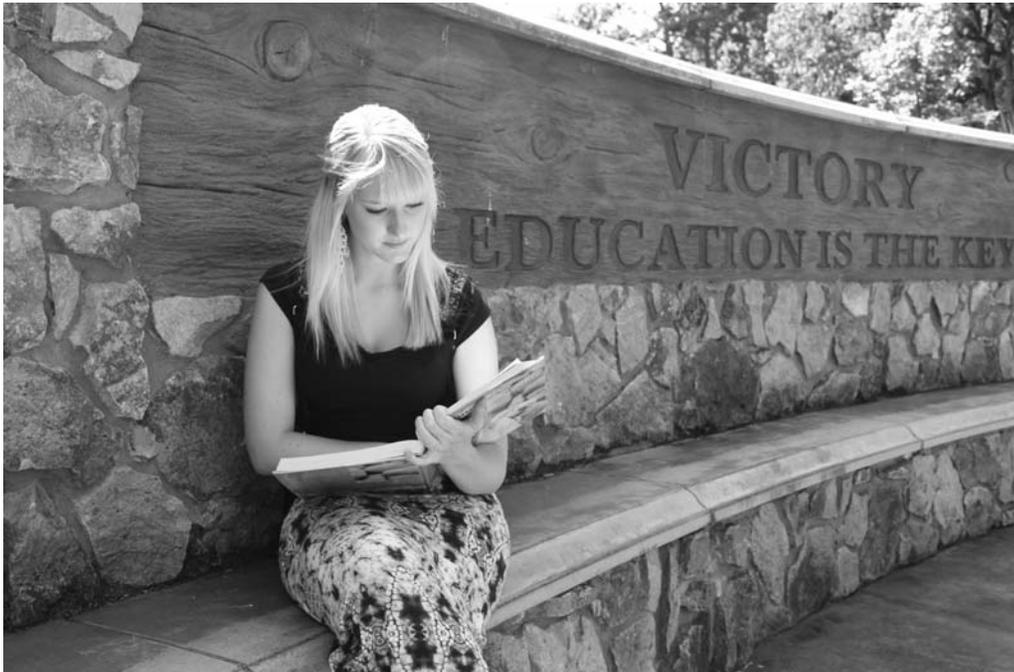


COURSE DESCRIPTIONS



COURSE NUMBERING

Courses numbered 100 or higher are taught at the college undergraduate level. Numbers 100-199 are considered freshman level, while 200-299 are at the sophomore level. Courses numbered 199 or 299 are generally experimental to evaluate student response. Courses numbered below 100 generally do not carry transfer credit.

Courses numbered 198 or 298 are independent study. Independent study is used for individualized advanced studies on a particular topic, studies in areas not considered in other courses to meet special interests, or to meet program requirements.

Independent study affords an opportunity for students with previous study in a subject area to pursue further investigations for credit. Prerequisite: Instructor, Department Chair, and Dean approval of study plan. 6 credits maximum total credit.

AG – AGRIBUSINESS

AG 111: Computer Applications in Agriculture (3)

Computer use in agriculture and agribusiness; practical experience with computer programs applicable to all agricultural disciplines. 3 lecture hrs/wk. F, W, S

AG 120: Intro to Agribusiness (3)

An introduction to agricultural business methods, basic approaches to management, finance, agricultural law and economics and the marketing and selling of agricultural products. 3 lecture hrs/wk. S

ANTH – ANTHROPOLOGY

ANTH 150: Introduction to Archaeology (3)

This course offers an introduction to the archaeology and prehistory of the world and archaeological method and theory. We will review the basic field and lab techniques that archaeologists use to investigate the past, the theoretical paradigms that guide the archaeological process, and the origins of human behavior from the earliest fossils and artifacts to the ancient civilizations of the Old and New Worlds. 3 lecture hrs/wk. S

ANTH 165: Anthropology of Sex (3)

This course introduces students to sexuality and gender in anthropology, including current issues in America and cultures throughout the world. In this course we investigate the cultural dimensions of sex and institutionalized gender roles, including sex, gender, marriage and reproduction, cultural expectations about the behavior of men and women in social and professional situations, relationships and roles, sex and gender in the media, lesbian, gay, bisexual, transgender and other genders, gender discrimination in social position, power and economic opportunities, sex in the workplace, sex trafficking, infanticide, childbirth and childcare, domestic violence, AIDS/HIV and STDs, genital mutilation practices, the politics of sex, gender and identity, sex and gender in government institutions and the military, and sex and gender issues in the law. From an anthropological perspective, these issues are inextricable and linked to a variety of cultural institutions and practices. Registration Enforced Prerequisite: WR 121. 3 lecture hrs/wk. F. (not currently offered).

ANTH 221: Cultural Anthropology (3)

Preliterate and modern societies are studied, compared, and contrasted to discover common human themes. Both evolutionary and institutional approaches are used; that is, we look at hunters and gatherers, bands, tribes, and state societies as well as institutions such as the family, political organization, economics, technology, and religion. This is the first term of a three-term sequence. 3 lecture hrs/wk. Prerequisite: Writing 121. F

ANTH 222: Cultural Anthropology (3)

A continuation of the major themes explored in ANTH 221/223, including social organization, cultural adaptation and change, the family, values, economics, politics, and religion. May be taken independently of ANTH 221/223. 3 lecture/hrs/wk. Prerequisite: WR 121. W

ANTH 223: Cultural Anthropology (3)

A continuation of the major themes explored in ANTH 221/222. Ancient traditions and modern adaptations and problems are considered. May be taken independently of ANTH 221/222. 3 lecture hrs/wk. Prerequisite: Writing 121. S (not currently offered).

APR – Apprenticeship

APR 101: Introduction to the Trades & Technology (4)

This course provides an introduction to the necessary skills required for working in the trades. Students explore current trends in apprenticeship and basic requirements to enter individual programs. Students will become familiar with licensing and certification in a chosen trade. General topics include: industry opportunities and basic concepts in safety, trade vocabulary, trade calculations, hand and power tools, blueprint reading, and basic rigging. 3 lecture, 3 lab hr/wk.

APR 120: Industrial Safety (3)

This course will present training in OR-OSHA standards and related general safety and health provisions. Oregon Safety Law and subjects listed in OAR 437, Division 3 and OAR 437, Division 2 training and accident prevention measures are included, as well as safety committee procedures. 3 lecture hrs/wk.

APR 130: Mechanical Principles and Drive Designs (3)

This course will familiarize the student with the proper identification, interchanging, application, failure analysis, and selection of all types of bearings. Drive designs will also be taught in relation to belts and roller chain. 3 lecture hrs/wk.

APR 140: Beginning Welding for Apprentices (1)

This course covers welding processes, safety, equipment, and essential variables of operation. This is an outcome-based course utilizing a lab format in which students successfully demonstrate their skill level. 3 lab hrs/wk.

APR 141: Intermediate Welding for Apprentices (1)

This course will build upon skills learned in APR 140, with a continuing emphasis on the fundamentals and mechanics, welding processes, safety, equipment, and essential variables of operation. This is an outcome-based course utilizing a lab in which students demonstrate and build their skill level. Registration-Enforced Prerequisite: APR 140. 3 lab hrs/wk.

APR 142: Advanced Welding for Apprentices (1)

This course will build upon the skills learned in APR 140 and APR 141, with a continuing emphasis on the fundamentals and mechanics, welding processes, safety, equipment, and essential variables of operation. This is an outcome based course utilizing a lab in which students demonstrate and build their skill level. Registration-Enforced Prerequisite: APR 141. 3 lab hrs/wk.

APR 143: Pipe Welding (1)

This course covers multiple welding processes for pipe welding applications. Safety, equipment, and essential variables of operation will be emphasized, as well as the fundamentals and mechanics of pipe welding. This is an outcome based course utilizing a lab in which students demonstrate and build their skill level. Registration-Enforced Prerequisite: APR 142. 3 lab hrs/wk.

APR 151: Basic Electronics and Electricity (4)

This course covers information on basic DC and AC electrical theory, definitions, basic component identification and analysis of series, parallel and combination circuits. Emphasis is placed on practical application, troubleshooting and problem solving. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture, 2 lecture/lab hrs/wk.

APR 153: Electrical Applications and Techniques (3)

This course covers basic application techniques and components generally found in the industrial and commercial environments. Focus is on electrical safety and related industry safety standards. The National Electrical Code Book is utilized where applicable to reinforce code rules and proper application of associated articles. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

APR 155: Electrical Best Practices (2)

The course includes techniques in conduit bending and installation, conductor installation, cable installation and conductor termination, including hands-on instruction. It covers tools available for installation, fasteners and panelboard mounting. The material presented will stress workmanship and professionalism, and will include a review of NEIS publications. 2 lecture hrs/wk.

APR 157: Introduction to the National Electrical Code (2)

This course is an introduction to the National Electrical Code and examines the structure, language and basic content of the Code. It will examine the basic wiring methods outlined in chapters 1, 2 and 3 of the National Electrical Code and evaluate methods and techniques necessary for a safe and reliable installation. 2 lecture hrs/wk.

APR 159: Electrical Blueprint Reading (2)

This course will provide the apprentice with the knowledge and understanding of how to read, draw, and interpret electrical drawings, symbols, schematics, prints, and schedules. One-line drawings, controller operational sequencing/troubleshooting, and applicable sections of the National Electrical Code are included. 2 lecture hrs/wk.

APR 160: Residential Wiring (3)

This course is an introduction to basic residential wiring and calculations. Topics include circuit layout, wiring design, wiring installation, service installation, and service and branch circuit calculations. Design techniques are reinforced through the use of testing equipment and installation practice. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

APR 163: Commercial Wiring (3)

This course is an introduction to basic commercial wiring and calculations. It will give the student background in all aspects of commercial work, including services. Design techniques are reinforced through the use of testing equipment and installation practice. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

APR 165: AC Electronics and Electricity (4)

This course covers the theory and application of magnetism, electromagnetism, the generation of electromotive force, AC and DC motor principles, transformer theory, types and applications. Focus is on alternating current principles and the theories involving the proper wiring of AC circuits. The student will be introduced to electrical control circuits and the operation of a transistor. Registration-Enforced Prerequisite: APR 151. 3 lecture, 2 lecture/lab hrs/wk.

APR 167: Electric Motors and Transformers (3)

This course investigates the electric motors and transformers, and helps the student differentiate between winding styles, frame sizes, NEMA motor type designations, and other criteria. Motor sizing and starting characteristics and methods are discussed. Troubleshooting and maintenance are covered. NEC requirements for motor and transformer installation are included. Registration-Enforced Prerequisite: APR 153. 3 lecture hrs/wk.

APR 169: Electrical Code Study II (2)

This course is an in-depth study of grounding, over-current and electrical safety as found in Articles 240 and 250, along with safety-oriented excerpts found elsewhere in the National Electrical Code. 2 lecture hrs/wk.

APR 228: Rigging Fundamentals (3)

This course introduces the uses of slings and common rigging hardware along with basic inspection techniques, hitch configurations, and load-handling safety practices. Components of wire rope, wire rope inspection, proper installation of wire rope, maintenance guidelines, and end terminations and preparations will also be taught. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 2 lecture, 2 lecture/lab hrs/wk.

APR 229: Basic Pneumatics (3)

This course will help students understand fundamental concepts of a pneumatic system. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

APR 239: Pumps and Pumping (3)

The course offers a complete spectrum of pump-related information needed to operate, maintain, and repair pumps. Pump theory, pump types, and pump components and their functions are included. Additional information includes pump curves, pump hydraulics, and operating conditions, as well as packing methods and selections, mechanical seals, pump piping systems, and pump identification. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

APR 251: Electrical Sensors and Control (3)

This course covers the basic concepts of open and closed loop control systems common to motion and process control. Process controls including pressure, temperature, flow, and levels of gases, liquids, and solids are studied. Various measurement methods are covered, and the operation of mechanical and electronic measurement sensors are explained. Introduction to AC and DC variable speed drives, as well as the fundamental operation of programmable logic controllers, PLC programming, basic numbering systems, and application examples are covered. Registration-Enforced Prerequisite: APR 167. 3 lecture hrs/wk.

APR 253: Electrical Code Study III (2)

This course is an in-depth overview of Chapter 3 in the National Electrical Code. It includes the study of general rules for wiring and calculating ampacity, as well as specific wiring methods and the codes involved in their installation. 2 lecture hrs/wk.

APR 255: Motor Controls I (2)

This course will teach basic electromechanical motor control theory, including input devices, logic, and pertinent sections of the National Electrical Code. The course will teach various common motor control circuits and will include hands-on training. Registration-Enforced Prerequisite: APR 151. 1 lecture, 2 lecture/lab hrs/wk.

APR 257: High Voltage Applications (2)

This course will outline hazards associated with high voltage work, along with applicable safety codes and practices. NFPA 70E will be discussed. Methods for routing, handling and terminating high voltage cable will be reviewed, along with applicable references from the NEC. Registration-Enforced Prerequisite: APR 153. 2 lecture hrs/wk.

APR 259: Solid State and Digital Applications (4)

This course covers information on thyristors, digital and analog IC's, sensors and transducers. Digital circuit fundamentals are studied with an emphasis on troubleshooting and problem solving. Students will use test equipment to analyze digital integrated circuits. An overview of computer interfacing will be presented. Registration-Enforced Prerequisite: APR 165. 3 lecture, 2 lecture/lab hrs/wk.

APR 261: Electrical Code Study IV (2)

This course includes instruction on calculations required for wiring to Code, i.e., conduit and box fill, ampacity, motor and transformer calculations, service size, voltage drop and available short-circuit current. 2 lecture hrs/wk.

APR 263: Communications, Alarms and Controls (2)

This course will examine NEC requirements for low voltage installations, and will also cover the theory of operation of communications circuits, control and communications cable types, and termination and splicing techniques for various systems. Registration-Enforced Prerequisite: APR 151. 2 lecture hrs/wk.

APR 265: Motor Controls II (2)

This course will teach basic motor speed control theory, including input devices, logic, and motion control device theory. It will introduce variable frequency drives and PLC's as well as other speed control methods. The course will include hands-on training. Registration-Enforced Prerequisite: APR 255. 1 lecture, 2 lecture/lab hrs/wk.

APR 267: Advanced Code Study (3)

This course is an examination of the contents of Chapters 5, 6 and 7 of the National Electrical Code covering special occupancies and special equipment. It also examines the Oregon Specialty Codes as well as federal codes such as OSHA, UL, IEEE, UBC and others. Registration-Enforced Prerequisite: APR 157 or APR 169 or APR 253 or 261. 3 lecture hrs/wk.

APR 269: Journeyman Exam Preparation (3)

This course is refresher instruction with regular drills designed to improve the student's ability to find and interpret National Electrical Code references. Registration-Enforced Prerequisite: APR 157 or APR 169 or APR 253 or 261. 3 lecture hrs/wk.

AREC – AGRICULTURE AND RESOURCE ECONOMICS

AREC 121: Discover Agriculture Economics (2)

Explore issues, opportunities, and challenges in the dynamic and diverse employment field of agricultural and resource economics. 2 lecture hrs/wk. F, W, S

AREC 211: Management in Agriculture (4)

Economic and business principles applied to the management of agribusiness firms, including farms and ranches; goal-setting and management information; planning and decision-making tools; acquiring, organizing, and managing land, labor, and capital resources. Registration-Enforced Prerequisite: ECON 201. 4 lecture hrs/wk. F, W, S

AREC 221: Marketing in Agriculture (3)

Organization and functions of domestic and international markets; market channels for various agricultural commodities; role of agribusiness, cooperatives, and government in marketing decisions. Registration-Enforced Prerequisite: ECON 201. 3 lecture hrs/wk.

ART – ART

ART 115: Basic Design (3)

First course of a three-term sequence. Introduction of the visual elements and principles that constitute the language of art and design. Lectures and hands-on exercises enable the student to integrate theory and practice into effective visual communication. 2 lecture, 3 studio (lab) hrs/wk. F

ART 116: Basic Design (3)

Second course of a three-term sequence. Extensive study of the characteristics of color, with emphasis on the use of color as an expressive art medium. 2 lecture, 3 studio (lab) hrs/wk. W

ART 117: Basic Design (3)

Fundamentals of three dimensional design and form. Classical principles, elements and construction methods of three-dimensional forms. 2 lecture, 3 studio (lab) hrs/wk. S



ART 131: Beginning Drawing (3)

This course serves as an introduction to visual language through a variety of modes of drawing and the manipulation of tools and materials in the drawing medium. The concepts of basic composition are explored including placement and scale of subject matter, pictorial balance, volume and spatial depth. Different modes of drawing include the exploration of gesture, contour, cross contour, and negative space. Critical thinking skills are exercised in individual and group critiques addressing the integration of form with content. Discussions and presentations of drawing ideology expand the student's perception of themselves as artists within a historical and contemporary context. This course is for those interested in Art, Visual Communications, and non majors seeking elective credit. 2 lecture, 3 studio (lab) hrs/wk. F,W

ART 132: Advanced Drawing (3)

This course is the second drawing course where the study of visual language is understood through the manipulation of a wider variety of drawing tools and substrates, encouraging an exploration of process and content cohesion. A more in depth study of drawing modes introduced in the first course continues in this course, with the addition of advanced concepts of perspective, shading, and conceptual development. Critiques challenge students to analyze their expressions by addressing issues inherent in visual language. Students are encouraged to begin and sustain the process of self-examination by dealing with diversified subject matter in both object and non-objective idioms. Both individual and group criticisms, combined with discussions of drawing ideology, expand the student's perception of themselves as artists within a historical and contemporary context. 2 lecture, 3 studio (lab) hrs/wk. F,W

ART 134: Illustrating Nature (3)

This course serves as a bridge between art and science. Historically, science and art have been intricately intertwined. Scientists of centuries past needed to develop their artistic skills in order to document and understand the natural world. The keen observation needed for patient and thorough scientific study mirrors that practiced by artists to interpret their world. The similarities between art and science are often overlooked in the modern era, but many modern scientists are also artists and use their artistic skills to help them better

understand the intricate details of their study subjects. And artists can enhance and improve their skills by drawing and painting from life. This course is designed to introduce basic art techniques to those wishing to learn how to illustrate what they see in the natural world. Students will learn about sketching basics, simple color techniques, and basic photography. Most lectures, demonstrations and lab work will be done in the field, illustrating from life. Drawing, painting, and photography invite careful observation which is a useful skill for those studying the sciences. Various illustrations supplementing field notes enhance understanding of any scientific topic. Nature illustration is also an aesthetic expression on its own terms, and one that students may continue to enjoy beyond practical, classroom applications. 2 lecture, 3 lab hrs/wk. S (alternating years)

ART 197: Artist's Survival/Practical Issues (3)

This class is designed for students in the Fine Arts, Art Education, Pre-Architecture, Desktop Marketing and Graphic Design. Through lectures, demonstrations and discussions, participants will learn and apply professional practices relevant to emerging artists' careers. Students will learn to write artist's statements and resumes, portfolio preparation, networking strategies, gaining exposure and representation for art work, creating publicity, basic marketing and exhibition strategies, presenting and installing art work, business concerns, art market dynamics, and about art collecting. Field trips to galleries and/or guest lectures will supplement classroom activities. Students may have opportunities to gain practical experience in the UCC gallery, through internships and/or through Service Learning Projects. 3 lecture hrs/wk. S

ART 204: History of Western Art (3)

A historical survey of the visual arts from prehistoric to modern times. Selected works of painting, sculpture, architecture, and other arts are studied in relation to the cultures producing them. Cave paintings to Early Christian and Byzantine period. Prerequisite: Reading 90 or equivalent score, computer literacy. 3 lecture hrs/wk. F (Offered in alternating, odd years.)

ART 205: History of Western Art (3)

Continuation of ART 204 emphasizing Islamic, Medieval, and Renaissance Art. Prerequisite: Reading 90 or equivalent score, computer literacy. 3 lecture hrs/wk. W (offered in alternating, even years)

ART 206: History of Western Art (3)

Continuation of ART 205, emphasizing the Baroque, Romantic, Neoclassical, Impressionist and Modern Art movements. Prerequisite: RD 090 or equivalent score, computer literacy. 3 lecture hrs/wk. S (offered in alternating, even years)

ART 210: Women in Art (4)

This course is a survey of women artists from the medieval period to the present. The course will attempt to view these artists in their historical/sociological contexts and will consider not only traditional "high art" media but women working in the craft traditions as well. The works of the most important women artists from each period will be studied in relation to the changing roles of women in society and to the art produced contemporaneously by men. Registration-Enforced Prerequisites: WR 121 and RD 115 or equivalent placement test scores. 4 lecture hrs/wk. S (offered in alternating, odd years)

ART 216: Introduction to the History of Photography (4)

Introduction to the History of Photography explores the history of photography since its processes were first announced in 1839. This course examines photographs as aesthetic objects, and as documents of history, scientific exploration and social change, while locating the medium and practice of photography within a broader social and artistic context. Contemporary photographic trends within the fields of art, science and journalism viewing will also be considered. Students will gain experience analyzing and discussing ways in which the presence of the photograph has shaped our relationship to the world around us. Registration-Enforced Prerequisites: WR 121, RD 090 and MTH 020 or equivalent placement test scores. 4 lecture hrs/wk. W (offered in alternating, odd years)

ART 217: Comics in American Culture (4)

A historical survey of American comic art and artists from the 1950s to the Present. The course is primarily concerned with how comics has developed and matured as a distinctively American art form, reflecting and commenting on post-W.W. II American society in a variety of narrative forms: comic strips, comic books, and graphic novels. But not simply reflecting American culture, comics themselves have often been at the center of debates about the influence of media in shaping the

national character. Equally important to the course are issues of content versus social regulation (which structured the discourse of the Congressional debates concerning juvenile delinquency during the 1950s) and issues involving the Comics Code Authority, which still governs the content of mainstream comics today. Countercultural comics of the 1960s and 1970s as well as alternative comics of the 1980s and 1990s round out our investigation of comics in American culture by helping us to understand comics as a system of cultural representations. Registration-Enforced Prerequisites: WR 121 and RD 090 or equivalent placement test scores. 4 lecture hrs/wk. F (offered in alternating, even years)

ART 221: Illustration for Designers (3)

This course addresses the concepts and techniques necessary to create illustrations for use in print, web and multimedia applications. Students will work with software packages utilized by professional illustrators. Assignments may include digital and analogue illustrations. The class is portfolio driven, training students to follow a professional practice for interpreting the brief, generating ideas, sketches and conducting necessary research to develop a concept for production. Throughout the course, students will explore and create narratives through the use of line, image, color and type. The course will consist of lectures, demonstrations and lab time in order for students to implement and practice technical and conceptual issues. Students must present work that has been edited and looks as though every detail has been attended to. The software most used in class will be Adobe Illustrator and Photoshop. Students are certainly allowed to use other software suites in conjunction with these as they see fit. 2 lecture, 3 lab hrs/wk. S

ART 222: Graphic Design I (3)

This is the first in a three-course sequence required for second year Visual Communications students. This series focuses on using images and type to communicate effectively in a variety of visual formats. The course will build on typographic, compositional and imaging skills that students have started to develop in earlier classes. The design of series, sequences and publications will extend the potential of image/type relationships. The class structure is primarily studio-oriented and project-based, although there will be readings assigned and some required writing. The hands-on “doing” of design will be supplemented with lectures, demonstrations, critiques, and



possible field trips and guests. Exposure to the technical aspects of graphic arts production for printing will supplement the creative and problem-solving exercises. Registration-Enforced Prerequisites: ART 115, ART 226, VC 111, VC 114, VC 130, VC 139. 2 lecture, 3 lab hours/wk. F

ART 223: Graphic Design II (3)

This is the second course in a three-course sequence required for second year Visual Communications students. This series focuses on using images and type to communicate effectively in a variety of visual formats. The course will build on typographic, compositional and imaging skills that students have started to develop in earlier classes. The design of series, sequences and publications will extend the potential of image/type relationships. The class structure is primarily studio-oriented and project-based, although there will be readings assigned and some required writing. The hands-on “doing” of design will be supplemented with lectures, demonstrations, critiques, and possible field trips and guests. Exposure to the technical aspects of graphic arts production for printing will supplement the creative and problem-solving exercises. Registration-Enforced Prerequisite: ART 222. 2 lecture, 3 lab hrs/wk. W

ART 224: Graphic Design III (3)

This is the third course in a three-course sequence required for second year Visual Communications students. This series focuses on using images and type to communicate effectively in a variety of visual formats. The course will build on typographic, compositional and imaging skills that students have started to develop in earlier classes. The design of series, sequences and publications will extend the potential of image/type relationships. The class structure is primarily studio-oriented and project-based, although there will be

readings assigned and some required writing. The hands-on “doing” of design will be supplemented with lectures, demonstrations, critiques, and possible field trips and guests. Exposure to the technical aspects of graphic arts production for printing will supplement the creative and problem-solving exercises. 2 lecture, 3 lab hrs/wk. S

ART 226: Typography (3)

An exploration of typographic structures, terminology and methods as a tool for visual problem solving. This studio course uses both computer and hands on methods to address the language of type and its effective use. By studying the language of type through its history and application, students will gain strong working knowledge of this essential element in graphic design. Registration-Enforced Prerequisite: ART 115. 2 lecture, 3 lab hrs/wk. W

ART 234: Figure Drawing (3)

An introduction to drawing the human figure. Measurement, shading, and interpretation with various media are presented. 2 lecture, 3 studio (lab) hrs/wk. S

ART 239: Digital Illustration (3)

This is an intermediate class in creating digital illustration. Students are challenged by assignments based on jobs typical of those given in the professional arena such as advertising, publishing, and editorial illustration. Students will develop illustrations using traditional thumbnails, sketches, and color studies, and complete the final artwork using Adobe Illustrator and Adobe Photoshop. Students will review trends in contemporary digital art, learn about contemporary freelance business practices, and begin to develop a digital illustration style. Final digital renderings will be expected to demonstrate the same qualities as traditional illustration, including but not limited to style, composition, color theory, perspective, and concept. Final illustrations will also be assessed for technical cleanliness, editability, and adherence to guidelines given. Registration-Enforced Prerequisites: ART 221 and VC 139. 2 lecture, 3 lab hrs/wk. S

ART 250: Ceramics (3)

Clay forming methods and techniques with emphasis on wheel throwing. Glazing and firing ceramics. History and evolution of ceramics. Raku firing included. 2 lecture, 3 studio (lab) hrs/wk. F, Su

ART 251: Ceramics (3)

Review of clay forming methods for beginners. Wheel throwing and formulation of glazes. Surface treatment, decoration and glaze application. Raku firing included. 2 lecture, 3 studio (lab) hrs/wk. W

ART 252: Ceramics (3)

Continuation of the review of clay forming methods and glazes for nonprofessionals. Advanced glaze and clay formulation, kiln design and firing procedures, and advanced wheel throwing. 2 lecture, 3 studio (lab) hrs/wk. S

ART 253: Introduction to Ceramic Handbuilding (3)

This course introduces students to handbuilding techniques in clay. The class will explore all the basic ways of forming art objects in clay without the use of the potter's wheel. This will include coil construction, soft-slab construction, hard-slab construction, pinching, tile and mold making. Students will learn to use the various tools involved in these techniques such as the slab roller and extruder. Following lectures and demonstrations, students will experiment with these processes and fabricate ceramic art objects using them. Students will also learn glazing and other surface decoration methods for finishing. 2 lecture, 3 lab hrs/wk. S

ART 254: Ceramic Handbuilding II (3)

This course is the second in a series of three classes on the art of ceramic handbuilding. The course will continue to explore the various ways to form art objects in clay without the use of the potters' wheel. The emphasis in this class will be on slab construction with an increased consideration of content in the ceramic projects. Glaze formulation and testing will also be emphasized. 2 lecture, 3 lab hrs/wk. W

ART 255: Ceramic Handbuilding III (3)

This course is the third in a series of three classes on the art of ceramic handbuilding. The course will continue to explore the various ways to form art objects in clay without the use of the potters' wheel. The emphasis in this third class will be on advanced construction techniques. Content and form will be explored in all assignments. This course will also cover mold making for ceramics and non-high fire surface decoration techniques. 2 lecture, 3 lab hrs/wk. S

ART 261: Black and White Film Photography (3)

This course provides theory and practice in the basic techniques of producing black and white photography with technical and artistic merit. Students will acquire competency in the use of 35mm (millimeter) cameras, photographic materials and processes associated with basic darkroom procedures. This is a chemical darkroom course; digital imaging is NOT covered. 2 lecture, 3 studio (lab) hours/week. F

ART 262: Photography (3)

Advanced photography techniques, including alternative processes. This is a digital and chemical darkroom photography class. Students must provide a fully adjustable Single Lens Reflex (SLR) film OR digital camera. 2 lecture, 3 studio (lab) hours/week. S

ART 263: Digital Photography (3)

This class is designed to address digital photography from a photographer's perspective, by relating new technologies to their traditional photographic predecessors. This is a course presented from the perspective of the photographer, not the computer programmer. It is not a course on Adobe Photoshop (although at times it might seem that way); while using image editing programs like Photoshop will be discussed, there are numerous other topics to be covered, ranging from the technical to the aesthetic to the ethical. There is no prerequisite for this class other than a basic understanding of camera and computer use and a willingness to learn and apply the information covered. 2 lecture, 3 studio (lab) hrs/wk. W

ART 270: Introduction to Printmaking (3)

Students will learn the basics of relief printing on wood and linoleum. Course covers single- and multiple-color reduction cuts and multiple block techniques. Color registration and stencil use will also be covered. All printing will be done by hands on Japanese paper using water-soluble inks. 2 lecture, 3 studio (lab) hrs/wk. F (not offered every year)

ART 272: Introduction to Printmaking II (3)

Printmaking techniques allow an artist to produce multiple copies of the same image. This studio course offers instruction in the fundamentals of: collograph or monotype, single-color relief or intaglio printing using solar prints, and silkscreen techniques. 2 lecture, 3 studio (lab) hrs/wk. W (Not offered every year.)

ART 280: Cooperative Work Experience: Art (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

ART 281: Painting (3)

Introductory course for beginning students, employing acrylic media. Emphasis on basic technical skills of painting, physical properties and manipulation of materials, painting concepts and art historical context. Develops understanding of composition and color necessary for intermediate-level painting courses. Students complete several painting compositions. 2 lecture, 3 studio (lab) hrs/wk. F, W - varies, not offered every year.

ART 282: Painting (3)

Continuation of experiences begun in ART 281, emphasizing personal interpretations and varied experiences with the painting medium. 2 lecture, 3 studio (lab) hrs/wk. F, W - varies, not offered every year

ART 291: Sculpture (3)

History and techniques of sculptural form. Modeling, carving and construction in clay and plaster, human and organic figure study. 2 lecture, 3 studio (lab) hrs/wk. F

ART 292: Sculpture (3)

Sculptural techniques in wood and stone. Introduction to welding and brazing techniques. Mold making, wax sculpture, and casting bronze. 2 lecture, 3 studio (lab) hrs/wk. W

ART 293: Sculpture (3)

Sculptural techniques cast in bronze. Jewelry and sculpture casting. Study of traditional and contemporary form and technique. 2 lecture, 3 studio (lab) hrs/wk. S

ART 294: Watercolor (3)

Students will explore the use of various water media, with particular emphasis on transparent watercolor. This class introduces the basic technical skills of painting with water media, the physical properties and manipulation of the materials, visual theory of composition and color knowledge.

Students complete a number of painting assignments. In-class instruction and demonstrations will be supplemented with work on location. Prior experience with drawing and/or Basic Design is helpful. 2 lecture, 3 studio (lab) hrs/wk. S

ART 299: Special Studies in Art (1-2)

Offers private, one-on-one studio instruction in a specific medium. This course provides an opportunity for the student to acquire additional depth and personal achievement in any area of art beyond what is supplied by usual course. 3-6 lab hrs/wk.

AUT - AUTOMOTIVE

AUT 100: Orientation to Automotive Technology (1)

Orientation to Automotive Technology is required for all students entering the Automotive Program. Students will be accepted into the program based on successful completion of the application process. User name and passwords need will be issued for automotive classes. Shop and environmental safety course will be assigned to be completed before students are able to work in the auto shop lab. 10 lecture hrs. (2 day class) F, Su

AUT 101: Basic Automotive Skills I (3)

First of a three-part series; a basic automotive series of classes designed to ready students for a college level Automotive Program. This class focuses on using proper tools and equipment as well as the operating concepts of a few of the major systems used in an automobile. 6 lecture/lab hrs/wk.

AUT 102: Basic Automotive Skills II (3)

Second of a three-part series; a basic automotive series of classes designed to ready students for a college level Automotive Program. This class continues its focus on the operating concepts of the majority of the major systems used in an automobile not covered in the first class of the series. 6 lecture/lab hrs/wk.

AUT 103: Basic Automotive Skills III (5)

Third of a three-part series; a basic automotive series of classes designed to ready students for a college level Automotive Program. This class adds electronics and diagnostics to the previous two classes in the series. (This complies with Job Corps TARS). Soft skills necessary for employment are taught

and reinforced such as use of a time clock, completing repair orders (including concern, cause, and correction), and completing parts order slips. 10 lecture/lab hrs/wk.

AUT 151: Internal Combustion Engines (6)

The operating principles and function of each of the major parts of the reciprocating piston internal combustion engine are presented and discussed. Service, overhaul, and troubleshooting techniques as they relate to each component are also covered. Instructor-Enforced Prerequisite: AUT 170. 5 lecture, 15 lab hrs/wk. (6-week course). W

AUT 155: Automotive Brakes (6)

A course designed to teach students the principles of automotive brakes. Basic concepts and terminology, fundamental principles, diagnosis and overhaul techniques are an integral part of this course. Special emphasis is placed on the study, diagnosis and repair of braking systems found on late-model domestic and import vehicles. The student should acquire knowledge of brake and troubleshooting procedures for both disc and drum brakes. Students will be taught to properly use industry-standard equipment to service disc and drum brake components and systems to manufacturer standards. Computer-controlled systems integrated into the automotive brake system will be studied. Instructor-Enforced Prerequisite: AUT 170. 5 lecture, 15 lab hrs/wk. (6-week course) W

AUT 161: Power Trains (5)

Power Trains details the theory, operation, diagnosis and service of modern drive train components. This includes information on the latest clutches, manual transmissions and transaxles, solid and independent rear axle assemblies, drive shafts, drive axles, U-joints and CV joints. Basic drive train components such as gears, bearings, and seals are identified and explained. This course also includes detailed explanations of the operation of electronically controlled systems. Scan tool use and code retrieval to aid in diagnosis are also covered. Instructor-Enforced Prerequisite: AUT 170. 3 lecture, 6 lab hrs/wk. (4-week course) S

AUT 168: Automotive Electricity I (5)

This is the first of three courses focusing on electrical and electronic systems for automotive students. Electrical theory, circuits, and devices such as batteries, starters, alternators and test meters will be covered. All concepts

discussed in the classroom will be reinforced in lab. The integration of applied mathematics, chemistry, physics, and other scientific concepts is a large portion of this course. Practical skills established include: component identification, wiring techniques, test equipment usage, safety practices, and appropriate work habits. Instructor-Enforced Prerequisite: AUT 100. 5 lecture, 15 lab hrs/wk. (5-week course) F

AUT 169: Automotive Electricity II (5)

In part one of this sequence the topic of study was centered on basic electrical principles. The identification of different types of circuits and how they work, including the application of Ohm's law to demonstrate the relationship between current, voltage and resistance was also covered. A continuance of the battery and starting systems will carry over briefly as a review and will be discussed when the topics apply to the concepts at hand. In this course, we will take those concepts one step further and apply them directly to the work that you'll do anytime you diagnose an electrical problem. Drawing from your prior learning in part one of this sequence, you will apply that knowledge in detail toward the diagnosis of electrical systems utilizing all resources available. Instructor-Enforced Prerequisite: AUT 168 5 lecture, 15 lab hrs/wk. 6-week course F, W

AUT 170: Automotive Electricity III (5)

This is the final course covering the basics concepts, components and diagnosis of automotive electrical circuits. In the previous course the use of Electrical Wiring Diagrams (EWD's), component location, vehicle testing and the six step diagnostic process were covered. Building upon the previous topics this course presents the construction, operation, diagnosis & service of advanced electronic circuits, control units, and network communication protocols. Features of the Electronic Control Unit (ECU) to be covered include: memory, customization, initialization, and their effect on circuit diagnosis. This section also introduces the fundamentals of multiplexing, computer signals, waveforms, oscilloscopes, and advanced DVOM usage. Communication protocols that will be covered include: BEAN, LIN, CAN, and AVC-LAN as well as the diagnostic processes for locating shorts or opens in various multiplexed circuits. Instructor-Enforced Prerequisite: AUT 169. 3 lecture, 6 lab hrs/wk.(5-wks.) W

AUT 250: Suspension and Alignment (5)

A study of automotive suspension systems including history and development. Fundamentals of front and rear suspension, steering geometry, diagnosing suspension and steering problems, and overhaul techniques are covered in this course. Rebuilding and repair of the different types of front and rear suspensions including strut types are practiced. This course provides a detailed study of wheel balancing including radial force variation, computer controls for steering and suspension systems including inputs, logic, and actuators, and four wheel alignment. Wheel alignment factors and procedures, Steering and Handling concerns and diagnostics are also covered in detail. Instructor-Enforced Prerequisite: AUT 170. 3 lecture, 6 lab hrs/wk. (5-week course) S

AUT 259: Electronic Engine Controls I (5)

Electronic Engine Controls I is the first course of a three-part engine performance series. The series is designed to provide the training to meet the requirements of NATEF for ASE certification area AB. Toyota curriculum is infused to meet the requirements of T-TEN course 852. The course will consist of three instructional units: Engine operation and control fundamentals, input sensors, and Electronic ignition systems. Approximately one fourth of the class will be classroom and three-fourths will consist of lecture/lab activities. Toyota infused course. Instructor-Enforced Prerequisite: AUT 151, AUT 170. 3 lecture, 6 lab hrs/wk. (6- week course) F

AUT 260: Electronic Engine Controls II (5)

Electronic Engine Controls II is the second course of a three-part engine performance series. The series is designed to provide the training to meet the requirements of NATEF for ASE certification area A8. Toyota curriculum is infused heavily throughout the course. The course will consist of four instructional units: Fuel Systems, Other ECU Outputs, No Start Diagnosis, and OBD II Systems and Misfire. Approximately one-fourth of the class will be classroom and three-fourths will consist of lecture/lab activities. Instructor-Enforced Prerequisite: AUT 259. 3 lecture, 6 lab hrs/wk. (5-week course) F

AUT 263: Automatic Transmissions (6)

Instruction in automatic transmissions, including principles of operation, troubleshooting and overhaul procedures. Instruction includes hydraulically operated transmissions, torque converters and fluid couplings common to the automotive field. Instructor-Enforced Prerequisite: AUT 289. 3 lecture, 6 lab hrs/wk. (6-week course) W

AUT 280: Cooperative Work Experience: Automotive (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Toyota infused course. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

AUT 286: Climate Control Systems (5)

This course covers the automotive heating, ventilation, and air conditioning systems and the engine cooling system. Lecture sessions are devoted to the purpose, operational theory, and diagnostic processes common to each of the above areas. Lab sessions are provided to develop student skills in servicing, trouble-shooting, and repairing each component within the specific system. Students will work on both components and live vehicles as part of the learning process. Instructor-Enforced Prerequisite: AUT 289. 3 lecture, 6 lab hrs/wk. (5-wk course). S

AUT 289: Electronic Engine Controls III (5)

Electronic Engine Controls III is the third course of a three-part engine performance series. The series is designed to provide the training to meet the requirements of NATEF for ASE certification area A8. Toyota curriculum is infused heavily throughout the course. The course will consist of one Snap-on level two certification and three instructional units. Fuel Injection System Diagnosis, EVAP Emission Systems, and Other Emission Systems. Approximately one-fourth of the class will be classroom and three-fourths will consist of lecture/lab activities. Instructor-Enforced Prerequisite: AUT 260. 3 lecture, 6 lab hrs/wk. (4-wk course) W

BA – BUSINESS ADMINISTRATION

BA 101: Introduction to Business (4)

A one-term survey of modern business concepts including: entrepreneurship, marketing, management, human relations, accounting/finance, and investment. 4 lecture hrs/wk. F, W, S, Su

BA 106A: Business Leadership I (1)

This is one in a series of three courses designed to introduce students to leadership. Within the scope of topics, students will examine traits and characteristics of business leaders. Behavior, influence, conflict, resolution, and team leadership will also be examined. 1 lecture hr/wk. F, W

BA 106B: Business Leadership II (1)

This is one in a series of three courses designed to introduce students to leadership. Within the scope of topics, students will examine traits and characteristics of business leaders. Optimism, ethics, motivation, praise, networking, and negotiating will also be examined. 1 lecture hr/wk. W, S

BA 106C: Business Leadership III (1)

This is one in a series of three courses designed to introduce students to leadership. Within the scope of topics, students will examine traits and characteristics of business leaders. Goals, vision, communication, change, coaching, team leadership, leader/follower relations, and delegation will also be discussed. 1 lecture hr/wk. S

BA 116: Principles of Financial Services (4)

This is a one-term course which is designed for students interested in a financial services career. Students gain knowledge of the financial services field and are provided with a basic understanding of products, services, regulations, accounts, cash and checks, and the lending function for banks and credit unions. The course is also relevant for students seeking careers in areas which deal with or interact with financial services companies. 4 lecture hrs/wk. W

BA 128: Accounting Applications I (2)

Accounting Applications I is the first course of a three-term sequence designed to introduce the student to computerized accounting applications and provide extensive hands-on experience in the application of accounting practice and methodology using Microsoft Excel. The course will focus on

providing experience with the basic operation of the personal computer in a Windows environment and helping the student gain proficiency in the utilization of spreadsheets and accounting software for solving a variety of financial problems and exercises. Registration-Enforced Corequisite: BA 211 or instructor permission. 1 lecture, 2 lecture/lab hrs/wk. F, W

BA 129: Accounting Applications II (2)

The second course of a three-term sequence designed to introduce the student to computerized accounting applications and provide extensive hands-on experience in the application of accounting practice and methodology. This course will focus on gaining proficiency in the utilization of spreadsheets and accounting software for solving a variety of accounting problems and exercises. Registration-Enforced Prerequisite: BA 128 with a grade of C or better. Registration-Enforced Corequisite: BA 212 or instructor permission. 1 lecture, 2 lecture/lab hrs/wk. W, S

BA 130: Accounting Applications III (2)

Accounting Applications III is the third in a three-term sequence designed to provide the student with extensive hands-on experience in the application of accounting practice and methodology with an emphasis on internal accounting. Students will complete numerous accounting applications involving progressively more complex and difficult material in a computerized managerial accounting environment. The course will focus on gaining an understanding of and proficiency in the use of spreadsheets and software for solving a variety of accounting problems and exercises. Registration-Enforced Prerequisite: BA 129 with a grade of C or better. Registration-Enforced Corequisite: BA 213 or instructor permission. 1 lecture, 2 lecture/lab hrs/wk. S, Su

BA 150: Developing a Small Business (4)

Developing a Small Business is an introductory course designed to introduce students to the important elements and steps involved in starting a small business. Topics discussed are concepts and concerns including entrepreneurship, risks involved with small business, entrepreneurial myths, the feasibility of the small business idea, developing a business plan, marketing strategies, financial projections, human resource considerations, and building a company image. Registration-Enforced Prerequisite: BA 101. 4 lecture hrs/wk. W

BA 151: Practical Accounting I (4)

The first course of a two-term sequence designed to introduce the student to the full cycle of accounting and bookkeeping functions and provide students with a sound basic knowledge of accounting terms, concepts, and procedures. Practical applications of bookkeeping and accounting will be emphasized through various assignments and exercises. 4 lecture hrs/wk. F

BA 152: Practical Accounting II (3)

The second course of a two-term sequence designed to introduce the student to the full cycle of accounting and bookkeeping functions. This course builds on the concepts presented in the first term, providing expanded coverage of operating activities, financial reporting, and accounting for selected balance sheet and income statement items. Accounting concepts are applied using accounting software. Registration-Enforced Prerequisite: BA 151 with a grade of C or better or instructor permission. 2 lecture, 2 lecture/lab hrs/wk. W

BA 165: Customer Service (3)

Provides students with the basic concepts and current trends in the customer service industry. Special areas of emphasis include problem solving, development of a customer service strategy, creating customer service systems, coping with challenging customers, customer retention, and measuring satisfaction. 3 lecture hrs/wk. F, W, S, Su

BA 177: Payroll Accounting (4)

This course introduces the student to the accounting processes and federal and state laws associated with payroll operations. Using the information learned, the student will calculate payroll transactions and complete the required forms meeting state and federal regulations. A payroll project will introduce the computer as a tool to eliminate many of the repetitive operations that are common to payroll accounting. Registration-Enforced Prerequisite: BA 211 or BA 151 or instructor approval. Minimum grade of C for Accounting Technology majors. 3 lecture, 2 lecture/lab hrs/wk. F

BA 180: Business Mathematics I (3)

Business Mathematics I introduces the student to the mathematics of buying and selling, simple interest, payroll, and banking records. The course will review decimals,



fractions, and percents. Registration-Enforced Prerequisite: MTH 020 with a grade of C or better or placement test score. 3 lecture hrs/wk. F, W, S

BA 181: Business Mathematics II (3)

Students are required to use a business financial calculator to solve business problems relating to the time value of money. Applications include investments, amortization, and use of credit, business statistics, and risk management. Registration-Enforced Prerequisite: BA 180 with a grade of C or better. 3 lecture hrs/wk. S

BA 203: Introduction to International Business (3)

This course provides an overview and introduces the student to international business including within which international transactions take place. Emphasis is placed on international business organizations, strategic planning, negotiations and considerations for international business operations. Provides an insight into the political, economic, technological and cultural environments and how each affect world trade, foreign direct investment and human resources management in the context of globalization. 3 lecture hrs/wk. F

BA 206: Management Fundamentals (3)

This is a basic course in management with emphasis on the application of sound managerial practices and techniques. Managerial functions including planning, organizing, leading, and controlling are studied in the framework of this course. 3 lecture hrs/wk. F

BA 207: Introduction to E-Commerce (3) Online

This course provides students with a firm grounding in the technologies, strategies and impact of e-commerce. Broadly defined, e-commerce refers to the use of information technologies, in particular the Internet, in providing support to all types of activities that take place both within and between organizations. Registration-Enforced Prerequisite: BA 101, CIS 120. 3 lecture hrs/wk. S

BA 211: Principles of Accounting I (3)

Principles of Accounting I, the first of a three-term accounting sequence, serves as an introduction to the accounting environment and accounting cycle. Topics covered include transaction analysis, journalizing, posting, adjusting, closing, and financial statement preparation. The course also covers accounting for certain balance sheet items including cash, inventory, accounts, and notes receivable. Prerequisite: Second-year standing for students planning to transfer to a 4-year university and earn their bachelor's degree in business administration. Accounting Technology (A.A.S. degree) majors should enroll in their first year and be concurrently enrolled in Accounting Applications I (BA 128). 3 lecture hrs/wk. F, W

BA 212: Principles of Accounting II (3)

Principles of Accounting II is the second of a three-term accounting sequence and serves as a continuation of BA 211. Topics covered include accounting for fixed assets, introduction to payroll accounting, debt and equity financing, and the statement of cash flows. The course concludes with an introduction to financial statement analysis. Registration-Enforced Prerequisite: BA 211 with a grade of C or better or instructor permission. Accounting Technology and Entry Management majors need to be concurrently enrolled in Accounting Applications II (BA 129). 3 lecture hrs/wk. W, S

BA 213: Principles of Accounting III (3)

Principles of Accounting III is the third course in a three-term accounting sequence. The course builds on concepts presented in BA 211 and BA 212, focusing on the role of providing accounting information to managers for use in the internal decision-making process. Topics covered include costing goods and services, analysis of variable costs vs. fixed costs, cost-volume-profit relationships, and standard costs and variances. Registration-Enforced Prerequisite: BA 212 with a grade of C or better or instructor permission. Accounting

Technology majors need to be concurrently enrolled in Accounting Applications III (BA 130). Registration-Enforced Prerequisite: BA 212 with a grade of C or better or instructor permission. Accounting Technology majors need to be concurrently enrolled in Accounting Applications III (BA 130). 3 lecture hrs/wk. S, Su

BA 214: Business Communications (3)

This course covers strategies of effective business communication. Students will learn and practice a variety of types of business communication. Registration-Enforced Prerequisite: WR 115 or above. 3 lecture hrs/wk. F, W, S, Su

BA 215: Cost Accounting (4)

This course provides a thorough understanding of cost concepts, cost behavior, and cost accounting techniques as they are applied to various cost systems and as they are used to provide cost information for management use in decision making, planning, controlling, and performance evaluation. Topics covered include cost concepts and behavior, budgeting, flexible budgets and performance analysis, standard costing, performance measurement, differential cost analysis, capital budgeting, financial statement analysis, and profitability analysis. Registration-Enforced Prerequisite: BA 213 with a grade of C or better or instructor permission. 3 lecture, 3 lab hrs/wk. F

BA 218: Personal Finance (3)

This course introduces students to topics that influence personal financial planning such as budgeting, spending, saving, borrowing, and investing. 3 lecture hrs/wk. W

BA 222: Financial Management (3)

This is a first course in corporate finance covering a wide range of topics and issues. Theory will be introduced and practical application will be demonstrated in support of learner outcomes surrounding the financial decision-making process. Registration-Enforced Prerequisite: BA 211 and BA 212. Minimum of C grade for Accounting Technology majors. 3 lecture hrs/wk. S

BA 223: Principles of Marketing (3)

This course is an introduction to marketing as it relates to contemporary living and society's changing needs. The basic components of marketing such as consumer behavior,



marketing research, distribution, promotion, customer relationships, social responsibility, and price planning and their inter-relationships are discussed. Course topics include retail, international, service, and non-profit marketing. Case studies, videos, projects, field trips, and guest speakers are used to enhance student learning. Registration-Enforced Prerequisite: BA 101 with a grade of C or better or instructor permission. 3 lecture hrs/wk. S

BA 226: Business Law (4)

Develops a basic knowledge of the objectives and methods of business law. Topics covered include the court system, civil and criminal law, contracts and the Uniform Commercial Code. Prerequisite: BA 101 or instructor approval. 4 lecture hrs/wk. F, W, S

BA 228: Computerized Accounting Systems I (2)

Computerized Accounting Systems I is the first in a three-term sequence designed to introduce second-year accounting students to computer based accounting systems. In this course, computers are used to apply the basic principles and procedures of accrual accounting. Computer accounting applications include general ledger, accounts receivable, accounts payable, invoicing, payroll, inventory, and job costs. Prerequisite: Second year standing in A.A.S. accounting program or instructor approval. Registration-Enforced Corequisite: BA 235. 1 lecture, 2 lecture/lab hrs/wk. F

BA 229: Computerized Accounting Systems II (2)

Computerized Accounting Systems II is the second in a three-term sequence designed to introduce second-year accounting students to computer based accounting systems. The emphasis of this course is on the conversion of manual accounting systems to computerized accounting systems. The course utilizes an extended practice set that requires students to maintain a manual accounting system, convert the manual system to a computerized system, maintain the computerized system, and prepare year-end reports using the computerized system. Students become familiar with the special complexities and decisions required during the conversion process and how these decisions affect subsequent procedures. Registration-Enforced Prerequisite: BA 228 with a grade of C or better. Registration-Enforced Corequisite: BA 236. 1 lecture, 2 lecture/lab hrs/wk. W

BA 230: Computerized Accounting Systems III (2)

Computerized Accounting Systems III is the third in a three-term sequence. The focus of this class is on the special requirements of a computerized accounting system used by a non-profit/governmental entity. Students will work through a comprehensive accounting practice set for a fictitious city using commercially available software. Additionally, students will prepare a governmental-style Comprehensive Annual Financial Report using a computerized spreadsheet. Registration-Enforced Prerequisite: BA 229 with a grade of C or better. Registration-Enforced Corequisite: BA 237. 1 lecture, 2 lecture/lab hrs/wk. S

BA 231: Computers in Business (4)

Computers in Business is designed for business students as a second course in using computers. Assignments will build on what was learned in previous computer and business classes. Students will produce professional-style documents using a popular suite of software applications. A final integrative project will be prepared and presented as a group project. Must be a 2nd year major in one of the following AAS programs: Accounting, Entry Management, Marketing, or Paralegal; or instructor approval. 4 lecture hrs/wk. F, S

BA 232: Introduction to Business Statistics (3)

This course is a balance between descriptive statistics (tables, charts, frequency distribution, etc.) and inferential statistics, primary tools in business decision making. It is mostly a "how

to do it" and "what does it mean" approach of problem solving with little emphasis on the actual theory of statistics. This course will begin with an overview of statistics and foundational concepts. The remainder of the course will include such topics as organization of data, probability, probability of various distributions, sampling distributions and estimations, large sample estimation, and ending on an overview of linear regression analysis. Registration-Enforced Prerequisite: BA 181 or MTH 065 or equivalent. 3 lecture hrs/wk. S

BA 233: Accounting for Managers (4)

This course is designed to provide the non-financial manager with an understanding of accounting and the manner in which it can be used to make financial decisions. Topics covered include: basic business math skills in calculating interest and payroll as well as the mathematics of buying and selling, measuring and reporting of accounting data, analyzing and interpreting accounting information, understanding financial systems and controls, using computer applications of accounting, and performing cost analysis. 4 lecture hrs/wk. W, Su

BA 235: Intermediate Accounting I (3)

Intermediate Accounting I is the first of a three-term sequence designed to introduce second-year accounting students to more complex accounting and reporting issues than those seen in the Accounting Principles courses. The first two terms of Intermediate Accounting focus on accounting for profit oriented business entities, while the third term is exclusively oriented toward accounting and reporting for governmental and not-for-profit entities. Registration-Enforced Prerequisite: BA 213 with a grade of C or better. Registration-Enforced Corequisite: BA 228. 3 lecture hrs/wk. F

BA 236: Intermediate Accounting II (3)

Intermediate Accounting II is the second of a three-term sequence designed to introduce second-year accounting students to more complex accounting and reporting issues related to accounting for profit oriented business entities. Topics covered include inventory management and valuation, fixed asset management, depreciation, and current and long-term liabilities. Registration-Enforced Prerequisite: BA 235 with a grade of C or better. Registration-Enforced Corequisite: BA 229. 3 lecture hrs/wk. W

BA 237: Intermediate Accounting III (3)

Intermediate Accounting III is the third of a three-term sequence. The focus of this class is on the specialized accounting requirements of Governmental and Not-For-Profit entities. This course explores the peculiarities of fund accounting, the measurement focus of governmental versus private enterprise accounting, and reporting requirements of governmental and other not-for-profit entities. Registration-Enforced Prerequisite: BA 236 with a grade of C or better. Registration-Enforced Corequisite: BA 230. 3 lecture hrs/wk. S

BA 238: Professional Selling (3)

Professional Selling is a basic course dealing with the fundamentals of trust-based selling. Areas specifically studied include understanding the sales industry and selling occupations; promoting self-leadership, building trust, and conducting sales dialogue; prospecting, qualifying, communicating, and relationship building; buyer motivation; creating value; handling resistance; earning commitment; customer concerns; and sales management. 3 lecture hrs/wk. F

BA 239: Advertising (3)

This course is an introduction to effective advertising procedures in today's business world. The course emphasizes the importance of modern, persuasive techniques advertisers use to move goods and services to the consumer. The course explores the historical development of advertising, the importance of consumer research, and the various constraints on advertising. Advertising preparation and the total campaign are studied from the standpoint of copy, layout, various media, budgets and finally buyer motivation. 3 lecture hrs/wk. S

BA 240: Introduction to Auditing (3)

Introduction to Auditing is an introductory course in auditing procedures and practices. It includes the audit process and environment, the audit profession, professional standards, financial statement examination, substantive testing procedures, and work-paper preparation. Registration-Enforced Prerequisite: BA 235 or instructor permission. 3 lecture hrs/wk. W

BA 249: Retailing (3)

Designed to acquaint students with the nature and scope of retailing. Topics studied include: history of retailing, managing retail operations, including financial planning, merchandise buying and handling, store location, design and layout. Retailing is examined as a major economic force in this country and as a significant area for career opportunities. 3 lecture hrs/wk. W

BA 250: Managing the Small Business (3)

An introductory course in the fundamental elements of managing a small business. 3 lecture hrs/wk. S

BA 253: Social Media Marketing (3)

Social Media Marketing covers the basics of social media marketing, creating online conversations through social media outlets, social media strategy, branding through social media sites, value in the organization's content, and aligning offline marketing strategies with social media. Instructor-Enforced Prerequisite: BA101, BA231, BA223 or instructor approval. 3 lecture hrs/wk. S

BA 256: Tax Accounting I (3)

Tax Accounting I is the first of a two-term sequence and introduces federal income taxation of individuals. Students will study issues affecting preparation of the individual return leading to the completion of the 1040EZ, 1040A, 1040 (long form), and supporting schedules. In addition, Turbo Tax software will be used to prepare tax returns. Registration-Enforced Prerequisite: BA 213 with a grade of C or better or instructor permission. 3 lecture hrs/wk. W

BA 257: Tax Accounting II (3)

Tax Accounting II is a continuation of Tax Accounting I. This course continues coverage of federal income taxation of individuals and provides an introduction to tax laws affecting individuals involved with partnerships and corporations. Students will complete a variety of practical applications both manually and using computerized tax return preparation software. Registration-Enforced Prerequisite: BA 256 with a grade of C or better or instructor permission. 3 lecture hrs/wk. S

BA 280: Cooperative Work Experience: Business (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

BA 280A: Cooperative Work Experience: Accounting (1-13)

BA 280B: Cooperative Work Experience: Marketing (1-13)

BA 280C: Cooperative Work Experience: Management (1-13)

BIOLOGY

BI 101,102,103: General Biology (4,4,4)

A non-majors course designed to provide students with the scientific principles that describe and explain life processes and living systems. Laboratory experiences reinforce principles and concepts covered in class. Note that the order of topic presentation in this sequence may not match the order at other institutions. Please see an advisor.

BI 101: (The biology sequence changed FA03. See an Advisor.) principles of evolution, natural selection and speciation, origin of life, diversity of life, classification and diversity of groups of organisms including viruses, bacteria, protists, fungi, plants and animals; principles of ecology, including populations, communities, ecosystems, and the biosphere, and animal behavior. F

BI 102: Plant structure and function, with emphasis on flowering plants; animal structure and function, with emphasis on human biology. W

BI 103: Chemistry of life; cell structure, function, metabolism, division; heredity and molecular genetics. S

Courses need not be taken in sequence. 3 lecture, 3 lab hrs/wk.

BI 101A: Evolution, Diversity and Ecology of the Baja Peninsula (4)

This is a hybrid course taught partly online during Winter term, and partly during a 9-day bus tour of the Baja Peninsula during spring break immediately following the regular term. This course meets the same learning objectives as our traditional BI 101 class but with a focus on the evolution, diversity and ecology of the Baja Peninsula. Resources for learning the principles of evolution, natural selection and speciation; the origin of life; diversity and classification of organisms including viruses, bacteria, protists, fungi, plants and animals; principles of ecology, including populations, communities, ecosystems, and the biosphere; and animal behavior will be delivered online. The tour will provide hands-on lab and field experiences, and will likely include a visit to the San Diego Bay National Wildlife Refuge; documenting diversity at the fish market in Ensenada; exploring the ancient rock art and high desert ecology at Cataviña; whale watching and estuary studies in Laguna Ojo de Liebre; experiencing the historic mission, plant diversity and fresh water ecology at San Ignacio; kayaking and snorkeling in the Parque Nacional Bahía de Loreto; and discovering the unique relationships among the plants and animals in the Sierra La Giganta. Students should be reasonably fit and prepared to hike several miles over the course of the tour on easy to moderately difficult trails. This is a hybrid course taught partly online during Winter term, and partly during a 9-day bus tour of the Baja Peninsula during spring break immediately following the regular term. This course meets the same learning objectives as our traditional BI 101 class but with a focus on the evolution, diversity and ecology of the Baja Peninsula. Resources for learning the principles of evolution, natural selection and speciation; the origin of life; diversity and classification of organisms including viruses, bacteria, protists, fungi, plants and animals; principles of ecology, including populations, communities, ecosystems, and the biosphere; and animal behavior will be delivered online. The tour will provide hands-on lab and field experiences, and will likely include a visit to the San Diego Bay National Wildlife Refuge; documenting diversity at the fish market in Ensenada; exploring the ancient rock art and high desert ecology at Cataviña; whale watching and estuary studies in Laguna Ojo de Liebre; experiencing the historic mission, plant diversity and fresh water ecology at San Ignacio; kayaking and snorkeling in the Parque Nacional Bahía

de Loreto; and discovering the unique relationships among the plants and animals in the Sierra La Giganta. Students should be reasonably fit and prepared to hike several miles over the course of the tour on easy to moderately difficult trails. A fee of \$1190 is required to cover transportation, food and camping. A valid passport is required. Note: This is an extended course, and final grades will be awarded during the following term. 3 lecture, 3 lab hrs/wk. W3 lecture, 3 lab hrs/wk. W (Not taught every year.)

BI 110: Wildlife Biology on Safari (4)

An introductory non-majors course covering Oregon's wildlife, wildlife biology and conservation. Students will learn wildlife conservation history and wildlife ecological and sociological relationships. Students will develop basic knowledge of Oregon wildlife and captive wildlife, along with identification, tracking, habitat relationships, ecology, and anatomy. Oregon's mammals, birds, reptiles, amphibians, fishes, and their anatomy, physiology, ecology, and taxonomy will be covered. This course includes many Friday field trips to outdoor locations, so students must be able to attend off-campus field labs, be able to travel by walking, and be prepared for poor weather conditions. Visits to the Douglas County Museum will provide an overview of Oregon's wildlife, and visits to Wildlife Safari will provide insight into captive animal management and conservation issues in their native countries. Indoor laboratory sessions will include many skulls, specimens, animal tracks and signs, how wildlife are surveyed and inventoried, slide programs, and instructional handouts. 3 lecture, 3 lab hrs/wk. S

BI 211, 212, 213: Principles of Biology (5,5,5)

Designed for science and pre-professional medical majors.

BI 211: Chemistry of life; origins of life; populations genetics and natural selection; diversity of prokaryotes and eukaryotes; ecology of biomes, communities and populations; conservation biology. Registration-Enforced Prerequisite/Corequisite: CH 221. F

BI 212: Cell structure and function; cellular metabolism; cell division; heredity; molecular genetics and biotechnology; molecular evolution. Registration-Enforced Prerequisite: BI 211 and CH 221, both with a grade of C or better, or instructor approval. W

BI 213: Plant structure and function: animal structure, function and behavior. Registration-Enforced Prerequisite: BI 212. S

Courses must be taken in sequence. 4 lecture, 3 lab hrs/wk.

BI 222: Genetics (3)

Focusing primarily on human genetics, this course includes cell division and gamete formation; patterns of inheritance and gene expression; DNA replication, gene transcription, and translation; mutations and their consequences; population genetics and human evolution; the genetics of immunity and cancer; biotechnology and gene therapy; and reproductive technologies and genomics. Registration-Enforced Prerequisite: CH 104, CH 112, or CH 221; previous biology course recommended. 3 lecture hrs/wk. W, F, S

BI 231, 232, 233: Human Anatomy & Physiology (4,4,4)

Introduction to structure and function of the various systems of the human body.

BI 231: Organization of the body, homeostasis, cell biology, tissues, integument, the skeletal system, the muscular system. F, W

BI 232: Nervous system, special senses, endocrine system, blood and cardiovascular system. W, S

BI 233: Lymphatic system, immune system, respiratory system, digestive system, nutrition, metabolism, urinary system, reproductive systems, genetics. S, Su
Registration-Enforced Prerequisite: CH 104 or CH 112. Courses must be taken in sequence, or with consent of instructor. 3 lecture, 3 lab hrs/wk.

BI 234: Introductory Microbiology (4)

Structure, physiology, metabolism, genetics, growth and control of prokaryotes, eukaryotes, and viruses; human disease, immunity and disease agents; the role of microorganisms in nature. Laboratories emphasize aseptic techniques, microscopic observation, metabolic differentiation and identification of bacteria. Registration-Enforced Prerequisite: CH 104, CH 112 or CH 221, previous course in biology recommended. 3 lecture, 3 lab hrs/wk. F, W, S

BI 280: Cooperative Work Experience: Biology (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su



BOT – BOTANY

BOT 203: General Field Botany (4)

This course provides an overview of plant systematics with emphasis on identification of southwestern Oregon native trees, shrubs and herbs. Additional topics will include discussions of local plant evolution, plant communities, fire ecology, and pollination ecology. Field trips are offered. 3 lecture, 3 lab hrs/wk. S

BOT 203A: Field Botany of Southwestern Oregon and Northern California (4)

This is a hybrid course taught partly online and partly during a six-day bus tour of Southwestern Oregon and Northern California. Resources for learning botanical terminology, plant evolution, diversity and classification, common plant family characteristics, and regional plant communities will be delivered online. The use of cameras, scanners and multimedia software for documenting plant collections will also be discussed. The bus tour will emphasize the use of botanical keys to identify native trees, shrubs, wildflowers, and other plants while touring through regional plant communities. The tour will leave from the UCC campus, and will likely include stops in the Siskiyou Mountains, Smith River, Redwood National Park, Trinidad State Beach, the Trinity River, Lassen Volcanic National Park, McArthur-Birney Falls State Park, Lava Beds National Monument, Crater Lake National Park, the North Umpqua River, and other sites of botanical interest. Students should be reasonably fit and prepared to hike several miles over the course of the tour on easy to moderately difficult trails. This is an extended course and grades will be awarded during the following term. A \$675 fee is required to cover transportation, food and camping on the bus. 33 lecture hrs. online, 33 lab hrs. on the tour. S

CA – CULINARY ARTS

CA 160: Introduction to the Culinary Arts (3)

This course begins with a thorough study of the basic safety and sanitation standards in a food service operation. Then the student will be presented with the basic skills, principles, and techniques used in the preparation of foods in volume feeding situations, such as restaurants and institutional food service operations. Emphasis will be placed on the vocabulary of cooking, menu terms, food quality standards, proper equipment use, and application of basic math skills to recipe conversions. Methods of instruction will include lecture, demonstration, individual and group projects. 1 lecture/ 4 lab hrs/wk. W, Su

CA 173: Fundamentals of the Professional Production Kitchen (1)

This is a lecture based class designed to introduce the student to the fundamentals of the production kitchen. The importance of food production to multiple food outlets will be discussed. Emphasis will be placed on understanding the nature of ingredients commonly found in the kitchen. Included is meat, poultry, seafood, vegetables, starches, dairy and egg products, fruits, herbs and spices. The student will then explore the functions of these ingredients to different applications including: soups, stocks, sauces, variety of salads, garde mange, and entrees. Registration-Enforced Prerequisite: CA 160. 1 lecture hr/wk. F, W, S

CA 174: The Professional Production Kitchen (8)

This is a production driven course designed to create authentic working conditions of a food service operation. It covers multiple food preparation techniques for an a la carte restaurant, a catering operation, and cafeteria service. The student learns the procedures for scratch cookery through small batch assignments prepared for daily restaurant menu and caterings: including soups, stocks, sauces, protein cookery, starch cookery. Emphasis will be placed on proper ordering, receiving, identification and handling of: seasonal fruits and vegetables, legumes, common starches, various types of meat and poultry and their fabricated cuts, various fish and shellfish, cheeses, dairy products, salad greens, fresh and dried herbs, spices, variety of grains, oils and vinegars. Registration-Enforced Prerequisite: CA 160. 16 lecture/lab hrs/wk. F, W, S

CA 175: Servsafe Food Safety Management Training (2)

This course presents the basics of food service and hospitality sanitation and safety. The text examines a systematic approach to sanitation management by the use of control points and effective use of basic resources. The National Restaurant Association (NRA) certificate examination will be issued upon completion of this course. 2 lecture hrs/wk. F

CA 176: Fundamentals of Menu Planning (2)

Fundamentals of Menu Planning offers a complete overview of menu planning, including designing, writing, costing, marketing, and merchandising a menu. This course reflects the latest trends in the restaurant industry along with updated nutrition information. Emphasis will be placed on understanding the need for standardized recipes, product costs, pricing, menu design and product placement, inventory, and control of production in order to minimize product loss. 2 lecture hrs/wk. W

CA 185: A La Carte Kitchen and Dining Room (8)

This is a production driven course designed to create authentic working conditions of a food service operation. It offers students learning experiences involving food preparation skill development, food theory, management and personnel responsibilities, and a progressive attitude toward food preparation and service. Emphasis will be placed on the management of a food service operation including ordering, inventory control, staffing, product requisition, safety and sanitation procedures and inspections. Students will identify various regional American and international cuisines and be able to effectively serve them in a buffet and a la carte setting. Registration-Enforced Prerequisite: CA 160. 16 lecture/lab hrs/wk. F, W, S

CA 186: Fundamentals of the A La Carte Kitchen and Dining Room (1)

This is a lecture based class designed to introduce the student to the fundamentals of a la carte service. The dynamics of front and back of the house operations will be explored. Emphasis will be placed on understanding the customer and methods for delivering quality customer service. The student will explore different styles of dining room service including beverage service and beverage management. Registration-Enforced Prerequisite: CA 160. 1 lecture hr/wk. F, W, S



CA 191: The Professional Pastry and Bake Shop (8)

This is a production driven course designed to create authentic working conditions of a bakery operation. Emphasis is placed on understanding the basic principles of baking and the necessary tools and equipment for the practice and development of techniques and skills expected of the working chef in the industry. Under the direction of the instructor, students will produce different types of yeast doughs, quick breads, leavened cakes, pies, tarts, cookies, various pastry doughs, meringues, syrups, sauces, assorted custards, mousses, souffles, and frozen desserts. This course will also cover the fundamentals of chocolate, dessert presentation and decorative work including marzipan, pastillage, and sugar work. The emphasis is on baking science, terminology, nutrition, equipment, techniques, ingredients, weights and measures, formula conversions, sanitation, safety, and storage of baked goods. Registration-Enforced Prerequisite: CA 160. 16 lecture/ lab hrs/wk. F, W, S

CA 192: Fundamentals of the Professional Pastry and Bake Shop (1)

This is a lecture based course designed to introduce the student to the fundamentals of the bake shop exploring baking science, terminology, nutrition, equipment, techniques, ingredients, weights and measures, formula conversion, and storage of baked goods. The importance of proper mise en place to the bake shop will be discussed. Emphasis will be placed on understanding the principals of the bake shop including identifying common equipment and ingredients and their proper uses. A variety of different products will be explored including quick breads, yeast doughs, pies, tarts, pastries, cookies, custards, creams, and various frozen desserts. The student will also explore the fundamentals of chocolate, dessert presentation and decorative work including marzipan, pastillage and sugar work. Registration-Enforced Prerequisite: CA 160. 1 lecture hr/wk. F, W, S

CA 204: Winter Capstone: Restaurant Operation (2)

This course is designed to give the student firsthand experience of operating a restaurant. The student will learn the dynamics of working in a group in order to successfully plan, advertise and execute two weeks of menus to be served in a restaurant setting. Emphasis will be placed on menu and recipe writing, product ordering and receiving, operating within a budget including the management of food costs

and portion controls, scheduling, and effective dining room service. Registration-Enforced Prerequisite: CA 160 4 lecture/lab hrs/wk. W

CA 205: Spring Capstone: Catering Operation (2)

This course is designed to give the student firsthand experience of a catering operation. The student will learn the dynamics of working in a group in order to successfully plan, advertise and execute a series of prix fixe dinners. Emphasis will be placed on menu and recipe writing, product ordering and receiving, operating within a budget including the management of food costs and portion controls, scheduling, and effective dining room service. Registration-Enforced Prerequisite: CA 160. 4 lecture/lab hrs/wk. S

CA 280: Cooperative Work Experience: Culinary Arts Internship (1-13)

Qualified students work as interns in variety of training sites that provide experience related to the food service industry. These sites include hospitals, restaurants, casino resorts, motels, assisted-care facilities, and cruise ships. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

CH – CHEMISTRY

CH 104, 105, 106: Introductory Chemistry (4,4,4)

Introductory Chemistry Sequence. Serves as preparation for CH 221-223 for those lacking high-school chemistry or preparation beyond MTH 095. Sequence required for some bachelor's degrees granted at other institutions (i.e. Dental Hygiene at O.I.T.) Some AAS degree programs require only CH 104 - see specific programs for details. Students must be proficient in elementary algebra.

CH 104: measurement and dimensional analysis, properties of matter, elements and compounds, nomenclature, periodic table and trends, chemical equations, stoichiometry, atomic structure. Registration-Enforced Prerequisite: MTH 065 or higher. F

CH 105: bonding, gas laws, liquids, solutions, acid, bases, ionization, neutralization, chemical equilibrium, nuclear

chemistry, oxidation-reduction. Registration-Enforced Prerequisite: CH 104. W

CH 106: organic and biochemistry. Registration-Enforced Prerequisite: CH 105. S

Courses must be taken in sequence. 3 lecture, 3 lab hrs/wk.

CH 112: Chemistry for Health Occupations (5)

A one-term introductory course in Inorganic, Organic, and Biochemistry that is specifically designed for preparing students taking Human Anatomy and Physiology and entering Nursing, Emergency Medical Services, and other health occupations programs. Registration-Enforced Prerequisite: MTH 065 or higher or math placement test score. 4 lecture, 3 lab hrs/wk. F, W, S, Su

CH 221, 222, 223: General Chemistry (5,5,5)

Sequence designed for science and pre-medical majors and engineering majors.

CH 221: Topics include atomic structure, stoichiometry, thermodynamics, periodic trends, bonding, molecular structure. Registration-Enforced Corequisite: MTH 111 or higher and Registration-Enforced Prerequisite: CH 104, CH 112, GS 105, or instructor approval. Instructor approval will be granted for students that have taken high school chemistry if copy of high school transcripts or other documentation of successful course completion is provided to UCC Science Department. 4 lecture, 3 lab hrs/wk.F

CH 222: States of matter, solution chemistry, kinetics, and equilibrium. Registration-Enforced Prerequisite: CH 221. W

CH 223: Gas laws, electrochemistry, nuclear chemistry, coordination chemistry, descriptive inorganic, introduction to organic chemistry. Registration-Enforced Prerequisite: CH 222. S

Courses must be taken in sequence, or with consent of instructor. 3 lecture, 1 recitation hrs, 3 lab hrs/wk.

CH 241, 242, 243: Organic Chemistry (4,4,4)

Sequence designed for science and pre-professional medical majors.

CH 241: molecular structure and bonding, functional groups, acids-bases, alkanes, stereochemistry, addition reactions, free-radicals, alkenes and alkynes. Registration-Enforced Prerequisite :CH 223. F

CH – CHEMISTRY, continued

CH 242. addition reactions, free-radicals, alcohols and ethers, conjugated systems, spectroscopy, aromatics. Registration-Enforced Prerequisite: CH 241. W

CH 243: aldehydes and ketones, carboxylic acids and derivatives, amines, phenols, macromolecules. Registration-Enforced Prerequisite: CH 242. S

Courses must be taken in sequence, or with consent of instructor. 3 lecture, 3 lab hrs/wk.

CH 280: Cooperative Work Experience: Chemistry (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

CIS – COMPUTER INFORMATION SYSTEMS

CIS 100 Intro to Windows and PCs (3)

This course is designed as an introductory computer course for students with limited to no previous computer experience in all fields. Course content includes using Microsoft Windows, basic word processing, a web browser, internet skills, file management, and email. Students will also be exposed to Learning Management System (LMS). 3 lecture hrs/wk. F, W, S, Su

CIS 111: Computer Systems Configuration (4)

This is an introduction to computer hardware. The course is designed to supplement the Computer Information Systems training to the extent that the student can install, configure, troubleshoot and do simple repairs of computing hardware systems. Students will be exposed to the tools and equipment used in a hardware oriented laboratory environment. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture, 3 lecture/lab hrs/wk.

CIS 120: Intro to Computer Information Systems (4)

This course is designed as an introductory computer course for students in all fields. Course content includes an overview and history of the field, basic computer architecture, auxiliary storage and file organization, data communications, with "hands-on" work using modern business application software packages on the microcomputer including word processing, spreadsheets, database, graphics, and communications as tools used in data processing. CIS majors are urged to enroll in CIS 122 in the Fall, concurrent with this course. 4 lecture hrs/wk. F, W, S, SU

CIS 122: Orientation to Programming (4)

This course is an introduction to problem solving and programming. Students will be introduced to an integrated Development Environment, tools and techniques of problem solving and the basic elements of well-structured programming. Visual C# or another modern programming language will be introduced. CIS 120 should be taken prior to or concurrent with this course. Registration-Enforced Prerequisite: MTH 095 or equivalent; placement into WR 121 or higher. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 125A: Computer Application for Auto Technicians (3)

This course is an introduction to computers and computer applications focused on the needs of the Automotive Tech student. Course work will include an overview of the use of computers in parts inventory, management and customer service applications. It will look at using the computer as a word processor to assist in creating professional documents in support of a small business. The course will also look at using spreadsheets as basic business management tools and as computation tools for automotive applications. A final module will cover the use of the computer as a basic communications tool to access industry supported bulletin boards and databases. Prerequisite: Automotive major. 2 lecture, 2 lecture/lab hrs/wk. W

CIS 125D: Computer Applications – Database (3)

This course will serve as an introduction to development and use of a modern database application. Course work will focus on proper design fundamentals used for database creation. Emphasis will be on using available DBMS tools for data entry

forms and report generation. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 2 lecture, 2 lecture/lab hrs/wk. S

CIS 125E: Computer Applications – Email Software (2)

This course serves as an introduction to email software. The course is lab-oriented and will focus on learning the functions of a modern email program. In addition, this course will go beyond the basics, covering concepts such as advanced message options; calendar and contact management; data files; and basic email client security. Prerequisite: Basic keyboarding skills or instructor approval. 1 lecture, 2 lecture/lab hrs/wk. F

CIS 125H: Writing Web Pages (2)

This course will be an introduction to the HTML language. Students will learn to write web pages. Topics will include: HTML commands, hyperlinks, use of graphics, and a basic introduction to Javascript. Prerequisite: Experience with current Windows operating system or instructor approval. 1 lecture, 2 lecture/lab hrs/wk. F

CIS 125R: Computer Applications – Presentation Software (2)

This course will serve as an introduction to presentation software. It is lab-oriented and will focus on using a modern presentation software application to create, modify, customize and preview slide show presentations. Students will manage presentations, work with text and visual elements; manipulate program features to enhance slide shows. Import and export of files from Microsoft Word and Excel, and the use sound and video clips in presentation; and create hyperlinks to other slides, presentations, applications, or the Internet. Students will learn to implement design principles to create professional-looking presentations. 1 lecture, 2 lecture/lab hrs/wk. F

CIS 125S: Computer Applications – Spreadsheet Software (3)

This course is a continuation of topics covered in CIS 120. This course is lab-oriented and will focus on the functions of a modern spreadsheet program. In addition, advanced formulas and functions, data presentation, and data management

features of an integrated suite will be covered. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 2 lecture, 2 lecture/lab hrs/wk. W

CIS 125W: Computer Applications – Word Processing Software (3)

This course will serve as an introduction to microcomputers and their applications in business. The course is lab-oriented and will focus on using a modern word processor. Terminology and concepts regarding microcomputers and their peripherals will also be covered. Emphasis is placed on developing confidence in use of computer hardware and software. Prerequisite: Keyboarding skills or instructor approval. 2 lecture, 2 lecture/lab hrs/wk. S

CIS 133CS: Introduction to Programming I – Visual C# (4)

This course is a continuation of CIS 122. Students will learn and apply programming concepts using a high-level programming language. This course will emphasize all phases of program development for the business environment including program design, development, documentation, test, implementation and maintenance. Particular attention will be directed toward the use of structured programming techniques. The course will provide an introduction to writing programs to handle data files and interactive applications. Object orientation and design concepts will be introduced in this course. Registration-Enforced Prerequisite: CIS 122 and CIS 120, or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 135: Applications Development for Computers (3)

Students will learn to use a mainstream suite of applications. Applications will include, but not be limited to, word processing, database (DBMS), spreadsheet, and graphic presentations. The suite will be used to develop a representative business situation where the ultimate goal is integration of the various applications for correspondence, financial records, inventory management, and company presentations. Focus will be on determining, projecting, and meeting business needs within the confines of the application suite. Top down programming methods will be applied to the business situation and needs assessment as the primary method used to understand the business and its goals. Prerequisite: CIS 120 or instructor approval. 2 lecture, 2 lecture/lab hrs/wk. W

CIS 140L: Introduction to Linux Operating Systems (4)

A hands-on study of operating systems preparing students for an industry-based certification such as Comp TIA's Linux+ examination. The course includes the installation and administration of a desktop operating system as well as management, troubleshooting, and optimizing techniques. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. Su

CIS 140M: Introduction to Microsoft Operating Systems (4)

This course is a lab-oriented study of Microsoft desktop operating systems and prepares students for a Microsoft industry-based desktop certification. Topics include installation, management, and administration techniques as well as troubleshooting and optimization techniques using physical and virtual machine technology. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 140W: Introduction to Windows (2)

An introduction to the Windows operating system, the class will focus on working with windows, menus, dialog boxes, properties, shortcuts, Windows Explorer, Windows accessory applications and other Windows topics. 1 lecture, 2 lecture/lab hrs/wk. S

CIS 151C: Networking Essentials (4)

This course serves as an introduction to networking and Cisco networking technologies. Instruction includes, but is not limited to, networking, network terminology and protocols, network standards, local-area networks (LANs), wide-area networks (WANs), the Open System Interconnection (OSI) and TCP/IP models, cabling, cabling tools, routers, router programming, Ethernet, Internet Protocol (IP) addressing, and network standards. Emphasis is applied to the use of decision-making and problem-solving techniques to resolve networking problems. In addition, instruction and training are provided in the proper care, maintenance, and use of networking software, tools and equipment and applicable safety, building and environmental codes and regulations. This is the first of a four-course sequence that prepares students for the CCNA (Cisco Certified Network Administrator) certification. Registration enforced prerequisite: CIS 120 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. S

CIS 152C: Introduction to Basic Switching and Routers (4)

This course serves as the second in a series of four courses and focuses on providing students with classroom and hands-on experience in current and emerging network technologies. Instruction includes, but is not limited to, logical and physical network models, local area networks (LANs), wide area networks (WANs), transmission control protocol/Internet protocol (TCP/IP) addressing, switches, switch configuration, routers, router configuration, routing and routing protocols, switch and router image management, and network troubleshooting. Emphasis is applied to understanding the nature and components of networks that make up LANs, WANs and the Internet. Students will become familiar with the use of command-line tools and protocols used to configure network devices, and will learn how to troubleshoot a switch-and-router-based network topology. Registration-Enforced Prerequisite: CIS 151C or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 153C: Intermediate Routing & Switching (4)

This course serves as the third in a series of four courses and focuses on providing students with classroom and hands-on experience in current and emerging networking technologies. Instruction includes, but is not limited to, a review of logical and physical reference models, local area network (LAN) switching and routing. Ethernet and virtual LANS (VLANS), LAN design, routing and switching protocols, router and switch image management, and network troubleshooting techniques. Registration-Enforced Prerequisite: CIS 152C or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 154C: Wide Area Network Protocols (4)

This course serves as the last course in a series of four courses and focuses on providing students with classroom and hands-on experience in current and emerging networking technologies. Instruction, includes, but is not limited to, a review of local area network (LAN) switching, virtual LANS, LAN design, routing protocols, access lists, wide area networks (WANs), logical and physical reference models, device management, and WAN protocols. Registration-Enforced Prerequisite: CIS 153C or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. S

CIS 195: Authoring for the World Wide Web I (4)

Techniques and tools for designing and publishing on the World Wide Web; hypertext and HTML; site and page design; media integration; issues raised by Internet publishing. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 233CS: Introduction to Programming II – Visual C# (4)

Continues Visual C# programming sequence utilizing arrays, objects, relational database access and data structures. Structured design techniques emphasized throughout. Registration-Enforced Prerequisite: CIS 133CS and CIS 275 or instructor approval (CIS 275 may be taken concurrently). 3 lecture, 2 lecture/lab hrs/wk. S

CIS 240M: Installing and Configuring Microsoft Windows Server (4)

This course serves as the first in a series of four courses centered around managing Microsoft servers in a domain environment. Instruction includes, but is not limited to installation in a physical and virtual environment; virtualization techniques; deployment; Active Directory objects and management; command-line commands; IP management and implementation; DHCP; DNS; local and network storage; file and print services; group policy objects; and Windows security. Registration-Enforced prerequisites: CIS 120 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 244: Systems Analysis and Design (4)

This course is designed to provide the CIS student with a basic understanding of the importance of the Systems Analysis function in today's computer-focused businesses and institutions. It will enable students to better appreciate the importance of the role of the Systems Analyst, the Programmer, the User and the Manager in the development and implementation of modern, computer-based, information systems. The students will participate in a series of activities including group discussions, case studies, interviews, research reports, role playing and structured walk-throughs. Throughout the course, emphasis will be placed on human interaction situations with particular focus on teaming. A secondary goal of this course will be to introduce students to many of the styles and structures of technical documentation that they will be expected to use in their subsequent

employment. These documentation techniques will be taught in the context of the systems analysis project. Prerequisite: Second year CIS major or instructor approval. 4 lecture hrs/wk. (not currently offered)

CIS 245: Project Management (4)

Project Management - Information Systems Study practical approaches for managing, planning, organizing and implementing Information Systems projects using modern management techniques. Complete hands-on projects requiring management of project resources, scope, time-line, cost, scheduling, human and other resources. Use Microsoft Project and other project monitoring tools. Registration-Enforced Prerequisite: CIS 122 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. S

CIS 275: Introduction to Database Management Systems I (4)

Students will be introduced to database management systems (DBMS). Topics include database theory and practice, administration, table creation, database normalization and structured query language (SQL). Students will use the tools of the DBMS to develop applications that include input screens, queries, reports and batch processes to automate a typical business computer application. Students will begin to learn and modify computer-generated programs to customize an application. Registration-Enforced Prerequisite: CIS 133VB, CIS 133CS or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. S

CIS 276: Introduction to Database Management Systems II (4)

A continuation of the concepts and software expertise developed in CIS 275. Students will cover advanced SQL and database administration techniques and program on an enterprise level database. Registration-Enforced Prerequisite: CIS 275 and CIS 233CS or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 279M: Microsoft Windows Server Administration I (4)

This course is the second in a series of four courses centered around managing Microsoft servers in a domain environment. Instruction includes, but is not limited to, server image management; DNS; Active Directory; virtualization; user and password management; group policy objects; remote access;

file, Windows, and network security, including AAA; file services; update management; and performance monitoring and management. This course will help students prepare for a current Microsoft Certified Professional Exam. Registration-Enforced Prerequisite: CIS 240M or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. S

CIS 280: Cooperative Work Experience: Computer Information Systems (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

CIS 280D: Cooperative Work Experience: Health Informatics (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

CIS 284: Network Security Fundamentals (4)

This course serves as an introduction to network and information technology security and prepares the student for further study in the field. Instruction includes, but is not limited to, threat migration; cryptography; authentication and role-based security; encryption and device security; the public key infrastructure; messaging security; ports and protocols; and business continuity concepts. This course will help students prepare for a current industry-recognized security certification exam. Registration-Enforced Prerequisite: CIS 240M or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 288M: Microsoft Windows Server Administration II (4)

This course is the third in a series of four courses centered around managing Microsoft servers in a domain environment. Instruction includes, but is not limited to,

server image management; Active Directory; group policy object management; virtualization; user and password management; group policy objects; remote access; file, Windows, and network security, including AAA; and performance monitoring and management. This course will help students prepare for a current Microsoft Certified Professional Exam. Registration-Enforced Prerequisite: CIS 240M or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CIS 289M: Microsoft Windows Server Administration III (4)

This course serves as the fourth in a series of four courses centered around managing Microsoft servers in a domain environment. Instruction includes, but is not limited to advanced network and file services; dynamic access control; network load balance; failover clustering; disaster recover; AD Certificate Services; and AD Federation Services. This course will help students prepare for a current Microsoft Certified Professional Exam. Registration-Enforced Prerequisite: CIS 240M or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 295: Authoring for the World Wide Web II (4)

Designing, developing, publishing, and maintaining dynamic websites; Web security and privacy issues; e-commerce; emerging Web technologies. Prerequisite: CIS 195 and CIS 275 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. W

CIS 297: Capstone Project (4)

(This course is currently not being offered.) Student will develop an individual “real-world” project to demonstrate the ability to apply the concepts covered in the Computer Information Systems (CIS) curriculum. With guidance from a faculty advisor, students will analyze, design, program and document a database, web-based or network system. Emphasis will be placed on working effectively with clients, professional work habits, and documentation. Registration-Enforced Prerequisite: Instructor approval; 1 lecture, 9 lab hrs/wk.

CIV – CIVIL ENGINEERING

CIV 114: Computer Aided Drafting – Civil 3D (3)

This course presents the basics of virtual design and 3D models using the Autodesk Civil 3D program to produce drawings for civil engineering and construction projects. Survey field points are input to create base maps and surface models. Drafting practices are used to prepare site plans, layout building sites, and construct drawings of the infrastructure. Use of design and construction information models for making estimates of quantities of costs and for determination of constructibility problems. 2 lecture, 2 lecture/lab hrs/wk. S

CIV 215: Contract Documents (3)

Legal terminology, legal matters of concern to engineers, and civil law with emphasis on civil engineering contract documents and legal subcontractors, and material suppliers. Prerequisite: Second year Engineering Technology major or instructor approval. Registration-Enforced Prerequisite: ENGR 111. 3 lecture hrs/wk. S

CIV 223: Properties of Materials (4)

This course is an introduction to civil and construction engineering materials used in road and highway structures such as pavements, bridges, retaining walls, box culverts, sidewalks, curb and gutters, and related structures. The focus is on engineering properties of soils, aggregate, portland-cement concrete (PCC), hot mix asphalt (HMA), and wood and metals. Registration-Enforced Prerequisite: ENGR 111. 3 lecture, 3 lab hrs/wk. W

CIV 225: Municipal Engineering (3)

This course introduces the basics of design, operation, and maintenance of wastewater and storm collection systems. The course will help students prepare for the Level 1 Wastewater Collection exam. Course includes pipe sizing, pipe slopes and flow velocities, general system components, and installation, inspection, testing and repair techniques. Elementary street construction and drainage design are also studied in conjunction with storm drainage. Field trips may be made to existing facilities and work under construction. Registration Enforced Corequisite: MTH 111. 3 lecture. S

CIV 280: Cooperative Work Experience: Engineering (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

CIV 297: Continuing Professional Development for Professional Land Surveyors and Engineers. (1-3)

This course will cover a variety of topics to meet the needs of Professional Land Surveyors and Engineers. The course content and material will be structured to meet the requirements of the Oregon State Board of Examiners for Engineers and Land Surveyors as defined in OAR 820. The primary venue for this course will be Internet. Prerequisite: Licensure by the Oregon State Board of Examiners for Engineers and Land Surveyors or Instructor approval. Credit will be assigned for each individual at the rate of one credit hour per ten hours of lecture. F, W, S, Su

CJ – CRIMINAL JUSTICE

CJ 100A: Law Enforcement Skills Training (2)

A variety of topics including: First Aid & CPR, Tactical Communication, Special Event Ops, Radio Communications, Search & Handcuffing, Confrontational Simulation, Chemical Agents. Corequisite: CJ 105 and CJ 110. Prerequisite: Acceptance into Police Reserve Academy. 4 lecture/lab hrs/wk. F

CJ 100B: Law Enforcement Skills Training (2)

A variety of topics including: Emergency Vehicle Ops, Control Holds, Expandable Baton, Traffic Control, Crowd Control, Tactics & Strategies in Buildings and Open/Wooded Areas. Corequisite: CJ 120 and CJ 212. Prerequisite: Acceptance into Police Reserve Academy. 4 lecture/lab hrs/wk. W

CJ 100C: Law Enforcement Skills Training (2)

A variety of topics including: Vehicle Stops, Defensive Tactics, Bicycle Patrol, Firearms. Corequisite: CJ 109 and CJ 112. Prerequisite: Acceptance into Police Reserve Academy. 4 lecture/lab hrs/wk. S



CJ – CRIMINAL JUSTICE, continued

CJ 101: Introduction to Criminology (3)

This course is designed as an introduction to the study of crime and criminal behavior. One segment covers concepts of crime and criminology, the nature and extent of crime, and victims and victimization. A second segment covers theories of crime causation, including choice and trait theories, social structure, social process, and social conflict theories, and developmental theories. A third segment covers crime typologies, including violent crimes, property crimes, enterprise crimes (white-collar, organized, and cyber crimes), and public order crimes. The final segment looks at the criminal justice system, including various functions of the system as well as different models applied to the field. 3 lecture hrs/wk. S. Available online F.

CJ 105: Concepts of Criminal Law (3)

This class is designed to introduce students to the basic concepts underlying criminal law. Topics covered will include the origins of criminal law, the basic requirements of a criminal act, the limitations of criminal liability, types and classifications of criminal law, and procedural defenses. Additional topics covered include constitutional limits on law, inchoate crime, and criminal culpability levels. 3 lecture hrs/wk. F. Available online Su.

CJ 109: Contemporary Issues in Criminal Justice (3)

This course provides an intermediate look at modern criminal justice practices, operations, and issues. The Criminal Justice student and prospective law enforcement employee will develop a view of criminal justice careers from both theoretical and practical perspectives. This course will cover contemporary issues in operations and policies that include philosophies, criminal justice organization, management and supervision, crime control, and efficiency. 3 lecture hrs/wk. S (offered alternate years)

CJ 110: Introduction to Law Enforcement (3)

A study of law enforcement that emphasizes police work at the community level. Students will review the history and evolution of law enforcement, the criminal justice system and the future of law enforcement. Particular areas of study include criminal law, responsibilities of law enforcement, community relations, accountability and corruption, values and judgement and careers in law enforcement. 3 lecture hrs/wk. F

CJ 112: Field Operations and Patrol Procedures (3)

To introduce the student to the nature and purpose of patrol activities for the law enforcement officer. Includes tactics and strategies, routine and emergency procedures, types of patrols, crime prevention, and community policing. Prerequisite: Acceptance into Police Reserve Academy. 3 lecture hrs/wk. S

CJ 114: Cultural Diversity Issues in Criminal Justice (3)

This course looks at the relationship between the criminal justice system, cultural and other diversity, and police/community dynamics. Focusing on positive police/citizen contacts, the principle emphasis will be on the importance of a continuing dialogue between law enforcement and all segments of the community. Students will acquire an understanding of cultural norms and their impact on criminal justice interactions. Other relevant issues such as hate crimes and racial profiling will be covered. 3 lecture hrs/wk. S

CJ 120: Introduction to Judicial Process (3)

This course presents an examination of the responsibilities of each segment of the justice system. These segments include law enforcement, the judicial process and the courts, duties and responsibilities of corrections agencies, and the functions of related administrative agencies at the local, state, and federal levels. Past, present, and future relationships of these systems will be analyzed. 3 lecture hrs/wk. W

CJ 130: Introduction to Corrections (3)

This course provides an overview of the American corrections system including its history, processes, purposes and goals. Course study will introduce the student to institutional and penal systems that include detention facilities, jails, prisons, and work release facilities. This course provides both a practical and theoretical perspective of the need and purpose for offender confinement and post-conviction jurisdiction within

a free society. Supervision and management of confined and released offenders, juvenile and adult, will be reviewed. 3 lecture hrs/wk. S

CJ 140: Introduction to Criminalistics (Forensic Science) (3)

This is an introductory course in forensic science. Forensic science or criminalistics applies the knowledge and technology of science for the definition and enforcement of laws, and to the solution of criminal offenses. Course study will include development of the principles and techniques used to compare and identify physical evidence collected at crime scenes. The course will explore services performed by evidence collection teams as well as activities of forensic scientists in the crime labs. 3 lecture hrs/wk. W

CJ 169: Terrorism and Homeland Security (3)

This course examines the basic history, evolution and effects of terrorism on both domestic and international levels. Through historical and objective analysis the course is intended to provide a basic foundation for the root cause of terrorism and how terrorism is confronted by political, diplomatic, law enforcement and military intervention. This course provides a basic understanding of the various threats from terrorism, and the ability of terrorists to advance a political agenda, raise funds, and use the media to promote their vision ideology. 3 lecture hrs/wk. W, Su

CJ 203: Crisis Intervention Seminar (1)

An overview of the techniques and approaches to crisis intervention for entry-level criminal justice professionals. Covers initial intervention, defusing and assessment, resolution and/or referral, with emphasis on safety. Includes personal effectiveness, recognition of threat levels, voluntary compliance, verbal and non-verbal communication, active listening, and mediation. 1 lecture hr/wk. W

CJ 210: Criminal Investigations (3)

This course concentrates on the fundamentals of criminal investigation. The responsibilities of the preliminary crime scene investigator will be thoroughly studied. Areas of specific review will include: crime scene management; the collection, preservation, and recordation of recovered evidence; interview techniques; surveillance operations; follow-up investigations; report writing; and court procedures. 3 lecture hrs/wk. S

CJ 211: Ethics in Criminal Justice (3)

This course examines the major concepts of ethics and its relationship to criminal justice system functions. The course will focus on the values, morality and ethics that guide today's criminal justice professional. Supplementing the text will be case studies from Oregon Department of Public Safety Standards and Training and other current sources. 3 lecture hrs/wk. W

CJ 212: Report Writing for Criminal Justice (3)

The fundamentals of writing law enforcement reports including definitions, type, needs, and objectives. Emphasis will be on preliminary crime reports, arrest reports, evidence reports, and administrative reports. Students will obtain the necessary knowledge to investigate, interview, and distill general information into documented facts. Prerequisite: Acceptance into Police Reserve Academy. 3 lecture hrs/wk. W

CJ 216: Law Enforcement Supervision & Management (3)

This course provides an in-depth examination of the role and responsibilities of the first-level supervisor and manager/command officer in the specialized field of law enforcement. Principles of effective leadership, team-building and specific operational issues related to law enforcement are also addressed. 3 lecture hrs/wk. F

CJ 226: Introduction to Constitutional Law (3)

This course provides an examination of the role of the U.S. Constitution in the development of criminal law and procedures. Emphasis is placed on relevant historic and political factors that have influenced constitutional criminal procedures, and the practical effect that case law has on the methods and extent to which the criminal justice community performs its duties. 3 lecture hrs/wk. W (Available online only)

CJ 230: Introduction to Juvenile Justice System (3)

This course provides an introductory perspective of the historical and contemporary aspects of juvenile corrections. Topics covered include the components of the juvenile justice system and its philosophy, functions and goals, the role of law enforcement, the courts, community based corrections, and custodial facilities. Included is an overview of the ongoing debate over the Balanced and Restorative Justice approach in

the juvenile justice system, especially as it relates to safety/security issues and public concern. 3 lecture hrs/wk. S

CJ 232: Introduction to Corrections Casework (3)

Introductory overview of casework in corrections settings. Includes introduction to behavior modification theories and methods, contemporary counseling methods, assessment processes, and the development of officer/client relations. Emphasizes observation skills, perception issues, information gathering, interpersonal communication skills, and interviewing strategies and techniques as part of corrections casework. Registration-Enforced prerequisite: CJ 230 or CJ 261 or instructor approval. 3 lecture hrs/wk. Su

CJ 240: Criminalistics II (3)

This is a course in forensic science and criminalistics. Forensic science applies the principles and technology of various scientific disciplines to the definition and enforcement of laws and to the solution of criminal offenses. Criminalistics is the collection of disciplines of forensic science commonly practiced in the modern crime lab and in laboratory services applied at crime scenes. This course will build upon basic principles of evidence processing and analysis covered in earlier coursework and integrate them with more advanced and individualizing techniques in forensic science. These include bloodstain pattern analysis, forensic toxicology, trace evidence processing and analysis, DNA, arson investigations and computer forensics. Registration-Enforced Prerequisite: CJ 140, 3 lecture hrs/wk. S

CJ 243: Narcotics and Dangerous Drugs (3)

This course covers the full range of psychoactive drug use, from legal medicinal use to criminal recreational use, from casual use to addiction. Emphasis is on the sociological perspective, explaining the drug phenomenon supported by recent data from a wide range of sources. 3 lecture hrs/wk. F

CJ 261: Introduction to Parole & Probation (3)

This course provides introductory perspectives of parole, probation, and community corrections. The course investigates the purposes of parole and probation as alternatives to incarceration of criminal offenders. Issues related to sentencing recommendations, terms and conditions of probation, day treatment options, group homes, and criteria for violating status are examined. 3 lecture hrs/wk. F

CJ 275: Comparative Criminal Justice Systems (3)

Using a topical approach, this course compares the criminal justice systems in other nations with that in the United States. Underlying sources of law will be covered as well as practices and policies used by different nations in their criminal justice systems. This course will give students a better understanding of the similarities and differences of each system. 3 lecture hrs/wk. F

CJ 280: Cooperative Work Experience: Criminal Justice * (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, SU

CJ 280: Cooperative Work Experience: Law Enforcement/Corrections * (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab.

*Students may select - either CJ 280 Cooperative Work Experience: OR CJ 298 Criminal Justice Independent Study. F, W, S, SU

CJ 298: Independent Study: Criminal Justice (1-6)

Independent study on subjects outside the course curriculum or in-depth studies of a particular aspect of course content. Affords an opportunity for students with previous study in a subject area to pursue further investigations for credit. Registration-Enforced Prerequisite: Instructor, Department Chair, and Dean approval of study plan. 6 credits maximum total credit. F, W, S, Su

CPL – CREDIT FOR PRIOR LEARNING

CPL 120: Credit for Prior Learning Resume (3)

The Credit for Prior Learning Resume class provides a means to obtain credit hours for prior learning. It focuses on identifying career and educational goals, defining college-level learning; identifying, documenting, and describing prior learning; writing competency statements; and preparing a resume for credit evaluation. 3 lecture hr/wk. W

CS - COMPUTER SCIENCE

CS 133U: Programming for Engineers (3)

An introduction to problem analysis and programming in either C++ or Java. This course is intended as an introduction to programming for those with little or no previous experience. The course is designed for engineering majors and emphasis will be on programming engineering and mathematics problems. Prerequisite: MTH 095. 2 lecture, 2 lecture/lab hrs/wk. (not currently offered)

CS 160: Orientation to Computer Science (4)

This course explores the discipline and profession of computer science. It provides an overview of computer hardware architecture, the study of algorithms, software design and development, data representation and organization, ethics and the history of computing and its influences on society. The student is exposed to both low-level and high-level programming languages. May be offered online. Registration-Enforced Prerequisite: MTH 095. 3 lecture, 2 lecture/lab hrs/wk. F, S

CS 161: Computer Science I (4)

This is an introduction course to computer science. Topics covered are: Algorithms, programming concepts, programming in a structured language, and computer applications. The C++ or the Java language will be introduced. Prerequisite: MTH 111 or equivalent. 3 lecture, 2 lecture/lab hrs/wk. W

CS 162: Computer Science II (4)

This course is a continuation of CS 161 and introduces the student to the use of a variety of data structures. Topics include: string operations, records, stacks, queues, trees, recursion, sorting, linked lists, searching data structures. Programs will be written either in C++ or Java. Prerequisite: CS 161. 3 lecture, 2 lecture/lab hrs/wk. S

CS 260: Data Structures (4)

This course is intended primarily for students seriously interested in computer science. Students will demonstrate the usage of using advanced data structures, including linked lists and tree structures using pointers, and advanced structure programming methods through a variety of programming projects. Course may be offered online. Registration-Enforced Prerequisite: CS 162 and MTH 111 or higher or instructor approval. 3 lecture, 2 lecture/lab hrs/wk. F

CS 271: Computer Architecture & Assembly Language (4)

This course serves as an introduction to the functional organization and operation of digital computers. Coverage of topics includes assembly language; addressing, stacks, argument passing, arithmetic operations, decisions, macros, modularization, linkers and debuggers. Registration-Enforced Prerequisite: CS 162 or instructor approval. 3 lecture, 2 lab hrs/wk. S

CWE – COOPERATIVE WORK EXPERIENCE

CWE Seminar I (1)

CWE Seminar I develops career preparation skills. Students will study job search techniques, the preparation of job search documents, and interviewing techniques. During the course, the students will begin developing a job search portfolio. 1 lecture hr/wk. F, W, S

CWE 162: CWE Seminar II (1)

This course is planned for students enrolled in business programs. Students will work with a local organization or business to research and complete a project in specific areas of business such as personnel, inventory control, advertising,

finance, or marketing. Prerequisite: CWE 161; instructor approval. 1 lecture hr/wk.

CWE 163: CWE Seminar III (1)

This course is a continuation of CWE Seminar II, with emphasis on managerial skills. The student is required to develop a marketing plan or business plan for a business organization of their choosing. Students will be expecting to select a business, prepare the plan, present an oral presentation, and submit a final written document. Prerequisite: CWE 162; instructor approval. 1 lecture hr/wk

DA – DENTAL ASSISTING

DA 102: Advanced Clinical Experiences (4)

In Advanced Clinical Experiences, students will demonstrate competence in several dental procedures. Each skill listed on the DANB EFDA check-off list will be discussed in detail. The intention of this course is to prepare to students to take the Oregon Expanded Functions Exam as well to provide them with the necessary knowledge to complete the Oregon Expanded Functions Clinical Check-offs. Ergonomics is also covered with a special emphasis on practicing good body mechanics while performing expanded functions. Dental sealants are also covered. Cavity Classifications are reviewed and discussed in relation to matrix systems. Prerequisite: currently enrolled in Dental Assisting program. Registration-enforced prerequisite: DA 195, DA 196, 3 lecture, 3 lab hours/work. S

DA 103: Dentistry, Law & Ethics (1)

This course introduces the Dental Assisting student to the dental office environment and the dental specialties. Identifies, describes and compares the role of each member of the dental team. Specific emphasis is placed on the students' exploration of the application of ethics in dentistry. The laws that cover dental professionals are covered broadly. Those laws that pertain specifically to dental assistants are covered in depth with particular attention to the Oregon Dental Practice Act. Prerequisite: currently enrolled in Dental Assisting program. 1 lecture/hr. F

DA 107: Dental Health Education I (1)

Dental Health Education I develops the basic concepts of preventive dentistry including the study of plaque-related diseases, fluoride therapy, and brushing and flossing techniques. The student will learn measures that are effective in improving oral health and preventing oral disease. Nutrition will be discussed and the students will apply the concepts they have learned to the health of patients they will treat in the future. Prerequisite: currently enrolled in Dental Assisting program. 1 lecture/hr. F

DA 108: Dental Health Education II (1)

Must be taken in sequence. This course builds on the concepts in DA 107, reinforcing preventative dentistry concepts. Students will prepare an oral health presentation as a team. The concluding project of the class will take place at a local elementary school where students will apply the skills they have acquired in oral hygiene instruction. Prerequisite: currently enrolled in Dental Assisting program and DA 107. 1 lecture/hr. W

DA 110: Health Sciences (3)

Dental Health Sciences introduces the student to the history of dentistry. Embryology, and developmental disorders in the oral cavity are discussed. The concepts of oral histology as well as tooth morphology are developed. Students will be able to understand the connection between patient diagnosis, charting and treatment. Prerequisite: currently enrolled in Dental Assisting program. 3 lecture hr/week. F

DA 111: Dental Terminology (2)

This course provides students with a working knowledge of dental terminology. The course will include: spelling, pronunciation, and definition of terms as well as the use of a dental dictionary and related references. Students will be prepared for a career in the dental profession by providing them with the terminology to excel in both career orientated testing and while working as a Dental Assistant. Prerequisite: currently enrolled in Dental Assisting program. 2 lecture hr/week. S

DA 115: Dental Anatomy (3)

The Dental Anatomy course presents the study of landmarks, tooth numbers, surfaces and morphology. Students learn the basic structure and function of human anatomy with special emphasis on the head and neck. Study models and diagrams are used to facilitate hands on learning. This course prepares students to apply the fundamentals of general and dental anatomy to informed decision making, and to professional communication with colleagues and patients. 3 lecture hr/week. W

DA 135: Oral Pathology (2)

The study of diseases and conditions affecting the gingiva, dentition, tongue and oral cavity is the focus of this course. Oral manifestations of infectious diseases and injuries are also covered as well as ongoing discussions pertaining to the legal and ethical roles dental assistants encounter while assisting dentists and hygienists when pathological conditions are presented. Prerequisite: currently enrolled in Dental Assisting program. 2 lecture hr/week. S

DA 139: Medical Emergencies in the Dental Office (2)

Students learn the signs and symptoms of medical emergencies that may occur in a dental office. The role each member of the dental team plays during a dental emergency is examined. Special emphasis is placed on the responsibilities of the dental assistant supporting the dentist and staff in the event of a medical emergency. Introduction to pharmacological agents used to treat dental clients and dental office emergencies. The principles and techniques of acquiring patient vital signs are explained and practiced. Treatment provisions for the medically compromised and other special needs patients are defined and explored. Prerequisite: currently enrolled in Dental Assisting program. 2 lecture hr/week. F

DA 192: Dental Materials I (3)

This course covers the composition, clinical properties, preparation, use and storage of materials used in dentistry. Students will produce negative impressions and pour positive models. The proper techniques for mixing and dispensing various impression materials, dental cements, liners, bases and restorative products are illustrated and

applied. Prevention of cross contamination is established. Prerequisite: currently enrolled in Dental Assisting program. 2 lecture, 3 lab hrs/week. W

DA 195: Chairside Procedures I (4)

The Chairside Procedures I course introduces students to the science of dentistry. This course prepares students to control infection, prevent disease, adhere to OSHA Standards, and safely manage hazardous materials. This course instructs students on proper moisture control techniques as well as an introduction to dental hand instruments, rotary instruments and hand pieces. The students are introduced to basic procedures including amalgam and composite. Dental unit waterlines and ergonomically safe practices are also covered. Prerequisite: currently enrolled in Dental Assisting program. 3 lecture, 3 lab hrs/week. F

DA 196: Chairside Procedures II (4)

Chairside Procedures II helps prepare the student for the unlimited diversity of clinical responsibilities in both general and specialized settings. Students will be provided with a level of knowledge that will enable them to operate as competent chairside assistants. Dental specialties will be discussed as well as the instrumentation and principle procedures specific to each discipline. Post-operative instructions for common procedures will be presented and practiced in both the didactic and clinical setting. Prerequisite: currently enrolled in Dental Assisting program and DA 195. 3 lecture, 3 lab hrs/week. W

DA 198: Dental Materials II (2)

In this course students will apply the principle and secondary uses, advantages, disadvantages and limitations of various dental materials. Students will refine their impression taking and model pouring skills as well as fabricate custom trays. Preparation of articulation, occlusal bite, and presentation of models as a diagnostic tool will be completed by the students. Materials and procedures specific to: Orthodontics, Endodontics, Prosthodontics, and Aesthetic specialties are covered. Prerequisite: currently enrolled in Dental Assisting program and DA 192 and DA 196. 1 lecture, 3 lab hrs/week. S

DA 199: Dental Office Procedures (3)

The business office in today's modern dental practice functions as a highly technological facility with skilled personnel. This course enables students to acquire the abilities to succeed in today's contemporary dental practice. Telephone management, appointment scheduling and recall procedures are covered. The financial aspects of running a business are explored and applied. Students will experience a hands on computer application to help them synthesize the basics of dental front office management including all aspects of insurance forms and billing. Marketing, communication and resume skills are presented and refined. Prerequisite: currently enrolled in Dental Assisting program. 3 lecture hrs/week. S.

DA 210: Dental Radiology I (4)

This course provides instruction in terminology and the basic physics of x-ray production. Radiological health measures for both patient and operator are studied. Examination and operation of the dental x-ray unit is taught. Darkroom basics and film mounting are covered as well as film grading and criteria. Students are instructed in bitewing, paralleling, and bisecting the angle radiographic techniques. Instruction is provided in anatomy and landmarks as well as common exposure errors. Infection control in regards to exposing and developing dental radiographs is discussed. Prerequisite: currently enrolled in Dental Assisting program. Prerequisite: currently enrolled in Dental Assisting program. 3 lecture, 3 lab hrs/week. F

DA 211: Dental Radiology II (3)

This course provides the basis for various occlusal film projections, intra-oral periapicals and panoramic radiographs. Dental x-ray film composition and processing is discussed as well as clinical grading review. The needs of patients with special circumstances are addressed as well as legal and ethical issues pertaining to dental radiography. The history of radiology is presented as well as a discussion on digital radiography. Throughout the course emphasis is placed on preparing students for the DANB RHS (Dental Assisting National Board Radiation Health and Safety) written and clinical exams. 3 lecture, 3 lab hrs/week. W

DA 214: Dental Radiology License Prep Course (1)

This elective radiology techniques course will provide a review for various occlusal projection, intra-oral periapicals and panoramic radiographs. Taking dental x-rays, film processing and clinical grading is reviewed as it pertains to the understanding of completion of course work and licensing the Dental Assisting student with standards set by the licensing agency DANB. 3 lab hrs/wk. S

DA 280: Cooperative Work Experience: Dental Assisting (3 per term)

This course provides the student with Dental Assisting work experience in community businesses. The student will have the opportunity to integrate theory and practice gained in the classroom with practical experience in the professional world. In this course a student may develop skills, explore career options and network with professionals and employers while earning credit toward a certificate. Prerequisite: Currently enrolled in the Dental Assisting program; instructor approval. 8 - 10 CWE. F (3 cr), W (4 cr), S (3 cr)

DLSC – DEVELOPMENTAL COURSES

DLSC 040, 041, 042: Learning Skills (1-3)

This course is a combination study skills/strategies coaching/support group for students with unique learning needs. Students are exposed to a variety of strategies and study skills and are encouraged to practice strategies in course work from other concurrent classes. Instructor approval required.

DRF – DRAFTING

DRF 112: Computer Aided Drafting I (3)

This is a beginning level course, which introduces computer aided drafting (CAD). The AutoCad 2011 software is used to set up drawings and perform basic drawing and editing commands. Emphasis is on two-dimensional drawings and engineering architectural aspects of computer drafting. This is an online enhanced course, meaning you are required to use online resources to pass this course. 2 lecture, 2 lecture/lab hrs/wk. F



DRF 113: Computer Aided Drafting II (3)

Advanced two-dimensional, computer-aided drafting (CAD) commands and skills, integrated with engineering graphics. Orthographic and multi-view drawings are created using AutoCAD software. Emphasizes plotting final drawings to scale and following drafting standards, including standards for dimensioning, text, line weights, and title blocks. Registration-Enforced Prerequisites: CIV 112 or DRF 112, with a grade of C or better. 2 lecture, 2 lecture/lab hrs/wk. W

DRF 116: Computer Aided Drafting – Structural Drafting (3)

This is an advanced level drafting course which introduces structural drafting processes for the computer aided drafter. AutoCad software is used to set up drawings and create basic structural drawings. Emphasis is on two-dimensional drawings and structural engineering computer drafting. Registration-Enforced Prerequisites: CIV 113 or DRF 113, with a grade of C or better. 2 lecture, 2 lecture/lab hrs/wk. S

DSKH – DEVELOPMENTAL COURSES

DSKH 025*: Adaptive Keyboarding (3)

This course is designed to teach keyboarding basics to students with disabilities who must use adaptive technologies for successful access to the keyboard or screen and/or unable to compete successfully in mainstream keyboarding classes. This course is graded on a P/F basis. Instructor approval required.

ECON – ECONOMICS

ECON 115: Introduction to Economics (3)

Introduction to Economics is a course that focuses on the definition of economics and the application of economic analysis. This analysis will be conducted within the students own life, within business applications, product and labor markets, national monetary and fiscal policy, and international trade. Current issues will be used whenever possible to illustrate fundamental concepts. Reference and use of current internet and other research sites will be utilized to provide the students with an option for lifelong research into economics. 3 lecture hrs/wk. F, W

ECON 201: Economics (Micro) (3)

ECON 202: Economics (Macro) (3)

ECON 203: Economics (Global) (3)

A sophisticated, three-term course sequence that includes fundamental vocabulary, an introduction to theories, and analytical methods (graphs) of economics. Students use text-related exercises and current events research to examination of the basic characteristics of the American economy and the principles that determine its performance.

ECON 201 focuses on markets, consumer behavior and government-business interaction. F, S

ECON 202 focuses on the aggregate activity of a market economy, inflation, unemployment, and how the government can use macroeconomic policy to address these problems. W
ECON 203 utilizes techniques learned in the previous courses as well as additional concepts to analyze contemporary regional and national economic problems, current international trade and financial conditions (currently not offered).

Students should not attempt to take these courses until they have successfully completed WR 121, 122, 123, and MTH 111. Students should take the courses in sequence. Instructor approval is required to enter ECON 202 or 203 if students have not completed ECON 201. 3 lecture hrs/wk.

ECON 280: Cooperative Work Experience: Economics (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may

take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S

ED – EDUCATION

ED 100: Introduction to Education (3)

An introductory course in the field of education. There will be an emphasis upon teaching methods and skills, instructional processes, and philosophies of education. The class is an opportunity for students considering a career in education to gain insight. Instructor approval required to ensure students have completed the background history check, MMR vaccination verification and a food handler's certificate before coursework can begin. 1 lecture hr/wk. Six practicum hrs/wk. F, S

ED 101: Early Childhood Education Seminar & Practicum I (4)

Discussion centered on ECE lab activities, behavior management and problem-solving techniques. Practical work experience will provide the student with a variety of experience working with children in early childhood programs under the close supervision of the instructional staff. Students work with children individually and in small groups and supervising children in outdoor activities. Prerequisites: Oregon Childcare Registry enrollment required. Instructor approval required to ensure students have completed the background history check, MMR vaccination verification and a food handler's certificate before coursework can begin. NOTE: Students registered on the Oregon Registry Step 7 may begin from ED 102 through to their desired level of Practicum. 2 lecture, 6 practicum hrs/wk. F, W, S

ED 102: Early Childhood Education Seminar & Practicum II (4)

Classroom time with ECE seminar instructor concerning practicum experiences — guidance of young children. Students will gain experience working with young children in an organized group setting, and will assist with supervision of the various daily activities in an ECE program. Prerequisites: ED 101, Oregon Childcare Registry enrollment, including background check, food handler card and MMR vaccine. NOTE: Students registered on the Oregon Registry Step 7 may begin from ED 102 through to their desired level of Practicum. 2 lecture, 6 practicum hrs/wk. F, W, S

ED 103: Early Childhood Education Seminar & Practicum III (4)

Classroom time with ECE seminar instructor concerning practicum experiences - guidance of young children. Practical experience working with young children in the ECE lab. Activities and projects carried out will be student planned and implemented — more responsibility for student. Prerequisite: ED 102, Oregon Childcare Registry enrollment, including background check, Infant/Child First Aid and CPR and Food Handlers Certificate. 2 lecture, 6 practicum hrs/wk. F, W, S

ED 104: Early Childhood Education Seminar & Practicum IV (4)

Classroom time with Early Childhood Educational seminar instructor concerning practicum experiences-guidance of young children. Practical experiences working with children. Explore interpersonal skills in order to function as a team member in planning and carrying out a comprehensive program for children. 2 lecture, 6 practicum hrs/wk. Prerequisite: ED 103, Oregon Childcare Registry enrollment, including background check, Infant/Child First Aid and CPR and Food Handlers Certificate. F, W, S

ED 105: Early Childhood Education Seminar & Practicum V (4)

Discuss one's own teaching style and the relationship of a teacher to children and parents. Practical experiences working with children. Explore interpersonal skills in order to function as a team member in planning and carrying out a comprehensive program for children. Prerequisite: ED 104, Oregon Childcare Registry enrollment, including background check, Infant/Child First Aid and CPR and Food Handlers Certificate. 2 lecture, 6 practicum hrs/wk. F, W, S

ED 106: Early Childhood Education Seminar & Practicum VI (4)

Review state and local regulations and agencies that deal with young children. Plan to implement programs that provide positive learning experiences for the individual child and groups. Assist with administrative and supervisory tasks. 2 lecture, 6 practicum hrs/wk. Prerequisite: ED 105, Oregon Childcare Registry enrollment, including background check, Infant/Child First Aid and CPR and Food Handlers Certificate. F, W, S

ED 113: Classroom Techniques in Reading & Language Arts (3)

Introduces the nature of the reading process and presents a systematic approach to language arts instruction. Students learn to link literacy instruction and assessment to state content standards. Classroom observations require a background check. 3 lecture hrs/wk. W

ED 114: Classroom Techniques in Math & Science (3)

This course prepares instructional assistants to help children learn specific math and science concepts. This will help students apply concepts to solve problems and develop a positive attitude toward math and science. Classroom observations require a background check. 3 lecture hrs/wk. S

ED 121, 122, 123: Leadership Development I, II, III (3,3,3)

These courses are designed to provide emerging and existing leaders with the opportunity to explore the concept of leadership skills. The courses integrate readings, experiential exercises, films, and historical and contemporary readings on leadership.

ED 121: Leadership theory, philosophy, vision, goal-setting. F

ED 122: Decision making, team building, empowering and delegating. W

ED 123: Initiating change, managing conflict, leadership ethics, service. S

May be taken singly or in any order, although sequence is recommended. 3 lecture hrs/wk.

ED 125: Foundations of Learning Assistance (3)

The purpose of this course is to introduce students to the field of learning assistance and the methods of effective tutoring. Students will be introduced to various topics that include but not limited to:

1. Basic Tutoring Procedures;
2. Effective Communication Strategies;
3. Individual and Group Dynamics in learning assistance;
4. The Role of Cultural Awareness and Understanding Culture Shock;
5. Using Praise Effectively;
6. The Socratic Method;
7. Andragogy vs. Pedagogy;
8. Critical Thinking
9. Thinking Ruts and Procrastination.

Registration-Enforced Prerequisite: WR 115 or higher. 3 lecture hrs/wk. F, W, S

ED 128: Professional Truck Driver Trainer Certificate (4)

This class is designed to assist trainers and instructors, develop, fine-tune, and improve skills in training and facilitation. The course has been developed to certify individuals to deliver the Transportation Customer Service Skills course to warehouse workers and truck drivers as part of the Professional Truck Driver Trainer Certificate. 4 lecture hrs/wk. F

ED 130: Classroom Management (3)

Provides a foundation in comprehensive classroom management theory and application related to emotional education, management techniques, and problem-solving for effectively handling unproductive student behaviors in the classroom, the cafeteria, assemblies, on the playground, and on field trips. 3 lecture hrs/wk. F

ED 131P: Instructional Strategies (3)

This introductory course for educators focuses on the components of effective instruction. Students will design standards based activities that integrate multiple content areas, address the instructional needs of diverse learners and include appropriate strategies for assessment. 3 lecture hrs/wk. F

ED 140: Introduction to Early Childhood Education (2)

Focus on the historical and philosophical development of the field, programs, and major approaches to early childhood education and current trends in the field. Emphasis will be focused on early childhood education as a career. Students will become aware of professional organizations concerned with young children. 2 lecture hrs/wk. F

ED 150: Creative Activities for Children (3)

Introduces creative activities suitable for preschool children in fields of art, music, dramatics, rhythms, games, finger plays, carpentry and water play. Development of the student's creative imagination will be stressed. Oregon Childcare Registry enrollment required, including a background check. 3 lecture hrs/wk. S

ED 154: Literature and Language for Children (3)

This course provides an overview of literature and language development in young children. Quality children's literature, a rationale for the purpose of such literature, ways to implement its use, and ways to evaluate its appropriateness for young children are addressed. Lectures and demonstrations, reading and evaluations of children's books, and practical experiences with children and literature are included. Registration-Enforced Prerequisite: WR 121. 3 lecture hrs/wk. W

ED 169: Overview of Students with Special Needs (3)

This course is designed to introduce participants to categories of special education eligibility as defined by the Individuals with Special Disabilities Act. Through various activities students will learn to recognize, understand, and plan for instruction and/or tutoring for students with special needs. 3 lecture, hrs/wk. W

ED 178: Observing / Guiding Behavior (3)

Students will identify the guidance needs of young children and learn techniques and strategies to meet these needs. Exercises are designed to develop observation, recording and guidance skills. Students will be observing an early childhood education center. Oregon Childcare Registry enrollment required, including background check and verification of MMR vaccination. 3 lecture hrs/wk. S

ED 200: Foundation of Education (3)

This course will examine historical, philosophical, political, legal, and economic aspects of K-12 public education. Current issues and trends will also be explored. 3 lecture hrs/wk. W

ED 209: Theory and Practicum (2)

An introductory experience in an elementary or secondary classroom where the student experiences what teaching really is like, by "practice teaching" with an authorized supervising teacher. Prerequisite: Concurrent enrollment in ED 200. 6 lab hrs/wk. F, W, S

ED 229: Learning & Development (3)

This class introduces the participant to theories of behavior, motivation and human development as applied to classroom practice and teaching/tutoring techniques. It also examines ways to personalize learning for a diverse student population. 3 lecture hrs/wk. Su

ED 235: Educational Technology (3)

This course trains students in the preparation and use of media and technology in school settings. Students will develop an understanding of the role of media in learning and methods for incorporating media in instruction. Prerequisite: CIS 120 or Instructor approval. 3 lecture hrs/wk. F

ED 240: Lesson & Curriculum Planning (3)

Development of fundamental goals for facilitating growth and development of children in early childhood learning and care programs; planning daily and weekly program activities; emphasis on stimulating learning through a variety of materials and methods; building relations between home and early childhood learning and care programs. 3 lecture hrs/wk. W

ED 244: Individual Learning for Preschoolers (3)

Introduces students to methods of developing individualized learning materials in settings for preschool children. Designed specifically for people working with Early Childhood Education programs. Oregon Childcare Registry enrollment required, including background check and verification of MMR vaccination. 3 lecture hrs/wk. S

ED 247: Administration of Child Care Centers (3)

Overall view of administration and operation of child care centers: Site location and development, regulatory agencies and license requirements, policy formation and development, planning space and equipment, staff selection and management, boards and advisory committees, funding sources and legal responsibilities. 3 lecture hrs/wk. W, alternate years.

ED 250: Essential Motivational Interviewing Strategies (1)

This practice-based training class is designed for professionals in any setting who are working with people to change behavior. Participants will learn motivational interviewing as an approach to facilitating change, and its underlying principles. Participants will learn the spirit of motivational interviewing, ways of understanding motivation, the Stages of Change model. FRAMES, principles of motivational interviewing, five early strategies of motivational interviewing, how to evoke and facilitate "change talk", when to be directive and non-directive, and how to recognize and respond to resistance. Participants will explore how to effectively adapt



motivational interviewing concepts to the context of one's work setting and role, including issues of complimentary service philosophies and approaches, program goals, service intensity, cultural congruence, and sequencing of services. 1 lecture hr/wk. Instructor approval required.

ED 254: Instructional Strategies for English Language Learners (3)

This course will examine pedagogical and cultural approaches which lead to successful acquisition of English Language skills and content knowledge. Classroom observations require a background check and verification of MMR vaccination. 3 lecture hrs/wk. S

ED 258: Multicultural Education (3)

Introduces the philosophy, activities, and materials applied in developing a culturally-sensitive multicultural classroom and curriculum. 3 lecture hrs/wk. S

ED 280: Cooperative Work Experience: Education or Practicum (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S

EMS – EMERGENCY MEDICAL SERVICES

EMS 151: EMT Part 1 (5)

Term one of a two-term series. Designed to train personnel to respond to emergency situations to render proper treatment in case of sudden emergencies, accidents or disasters. Course focuses on the recognition and treatment of shock, fractures, poisonings, burns, stroke and heart attack. Prerequisite: Completion of placement testing for reading at RD 90 or higher, writing skills at WR 115 or higher, and math at MTH 20 or higher. Must have a high school diploma, GED, or equivalent by the time of application for certification. Must meet standards as set by the Oregon State EMS Office for certification which includes health, driving, immunizations, and background check. Meets or exceeds intent of National Registry. 4 lecture, 2 lecture/lab hrs/wk. Fee: \$350. S. Program Coordinator Approval Required for Admission. F, S

EMS 152: EMT Part 2 (5)

Term two of two-term series. After successful completion of EMS 152 the student can apply for certification at the state and national level for EMT Basic. Failure of this course will require retaking the full sequence of EMT Basic courses. Registration-Enforced Prerequisite: Successful completion of EMS 151. 4 lecture, 2 lecture/lab hrs/wk. Fee: \$350. W, Su

EMS 170: Emergency Communication (2)

Communication systems, radio types, HEAR system, codes and correct techniques. 20 lecture hrs (1 wk). S

EMS 171: Emergency Transport (2)

Ambulance operations, laws, maintenance, safety, emergency response driving and route planning. Fee: \$75. 20 lecture hrs (1 wk). S

EMS 175: Introduction to Emergency Medical Services (3)

Organization, funding and role of ambulance and rescue services in medical care; personnel, history and trends, evaluation, planning, disaster response, training, leadership, career development. Corequisite: Concurrent enrollment in or completion of EMS 151. 3 lecture hrs/wk. F, S

EMS – EMERGENCY MEDICAL SERVICES, continued

EMS 180: Crisis Intervention (3)

Intervention in behavioral crises of: sudden death, suicide, rape, murder, vehicle accidents, disease, trauma, and child abuse. Resources, supporting behavioral patterns, and handling emotional stress of the individual. Coping with emotional conflict within oneself. Prerequisite: EMS 151. 3 lecture hrs/wk. W

EMS 251: Paramedic Part 1 (10)

Term one of a four-term series, plus specialty courses, in Paramedic education. The course begins with foundational competencies in medical terminology, patient assessment, airway and ventilation, pathophysiology of shock, intravenous access and limited pharmacology. Delivery of currently accepted protocols and procedures is applied to patients presenting the signs and symptoms consistent with emergencies in the above categories. Prerequisite: BI 231, BI 232, BI 233, WR 121, MTH 095, EMS 151, EMS 152, EMS 170, EMS 175, EMS 180, and MED 111 with a grade of C or better. Oregon Basic EMT or EMT Intermediate certification, current immunizations. 8 lecture, 4 lecture/lab hrs/wk. Fee: \$400. Program Coordinator Approval Required for Admission. F

EMS 252: Paramedic Part 2 (8)

Term two of a four-term series, plus specialty courses, in Paramedic education. This course continues with objectives covered in EMT 251. This course will also cover Patient Assessment and Traumatic Injuries. Corequisite: EMS 261. Registration-Enforced Prerequisite: EMS 251. 6 lecture, 4 lecture/lab hrs/wk. Fee: \$400. W

EMS 253: EMS Paramedic Part 3 (8)

Term three of a four-term series, plus specialty courses, in Paramedic education. This course continues with objectives covered in EMS 251 & EMS 252. This course will also cover endocrine, abdomen, genitourinary, and environmental problems, anaphylaxis, toxicology, drug and alcohol abuse and infectious diseases. Corequisite: EMS 262. Registration-Enforced Prerequisite: EMS 252. 6 lecture, 4 lecture/lab hrs/wk. Fee: \$400. S

EMS 254: EMS Paramedic Part 4 (6)

Term four of a four-term series, plus specialty courses, in Paramedic education. This course continues with objectives covered in EMS 251, EMS 252, & EMS 253. This course will also cover patients with special needs, social issues, and chronic illnesses. This course also covers assessment-based management, clinical decision making, system status management, and crime scene awareness. A comprehensive final written and practical exam is included. Corequisite: EMS 263. Registration-Enforced Prerequisite: Completion of EMS 253. 4 lecture, 4 lecture/lab hrs/wk. Fee: \$400. Su

EMS 261: Paramedic Clinical & Field Experience Part I (2)

Begin in-hospital clinical experience including direct patient care responsibilities necessary for completion of the educational goals and objectives. Patients are in a hospital/clinical setting with disease and injury conditions comparable to those the student will experience in the pre-hospital care situations. Begins field experience designed to expose student to disease and injury conditions. This segment begins the required 250 hours of clinical experience and number of pre-hospital calls necessary to fulfill the State curriculum. Department permission required. Corequisite: EMS 252. Prerequisite: Completion of EMS 251. Fee: \$200. 6 practicum hrs/wk. W

EMS 262: Paramedic Clinical & Field Experience Part 2 (2)

Continue in-hospital clinical experience including direct patient care responsibilities necessary for completion of the educational goals and objectives. Patients are in a hospital/clinical setting with disease and injury conditions comparable to those the student will experience in the pre-hospital care situations. Continue field experience designed to expose student to disease and injury conditions. Department permission required. Corequisite: EMS 253. Prerequisite: Completion of EMS 252 & EMS 261. Fee: \$200. 6 practicum hrs/wk. S

EMS 263: Paramedic Field Internship (4)

Field internship is the final phase of the student's paramedic education. The student will work on an emergency ambulance as a third team member where they will be evaluated by a Paramedic preceptor. The student will apply the didactic knowledge, psychomotor skills, and clinical instruction in delivering advanced patient care in the field setting.

Department permission required. Corequisite: EMS 254. Prerequisite: Completion of EMS 253 & EMS 262. Fee: \$200. 12 practicum hrs/wk. Su

EMS 280: Cooperative Work Experience: Emergency Medical Services (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

EMS 298: Independent Study: EMS (1-3)

Independent study on subjects outside the course curriculum or in-depth studies of a particular aspect of course content. Affords an opportunity for students with previous study in a subject area to pursue further investigations for credit. Registration-Enforced Prerequisite: Instructor, Department Chair, and Dean approval of study plan. 6 credits maximum total credit.

ENG – ENGLISH

ENG 104,105,106: Introduction to Literature (4,4,4)

In the Introduction to Literature series, students are introduced to the conventions and characteristics of short fiction (ENG 104), drama (ENG 105) and poetry (ENG 106). In ENG 105, students get the opportunity to attend a play in Ashland. Through active reading, critical thinking, engaged discussion, and effective writing, students will learn to interpret, analyze, critically evaluate, and appreciate a variety of literature. The changing historical, political, and cultural contexts in which the works were produced will be examined, as will the remarkable diversity of writers and subject matter, including issues of race, ethnicity, class, gender, and sexual orientation. The courses also introduce students to literary theory, including technical terms and their application. The three courses need not be taken in sequence. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. F, W, S

ENG 107,108,109: World Literature (4,4,4)

ENG 107 examines the literature of Greece, Rome, the Bible and the European medieval period. ENG 108 covers the Renaissance, Neoclassical, Romantic, and Modern periods of Western literature as well as some contemporaneous literatures worldwide. ENG 109 deals exclusively with non-Western literatures, including those from Asian, African, and non-Western cultures worldwide. Courses need not be taken in sequence. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. F, W, S

ENG 201, 202, 203: Shakespeare (4,4,4)

ENG 201: A study of the early comedies, tragedies, and histories. ENG 202: A study of the sonnets and important middle comedies and tragedies. ENG 203: A study of the later tragedies and romances. Special emphasis given to similarities and differences in cultural perceptions in Europe, America, and England. Courses may be taken out of sequence. Available to both first-year and sophomore students. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. F, W, S

ENG 204, 205, 206: Survey of English Literature (4,4,4)

Class discussion emphasizes the content and meaning of the selections read. ENG 204: Principal works of the Old English, Middle English, and Renaissance periods in English literature. ENG 205: Selections from the principal English writers of the seventeenth, eighteenth, and early nineteenth centuries. ENG 206: Works of representative novelists, essayists, and poets from the Romantic period to the present day. Intercultural aspects of each era are emphasized. Courses may be taken out of sequence. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. F, W, S

ENG 230: Environmental Literature (4)

This course aims to explore the ways in which ideas about the physical or “natural” environment have been shaped into American literature. The course will survey a variety of important texts in this tradition and introduce students to different eras and genres, including early environmental thinkers, policy documents, progressive and radical writers, as well as gendered discourse. Students will employ critical writing, critical thinking and critical reading skills. Although this is a literature course, we will keep issues from environmental ethics and environmental history close at hand, and students will be invited to devote one paper to linking environmental questions to an area of their own interest. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. S

ENG 250: Introduction to Mythology (4)

This is a survey of global myth and sacred texts, with emphasis on, but not limited to, those myths emerging within the confines of early Western civilizations. The course emphasizes an understanding of both the impetus for and development of sacred stories in a particular cultural context, and also the resulting influence of myth on the social, political, psychological and philosophical development of a particular people. The course examines the dominant themes of global myth in a comparative context. The course also examines the transition of stories emerging in oral tradition to those that become later literary texts. The course emphasizes both a scholarly and multicultural examination of global myth. 4 lecture hrs/wk. S

ENG 253, 254, 255: Survey of American Literature (4,4,4)

A study of American poetry, drama, and prose writings from Bradford to the present with emphasis on literary and cultural values. Historical and cross cultural influences stressed as well as critical and analytical approaches. Courses need not be taken in sequence. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. F, W, S

ENG 260: Introduction to Women’s Literature (4)

This course introduces students to a wide range of works—poetry, short fiction, a novel, essays — by women writers in English traditions from the nineteenth and twentieth centuries. While learning to appreciate the aesthetic qualities of diverse literary works, the class will focus on ways these works illuminate a variety of issues pertinent to women, including the ways in which women are impacted by the patriarchal, often misogynistic, views of the dominant culture of their time. Students will be introduced to feminist theory and literary criticism to help illuminate the role of gender and sexism in shaping identity and experience. We will also consider the ways that other markers of identity — such as class, race, ethnicity, and sexual orientation — intersect with gender, resulting in different forms and degrees of inequality and discrimination. Active reading, critical thinking, engaged discussion, and effective writing and speaking are emphasized. Recommended Prerequisite: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 090 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. Su

ENG 288: Cultural Diversity in Contemporary American Literature (4)

In ENG 288, students are introduced to the conventions and characteristics of literary fiction. Through active reading, critical thinking, engaged discussion and effective writing, students will learn to interpret, analyze, critically evaluate and appreciate a variety of literature. The changing historical, political and cultural contexts in which the works were produced will be examined, as will the remarkable diversity of writers and subject matter, including issues of race, ethnicity, class, gender and sexual orientation. The courses also introduce students to literary theory, including technical terms and their application. Recommended Prerequisites: WR 095 with a grade of C or better or appropriate Compass placement test scores; AND RD 90 with a grade of C or better or appropriate Compass placement test scores. 4 lecture hrs/wk. W

ENGR – ENGINEERING

ENGR 111: Engineering Orientation I (3)

Engineering as a profession, historical development, ethics, curricula and engineering careers. Introduction to problem analysis and solution, data collection, accuracy and variability. Registration-Enforced Prerequisite: MTH 065. 3 lecture hrs/wk. F

ENGR 112: Engineering Orientation II (3)

Systematic approaches to engineering problem solving using computers, spreadsheets, logical analysis, flow charting, input/output design, introductory computer programming. Registration-Enforced Prerequisite: ENGR 111. 2 lecture, 2 lecture/lab hrs/wk. W

ENGR 201: Electrical Fundamentals I (4)

Introduces students to basic circuit elements and circuit analysis techniques. Covers Ohm's and Kirchoff's Laws, network theorems, node voltage analysis and mesh current analysis. Operational amplifiers, inductors, capacitors, RC and RL transient response are also covered. Circuit simulation, math analysis software, and laboratory experiments are incorporated to solidify classroom theory and practice. Corequisite: MTH 251. 3 lecture, 3 lab hrs/wk. F

ENGR 202: Electrical Fundamentals II (4)

Covers RLC circuits, transformers, AC power, and three-phase power. Explores steady state sinusoidal analysis and phasor techniques. Introduces the Laplace Transform. Also incorporated is circuit simulation, math analysis software, and laboratory experiments to solidify classroom theory and practice. Corequisite: MTH 252. 3 lecture, 3 lab hrs/wk. W

ENGR 203: Electrical Fundamentals – Signals and Controls (4)

Covers transient circuit analysis-RL, RC, RLC. Introduces LaPlace Transform and its use in circuit analysis, the transfer function, Bode diagram and two port networks. Registration-Enforced Prerequisites: ENGR 202. 3 lecture, 2 lecture/lab hrs/wk. S

ENGR 211: Statics (4)

Analysis of forces induced in structures and machines by various types of loading. Corequisite: MTH 251. 4 lecture hrs/wk. F

ENGR 212: Dynamics (4)

Kinematics, Newton's laws of motion, and work-energy and impulse-momentum relationships applied to engineering systems. Prerequisite: ENGR 211, MTH 251. 4 lecture hrs/wk. W

ENGR 213: Strength of Materials (4)

Properties of structural materials; analysis of stress and deformation in axially loaded members, circular shafts, and beams and in statically indeterminate systems containing these components. Prerequisite: ENGR 211. 4 lecture hrs/wk. S

ENGR 245: Engineering Graphics (3)

This course is an introduction to technical graphics as used for the communication of concepts in design and manufacturing, with practical applications using solid modeling software to capture design intent and to generate engineering drawings. SolidWorks is the computer software used for the course. Registration-Enforced Prerequisites: CIV 112 or DRF 112, with a grade of C or better. 2 lecture, 2 lecture/lab hrs/wk. S

ENGR 271: Digital Logic Design (3)

Provides an introduction to digital logic and state machine design. Covers logic design, including logic gates, gate minimization methods and design with standard medium scale integration (MSI) logic circuits. Includes basic memory elements (flip-flops) and their use in simple-state machines. Registration-Enforced Prerequisites: ENGR 201. 3 lecture hrs/wk. S

ENGR 272: Digital Logic Design Lab (1)

A lab to accompany ENGR 271 Digital Logic Design. Illustrates the topics covered in ENGR 271 using computer-aided design, verification tools and photocopying hardware. Registration-Enforced. Prerequisite: ENGR 201. 2 lecture/lab hrs/wk. S

FA – FILM ARTS

FA 256: American Film History (4)

American Film History is an introductory course designed to bring American film into clear focus as an art form, a business, and a cultural phenomenon. The course explores how feature films work technically, artistically, and culturally. The course will probe the deeper meaning of American movies — the hidden messages of genres, the social and psychological effects of Hollywood film style, and mutual influence of society and popular culture. 4 lecture hrs/wk. F

FN – FOOD & NUTRITION

FN 225: Human Nutrition (4)

A study of the biochemical nature of food nutrients; the physiological means of digestion, absorption, and transport; and the metabolic pathways involved in their disposition by the body. Includes fundamental chemical and biological concepts relevant to nutrition, diet-assessment procedures, and the relationship between diet and health, body composition, and physical fitness/athletic performance. Basic biology and chemistry preferred. 4 lecture hrs/wk. F, W, S

FN 230: Personal Nutrition (3)

Personal and social aspects of nutrition and basic nutrients as they apply to growth and development throughout the life cycle. Emphasis on the health and safety of the young child. Activities relate to the application of nutrition knowledge to everyday life. 3 lecture hrs/wk. F, W, S

FR – FRENCH

FR 101: First-Year French (4)

Through active classroom participation the student will develop the basic skills of speaking, listening, reading and writing in French. The course emphasizes the learning of French within a culturally-authentic context, while introducing the student to the diversity of the French-speaking world. Registration-Enforced Prerequisite: WR 115 with a grade of C or better. 4 lecture hrs/wk. F (Not offered 2015-2016)

FR 102: First-Year French (4)

Students will further develop the basic skills of speaking, listening, reading and writing. The course emphasizes oral communication and listening comprehension within a culturally-authentic context. Students will deepen their awareness of the French-speaking world. Registration-Enforced Prerequisite: WR 115 and FR 101 with a grade of C or better. 4 lecture hrs/wk. W (Not offered 2015-2016)



FR 103: First-Year French (4)

Students will practice active communication while strengthening speaking, reading, writing, and listening skills within a culturally-authentic context. Through the study of literature and other media, students will deepen their awareness of the French-speaking world. Registration-Enforced Prerequisite: WR 115 and FR 102 with a grade of C or better. 4 lecture hrs/wk. S (Not offered 2015-2016)

FR 201: Second-Year French (4)

This course promotes intensive development of oral and written French language skills. Students will review and expand on first-year structural patterns and vocabulary by integrating listening, speaking, reading, and writing skills. In-depth exploration of cultures is offered through the use of authentic materials from the French-speaking world. Conducted in French. Registration-Enforced Prerequisite: FR 103 with a grade of C or better or equivalent. 4 lecture hrs/wk. F (Not offered 2015-2016)

FR 202: Second-Year French (4)

This course continues an in-depth development of oral and written French language skills with further emphasis on vocabulary and complex grammatical concepts. In-depth exploration of cultures is offered through the use of authentic materials from the French-speaking world. Conducted in French. Registration-Enforced Prerequisite: FR 201 with a grade of C or better or equivalent. 4 lecture hrs/wk. W (Not offered 2015-2016)

FR 203: Second-Year French (4)

This course promotes continued development of French language skills through in-depth oral activities and discussions of themes, analysis of current events relating to the French-speaking world; and the use of written materials as a means of communication. In-depth exploration of cultures is offered through the use of authentic materials from the French-speaking world. Registration-Enforced Prerequisite: FR 202 with a grade of C or better or equivalent. 4 lecture hrs/wk. S (Not offered 2015-2016)

FR 211, 212, 213: Conversational French (3,3,3)

This course provides students with an opportunity for intensive speaking and listening practice to improve oral/aural communication skills in French. Students will learn new vocabulary and expressions through reading and listening activities from culturally authentic sources representative of the Francophone world. Students will apply these concepts to communicate in conversations, interviews, and role-play skits with other students. Prerequisite: FR 203 or equivalent. 3 lecture hrs/wk. F, W, S (Not offered 2015-2016)

FRP – FIRE PROTECTION TECHNOLOGY

FRP 101: Fire Fighter Safety & Survival (2)

The course is designed for entry-level fire fighters as well as company and chief fire officers. Emphasis is placed on reducing future injuries and deaths through improving safety behaviors through a study of case reviews, group exercises, and individual research work. Meets or exceeds intent of: NFPA 1021-3-7, 3-7.1, NFPA 1521 5.1-5.14. 2 lecture hrs/wk.

FRP 111: Building Construction for Fire Suppression (2)

Classification of buildings; structural features affecting fire-spread; effect of fire on structural strength; fire stops and ratings of materials; fire retardants; Samborne maps. Fundamentals of blueprint reading and the relationship of the various elements comprising architectural drawings and specifications. Interpretation of standard symbols and drawings used in building construction. Sketching and drawing of building features and layouts for inspection reference and pre-fire planning. Meets or exceeds intent of: NFPA 1021-2.3, 10212-3.1, NFPA 1021-2-32, 1021-3-2.1, NFPA 1031-4.1-4.4. 2 lecture hrs/wk.

FRP 121: Elementary Science for Firefighters (4)

Basic firefighting skills required of a firefighter including hose, ladders, breathing apparatus, salvage and overhaul, fire streams, ventilation, search and rescue. The course meets all accreditation requirements for NFPA FFI. Meets or exceeds intent of: NFPA 1001-5.1.1 - 6.5.4, NFPA 10 Annex "D", NFPA 1021 2-1. 3 lecture, 3 lab hrs/wk.

FRP 122: Fundamentals of Fire Prevention (2)

Philosophy and history of fire protection, review of life and property loss statistics, fire protection agencies, current and future fire protection problems, fire prevention programs, general public education, development and enforcement of fire prevention laws and regulations, responsibility of state fire marshals, local fire departments, property owners, fire safety, reporting fire prevention activities, drills, policies, public relations. Emphasizes "company inspections." Meets or exceeds intent of: NFPA 1021-2-3, 10212-3.1, NFPA 1021-2-32, 1021-3-2.1, NFPA 1031-4.1-4.4. 2 lecture hrs/wk.

FRP 123: Hazardous Materials Awareness/Operations (4)

How to handle emergencies involving hazardous materials. Includes recognition of the hazards, responding, intervening, and stabilizing the situation. Meets or exceeds intent of: NFPA 472-4.1-4.6, 5.1-5.6, 7.1-7.6. Registration-Enforced Prerequisite: FRP 121 or instructor approval. 3 lecture, 2 lecture/lab hrs/wk.

FRP 132: Fire Pump Construction and Operation (3)

Theory of pump operation, types and features of various pumps, practical operation of fire pumps and accessories. Includes drafting, hydrant and tanker operations, and "rule-of-thumb" fire ground hydraulic calculations. Students should also receive actual practice using local department's apparatus. Meets or exceeds intent of: NFPA 1001-5.1, 5.2, NFPA 1002-4.1, 4.2, 4.3, 5.1, 5.2, 8.1, 8.2, 10.1, 10.2 Annex B.1. Registration-Enforced Prerequisite: Second-year standing or instructor approval. 2 lecture, 2 lecture/lab hrs/wk.

FRP 133: Natural Cover Fire Protection (3)

Studies causes, prevention, fire behavior, standing orders, and fire suppression methods of natural cover fires. Focuses on urban interface fire problems. Meets or exceeds intent of: NWCG-5-130, 5-190, I-100, L180. 3 lecture hrs/wk.

FRP 151A, B, C: CPAT Training (3)

This is a sequential course that progresses from A to C through the academic year. New students must attend these classes in order unless they have instructor approval. Classes consist of daily physical training including jogging, running, weight lifting, stretching, and drills that familiarize the student with CPAT events. Each part has a time requirement that decreases through the sequence until a desired time is achieved. 9 lab hrs/wk.

FRP 163: NFPA Fire Instructor I (2)

The fire service instructor and his job, principles of learning, teaching procedures (preparing course outlines and lesson plans, managing a classroom, evaluation techniques), training aids and devices. Prerequisite: Second-year standing with fire protection agency or instructor approval. 2 lecture hrs/wk.

FRP 201A: Fire Rescue Practices – Rough Terrain (1)

Introduction to techniques and equipment of vertical rescue operations and Fire Rescue Practices, for fire department rescuers using advance rope and raising practices as per the NFPA 1670 standards. Meets or exceeds intent of: NFPA 1670 6.1-6.4. 12 lecture, 8 lab hours (1 weekend).

FRP 201B: Fire Rescue Practices – Swiftwater (1)

This course is designed to provide students with knowledge and skills to function safely under emergency conditions present during water rescue operations. The students will use advanced rope and water rescue practices as per the NFPA 1670 standards. Meets or exceeds intent of: NFPA 1670 9.1-9.4. 12 lecture, 8 lab hours (1 weekend).

FRP 201C: Fire Rescue Practices – Vehicle Extrication (1)

Elementary procedures of rescue practices, systems, components, support, and control of rescue operations. The students will use extrication techniques as per the NFPA 1670 standards. Meets or exceeds intent of: NFPA 1670 8.1-8.4. 12 lecture, 8 lab hours (1 weekend).

FRP 201D: Swift Water Advance (2)

Advance Fire Rescue Practices, for SR 1 rescuers using advance rope and water rescue practices as per the NFPA 1670 standards. Meets or exceeds intent of: NFPA 1670. 15 lecture, 25 lab hours (1 weekend).

FRP 202: Fire Protection Systems & Extinguishers (3)

Portable extinguisher equipment, sprinkler systems, protection systems for special hazard, fire alarm and detection systems, ventilating systems. Prerequisite: Second year standing or instructor approval. Meets or exceeds intent of: NFPA 1021-3-5.1, 1021-3-5.2 NFPA 1021-3-6. 1 NFPA 1031-4.1-4.4. 3 lecture hrs/wk.

FRP 212: Fire Investigation (3)

Effect on fire prevention by isolating cause of fire. Burning characteristics of combustibles, interpretation of clues, burn patterns leading to points of origin, identification of incendiary indications, sources of ignition and ignited materials, and preservation of fire scene and evidence. Meets or exceeds intent of: NFPA 1021-3-4, 3-4.1, 3-4.2, 3-4.3, 3-4.4. Prerequisite: Second-year standing or instructor approval. 3 lecture hrs/wk.

FRP 213: Fire Fighting Tactics & Strategy (3)

Covers the fire command system, rescue, offensive and defensive fire attack, property conservation, staging and apparatus placement, sectoring and company functions, communication, command procedures. Meets or exceeds intent of: NFPA 1021-2-2, 1021-2-2.1, 2-2.2, 2-2.3, 2-2.4, 2-2.5, 2-2.6 NFPA 1021-3-2.1, 3-2.2. Prerequisite: Second-year standing or instructor approval. 3 lecture hrs/wk.

FRP 230: Fire Service Hydraulics (4)

The student will review basic mathematics and learn hydraulic laws and formulas as applied to the fire service; basic fire ground hydraulics with emphasis on “rule of thumb” operations; application of formulas and mental calculations to hydraulic problems; fire ground water supply problems; advanced fire ground hydraulics with emphasis on complicated pumping operations and underwriter requirements for pumps and accessories. Meets or exceeds intent of: NFPA 1001-5.1, 5.2, NFPA 1002-4.1, 4.2, 4.3, 5.1, 5.2, 8.1, 8.2, 10.1, 10.2 Annex B.1. 3 lecture, 2 lecture/lab hrs/wk.

FRP 240: Water Distribution Systems (3)

Main systems – size, gridding, valves, hydrants, pumping stations and reservoir, fire-flow requirements for commercial and residential districts, storage tanks, cisterns, and mobile supplies. Prerequisite: Second year standing or instructor approval. Meets or exceeds intent of: NFPA 1001-5.1, 5.2, NFPA 1002-4.1, 4.2, 4.3, 5.1, 5.2, 8.1, 8.2, 10.1, 10.2 Annex B.1, NFPA 1021-2-2, 1021-2-2.1, 2-2.2, 2-2.3, 2-2.4, 2-2.5, 2-2.6 NFPA 1021-3-2.1, 3-2.2. 3 lecture hrs/wk.

FRP 263: NFPA Fire Instructor II (2)

Provides the fire service instructor with the knowledge and necessary skills needed to prepare class outlines and basic instructional materials needed to teach formalized classes. Areas covered include lesson plan preparation, selection and use of audio/visual aids, the learning/teaching process, student evaluation, and one practice teaching session. Meets or exceeds intent of: NFPA 10415.1-5.5. Prerequisite: FRP 163. 2 lecture hrs/wk.

FRP 270: NFPA Fire Officer I A (4)

Designed to meet National Fire Protection Association Standard 1021 (NFPA). This is the first of a two-part series that explores a contemporary look at the duties and responsibilities of first-level supervisors and covers first-level supervisory functions associated with human resource management, community and government relations, fire administration, inspection and investigative emergency service delivery and safety. Registration-Enforced Prerequisite: Instructor approval required. 4 lecture hrs/wk. F, W, S

FRP 271: NFPA Fire Officer I B (4)

Designed to meet National Fire Protection Association Standard 1021 (NFPA). This is the second part of the requirements of Fire Officer I and further explores the duties and responsibilities of first level supervisors and covers first level supervisors and covers first level supervisory functions with human resource management, community and government relations, fire administration, inspection and investigative emergency service delivery and safety. Registration-Enforced Prerequisite: FRP 270. 4 lecture hrs/wk. F, W, S



FRP 280: Fire Related Skills (6 terms at 2 credits/term)

Orientation to fire incident related experience courses, engine company organization, engine configuration, small tools and minor equipment carried, basic hose practices, basic hose lays, use of protective breathing apparatus, response, district maps, phantom box areas, communication procedures, fire apparatus driving practices. Completion of FRP 280 (12 credits) meets Department of Public Safety Standards and Training (DPSST) NFPA Fire Fighter I. 10-12 lab hrs/wk each. Registration-Enforced Prerequisite: Instructor approval required. F, W, S, Su

FRP 290: NFPA Fire Officer II A (4)

Designed to meet National Fire Protection Association Standard 1021 (NFPA). This is the first of a two-part series that explores a contemporary look at the duties and responsibilities of second-level supervisors. This course covers second-level supervisory functions associated with human resource management, community and government relations, fire administration, inspection and investigation emergency service delivery and safety. Registration-Enforced Prerequisite: FRP 271. 4 lecture hrs/wk. F, W, S

FRP 291: NFPA Fire Officer II B (4)

Designed to meet National Fire Protection Association Standard 1021 (NFPA). This course is the second part of the requirements of Fire Officer II and further explores the duties

and responsibilities of second-level supervisors. This course covers second-level supervisory functions associated with human resource management, community and government relations, fire administration, inspection and investigation emergency service delivery and safety. Registration-Enforced Prerequisite: FRP 290. 4 lecture hrs/wk. F, W, S

G – GEOLOGY

G 140: Volcanoes, Earthquakes and other Geologic Disasters (3)

As Will Durant observed, "Civilization exists by geological consent, subject to change without notice." This course will investigate large natural events that impact society on a yearly basis, such as earthquakes, tsunami, volcanoes, landslides, sinkholes and floods. This course will investigate both the geologic principles as well as the societal impacts of these events. Emphasis will be given to destructive solid-earth phenomena. 3 lecture hrs/wk. W

G 145: Geology of the Pacific Northwest (3)

Geology and geologic history of the different provinces of Oregon and adjacent regions of Washington, Nevada, California, Idaho. Special attention paid to the intersecting geologic provinces in Douglas County: the Coast Range, Klamath and Cascade Provinces. 3 lecture hrs/wk. W, alternate years.

G 146: Rock and Minerals (4)

This course is designed for non-science majors and those interested in amateur rock and mineral collecting. Crystal growth, form, and symmetry will be explored in the laboratory, as well as physical, chemical and optical properties of common rocks and minerals that aid in their identification in the field and laboratory. Special attention is paid to the occurrences of unique rock types and mineral deposits in Oregon. 3 lecture, 3 lab hrs/wk. (Not offered every year)

G 180: Regional Field Geology (4)

This course is A field study of geology features and history in a selected region. This course consists of on-campus meetings and a multi-day field trip to illustrate the geologic setting, stratigraphy, structure, topography, age, origin, specific events through geologic time, and features unique to the region. 3 lecture, 3 lab hrs/wk. S

G 201, 202, 203: General Geology (4,4,4)

An introduction to the study of the earth, physical processes affecting the earth, and events of earth history that have shaped it. G 201: Earth materials, rocks and minerals, volcanism, geophysics and seismology, plate tectonics. G 202: Surficial processes, weathering, mass wasting, erosion. Landforms of deserts, coasts, rivers, glaciers. Environmental topics; mining, climate change, fossil fuels, ground and surface water use, and waste disposal. G 203: History of the earth and the fossil record as recorded in the sedimentary sequence. MTH 060 recommended. Optional field excursions to areas of geologic interest. May be started any term. 3 lecture, 3 lab hrs/wk. F, W, S

G 213: Geology of the National Parks (3)

This course is intended for non-science majors who wish to explore the landscape formation and geologic history of North America's scenic National Parks. Of use or interest to outdoor recreation majors, those intending to work on our public lands, education, or geology majors. 3 lecture hrs/wk. S

G 221: Environmental Geology (4)

This course will emphasize the occurrence and distribution of geologic hazards, such as earthquakes, volcanoes, flooding, and slope failure and geologic resources, such as water, air, minerals and energy. The interactions between humans and the geologic environment, including mitigation strategies, will also be covered. 3 lecture, 3 lab hrs/wk.

GER – GERMAN

GER 101,102,103: First-Year German (4,4,4)

Survey of German grammar with the aim of mastering all the grammatical forms. Development of speaking ability. Reading and understanding of simple texts. Must be taken in sequence, but entrance permitted at any level. Recommended

Prerequisite: WR 095 with a grade of C or better or Compass placement test scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in Reading. 4 lecture hrs/wk. F, W, S (Not offered 2015-2016)

GER 201, 202, 203: Second-Year German (4,4,4)

Systematic discussion of selected grammatical difficulties. Intermediate composition. Reading and discussion of contemporary literary texts. Studies German-speaking countries in general, their people and customs, and their cultural contribution to the Western Hemisphere. Prerequisite: GER 103 or equivalent. 4 lecture hrs/wk. F, W, S (Not offered 2015-2016)

GER 211, 212, 213: Conversational German (3,3,3)

Continuation of the audio-lingual method of GER 201-3. Review of grammar patterns. Expansion of conversational and written skills plus vocabulary through oral discussion and written exercises. Writing German essays on historic and current issues in Germany. Reading and discussion of select German literature. Participate in community activities with students in GER 101-203. Prerequisite: GER 203 or equivalent. 3 lecture hrs/wk. F, W, S (Not offered 2015-2016)



GIS – Geographic Information Systems

GIS 134: Introduction to Geographic Information Systems (3)

This course is designed as an introduction to GIS and the spatial concepts it promotes. An understanding of digital geographic information and the intelligence behind it will be understood. ArcGIS is the software program used for the course. 2 lecture, 2 lecture/lab hrs/wk. W

GIS 135: Geographic Information Systems II (3)

This course is the second in a sequence and builds on concepts introduced in GIS134, Geographic Information Systems. The student will be introduced to using ArcMap and Access software to generate, display, and analyze geographic relationships. Emphasis will be placed on the three principal components of ArcGIS: ArcMap, ArcCatalog, and ArcToolbox. Experience will be provided by hands-on practical exercises using natural resources related field data in various formats including shapefiles, coverages, geodatabase feature class, and raster data. Students will create, manage, analyze, and display geo-referenced data and provide finished maps 2 lecture, 2 lecture/lab hrs/wk. S

GS – GENERAL SCIENCE

GS 104: Physical Science (4)

Elementary concepts of physics including motion, forces, energy and momentum, and thermodynamics. Should not be taken for credit if student has completed six or more hours of college-level courses in physics. Registration-Enforced Prerequisite: MTH 060. 3 lecture, 3 lab hrs/wk. S

GS 105: Physical Science (4)

Elementary concepts of chemistry including atomic structure, bonding, states of matter, solutions, and chemical reactions. Should not be taken for credit if student has completed six or more hours of college-level courses in chemistry. Registration-Enforced Prerequisite: MTH 060. 3 lecture, 3 lab hrs/wk. W

GS 106: Physical Science (4)

Elementary concepts of earth science including rock and mineral formation, plate tectonics, earthquakes, volcanoes and other surface processes. . Should not be taken for credit if student has completed six or more hours of college-level courses in geology. Registration-Enforced Prerequisite: MTH 060. 3 lecture, 3 lab hrs/wk. F

GS 107: Beginning Astronomy (4)

Introductory course in Astronomy for non-science majors featuring the scientific method; study of planetary and lunar motion including phases of the moon and eclipses; the sun, moon, planets, asteroids, comets, and meteors. Students will learn about the night sky and constellations; formation and destruction of stars; our galaxy and other galaxies; and cosmology. Broadband internet access is highly recommended. 3 lecture, 3 lab hrs/wk. Su, F

GS 112: Making Sense of Science (4)

A course for non-science majors on the processes and methods of scientific inquiry and how "scientific knowledge" is perceived differently from other types of knowledge. Students will develop skills to analyze and evaluate societal issues that involve scientific knowledge. Laboratory work, student collaboration and peer review are designed to simulate the processes involved in scientific inquiry within a scientific community. 3 lecture hrs/3 lab hrs/wk. F

GS 113: Introduction to Geology (3)

A survey course providing a comprehensive study of the Earth's physical processes and properties, with emphasis on understanding the scientific theories behind geological principles. Both dramatic forces - volcanic activity and earthquakes - as well as more subtle forces of the natural geological process are presented to make apparent the connection between human activity and geologic change. 3 lecture hrs/wk. W

GS 147: Introduction to Oceanography (3)

A survey course introducing the origin and development of the oceans, marine geology and its effect on life in the seas. Discusses waves, tides, currents, and their impact on shorelines, the ocean floor, and basins. Examines physical and chemical processes as they relate to oceanographic concepts. This includes plate tectonics, ocean circulation, properties of seawater, sedimentation, marine ecosystems and climate effects. 3 lecture hrs/wk. W – alternate years

HD – HUMAN DEVELOPMENT

HD 100: College Success (1-3)

This course is designed for students who are just starting college. Its aim is to provide learner-centered instruction in strategies for achieving success for college, and in life. Topics include decision-making, discovering one's personal identity, goal setting, time management, memory strategies, study skills, diversity, communication, use of resources, taking responsibility, and other skills that will allow students the opportunity to thrive in the culture of college. This course is a combination of lecture and workshop. In-class participation is an integral part of the format. Students will practice skills and techniques and receive instructor and peer feedback for self improvement. Registration-Enforced Corequisite: Enrollment in the Gateway to Success Learning Community. (Instructor approval required for variable credit only.) 1-3 lecture hrs/wk. F, W, S, Su

HD 101: SSS Planning College Finances (1)

Explores issues involved in creating a personal plan for financing higher education. Includes types of financial aid, scholarship searching, student loans, financial planning, and financial decision-making strategies. Students must be enrolled in the Student Support Services program to enroll. 1 lecture hr/wk. S

HD 106: Gateway Study Skills (2)

This course serves as a support and instructive aid for Gateway to Success students in planning, prioritizing and developing overall positive study habits. The course is part of the Gateway to Success program series of classes. Students will gain skills in functioning as a college student, learning and applying available resources, practicing homework skills, and supporting the practice of other students. Much of the work is hands-on, and in-class participation is an integral part of the class format and grading. 2 lecture hrs/wk. F, W, S

HD 107: Practicing Success with Emotional Intelligence (2)

This course is designed to enhance the college experience of students enrolled in the Practicing Success Dedicated Learning Community at UCC and those that independently choose to enroll for enrichment through instructive and supportive aid.

Students will learn to cultivate traits, skills and habits that will lead them to achieving success and happiness in both college and career. Registration-Enforced Corequisites: RD 090, WR 095, and HD 136. 2 lecture hrs/wk. F, W, S

HD 110: Career Planning (1-2)

This course is designed to expose students to a wide variety of today's career choices. We will explore the availability of community resources and support systems, create awareness of UCC programs and services, learn skills in self-assessment, career materials and research, develop effective job search techniques, and assist in the development of a comprehensive career plan. 1-2 lecture hrs/wk. Instructor approval required. (Pass/Fail grade for 2 credits; standard grade for 1 credit) F, W, S

HD 114: Life Planning (2)

Designed to expose students in transition to new ways of seeing themselves and their world, to develop an awareness of their previously unrecognized capabilities, and provide them self-esteem building skills. 2 lecture hrs/wk.

HD 118: Test Taking Strategies/Overcoming Test Anxiety (1)

Designed to help students develop more efficient methods of preparing for tests and more effective ways for reducing test anxiety. Emphasis will be on developing an organized system for taking tests and will focus on learning by practice and feedback. 10 lecture hrs in 3 weeks. F, W, S

HD 119: Note Taking/Text Book Reading (1)

Designed to help students develop more efficient and organized methods of taking notes and reading textbook material. 10 lecture hrs in 3 weeks. F, W, S

HD 120: Creative/Critical Thinking (1)

Designed to help students develop the ability to create new knowledge and thoroughly examine the information and ideas. This course emphasizes learning through active critical thinking exercises and creative problem-solving. 10 lecture hrs in 3 weeks. F, W, S

HD 121: Time Management/ Stress Management (1)

Designed to help students develop essential time management skills and learn strategies for dealing with stress students often experience while attending college. 10 lecture hrs in 3 weeks. F, W, S

HD 122: Learning Styles/Memory Strategies (1)

Designed to help students identify and explore various learning styles and determine their individual learning preferences. This course also provides instruction in various memory-enhancement techniques which students will adapt to their unique learning style. 10 lecture hrs in 3 weeks. F, W, S

HD 136: Strategies for Success (3)

This course is designed to help students create greater success in college and in life. Students will explore empowering strategies by writing a guided journal, participating in small group and class activities, and completing a final course project. Making these strategies their own through application, they will have the ability to improve the outcomes of their lives academically, professionally, and personally. Registration-Enforced Corequisite: Enrollment in Practicing Success Learning Community. 3 lecture hrs/wk. F, W, S

HD 202: Life Transitions (3)

Designed to explore the impact of life changes on an individual, to develop healthy coping skills, and to remove barriers blocking the way to positive life changes. 3 lecture hrs/wk.

HD 208: Career and Life Planning (3)

Career Planning is designed to help students make occupational decisions based on self-evaluation and on information and analysis of current career information. Career planning is an on-going dynamic process not a one time decision. This class will focus on the development of a "Life Plan," an integration of information about you and your life goals, and which careers are suitable for this plan. People in the class are at various stages of career planning; some are taking initial steps in the process while others have a solid plan in place. Prerequisite: RD 080, WR 095. 3 lecture hrs/wk. F, W, S

HD 208A: Career and Life Planning – Self Assessment (1)

The purpose of this class is to help students in making occupational decisions based on the self-evaluation process. Students will utilize the results of personal evaluation tools such as preference tests, interest surveys, skills assessments, and values clarification exercises to analyze career choices. 1 lecture hr/wk. F, W, S

HD 208B: Career and Life Planning – Research Work World (1)

This course provides tools needed to make informed career decisions. Students will learn how to locate occupational information, conduct informational interviewing and analyze labor market information. 1 lecture hr/wk. F, W, S

HD 208C: Career and Life Planning – Decision Making (1)

In this course students will explore methods of decision-making and apply them to the career and life planning process. Students will evaluate their risk taking style as well as potential barriers (real and perceived) as related to the career planning process. Students will establish short-and-long term goals as related to career. Personal and work ethics will be examined. Integration of these concepts will be utilized to develop a career action plan. 1 lecture hr/wk. F, W, S

HD 214: Transition to University (1)

For Transfer Opportunity Program students planning to transfer to a four-year college or university, this course will prepare students to make a successful academic and personal transition from the community college to the four-year college or university as well as provide survival skills for success. 1 lecture hr/wk. Transfer Opportunity Program students only. F, W

HDFS – HUMAN DEVELOPMENT & FAMILY STUDIES

HDFS 201: Individual and Family Development (3)

Using a lifespan development approach, this course studies individual development, dynamics, and relationships, both within the family and as a part of the larger environment. Prerequisite: WR 115 or placement into/completion of WR 121. 3 lecture hrs/wk. F, W, S

HDFS 225: Child Development (3)

Inherited and environmental factors which influence the developing child. Physical, social, emotional, and intellectual growth of children from birth through middle childhood. 3 lecture hrs/wk. F

HDFS 226: Infant and Toddler Development (3)

Developmental issues concerning children from birth to 30 months; designing and evaluating activities and programs to enhance development. 3 lecture hrs/wk. S

HDFS 228: The Exceptional Child (3)

Understanding the atypical child: the emotionally disturbed, the mentally accelerated, the slow learner, the physically handicapped, and the culturally and economically disadvantaged. 3 lecture hrs/wk. S

HDFS 240: Contemporary American Family (3)

Study of the American family from a sociological perspective, emphasizing the family as an influence in socialization and development; theories for analyzing the family, alternative family forms, cross-cultural and historical comparisons. 3 lecture hrs/wk. F, S

HE – HEALTH

HE 252: First Aid (3)

Immediate and temporary care for a wide variety of injuries and illnesses, control of bleeding, care for poisoning, and proper methods of transportation, splinting and bandaging. 2 lecture, 2 lec/lab hrs/wk. F, S

HE 280: Cooperative Work Experience: Health (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

HPE – HEALTH AND PHYSICAL EDUCATION

HPE 295: Wellness & Health Assessment (3)

A foundation course including lecture and physical activity designed to expose the student to the interrelation of health and physical fitness. Course covers both assessment and improvement of the following: physical fitness, nutritional status, and the ability to cope with stress. The interacting role of the three components in achieving optimal health will be explored with particular emphasis on the cardiovascular system. 2 lecture, 2 lec/lab hrs/wk. F, W, S, Su

HRM – HOSPITALITY & RESTAURANT MANAGEMENT

HRM 176: Responsible Alcohol Service and Bar/Beverage Management (2)

The course is designed to prepare the student for a management position in an establishment that serves alcoholic beverages. Topics include: a basic overview of wine, beer and spirits and their effects on the human body, the legal aspects of alcohol service, professional/responsible bar service, staffing, purchasing, receiving, storage and cost control, checking identification, handling difficult situations and mixology. 2 lecture hrs/wk.



HRM 177: Hospitality/Restaurant Management and Human Relations (2)

This course is designed to prepare the student for a management position in the Hospitality/Restaurant industry. Topics include: leadership roles within the industry, facilitating an effective work force, hiring, training, scheduling, performance evaluation, operation standards, employee compensation and benefits, professional development, and maintaining a safe and healthy work environment. 2 lecture hrs/wk.

HRM 178: Hospitality/Restaurant Marketing and Customer Service (2)

The course is designed to provide the student with an understanding of the basic principles of industry-specific customer service and marketing techniques. Topics include: customer-centric service, professionalism, service standards, operation work-flow, the marketing process, market environment, customer behavior, advertising and public relations. 2 lecture hrs/wk.

HRM 230: Principles of Hospitality/Restaurant Industry Cost Controls (3)

The course is designed to prepare the student for a management position in the Hospitality/Restaurant industry. Topics include: cost and sales concepts, the control process and cost-volume profit relationships. In-depth instruction will be given on the topics of food, beverage and labor control. The use of spreadsheet software (MS Excel) will be implemented in exercises designed to simulate real occupational situations. Registration-Enforced Prerequisite: BA 231. 3 lecture hrs/wk.

HS – HUMAN SERVICES

HS 100: Introduction to Human Services (3)

An overview of the scope and development of human services, including models of service delivery, historical context, clientele, the helping process, career opportunities, and professional ethics. 3 lecture hrs/wk. F

HS 102: Addiction Pharmacology (3)

An overview of drug use, misuse and addiction, including drug chemistry, physiological effects upon the body and specific treatment formats and techniques. Consideration of current drug use and the psychological/behavioral aspects of client misuse and addiction will be examined along with the impact of culture and genetics. This class is accepted by ACCBO to meet certification requirements for alcohol and drug counselors. (Formerly titled Psychopharmacology.) (Not recommended for first-year students.) 3 lecture hrs/wk. W

HS 107: Gerontology (3)

An introduction to the field of working with the elderly. The course of study is conducted from a strength-based case management perspective. Factors in a client's life that promote successful aging or that causes problems will be examined in order to more effectively empower and help them meet their immediate and long-term needs. Hospital discharge planning, home health, considerations regarding assisted-living or nursing home care will be explored as well as hospice care. 3 lecture hrs/wk. S

HS 144: Creating Effective Programs (1)

Developing, maintaining, evaluating, and sustaining effective service delivery programs. The use of evidence-based practices from identification and implementation through fidelity evaluation will be included. Students will be exposed to various "logic" models for planning and evaluating programs. 1 lecture hrs/wk. W

HS 150: Personal Effectiveness for Human Services Workers (3)

This course develops knowledge and skills to improve personal effectiveness. Readings, surveys, interviews, and in class exercises to improve skills in self-awareness, values clarification, individual working and communication styles, conflict resolution, and problem-solving strategies. 3 lecture hrs/wk. F

HS 154: Community Resources (3)

An overview of the diversified field of human services via classroom presentations and field trips to local human services agencies/organizations in order to understand their purpose and philosophy, scope of services, methods of operation, funding services, populations served, and career opportunities. 3 lecture hrs/wk. W, S

HS 155: Counseling Skills I (3)

This course will provide students with theoretical knowledge and interviewing skills required of human service workers in a variety of work settings including substance abuse counselors. Students will learn the basic processes used for information gathering, problem-solving, and information or advice giving. They will learn about and practice the skills associated with conducting an effective interview. Students will be sensitized to the issues common to interviewing people of differing cultural backgrounds. This class is accepted by ACCBO to meet certification requirements for alcohol and drug counselors. (Formerly titled Interviewing Theory and Techniques.) 3 lecture hrs/wk. W

HS 211: HIV/AIDS & Other Infectious Diseases (2)

The epidemiology of HIV/AIDS, hepatitis, tuberculosis, and sexually transmitted diseases that frequently infect people who use drugs or who are chemically dependent. Students will examine prevention strategies, risk assessment protocols, harm reduction methods, and treatment options. The legal and policy issues that impact infected individuals as well as the larger community will be explored. This class is accepted by ACCBO to meet certification requirements for alcohol and drug counselors. 2 lecture hrs/wk. S

HS 217: Group Counseling Skills (3)

An introductory course designed to prepare students to describe, select, and appropriately use strategies from accepted and culturally appropriate models for group counseling with clients having a variety of disorders including substance abuse. This class is accepted by ACCBO to meet certification requirements for alcohol and drug counselors. Registration-Enforced Prerequisite: HS 155 or instructor approval. 3 lecture hrs/wk. F, S

HS – HUMAN SERVICES, continued

HS 226: Ethics and Law (3)

How to deal with and apply ethical and legal standards. Federal and state laws and regulations that apply to the field of human services and substance abuse treatment. This class is accepted by ACCBO to meet certification requirements for alcohol and drug counselors. 3 lecture hrs/wk. S

HS 227: Understanding Dysfunctional Families (3)

Dynamics of dysfunction in family systems. Students will engage in class discussion, research, and perform skills necessary to recognizing the symptoms of family dysfunction, intervention strategies, and local community resources to assist families with whom they may be working. 3 lecture hrs/wk. F, W

HS 229: Crisis Intervention and Prevention (3)

Crisis counseling, early intervention, and nonphysical methods for preventing or controlling destructive behavior. How to recognize an individual in crisis, assess their needs, and prevent an emotionally or physically threatening situation from escalating. 3 lecture hrs/wk. W

HS 265: Counseling Skills II (3)

This course builds on the skills covered in HS 155: Counseling Skills I. In addition to reviewing the basic processes and skills used for interviewing clients, students will explore and practice new technical skills. These include the skills of confrontation, focusing the interview, eliciting and reflecting meaning, strategies for change, skill integration and determining personal style. Cross-cultural counseling issues will also be included. (Formerly titled Casework Interviewing.) Prerequisite: HS 155 or Instructor approval. 3 lecture hr/wk. Su

HS 266: Case Management for Human Service Workers (3)

Concepts, ideas, and skills necessary to effectively work as a case manager for any human services delivery program. Identifying participant (client) strengths and strategies for the case manager to provide an environment for change that encourages movement from one stage into another is the primary focus of the course. Classroom practice in all areas of case management will allow for student skill development. (Not recommended for first-year students.) 3 lecture hrs/wk. W

HS 267: Cultural Competence in Human Services (3)

Understanding how cultural differences impact service delivery in human service programs. Personal, community, and institutional bias will be discussed. Practice in delivery and adaptation of counseling strategies cross-culturally will be included. 3 lecture hrs/wk. F, S

HS 280: Cooperative Work Experience: Human Services (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 11 credits per year. Registration-Enforced Prerequisite: Instructor approval. 3-39 lab hrs/wk. 1 credit = 33 hours of lab. F, W, S, Su

HST – HISTORY

HST 104: World History (3)

The emergence of organized civilizations in Europe, the Near East, Asia, the Americas, and Africa. The growth of complex civilizations, the rise to predominance and decline of major civilizations. 3 lecture hrs/wk. F

HST 105: World History (3)

Focuses on the world after 1300. Study of the Renaissance, Reformation, new political and economic developments in 17th and 18th centuries; commercial and cultural developments in Europe, India, Japan, Africa, the Americas, and China. 3 lecture hrs/wk. W

HST 106: World History (3)

The growth of the early modern world focusing on the impact of new forms of government and the emergence of a technological world. An examination of political revolutionary events, nationalism and colonialism. A review of the world at war, the late 20th and early 21st centuries, and the prospects for the future. 3 lecture hrs/wk. S

HST 201: History of United States (3)

The American heritage; European colonization; the Colonial Period and internal development; the American Revolution, early national period. 3 lecture hrs/wk. F

HST 202: History of United States (3)

The American Nation; problems, turmoil, and the Civil War; Reconstruction; America reshaped by industrial development, imperial foreign policy, and domestic era of progress. 3 lecture hrs/wk. W

HST 203: History of United States (3)

America in the 20th Century; World War I & II, the Depression, the Cold War, domestic change and Asian war in the 1960s, the politics of the 70s and 80s, and the international role of the U.S. since 1945. 3 lecture hrs/wk. S

INTL - INTERNATIONAL EXCHANGE PROGRAM

INTL 211: Internal Exchange Program

Through an immersion experience, students will have daily exposure to the given culture/language to be studied. Through visits to local sites of historical and cultural importance, lectures, readings and classroom discussion, students will acquire a foundational knowledge of the target culture's history and culture, and be provided with an immersion experience of the target language, if applicable. 1-4 lecture hrs/wk.

J – JOURNALISM

J 205: Introduction to Public Relations (3)

An introductory course in the theory and practice of Public Relations as a function of modern business, industry and government. Emphasis is on research and program development which utilizes public opinion, persuasion and media relations techniques in helping organizations deal with the various public to which it must respond. Recommended Prerequisites: WR 095 with a grade of C or better or Compass placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 3 lecture hrs/wk.



J 211: Introduction to Mass Communication (3)

Survey of news and opinion media; how the media functions; rights and responsibilities, problems, and criticism; effects of media on society; relation of advertising to media and society; propaganda and the media. 3 lecture hrs/wk. S

J 215: Journalism Production (1-3)

Provides students with practical experience in the processes and production of student media. Experiences may include editorial, photojournalism, or web advertising, and/or graphic design aspects of the student newspaper. Variable credit granted by the instructor depending upon each student's production. 3-9 lab hrs/wk. F, W, S

J 251: Writing for the Media (3)

Introduction to the process and practice of writing for mass media channels. Discussion of rights and responsibilities of the public communicator. 3 lecture hrs/wk. F

J 280: Cooperative Work Experience: Journalism (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Preregistration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

LA – LEGAL ASSISTANT/PARALEGAL

LA 100: Legal Procedures I (4)

Introductory course focusing on the roles and duties of legal support personnel and administrative procedures specific to law offices. Students will explore legal office careers, learn legal terminology, and learn about the attorney/client relationship. Students will begin formatting pleadings, correspondence, and other legal instruments with emphasis on correct formatting by applying Oregon Revised Statutes (ORS) and Supplemental Local Court Rules (SLCR). Instructor enforced prerequisites: Working knowledge of MS Word, accurate keyboarding speed of 45 wpm. Registration-Enforced Prerequisite: placement test scores into WR 121 or instructor permission. Registration-Enforced Corequisite: LA 102. 4 lecture hrs/wk. F, W

LA 101: Introduction to Paralegal Studies (3)

An introductory course into the roles and duties of paralegals including regulations of the legal professional, law office management, human relations issues, legal terminology, techniques of interviewing, tracking billable hours, and methods of discovery. This course will cover formatting legal pleadings and case briefing according to state and local court rules. Registration-Enforced Prerequisites: LA 100 with a grade of C or better. 3 lecture hrs/wk. W, S

LA 102: Legal Terminology (3)

This course emphasizes developing an understanding of legal terminology through study in all areas of law and on using legal terminology in many different ways. Focus will be on legal definitions, usages, spelling, and pronunciations to help students appropriately speak and apply appropriate legal terminology. 3 lecture hrs/wk. F, W, Su

LA 105: Civil Procedure (3)

This course will focus on the various stages of the civil litigation process, including the initial client interview, process leading to the filing of a civil lawsuit, its resolution by settlement or trial, and a brief overview of the appellate process. Emphasis will be on the actual preparation of the documents, with a major focus on the discovery phase of the civil litigation process. This course will demonstrate how each stage of civil litigation builds, relates to, and is dependent upon the others. Registration-Enforced Prerequisites: LA 101 and LA 128 with a grade of C or better. 3 lecture hrs/wk. S, Su

LA 128: Legal Procedures II (4)

This is a transcription course to help students learn the importance of correctly preparing legal documents by applying Oregon Revised Statutes (ORS) and Supplemental Local Court Rules (SLCR). Registration-Enforced Prerequisites: LA 100, OA 128, and LA 102, all with a grade of C or better. 2 lecture, 4 lecture/lab hrs/wk. W, S

LA 132: Ethics for Legal Professionals (3)

This course covers the study of ethics as it relates to the legal profession. Students will study the concepts of "ethics" and "being ethical", explore the differences between morality and rules of ethics, and study the rules of professional responsibility as they pertain to legal support staff (and lawyers). Discussions and opinions of ethical issues in real-world situations will help facilitate the learning process on this topic. Students will enhance their legal vocabulary as it is used in ethics and study the Oregon Rules of Ethics and their practical application. Registration-Enforced Prerequisites: LA 101 and LA 128, all with a grade of C or better. 3 lecture hrs/wk. S, Su

LA 204: Legal Research and Writing I (4)

This is an introductory course into legal research and writing. Focus will be on identifying basic principles of legal research and performing legal research using various tools including LexusNexus. Students will identify sources of law and be able to validate research by appropriate citation. Registration-Enforced-Prerequisite: LA 105 with a grade of C or better. 2 lecture, 4 lecture/lab hrs. F

LA 205: Legal Research and Writing II (4)

This is an advanced course building on Legal Research and Writing I, covering realistic research and writing exercises using LexusNexus as the primary search tool. Focus will be on writing memorandum of law, persuasive writing, writing motions, and legal correspondence. Registration-Enforced Prerequisite: LA 204 with a grade of C or better. 2 lecture, 4 lecture/lab hrs./wk. W

LA – LEGAL ASSISTMENT/PARALEGAL, continued

LA 208: Family Law (3)

This course will explore the social philosophy and laws governing domestic relations. Students will discuss court jurisdiction, pleading and practice before juvenile and domestic courts, and law office management of domestic relations cases. Registration-Enforced Prerequisite: LA 105 with a grade of C or better. 3 lecture hrs/wk. F

LA 210: Wills, Probate, and Estates (3)

This course provides an introduction to estates, trusts, probate, and the laws of testate and intestate succession. Students will examine procedures in probate court, including opening, administration, and closing of probate estates. Students will also identify the various tax laws governing trust estates and the passing of estate property through probate proceedings. Registration Enforced-Prerequisite: LA 105 with a grade of C or better. 3 lecture hrs/wk. F

LA 217: Real Estate Law (3)

This course introduces the principles of business law as applied to real estate. The topics covered include ownership rights and limitations, transfer and reservation of ownership rights, brokerage relationships, laws of agency, contracts, fair housing, owner/tenant relationships, and other topics illustrated by case law and practice. Registration-Enforced Prerequisite: LA 105 with a grade of C or better. 3 lecture hrs/wk. W

LA 222: Contract Law (3)

This course is intended to provide an in-depth exposure to and analysis of law pertaining to contract information and the resolution of contract disputes. Students will study and analyze Article 2 and 2A of the Uniform Commercial Code. Registration-Enforced Prerequisites: BA 226 and LA 105, all with a grade of C or better. 3 lecture hrs/wk. S

LA 224: Torts Pleading and Practice (3)

This course introduces the theory and practical application of the law of torts. Students will learn torts through study of the elements of the different causes of action. The fundamentals of drafting legal documents normally associated with torts are addressed with application of state and local rules of civil procedure. Registration-Enforced Prerequisite: LA 105 with a grade of C or better. 3 lecture hrs/wk. W

LA 226: Criminal Law for Paralegals (3)

This course introduces criminal law and procedure with an emphasis on the legal assistant's role in the criminal justice system. Student will learn procedural rules, including the right to counsel, search and seizure, interrogation, and self-incrimination. This course will also cover the stages of prosecution, pre-trial motions, jury selection, document preparation, trial practice, verdict, sentencing and judicial review, and sources of criminal law. Registration-Enforced Prerequisite: LA 105 with a grade of C or better. 3 lecture hrs/wk. S

LA 280: Cooperative Work Experience: Legal Assistant (1-8)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, SU (A maximum of 8 credits may be applied towards a Paralegal Associate Degree.)

LIB – LIBRARY

LIB 127: Library and Internet Research (3)

This course is designed to introduce students to current resources in the academic library, to enhance students' research skills and effectiveness for higher level college library applications, and to promote life-long information literacy across disciplines. Upon successful completion of this course students will become acquainted with the library, learn common research strategies, efficiently search library catalogs and online resources to locate materials both locally and remotely, understand the basics of evaluating online information in the academic setting, and explore how current technologies affect their lives as participants in the growing social framework of digital information. Students will also learn how to use basic citation styles in their own research. 3 lecture hrs/wk. F, W, S



MED – MEDICAL OFFICE

MED 060: Math for the Medical Assistant (3)

This course is designed to provide students with math skills required to work in allied health fields. The course includes ratio and proportion calculations, an introduction to the metric and apothecary systems of measure, metric-household-apothecary conversions, use of a 24-hour clock, general accounting concepts applicable to running medical offices, unit conversions between Fahrenheit and Celsius scales, insurance co-pay and deductible calculations, interpretation of physician drug orders, and a brief introduction to statistics as it applies to the allied health field. 3 lecture hrs./wk. W, S

MED 110: Health Informatics Technology (4)

Introduces the concept of health information management and health informatics including the components of content, use of the structure of healthcare data along with information keeping practices in both paper and electronic systems. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 4 lecture hrs/wk. W

MED 111: Medical Terminology I (3)

Medical Terminology I is the first course in a two-course sequence designed to introduce students to medical terminology through the study of medical word roots, prefixes, and suffixes within the context of body systems. Students will

also learn abbreviations as well as pathology and procedure terminology within the context of body systems. Focus is placed on constructing words and defining words given the word elements. 3 lecture hrs/wk. F, W, S, Su

MED 112: Medical Terminology II (3)

Medical Terminology II is the second course in a two-course sequence designed to introduce students to medical terminology through the study of medical word roots, prefixes, and suffixes within the context of body systems. Students will also learn abbreviations as well as pathology and procedure terminology within the context of body systems. Focus is placed on constructing words and defining words given the word elements. Registration-Enforced Prerequisite: MED 111 with a grade of C or better. 3 lecture hrs/wk. F, W, S, Su

MED 114: Medical Coding for the Physician's Office (3)

This course covers theoretical and practical fundamentals of outpatient billing, including Current Procedural Terminology (CPT), International Classification of Diseases, 9th or 10th Revision, Clinical Modification (ICD-9 or ICD-10) and CMS Healthcare Common Procedural Coding System (HCPCS), Registration-Enforced Prerequisite: MED 111 with a grade of C or better. 3 lecture hrs/wk. W

MED 115: Anatomy and Physiology for Medical Assistants (3)

This course includes basic concepts of anatomy and physiology, integrated disease-related information, clinical applications, and terminology. Students will gain in understanding of body structure and function and disease process as it relates to work in a clinic or doctor's office. The course will cover recognition of systems and reporting criteria. Registration-Enforced- Prerequisite: MED 111 with a grade of C or better. 3 lecture hrs/wk. W

MED 140: Electronic Health Records (3)

This course reinforces theoretical concepts with hands-on exercises using electronic health records that simulate real-world situations in the clinical setting. The course covers exam notes, prescriptions, lab orders and results, as well as the history, theory, and potential benefits of electronic health records. Prerequisites: CIS 120 and MED 220 or instructor approval. 2 lecture, 2 lec/lab hrs/wk. S

MED 182: Health Care Delivery Systems (3)

Explains the past, present, and future influences on the delivery of health care. Covers provider organizations and settings in health care, financing of health care, causes and characteristics of health care utilization in the United States, regulation and monitoring of health care systems and ethical issues associated with health care technology. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture hrs/wk. F

MED 220: Medical Office Procedures I (3)

The course is an introductory course in current office procedures. Subjects taught include the medical office environment, current practices and problems, medical ethics and law, and patient relations and communications. Registration-Enforced Prerequisite or Corequisite: MED 111. 3 lecture hrs/wk. F

MED 221: Medical Office Procedures II (3)

This is an intermediate course in medical office procedures. Students are exposed to a variety of subjects, all of which pertain to medical assisting: medical records, drug and prescription records, health care reimbursement issues and regulations, and coding. Registration-Enforced Prerequisite: MED 220 with a grade of C or better. 3 lecture hrs/wk. W

MED 222: Medical Office Procedures III (3)

Medical Office Procedures III is an advanced course designed to teach students the specialized administrative duties pertaining to a medical office. Emphasis will be placed on "front office" and billing duties using popular computer practice management software. Students will perform the full cycle of duties: schedule appointments, register patients, post procedures, bill insurance and patients, and post insurance and patient payments. Registration-Enforced Prerequisites: MED 221 with a grade of C or better, and CIS 120 or instructor permission. 2 lecture, 3 lab hrs/wk. S

MED 230: Health Insurance Concepts (3)

This course is designed to give students a good working knowledge of health insurance for medical offices and clinics, i.e., non-hospital settings. Topics include the CMS-1500 and the rules and regulations governing Medicare, Medicaid, Workers' Compensation, Blue Cross Blue Shield, and managed care programs. Registration-Enforced Prerequisite: MED 111. 3 lecture hrs/wk. W

MED 231: Health Care Reimbursement and Collections (3)

This course provides students with health care reimbursement, accounting and collection processes for medical offices and clinics. Students will be presented with how to file insurance claims and what to do after the insurance. These topics include how to request an appeal or review, managing the accounts receivable and how to collect the balance due from the patient. Compliance and HIPAA regulations. Registration Enforced-Prerequisite: MED 230. 3 lecture hrs/wk. S

MED 260: Medical Document Processing (3)

A beginning medical transcription course. The types of reports and medical specialties will vary. Students will be required to use correct punctuation and spelling in documents. Students will begin using a variety of medical reference books. Registration-Enforced Prerequisites: OA 123, OA 128 and MED 112, all with a grade of C or better. 1 lecture, 4 lecture/lab hrs/wk. S

MED 283: Health Information Systems (4)

Health Information Systems introduces the history and current status of information systems in health care; information architectures, administrative and clinical applications, evidence-based medicine, information retrieval, decision support systems, security and confidentiality, bioinformatics, information system cycles, the electronic health record, key health information systems and standards, and medical devices. Teaches strategies and tools to insure the development and/or selection of health information systems. Discusses the role of healthcare information and communication technologies in healthcare delivery including their role in improving the quality, safety and efficiency of healthcare delivery. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 4 lecture hrs/wk. F

MED 285: Healthcare Financing and Compliance (3)

Provides an understanding of the essential components of financing and compliance in health care facilities. Registration-Enforced Prerequisite: CIS 120 or instructor approval. 3 lecture hrs/wk. W



MFG – MACHINE MANUFACTURING TECHNOLOGY

MFG 104: Principles of Lean Manufacturing (1)

This course provides foundations and practices related to lean manufacturing and is targeted to employees of business, government, and agencies in this community that are interested in lean. Lean manufacturing processes address societies' needs to maximize the use of resources in order to compete effectively in the global economy. Lean is a re-generation of Total Quality Management with new principles that use data for decision-making for system improvement. Instructor approval required. 1 lecture hr/wk.

MFG 111: Machine Shop Practices I (3)

Introduces the student to semi-precision and precision measuring and layout procedures, the use of bench tools, saws, drill presses and their accessories. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 6 lecture/lab hrs/wk.

MFG 112: Machine Shop Practices II (3)

The student learns the operation of the turning lathe including setup, turning tapers, threads (National, Acme, Square) and forms. Use of accessories is stressed such as chucks, steady rests, follower rests and grinders. Registration-Enforced Prerequisite: MFG 111. 6 lecture/lab hrs/wk.

MFG 113: Machine Shop Practices III (3)

The student learns the operation of horizontal and vertical milling machines, their setup, basic operation and use of accessories such as digital readouts, rotary table, dividing head, gear and cam milling and the use of indicators, wigglers and edge finders. Registration-Enforced Prerequisite: MFG 112. 6 lecture/lab hrs/wk.

MFG 121: Hydraulics I (3)

An introductory course covering the basic principles of hydraulics for the future industrial hydraulics technician. Included in the course are pressure, force and area relationships, HP, GPM, and velocity relationships, fundamentals of reservoir design, fluids and fluid flows, and fundamentals of hydraulic pumps. Common industrial circuits are developed and studied with the use of lab trainers. Students will disassemble, inspect, and reassemble both components and circuits in structured lab sessions. Registration-Enforced Prerequisite: MTH 052 or MTH 060. 3 lecture hrs/wk.

MFG 122: Hydraulics II (3)

This is the second in a five-course series for the industrial apprentice and is a continuation of Hydraulics I. The focus is on pressure relief valves, hydraulic actuators and flow controls. Each component is studied in structured classroom sessions, while lab activities are directed at disassembly, inspection and circuitry involving the specific component. Students will be using lab trainers to examine the operation of circuits using these components. Registration-Enforced Prerequisite: MFG 121. 3 lecture hrs/wk.

MFG 123: Hydraulics III (3)

This is the third in a five-course series for the industrial apprentice and is a continuation of Hydraulics II. Each student will study contamination control, hydraulic actuators, flow controls, and hydraulic accessories. Circuits using those components are fabricated, discussed, and studied during structured lab sessions. Registration-Enforced Prerequisite: MFG 122. 3 lecture hrs/wk.

MFG 124: Hydraulics IV (3)

This is a continuation of Hydraulics I, II, and III with an emphasis on the symbols, hydraulic schematics, and troubleshooting of hydraulic circuits. The class will be divided into two different sessions. The first session will be devoted to studying symbols and schematics, while the second session will work with circuits on lab trainers. Specific class sessions will be devoted to developing the skills and knowledge necessary to successfully pass the National Fluid Power Certification Exam. Registration-Enforced Prerequisite: MFG 123. 3 lecture hrs/wk.

MFG 125: Hydraulics V (3)

This is the fifth course in a series for practicing industrial maintenance millwrights desiring instruction in industrial hydraulics. This course is an introduction to proportional and servo valves used in modern hydraulics systems. Students will work with simulators, lab trainers, program cards and related hydraulic and electronic components. Because an understanding of electricity and basic electronics is needed in this course, two sessions will be devoted to the study of these concepts using electrical training simulators. Some diagnostic and troubleshooting skills relative to the adjustment and programming of both proportional and servo systems will be presented. Registration-Enforced Prerequisite: MFG 124. 3 lecture hrs/wk.

MTH – MATHEMATICS

MTH 010: Math Skills (4)

Topics include operations on whole numbers, common fractions and decimal fractions. Students learn mathematical processes and thinking through applications. A small class size encourages individual attention and student interaction. Students learn through group work, discussions, and lecture. Successful completion prepares the student for MTH 020, Pre-Algebra. Registration-Enforced Prerequisite: Placement test. 4 lecture hrs/wk. F, W, S, Su (not offered 2015-16)

MTH 020: Pre Algebra (4)

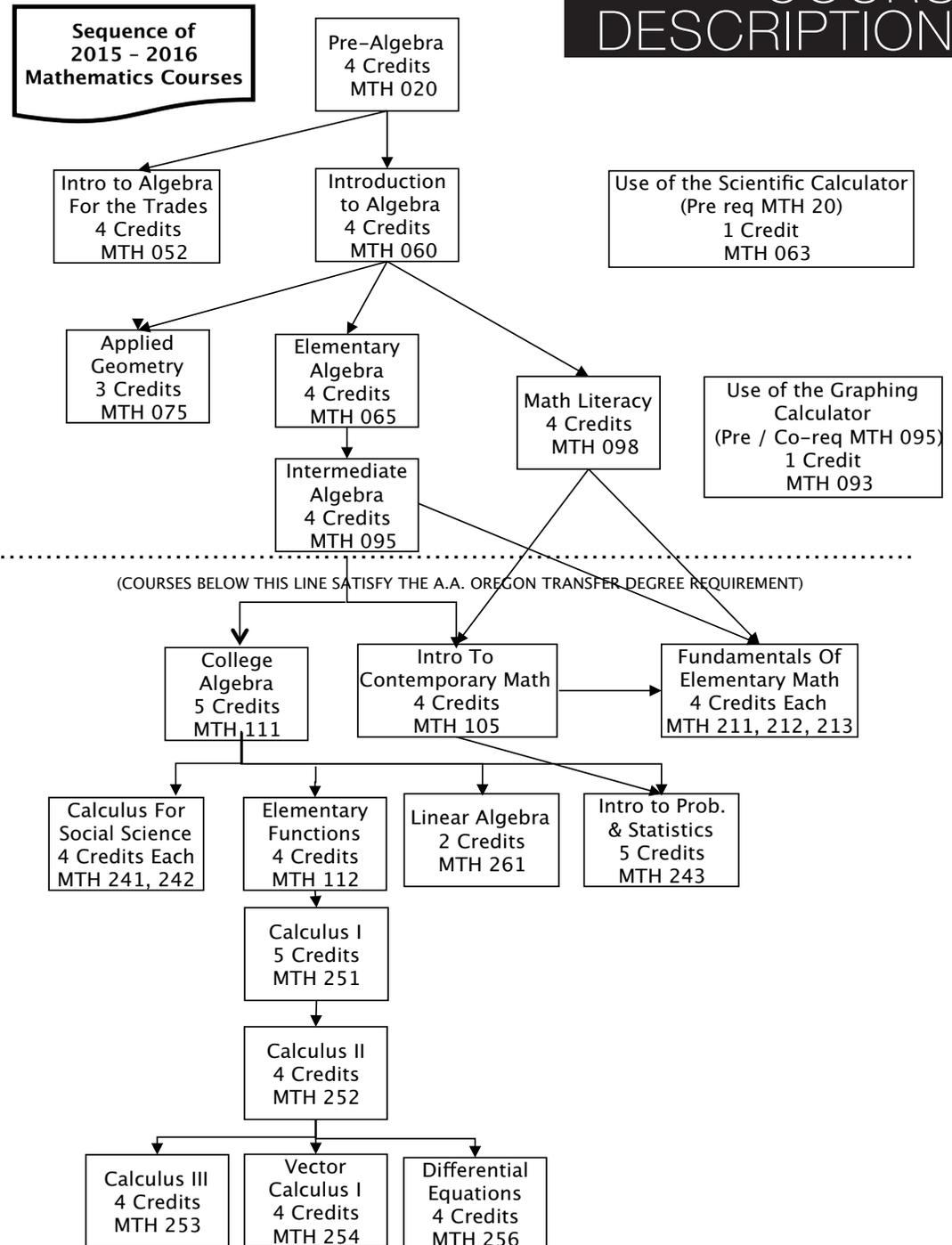
This course is a continued study of arithmetic concepts, as well as an introduction to algebra. Topics include basic operations with fractions, ratio and proportion, decimals, percent, integers and a brief look at algebraic expressions/equations. Problem solving is emphasized. Successful completion prepares the student for Math 060, Introduction to Algebra. Registration-Enforced Prerequisite: MTH 010 with a grade of C or better or placement test. 4 lecture hrs/wk. F, W, S, Su

MTH 040, 041, 042: Math Skills Lab (1)

This course offers supplementary instruction to students enrolled in MTH 020 or MTH 060. Group tutoring and one-on-one tutoring will be used for individualized skill development. Upon completion of MTH 040 students may repeat the course up to two times by registering for MTH 041 and MTH 042. Prerequisite: Registration-Enforced Corequisite: MTH 020 or MTH 060. 1 lecture hr/wk. (not offered 2015-16)

Umpqua Community College Sequence of Mathematics Courses

(students may begin in the course indicated by placement test scores)



MTH 052: Introduction To Algebra for the Trades (4)

This is an introductory algebra and geometry class in professional-technical mathematics. Topics covered include signed numbers, algebraic equations and formulas, ratio and proportion, perimeters, areas, volumes. This course does not serve as a prerequisite for MTH 065. Registration-Enforced Prerequisite: MTH 020 with a C or better, placement test score, or instructor permission. 4 lecture hrs/wk.

MTH 060: Introduction to Algebra (4)

A first course in algebra for students who have no previous algebra experience or who need a thorough review. Introduces basic operations with integers, exponents, algebraic expressions, linear equations, geometry, interpreting graphs, ratio and proportion, realistic percent problems and other problems that lend themselves to one-variable solutions. Problem solving will be emphasized throughout the course. Registration-Enforced Prerequisite: MTH 020 with a C or better, placement test score, or instructor permission. 4 lecture hrs/wk. F, W, S

MTH 063: Use of the Scientific Calculator (1)

This course is an introduction to the scientific calculator. Topics include: operations using real numbers, evaluating expressions, fractions and decimals, correct use of significant digits, powers and roots, memory functions, and scientific notation. This course does not cover graphing. Registration-Enforced Prerequisite or Corequisite: MTH 060 with a grade of C or better; placement test; or instructor approval. 1 lecture hr/wk. F, W, S

MTH 065: Elementary Algebra (4)

A course in algebra for a student who has familiarity with beginning algebra concepts. Includes factoring polynomials; graphing of linear equations; quadratic formula; realistic applications using one and two variables; introduction of geometry concepts that lend themselves to algebraic solutions with or without radicals; use of linear and exponential models to predict future events. Problem-solving will be emphasized throughout the course. Registration-Enforced Prerequisite: MTH 060 with a grade of C or better, placement test score, or instructor permission. 4 lecture hrs/wk. F, W, S.

MTH 075: Applied Geometry (3)

Industrial applications of basic algebra and geometry. Emphasis on formulas, ratio-proportion, applied geometry, trigonometry, area, volumes. Registration-Enforced Prerequisite: MTH 052 or MTH 060 with a grade of C or better, placement test score, or instructor permission. 3 lecture hrs/wk. S

MTH 093: Using the Graphing Calculator (1)

A continuing algebra course. Topics include linear equations, algebraic fractions, fractional equations, polynomials, exponents, roots, radicals, quadratic equations, graphing, applications, functions, systems of equations, ratio-proportion. Registration-Enforced Prerequisite or Corequisite: MTH 095 with a grade of C or better, placement test score, or instructor permission. 4 lecture hrs/wk. F, W, S

MTH 095: Intermediate Algebra (4)

A continuing algebra course. Topics include linear equations, algebraic fractions, fractional equations, polynomials, exponents, roots, radicals, quadratic equations, graphing, applications, functions, systems of equations, ratio-proportion. Registration-Enforced Prerequisite: MTH 065 with a grade of C or better, placement test score, or instructor permission. 4 lecture hrs/wk. F, W, S

MTH 098: Math Literacy (4)

MTH 098 provides algebra, quantitative reasoning, and problem-solving skills needed in MTH 105 and in other college courses in programs not requiring calculus or trigonometry. For students who do not need calculus or trigonometry, MTH 098 is an alternative to MTH 065/095 as a pathway to MTH 105. Registration-Enforced Prerequisites: MTH 060 or placement into MTH 065 and higher. 4 lecture hrs/wk. F, W

MTH 105: Intro to Contemporary Mathematics (4)

This course will present a variety of modern mathematical topics with both focus and motivation based on contemporary applications. The course is a transfer mathematics course designed for the liberal arts major. Topics will include mathematical models, collecting and graphing data, mathematics of finance, topics from geometry, exponential growth and decay, use of logarithms, topics from trigonometry, and descriptive statistics. Registration-Enforced



Prerequisite: MTH 095 or MTH 098 with a grade of C or better, placement test score, or instructor permission. 4 lecture hrs/wk. W, S

MTH 111: College Algebra (5)

This course is a study of functions and their uses. Basic features of functions - domain, range and graphing- are emphasized. Types of functions discussed include polynomial, rational, exponential and logarithmic. Additional topics include exponential equations and solving systems of equations. Applications, modeling, and problem solving is stressed throughout the course. The use of computers and/or graphing calculators is an integral part of the class. Registration-Enforced Prerequisite: MTH 095 with a grade of C or better, placement test score, or instructor permission. 5 lecture hrs/wk. F, W, S

MTH 112: Elementary Functions (4)

The study of Trigonometry and its applications in the world around us. Topics include: trigonometric functions, radian measure, graphs of trig functions, solutions of right and oblique triangles, identities, conic sections, special formulas, inverse trig functions, polar coordinates, complex numbers, DeMoivre's Theorem. Instructor-Enforced Prerequisite: MTH 111 or equivalent with a grade of C or better, or instructor permission. 4 lecture hrs/wk. F, W, S

MTH 211: Fundamentals of Elementary Mathematics I (4)

The first of a three-term sequence of mathematics for prospective elementary and middle school teachers. Topics include mathematical patterns, problem solving, sets, natural numbers, whole numbers, one-to-one correspondence, numeration systems, tests of divisibility, prime and composite numbers, greatest common divisor, least common multiple, computer literacy activities, and elementary school activities in mathematics. Registration-Enforced Prerequisite: MTH 095 or MTH 098 with a grade of C or better, placement test score, or instructor permission. 4 lecture hrs/wk. F

MTH 212: Fundamentals of Elementary Mathematics II (4)

The second of a three-term sequence of mathematics for prospective elementary and middle school teachers. Topics include: fractions, integers, decimals, percent, ratio, elementary probability and statistics, beginning algebra concepts, irrational numbers, scientific notation, computer literacy activities, and elementary school activities in mathematics. Registration-Enforced Prerequisite: MTH 211 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. W

MTH 213: Fundamentals of Elementary Mathematics III (4)

The third of a three-term sequence of mathematics for prospective elementary and middle school teachers. Topics include; two and three dimensional geometric figures, measurement, areas, perimeters, volumes, congruency and similarity of geometric figures, computer literacy activities, and elementary school activities in mathematics. Registration-Enforced Prerequisite: MTH 212 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. S

MTH 231: Elements of Discrete Mathematics I (4)

Introductory course in discrete mathematics, designed to introduce basic non-calculus mathematics required in the study of computer science. Topics include elementary logic, set theory, functions, mathematical induction, matrices, and combinatorics. Instructor-Enforced Prerequisite: MTH 111 or MTH 105T or equivalent with a grade of C or better, or instructor permission. 4 lecture hrs/wk. W (Not offered 2015-2016)

MTH 241: Calculus for Management & Social Science I (4)

Differential calculus as applied to business and the social sciences. Topics include; differential calculus, exponential and logarithmic functions. Applications to business and social science stressed. For non-science majors. Registration-Enforced Prerequisite: MTH 111 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. W

MTH 242: Calculus for Management & Social Science II (4)

Integral calculus as applied to business and the social sciences. Topics include: differentials, integration including integration by parts, and functions of several variables. Applications of calculus to business and social science stressed. For non-science majors. Registration-Enforced Prerequisite: MTH 241 with a grade of C or better, or instructor permission. 4 lecture hrs/wk.

MTH 243: Introduction to Probability & Statistics (5)

Introductory course in probability and statistics, designed to acquaint the student with some basic theory and applications. Calculators will be used throughout the course. Basic topics include probability models, random variables, probability distributions, sampling distributions, descriptive statistics, and methods of estimation. Registration-Enforced Prerequisite: MTH 105 or above with a grade of C or better, or instructor permission. 5 lecture hrs/wk. F,W,S, Su

MTH 251: Calculus I (5)

Differential calculus designed for students majoring in mathematics, science, and engineering. Topics include; limits, continuity, differentiation formulas, chain rule, implicit differentiation, applications including rates of change and optimization, curve tracing, and the mean value theorem. Registration-Enforced Prerequisite: MTH 112 or with a grade of C or better, or instructor permission. 5 lecture hrs/wk. F, W

MTH 252: Calculus II (4)

Integral calculus designed for students majoring in mathematics, science and engineering. Topics include; integration, area and volume applications, transcendental functions, techniques of integration, average values, and exponential growth and decline. Registration-Enforced Prerequisite: MTH 251 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. W, S

MTH 253: Calculus III (4)

The third term in the calculus sequence designed for students majoring in mathematics, science, and engineering. Topics include; polar coordinates, parametric equations, surface area, sequences, indeterminate forms, improper integrals, and infinite series. Instructor-Enforced Prerequisite: MTH 252 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. S

MTH 254: Vector Calculus I (4)

The study of multivariate calculus with a vector approach. Topics include; vectors, vector calculus, functions of several variables, gradients, differentials, and multiple integration. Registration-Enforced Prerequisite: MTH 252 with a grade of C or better, or instructor permission. 4 lecture hrs/wk. F

MTH 256: Differential Equations (4)

Methods of solving ordinary differential equations. Topics include; study of first, second, and higher order differential equations with applications. Registration-Enforced Prerequisite: MTH 252 with a grade of C or better. 4 lecture hrs/wk. W

MTH 261: Linear Algebra (2)

This class is designed as a companion course to MTH 253 to satisfy entry requirements into Oregon State University's School of Engineering, but can also be taken as an introduction to Linear Algebra. Linear Algebra deals with the study of linear systems, matrices and linear transformations. Topics include: the algebra of matrices, the systematic solution of linear systems by reduction methods, linear transformations and eigenvalues. Applications to various fields of interest will be emphasized throughout the course. Registration-Enforced Prerequisite: MTH 111 with a grade of C or better, or instructor permission. 2 lecture hrs/wk. S

MTH 280: Cooperative Work Experience: Mathematics (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su



MUP – MUSIC PERFORMANCE

MUP 101-292: Performance Studies (1-2)

Individual instruction in the performance techniques of voice, brass, woodwinds, piano, and strings. 100: Technical stylistic aspects of artistic performance; first level of lower division study for music majors. 200: Second level of lower division study for music majors. Special fee assessed. 1-2 lecture hrs/wk.

MUP 114: General Ensemble (1)

Formation of traditional chamber groups such as woodwind, quartet, quintets, brass ensemble, strings quartets, other duets and trios. Groups will meet weekly to rehearse and will give a concert at the end of each term. 2 lecture/lab hrs/wk. F, W, S

MUP 121: Symphonic Choir (1)

The Vintage Singers is a small ensemble; entry is by audition with instructor. Students should have exceptional musical skills and considerable background in serious formal choral music. There are extra rehearsals and performances. 2 lecture/lab hrs/wk. F, W

MUP 151: Music Theatre (3)

The students perform in the cast of the Oregon Musical Theatre Festival. The student must participate as a singing cast member, as a principle character or member of the chorus. 6 lecture/lab hrs/wk. Su

MUP 158A, 158B, 158C - 192A, 192B, 192C

MUP 258A, 258B, 258C - 292A, 292B, 292C

Performance Studies (1-2)

Individual instruction in the performance techniques of voice, brass, woodwinds, piano, and harpsichord. 100: Technical stylistic aspects of artistic performance; first level of lower division study for music majors. 200: Second level of lower division study for music majors. Special fee assessed. 1-2 lecture hrs/wk.

MUP 189A, 189B, 189C: Chamber Choir (2)

Study of vocal jazz music. The Umpqua Singers is a vocal jazz ensemble with emphasis on the performance of contemporary music. Entry by audition only. 6 lab hrs/wk. F, W, S

MUP 196A, 196B, 196C: Chamber Orchestra (1)

The Umpqua Chamber Orchestra is open to strings; brass and woodwinds selected on basis of music to be performed. 2 lecture/lab hrs/wk. F, W, S

MUP 197A, 197B, 197C: Concert Choir (1)

The UCC Chamber Choir is for majors and non-majors in music and offers varied selection of choral music experiences. Entry by permission of the instructor. 3 lab hrs/wk. F, W, S

MUP 295: Jazz Band (1)

This Big Horn Jazz Band is open to students and community musicians. All types of jazz band literature will be rehearsed and performed, from swing to jazz-rock. By instructor approval. 2 lecture/lab hrs/wk. F, W, S

MUP 297A, 297B: Concert Choir (1)

The Roseburg Concert Chorale is a non-audition community choir that performs two major concerts each year. 2 lecture/lab hrs/wk. F, W

MUS – MUSIC

MUS 100A, 100B, 100C Musical Fundamentals (3)

An introduction to the elements of music for the non-music major and pre-music major. The course includes beginning piano music notation, scales, rhythm and ear training. No previous musical training is required. 3 lecture hrs/wk. F, W, S, Su

MUS 105: Introduction to Rock Music (3)

This course will examine the sociological and musical perspectives of the fifty years of rock music. The effects of rock music on our society, politics, and economics will be explored. The class will incorporate recorded and live music, videos, lecture, and group discussion. Students will be required to do reading, listening, and a significant amount of writing. This course meets Humanities requirements. 3 lecture hrs/wk.

MUS 111, 112, 113: Music Theory (3,3,3)

Basic theory. A study of patterns, melody, harmony, and form in music. Fundamental knowledge for composers and performers. Completing the two-year sequence satisfies the Theory requirement for music majors at state colleges. Prerequisite: ability to play simple piano music from score.

(Class piano or individual piano lessons must be taken concurrently with Music Theory until adequate pianistic skills are acquired.) Registration-Enforced Corequisite: MUS 114, 115, 116. 3 lecture hrs/wk. F, W, S

MUS 114,115,116: Aural Skills I (1,1,1)

The study of ear training and sight singing. Stresses music terminology, rhythm, intervals. Registration-Enforced Corequisite: MUS 111,112,113. 1 lecture hr/wk. F, W, S

MUS 117, 118, 119: Introduction to Music & Technology (2)

Recording, arranging, music notation, digital and analog synthesis. Students will learn how to create sound in a digital environment, edit sound recordings, and create music manuscripts. Minimum piano keyboard skills or music reading ability required. 2 lecture hrs/wk. F, W, S

MUS 131,132,133: Class Piano (2,2,2)

First year class piano for music majors with little or no previous instruction. Students learn basic fundamentals of reading music and playing the piano. Class piano or individual piano lessons must be taken concurrently with Music Theory until adequate pianistic skills are acquired. Registration-Enforced Corequisites for MUS 131: MUS 111 and MUS 114; for MUS 132: MUS 112 and MUS 115; for MUS 133: MUS 113 and MUS 116. 2 lecture hrs/wk. F, W, S

MUS 134, 135, 136: Class Voice (2,2,2)

Class Voice is open to all students who wish to learn basic vocal skills in a class setting. Emphasis will be on breathing techniques, posture, voice placement, vowel production and easy literature. 2 lecture hr/wk. F, W, S

MUS 137, 138, 139 Beginning Class Guitar (2,2,2)

An introduction to guitar technique for the beginning guitar student. The course teaches the fundamentals of guitar playing, music theory and ear training as it relates to the guitar, and appreciation of traditional and contemporary guitar performers. 2 lecture hrs/wk. F, W, S

MUS 161: Jazz Improvisation: Instrumental (3)

The objective of this course is to teach the participant how to improvise or improve the existing improvisational skill. Presentations and discussions will cover a variety of

improvisational styles including jazz, rock, country, and classical. Class time will include listening, observing, and performing. Written assignments will consist of transcriptions. 3 lecture hrs/wk. Su

MUS 201, 202, 203: Introduction to Music & Its Literature (3,3,3)

Cultivation of understanding and intelligent enjoyment of music through a study of its elements, forms, and historical styles. This course is designed for general campus students and the transfer music major. No previous musical experience is required. 3 lecture hrs/wk. F, W, S

MUS 204: Music of the World (3)

This course will allow the student to study a variety of musical styles from around the world. Special emphasis will be placed on examining the relationship between a culture or society and the music that it creates. No previous musical experience will be necessary and students will be taught a range of basic skills to evaluate, analyze, and critically assess what they hear. Different genres, styles, and aesthetics will be covered, including the music of Africa, South America, and Indonesia. Additionally, Native American and African American musical heritages will be discussed. 3 lecture hrs/wk. W, S

MUS 205: Introduction to Jazz History (3)

This course provides the student with listening skills and historical overview of jazz from its origin to the present. Emphasis on in-class listening and discussion of the music. No musical background is needed to take this class. The course meets Arts & Letters requirements. 3 lecture hrs/wk.

MUS 211, 212, 213: Music Theory II (3,3,3)

Second year theory examines the structure and elements of music through analysis of the styles of major composers. Prerequisite: MUS 111, 112, 113. Corequisite: MUS 224, 225, 226. Class piano or individual piano lessons must be taken concurrently with Music Theory until adequate pianistic skills are acquired. 3 lecture hrs/wk. F, W, S

MUS 214, 215, 216: Intermediate Piano (2,2,2)

Second year of class piano. Offers theory and practice in piano techniques such as modulation, transportation, chord, reading, and extemporaneous playing. Prerequisite: MUS 131,132,133 or equivalent skills. 2 lecture hrs/wk. F, W, S

MUS 224, 225, 226: Aural Skills II (1,1,1)

The study of ear training and sight singing. Stresses music terminology, rhythm, intervals. Corequisite: MUS 211, 212, 213. 1 lecture hr./wk. F, W, S

MUS 280: Cooperative Work Experience: Music (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

NR – NATURAL RESOURCES

NR 201 - Introduction to Natural Resources (3)

Introductory course for Natural Resources majors. Overview of the underlying principles and complexities involved in managing natural resources of the Pacific Northwest. Investigation of major natural resource issues of the region. Development of critical thinking and collaboration skills useful in seeking solutions. 3 lecture hrs/wk.

NR 205 - Soil Science (4)

This course will provide information and experience in soil development, physical properties of soil, soil organisms, naming of soils, and how land management practices affect soil quality and sustainability. 3 lecture, 3 lab hrs/wk.

NR 221 - Water Resource Science (4)

This course will cover the basic physics principles which determine the hydrological properties of natural water resources; the role these properties play in shaping the local ecology; and methods used to measure, monitor, and model these properties for the purposes of water resource management and restoration. Registration-Enforced Prerequisite: MTH 111. 3 lecture, 3 lab hrs/wk.



NR 240 - Forest Ecosystems (3)

Identification of the principal forest trees of North America, emphasizing trees and shrubs of the Pacific Northwest. Other topics include the ranges over which these species grow, their structure and function, important ecological characteristics, and principal uses. We will also survey forested biomes of the world. Field trips required on and off campus. 3 lecture, 3 lab hrs/wk.

NR 241 - Field Dendrology (4)

Principles of ecosystem dynamics in forested communities, landscapes and bioregions. Coevolution of competition, predation and mutualism. Energy flow, nutrient cycles and feedback controls. The effects of disturbance and succession on biodiversity and habitat stability through time. Registration-Enforced Prerequisite: previous course in Biology or Natural Resources or Instructor's consent. 3 lecture hrs/wk.

NR 295 - Environmental Dispute Resolution (3)

This course examines natural resource-based conflicts on public and private lands, and presents strategies to resolve them. Analysis of root causes of environmental gridlock, including important values people hold towards the

environment and development, and the tendency of groups and individuals to rely on traditional and well-understood methods for dispute resolution such as the courts and electoral and legislative processes. Course will focus on why disputants and the interested public find themselves increasingly frustrated by gridlock and dismayed at gridlock's effects on both environmental quality and local and regional economies, and how these frustrations are leading to the use of alternative resolution methods. 3 lecture hrs/wk.

NRS – NURSING

NRS 101: Nursing Assistant (9)

A mandatory attendance course (164 hrs) designed to provide basic nursing skills for employment as a Certified Nursing Assistant once a student has successfully

passed the CNA written and practical examination administered by the Oregon State Board of Nursing. The course consists of classroom instruction during weeks 1-7. The first 7 weeks includes lecture, observation, demonstration, and return demonstration of basic nursing skills, followed by 3 weeks of supervised clinical instruction. Course restrictions: Conviction of a felony and/or drug usage or distribution may result in the Oregon State Board of Nursing withdrawing the privilege of writing the Certified Nursing Assistant examination. Prerequisites: A student must be 16 years of age and must take UCC's placement tests and score 30 or more on Reading, Writing and Math. Background Checks: Students are required to complete and pass an Oregon State Background History check. On the first day of class, students must show evidence that they have mailed their fingerprints to the Oregon State Police that begins the process of a background clearance check. Failure to do so will result in the student being dropped from the class.

NOTE: Students having questions relating to the past backgrounds should refer to both the OSBN (Oregon State Board of Nursing) at <http://tinyurl.com/mspo898> or DHS (Department of Human Services) at www.oregon.gov/DHS/chc/docs/apd-dd-flyer2012-04.pdf.

All students are required to have a TB screening test, the first injection of the three-part immunization series for Hepatitis B, and students born after 1956 must also provide official written proof of immunity against measles, (rubella and rubeola). prior to the first day of clinicals. Students are required to complete and pass an Oregon State Background History Check prior to class start. 9 credits - 80 lecture, 80 clinical hrs F, W, S, Su

NRS 12: Certified Nursing Assistant 2 (CNA-2) – Acute (3)

This course is designed to assist the Certified Nursing Assistant 1 (CNA 1) with developing the knowledge and skills necessary to become a Certified Nursing Assistant 2(CNA 2), Acute Care. The Oregon State Board of Nursing created the CNA 2 Acute Care classification in 2005 and updated June 2010. To enroll in this course you must have current unencumbered OSBN CNA Certificate; and have their name listed on the CNA Registry. The course has 40 hours of lecture/lab which includes lecture, observation, demonstration & return demonstration of certain nursing skills and 24 hours of supervised clinical instruction in the hospital setting. Students are required to complete and pass an Oregon State Background History Check prior to class start. 3 credit hours - 60 lecture/lab + 28 clinical hrs. F, W, S, Su

NRS 110: Foundations of Nursing in Health Promotion (9)

This course introduces the learner to the framework of the Oregon Consortium Nursing Education (OCNE) curriculum. The emphasis is on health promotion across the life span including self-health as well as client health practices. To support self and client health practices, students learn to access and read research literature about healthy lifestyle patterns, risk factors for disease/illness, and interventions to promote health behavior change. Students learn to conduct age-appropriate and culturally sensitive assessments about client health practices and risks, recognize roles of a multidisciplinary team, give and receive feedback about performance, and use reflective thinking about their practice as nursing students. Screening of healthy school aged children, teaching the family experiencing a normal pregnancy, interventions to prevent substance abuse and motivational interactions with healthy, community-dwelling older adults are exemplars. Prerequisite: Acceptance into the nursing program. 5 lecture/seminar; 10 clinical hrs. and 2 hrs independent study/wk. F

NRS 111: Foundations of Nursing in Chronic Illness I (6)

This course introduces assessment and common interventions (including technical procedures) for clients with chronic illnesses common across the life span in major ethnic groups within Oregon. The client and family's "lived experience" of the illness, coupled with clinical practice guidelines and extant research evidence is used to guide clinical judgments in care to the chronically ill. Roles of multidisciplinary team in care of the chronically ill and legal aspects of delegations are explored. Cultural, ethical, health policy, and health care delivery system issues are explored in the context of the chronic illness care. Case exemplars include children with asthma, adolescent methamphetamine abuse, adult-onset diabetes, and older adults with dementia. Prerequisite: NRS 110. 3 lecture/seminar hrs, 9 clinical hrs/wk. W, S

NRS 112: Foundations of Nursing in Acute Care I (6)

This course introduces assessment and common interventions (including relevant technical procedures) for care of patients during an acute episode of disease/illness. Common disease/illness trajectories and their clinical practice guidelines and/or standard procedures are considered in relation to their impact on providing culturally sensitive, client-centered care. Prerequisite: NRS 110. 3 lecture/seminar hrs, 9 clinical hrs/wk. W, S

NRS 115: LPN Transition to OCNE (6)

This course introduces the learner to the framework of the UCC and Oregon Consortium for Nursing Education (OCNE) curriculum including the OCNE competencies and benchmarks and the clinical judgment model. The student is introduced to the role and practice of the registered nurse. Program Director approval required to register for this course which is offered either in Spring or Summer term prior to 2nd year entry into the RN program. 5 lecture hrs/3 lab hrs/wk. Su

NRS 221: Foundations of Nursing in Chronic Illness II and End-of-Life (9)

This course builds on Foundations of Nursing in Chronic Illness I. The evidence base related to family care giving and symptom management is a major focus and basis for nursing interventions with patients and families. Ethical issues related to advocacy, self-determination, and autonomy are explored. Complex skills associated with symptom management,

negotiating in interdisciplinary teams, and the impact of cultural beliefs are included in the context of client and family-centered care. Exemplars include patients with chronic mental illness and well as other chronic conditions and disabilities affecting functional status and family relationships. Includes classroom and clinical learning experiences. (Can follow Nursing in Acute Care II (NRS 222). 5 lecture/seminar, 12 clinical hrs/wk. F, W

NRS 222: Foundations of Nursing in Acute Care II (9)

This course builds on Nursing in Acute Care I focusing on more complex and/or unstable patient care situations some of which require strong recognition skills, rapid decision making, and some of which may result in death. The evidence base supporting appropriate focused assessments, and effective, efficient nursing interventions is explored - life span factors, cultural variables, and legal aspects of care frame, the ethical decision-making employed in patient choices for treatment or palliative care within the acute care setting. Case scenarios incorporate prioritizing care needs, delegation and supervision, family and patient teaching for discharge planning. Exemplars include acute psychiatric disorders as well as acute conditions affecting multiple body systems. Includes classroom and clinical learning experiences. (Can follow Nursing in Chronic Illness II and End-of-Life Care NRS 221). 5 lecture/seminar, 12 clinical hrs/wk. F, W

NRS 224: Scope of Practice & Preceptorship for AAS Completion (9)

This course is designed to formalize the clinical judgments, knowledge and skills necessary in safe, registered nurse practice. The preceptorship model provides a context that allows the student to experience the nursing work world in a selected setting, balancing the demands of job and life long learner. Faculty/preceptor/student analysis and reflection throughout the experience provide the student with evaluative criteria against which they can judge their own performance and develop a practice framework. Includes seminar, self-directed study and clinical experience. Required for AAS and eligibility for RN Licensure. 2 lecture/seminar hrs, 20 community lab hrs, 170 clinical hrs/wk. S

NRS 230: Clinical Pharmacology I (3)

This course introduces the theoretical background that enables students to provide safe and effective care related to

drugs and natural products to persons throughout their lifespan. Students will learn to make selected clinical decisions regarding using current, reliable sources of information, monitoring and evaluating the effectiveness of drug therapy, teaching persons from diverse populations regarding safe and effective use of drugs and natural products, intervening to increase therapeutic benefits and reduce potential negative effects, and communicating appropriately with other health professionals regarding drug therapy. Drugs are studied by therapeutic or pharmacological class using an organized framework. Prerequisite: Admission into Nursing program; BI 231, 232, 233 Anatomy and Physiology sequence; Corequisite: NRS 111/112. 3 lecture/seminar hrs/wk. W

NRS 231: Clinical Pharmacology II (3)

This sequel to Clinical Pharmacology I continues to provide the theoretical background that enables students to provide safe and effective care related to drugs and natural products to persons throughout their lifespan. Students will learn to make selected clinical decisions regarding using current, reliable sources of information, monitoring and evaluating the effectiveness of drug therapy, teaching persons from diverse populations regarding safe and effective use of drugs and natural products, intervening to increase therapeutic benefits and reduce potential negative effects, and communicating appropriately with other health professionals regarding drug therapy. The course addresses additional classes of drugs and related natural products not contained in Clinical Pharmacology I. Prerequisite: NRS 230. Corequisite: NRS 111/112. 3 lecture/ seminar hrs/wk. S

NRS 232: Pathophysiological Processes I (3)

This course introduces pathophysiological processes that contribute to many different disease states across the lifespan and human responses to those processes. Students will learn to make selective clinical decisions regarding using current, reliable sources of pathophysiology information, selecting and interpreting focused assessments based on knowledge of pathophysiological processes, teaching persons from diverse populations regarding pathophysiological processes, and communicating with other health professionals regarding pathophysiological processes. Registration-Enforced Prerequisite: BI 231, 232, 233, Anatomy and Physiology sequence; Corequisite: NRS 111/112. 3 lecture/seminar hrs/wk. W



NRS 233: Pathophysiological Processes II (3)

This sequel to Pathophysiological Processes I continues to explore pathophysiological processes that contribute to disease states across the lifespan and human responses to those processes. Students will learn to make selected clinical decisions regarding using current, reliable sources of pathophysiology information, selecting and interpreting focused assessments based on knowledge of pathophysiological processes, teaching persons from diverse populations regarding pathophysiological processes, and communicating with other health professionals regarding pathophysiological processes. The course addresses material not covered in Pathophysiological Processes I. Registration-Enforced Prerequisite: NRS 232. Corequisites: NRS 111/112. 3 lecture hrs/wk S

NRS 280: Cooperative Work Experience: Nursing (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

OA – OFFICE ADMINISTRATIVE ASSISTANT

OA 110: Alphabetic Keyboarding (2)

This course teaches alphabetic keyboarding skills to students with no previous keyboarding experience. Students will develop touch keyboarding skill on the alphabetic keyboard and will develop proofreading skills. 4 lecture/lab hrs/wk. F, W, S

OA 115: Administrative Office Professional (3)

This course introduces students to the administrative office professional career. Multiple aspects of the office environment are covered, including time management, customer service, communication, meeting and travel planning, stress management, technology, working with others, and career exploration. Students create a growth plan with the objective of moving towards an entry-level career. 3 lecture hrs/wk. F, W

OA 116: Records Management (2)

In this course, students gain proficiency in alphabetic, subject, geographic, and numeric filing methods. Students will also learn basic records management concepts, such as classification, records life cycle, the records management plan, storage and retrieval, and security. 1 lecture, 2 lecture/lab hrs/wk. F, W

OA 121: Keyboarding (3)

This course teaches keyboarding skills, using a personal computer, to students with no previous keyboarding experience. Students will develop touch keyboarding skills, learn to type and format a personal business letter, and will learn to format well. 1 lecture, 4 lecture/lab hrs/wk. W

OA 123: Formatting (4)

A course that builds and improves upon basic keyboarding skills acquired in OA 124 and introduces the basics of word processing. Students will format business documents including letters, memos, tables, and simple reports. Document production timings and straight-copy timings are used to measure skill improvement. Registration-Enforced Prerequisite: OA 124 or instructor permission; Instructor-Enforced Prerequisite: Keyboarding speed 35 wpm or more. 3 lecture, 2 lecture/lab hrs/wk. W, S

OA 124A, 124B: Keyboarding Skill Enhancement (3, 3)

An individualized speed-building course for students who already know the keyboard without looking. The course is designed to build speed while maintaining accuracy and using correct touch-typing technique. Computer software provides skill building exercises and progress assessments. Instructor enforced Prerequisite: Touch typing at 20 wpm. 6 lecture/lab hrs/wk. F, W, S

OA 128: Editing for Business (3)

A comprehensive, activity-oriented course designed to sharpen proofreading and editing skills. Reviews and applies the rules governing punctuation, sentence structure, grammar, and correct word usage in order to create professional business documents. The course will also provide a spelling review. Instructor-enforced prerequisites: Basic keyboarding and word processing skills. 2 lecture, 2 lecture/lab hrs/wk. F, W

OA 131: Ten-Key Calculator (1)

Introductory course designed to familiarize a student with the functions of the ten-key calculator and to develop speed and accuracy when operating the machine by touch. Students will also develop speed and accuracy on the computer keypad. 2 lecture/lab hrs/wk. F, W, S

OA 201: Word Processing Applications (3)

A course designed to give students an opportunity to apply basic word processing principles and to develop greater skills to meet job entry-level requirements. A final project will demonstrate the individual expertise acquired during the course. Prerequisite: CIS 120, OA 123 and 40 wpm or instructor approval. 2 lecture, 3 lab hrs/wk. F

OA 225: Document Processing (3)

Covers the preparation of business documents from pre-recorded dictation using transcription equipment and word processing software. Reviews pre-transcription skills for spelling, word usage, grammar, and punctuation, which are essential for successful completion of this course. 2 lecture, 3 lab hrs/wk. W

OA 245: Office Administration (1)

This is a professional development course designed for the Office Technology AAS students. It should be taken the term prior to graduation. Students will engage in activities and assignments that will make them better prepared for meeting the expectations of the workplace. Registration-Enforced Corequisite or Prerequisite: OA 123 and CWE 161. 1 lecture hr./wk. W

OA 250: General Office Procedures (3)

An advanced office procedures course in which the student learns to employ acceptable techniques in handling typical administrative level secretarial duties such as planning and organizing meetings, making travel arrangements, helping with reports, and making decisions. Prerequisite: OA 115, OA 116, OA 124, CIS 120. 2 lecture, 3 lab hrs/wk. S

OA 258: Machine Transcription II – General (3)

A course designed to provide the student with practice transcribing general office dictation. Transcription exercises will be completed for various professions, such as real estate, insurance, and retailing. Students will create merge documents, macros, and letterheads to be used in transcription exercises. Registration-Enforced Prerequisite: OA 225 with a grade of C or better. 2 lecture, 3 lab hrs/wk.

OA 260: Principles of Office Management (3)

This course is designed to familiarize students with principles used in setting up and managing an office: including organization, problem-solving, communicating, human resources, office systems, and office environments; assists in developing techniques for planning, organizing, and simplifying work. 3 lecture hrs/wk. S

OA 280A: Cooperative Work Experience:

Administrative Assistant/Office Assistant (1-13) Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. Prerequisite: Second year standing; instructor approval. 3-39 lab hrs/wk. 33 hrs lab = 1 credit. F, W, S, Su

OA 280C: Cooperative Work Experience: Administrative Medical Assistant (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. Prerequisite: Second year standing; instructor approval. 3-39 lab hrs/wk. 33 hrs lab = 1 credit. F, W, S, Su

OA 280D: Cooperative Work Experience: Clinical Medical Assistant (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. Registration-Enforced Prerequisite: MED 124 with a grade of C or better; Instructor-Enforced Prerequisite: proof of the following prior to enrollment: Hep B and MMR vaccinations and a PPD test; proof of a clean background history check. 3-39 lab hrs/wk. 33 hrs lab = 1 credit. F, W, S, Su

PE – PHYSICAL EDUCATION & OUTDOOR RECREATION

PE 102: Injury Prevention (2)

This course provides students an opportunity to work in an environment that deals with injuries related to fitness and sports. Students will acquire the skills to provide injury care and apply prevention techniques. 4 lecture/lab hrs/wk. W

PE 110: Introduction to Rock Climbing (1)

Basic introduction to Rock Climb, includes gear, knots, beginning techniques. 2 lecture/lab hrs/wk. There is some physically demanding hiking involved. 2 ten-hour days. F, S, Su

PE 111: Beginning White Water Raft (1)

Rafters paddle. Class 2-3 rapids. 1 five-hour classroom session, 1 ten-hour river session. .5 lecture, 1 lecture/lab hrs/wk. S

PE 112: Beginning Kayaking (1)

Class 2-3 rapids. Sit on top kayak. 1 two-hour classroom session, 1 ten-hour river session. .5 lecture, 1 hr lecture/lab hrs/wk. S

PE 113: Beginning Kayak Roll (1)

Class takes place in pool, students learn how to roll in an enclosed kayak. 5 two-hour pool sessions, 1 ten-hour river sessions. 2 lecture/lab hrs/wk. S, Su

PE 114: Beginning Mountain Biking (1)

Beginning to Intermediate level recommendation. 1 four-hour classroom session, 2 eight-hour trail riding sessions. Must have own bike and helmet. 2 lecture/lab hrs/wk. F, S

PE 115: Discover SCUBA (1)

Designed to introduce students to four days of SCUBA. Determines whether they want to pursue this activity. 1 four-hour classroom session, 2 eight-hour pool sessions. 2 lecture/lab hrs wk. F, W, S, Su

PE 116: Fly Fishing (1)

Introductory class on fly fishing techniques. 5 one-hour classroom sessions, 1 ten-hour river and pond session. 4 lecture, 1 lecture/lab hrs/wk. S, Su

PE 135: Anatomy & Physiology for Fitness (4)

Presents the basic principles of anatomy & physiology and how that applies to exercise and fitness. This class will introduce concepts in biochemistry, cells, tissues and metabolism as they apply to the following systems: cardiovascular, pulmonary, musculoskeletal, nervous and endocrine systems. This course is designed to prepare students who are in the Fitness Technician Program. This course is also suitable for Physical Education majors as well as college transfer students seeking a course for their Laboratory Science Requirement. 3 lecture, 3 lab hrs/wk. S

PE 182F: Triathlon Training (1)

The course trains students for a Sprint Triathlon through normal competition, field trips, sport specific training, and strength training. Workouts will include and be guided by experts in swimming, biking, and running. Prerequisite: Basic Swimming. Equipment Requirements: road or mountain bike, bicycle helmet, swim goggles, running shoes. 1 lecture, 2 lab hrs/wk.

PE – PHYSICAL EDUCATION & OUTDOOR RECREATION, continued

PE 185: Activity Courses (1) (co-educational)

A variety of activities taught for physiological and recreational values including: basketball and advanced basketball, bowling, step and pump, golf, physical conditioning, softball, swim for fitness, beginning water polo, tennis, volleyball, weight training, aerobic fitness, beginning swimming, martial arts, physical conditioning, yoga, and self defense. 3 lab hrs/wk. F, W, S, Su

PE 185A: Aerobic Fitness (1)

3 lab hrs/wk. F, W, S

PE 185AB: Advanced Baseball (1)

3 lab hrs/wk. F, W, S

PE 185B: Beginning Basketball (1)

3 lab hrs/wk. F, W, S

PE 185BA: Advanced Basketball Women – Tm (1)

3 lab hrs/wk. F, W, S

PE 185BB: Advanced Basketball Men – Tm (1)

3 lab hrs/wk. F, W, S

PE 185BM: Physical Conditioning – Mens Basketball (1)

3 lab hrs/wk. F, W, S

PE 185BS: Basketball Strategy Women – Tm (1)

3 lab hrs/wk. F, W, S

PE 185BT: Basketball Strategy Men – Tm (1)

3 lab hrs/wk. F, W, S

PE 185BW: Physical Conditioning – Women's Basketball (1)

3 lab hrs/wk. F, W, S

PE 185FA: Fitness Center – Aerobic (1)

3 lab hrs/wk. F, W, S, Su

PE 185FB: Fitness Center – Basic (1)

3 lab hrs/wk. F, W, S, Su

PE 185FS: Fitness Center – Strength (1)

3 lab hrs/wk. F, W, S, Su

PE 185G: Beginning Golf (1)

3 lab hrs/wk. F, W, S

PE 185L: Beginning Bowling (1)

3 lab hrs/wk. F, W, S

PE 185MA: Martial Arts A(1)

3 lab hrs/wk. F, W, S, Su

PE 185MB: Martial Arts B(1)

3 lab hrs/wk. F, W, S, Su

PE 185MC: Martial Arts C(1)

3 lab hrs/wk. F, W, S, Su

PE 185P: Physical Conditioning (1)

3 lab hrs/wk. F, W, S

PE 185PB: Physical Conditioning, Baseball (1)

3 lab hrs/wk. F, W, S

PE 185PI: Pilates (1)

3 lab hrs/wk. F, W, S, Su

PE 185QB: Beginning Swim (1)

3 lab hrs/wk. F, W, S

PE 185QF: Swim Fitness (1)

3 lab hrs/wk. F, W, S

PE 185QI: Intermediate Swim for Fitness (1)

3 lab hrs/wk. F, W, S

PE 185R: R.I.P.P.E.D. (1)

(Resistance, Intervals, Power, Plyometrics, Endurance and Diet)
3 lab hrs/wk. F, W, S

PE 185S: Step and Pump (1)

3 lab hrs/wk. F, W, S

PE 185SB: Baseball Strategies (1)

3 lab hrs/wk. F, W, S

PE 185T: Athletic Team Members (1)

3 lab hrs/wk. F, W, S

PE 185TN: Beginning Tennis (1)

3 lab hrs/wk. F, W, S

PE 185TI: Intermediate Tennis (1)

3 lab hrs/wk. F, W, S

PE 185TP: Pickleball (1)

3 lab hrs/wk. F, S, Su

PE 185U: Turbo Kick Boxing (1)

3 lab hrs/wk. F, W, S

PE 185V: Beginning Volleyball (1)

3 lab hrs/wk. F, W, S

PE 185VA: Advanced Volleyball – Tm (1)

3 lab hrs/wk. F, W, S

PE 185VS: Volleyball Strategy – Tm (1)

3 lab hrs/wk. F, W, S

PE 185VW: Physical Conditioning – Women's Volleyball (1)

3 lab hrs/wk. F, W, S

PE 185W: Weight Training (1)

3 lab hrs/wk. F, W, S

PE 185WJ: Walk, Jog, and Run (1)

3 lab hrs/wk. F, W, S

PE 185YI: Yoga Intermediate (1)

3 lab hrs/wk. F, W, S

PE 185Y: Yoga (1)

3 lab hrs/wk. F, W, S

PE 185Z: Zumba (1)

3 lab hrs/wk. F, W, S

PE 186L: Big Band Swing Dancing (1)

This course is designed to teach students the fundamentals of big band swing dancing in a relaxed, fun environment. The course will be learning basic dance techniques applied to swing-related dance styles including the lindy hop, Charleston, east coast, and the jitterbug scroll. 3 lab hrs/wk. F, W, S



PE 194F: Fitness Assessment and Exercise Prescription (2)

Basic fitness principles and techniques for physical fitness assessments including cardiovascular endurance, blood pressure, joint flexibility, body composition, and muscular strength and endurance. Topics include health screening, informed consent, field test protocols, data interpretation, and exercise prescription. Students will have the opportunities for practical experience in assessing fitness levels and developing appropriate exercise prescription for apparently healthy individuals as well as special populations such as physically challenged, pregnant and postpartum women, and mature adults. 4 lecture/lab hrs/wk. F

PE 194S: Principles of Strength Training for Fitness Tech (2)

Fundamental techniques of resistance training, and programs/systems of conditioning. Includes safety concerns, flexibility exercises, exercise modalities, aerobic conditioning, exercise prescription, exercise principles, weight loss and fitness assessment. Designed for those students who wish to be teachers/coaches or work in a private/corporate fitness setting. 4 lecture/lab hrs/wk. S

PE 210: Rock Climbing I (1)

Rappel and belay climbing as well as top rope climbing. Physically demanding climbing involved. 2 lecture/lab hrs/wk. 2 ten-hour days. F, S, Su

PE 211: Open Water SCUBA (2)

This course teaches students to dive independently with certification upon completion. 5 two-hour classroom sessions, 5 two-hour pool sessions, 1 ten-hour open water dive. 1 lecture, 2 lecture/lab hrs/wk. F, W, S, Su

PE 240: Rock Climbing II (1)

Multi-pitch climbing as well as rappel and belay technical climbs. Physically demanding climbing involved. Registration-Enforced Prerequisite: PE 210 or instructor approval. 2 lecture/lab hrs/wk. 2 ten-hour days. F, W, S, Su

PE 241: Advanced White Water Raft (1)

Rafters paddle. Class 3-5 rapids. One 5-hour classroom session, 1 ten-hour river session. .5 lecture, 1 lecture/lab hrs/wk. S

PE 242: Advanced SCUBA (1)

Emphasis on Adv. open water and deep water dives. 2 one-hour sessions, 2 eight-hour water sessions. Adv. PADI certification upon completion. Instructor-Enforced Prerequisite: PADI requirement upon entry. 2 lecture/lab hrs/wk. F, W, S, Su

PE 243: Altitude Diver (1)

This course is designed for the Advanced Scuba student looking to advance their certification through PADI (Professional Association of Diving Instructors). Altitude diving is any time that you are diving 1,000 feet to 10,000 feet above sea level. The Altitude Diver course teaches students the effects of pressure at altitudes and how to adjust your dive plan accordingly. 2 lecture/lab hrs/wk. F, S, Su

PE 245: Rock Climbing III (1)

Practice rock climber safety, establishing anchors. Follow and lead on multiple pitch routes. Registration-Enforced Prerequisite: PE 240 or instructor approval. 2 lecture/lab hrs/wk. 2 ten-hour days. S, Su

PE 253: Wilderness Emergency Care (2)

Course provides necessary knowledge and skills to care for an injured or suddenly ill person in a remote location more than one hour from definitive care. Course follows "Wilderness Medical Society" guidelines. 4 lecture/lab hrs/wk. W

PE 254: Compass, Maps & GPS (2)

Course provides hands-on knowledge on how to use the compass, Global Positioning System, read maps and terrain in the back country. Course also covers orienteering and geocaching. 4 lecture/lab/hrs/wk. F

PE 255: Wilderness Survival (2)

Course provides hands-on knowledge on basic principles of surviving in the back country, how to use the compass, Global Positioning System, read maps and terrain in the back country. Course also covers orienteering and geocaching. 4 lecture/lab/hrs/wk. S

PE 280: Cooperative Work Experience: Fitness Technician Majors (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

PE 284: Snow Boarding/Skiing (1)

Introductory to Advanced levels of instruction on Snow Boarding or Skiing. 7.5 hrs/wk. x 6 visits to mountain. 2 lecture/lab hrs/wk. W

PE 290: Fitness Instructor (3)

The purpose of the course is to teach and train students how to become Fitness Instructors. They would be employed at health clubs, schools, and organizations that offered courses in this subject. Two levels of certification: Level 1 – non-rhythmic classes and Level 2 – rhythmic classes. 2 lecture, 2 lecture/lab hrs/wk. W

PE 291: Lifeguarding (2)

Teaches students to become a certified Lifeguard, specific to pool settings and non-surf open water. First Aid and CPR will be included. 5 two-hour classroom sessions, 6 five-hour pool sessions. Instructor-Enforced Prerequisites: minimum 15 years of age, Intermediate level swimmer. 1 lecture, 3 lab hrs/wk. S

PE 292: Water Safety Instructor (WSI) (2)

Teaches student to become a certified swim instructor for children up to adults. 5 two-hour sessions, 6 five-hour pool sessions. Instructor-Enforced Prerequisites: minimum 16 years of age. 1 lecture, 3 lab hrs/wk. S

PE – PHYSICAL EDUCATION & OUTDOOR RECREATION, continued

PE 294R: Rock Climbing Instructor Aide (3)

This course is designed for the student to be introduced to the basic concepts of guiding. The student will assist in one of each course: Intro, Rock Climbing I and II (within one term, if possible). Registration-Enforced Prerequisite: Instructor approval. 1 lecture, 6 lab hrs/wk. 70 hrs F, S, Su

PE 294S: Rescue Diver (1)

PADI Advanced Open Water or Advanced Plus and must be 15 yrs. old upon entry. Effectively perform diver assists and respond to diving accidents and rescue. 2 two-and-one-half hour sessions, 2 five-hour pool sessions. Instructor-Enforced Prerequisite: PADI Advanced Open Water or Advanced Plus and must be 15 yrs. old upon entry. .5 lecture, 1 lecture/lab hrs/wk. F, W, S, Su

PE 294W: White Water Raft Guide (2)

Students learn the basics of whitewater guiding, with techniques of paddling as well as rowing. 1 four-hour classroom session, 4 nine-hour river sessions. Students will assist in one each of Beginning Whitewater Rafting and Advanced Whitewater Rafting. 4 lecture/lab hrs/wk. S

PH – PHYSICS

PH 201, 202, 203: General Physics (5,5,5)

Algebra-based physics including topics: mechanics, fluids, waves, thermodynamics, electricity and magnetism, light and optics.

PH 201: Units, vectors, motion, dynamics, energy, and momentum. Registration-Enforced Prerequisite or Corequisite: MTH 111 or equivalent. F

PH 202: Rotation, gravitation, equilibrium, fluids, and thermodynamics. Registration-Enforced Prerequisite: PH 201. W

PH 203: Waves, sound, electricity and magnetism, light, and optics. Registration-Enforced Prerequisite: PH 202. S

Recommended for pre-professional health care programs. Courses must be taken in sequence, or with consent of instructor. 4 lecture, 3 lab hrs/wk.

PH 211, 212, 213: General Physics w/Calculus (5,5,5)

Calculus-based physics including mechanics, gravitation, fluids, harmonic motion, electricity and magnetism, light and optics, and thermodynamics.

PH 211: Units, vectors, motion, dynamics, energy, and momentum. Registration-Enforced Prerequisite or Corequisite: MTH 251. F

PH 212: Rotation, rotational dynamics, equilibrium, elasticity, fluids, oscillations, and waves. Registration-Enforced Prerequisite: PH 211. Registration-Enforced Prerequisite or Corequisite: MTH 252. W

PH 213: Sound, electric forces and electric fields and potentials, capacitance, electronics, magnetism, light and optics, and thermal physics. Registration-Enforced Prerequisite: PH 212. S

Note: PH 201-203 recommended for pre-professional health care programs. Courses must be taken in sequence, or with consent of instructor. 4 lecture, 3 lab hrs/wk.

PHL – PHILOSOPHY

PHL 201: Introduction to Philosophy (3)

The first course in a three-term sequence of courses. It addresses persistent problems in descriptive philosophy. Topics covered include metaphysics: What types of entities are there in existence? What is the underlying nature of reality? Epistemology questions human knowledge and its reliability. How do we come to know reliably about the world around us? 3 lecture hrs/wk. F

PHL 202: Ethics (3)

The second course in this series is devoted to the study of ethics, a prescriptive branch of philosophy that asks: How ought we to act? Major ethical theories studied are macro ethics, deontology, consequentialism, and an individual rights perspective that can also be used to answer the question: How ought I act? A major emphasis is the detailed application of the theories studied to dozens of examples of real life ethical problems. The examples may be drawn from: medical ethics, legal ethics, business ethics, taking human life, death with dignity, abortion, bioethics, truth telling, human sexuality, environmental ethics, and the treatment of animals. 3 lecture hrs/wk. W

PHL 203: Introduction to Philosophy (3)

An introduction to 20th century symbolic logic. Topics are: Sentential Logic, Truth Diagrams, Aristoleian Logic, Venn diagrams, Symbolizing English Sentences, Quantifiers, Introduction to Quantificational Logic, English Language Arguments. A person's critical thinking skills will be enhanced and developed as a result of having studied modern symbolic logic. 3 lecture hrs/wk. S

PN – PRACTICAL NURSING

PN 101: Introduction to Practical Nursing (9)

This course introduces the learner to the framework of the Practical Nursing curriculum. The emphasis is on health promotion across the life span, and includes learning about self-health as well as client health practices. To support self and client health practices, students learn to access research evidence about healthy lifestyle patterns and risk factors for disease/illness, apply growth and development theory, interview clients in a culturally-sensitive manner, work as members of a multidisciplinary team giving and receiving feedback about performance, and use reflective thinking about their practice as nursing students. The family experiencing a normal pregnancy is a major focus. The course includes classroom and clinical Nursing Science Resource Center (NSRC) learning experiences. 12 clinical hrs/wk. F

PN 102: Foundations of Practical Nursing I (9)

This course introduces the learner to assessment and common interventions (including relevant technical procedures) for care of clients across the life span who require acute care, including normal childbirth. Disease/illness trajectories and their translation into clinical practice guidelines and/or standard procedures are considered in relation to their impact on providing culturally sensitive, client-centered care. This course includes classrooms, lab/Nursing Science Resource Center (NSRC) and clinical learning experiences. 4 lecture, 16 clinical hrs/wk. W

PN 103: Foundations of Practical Nursing II (9)

This course introduces focused assessment and common interventions (including technical procedures) for clients with chronic illnesses common across the lifespan in major ethnic groups. The client and family's "lived experience" of the illness,

coupled with clinical practice guidelines and research evidence is used to guide clinical judgment in care to the chronically ill. Roles of multidisciplinary team in care of the chronically ill and legal aspects of delegations are explored. Through case scenarios, cultural, ethical, health policy, and health care delivery system issues are explored in the context of chronic illness care. This course includes classroom, lab/Nursing Science Resource Center (NSRC) and clinical learning experiences. 5 lecture, 12 clinical hrs/wk. S

PS – POLITICAL SCIENCE

PS 201, 202, 203: U.S. Government (3,3,3)

A three-term course that includes the fundamental vocabulary, theories, and analytical methods of political science. Students use the Internet to study national interest groups, U.S. Supreme Court cases, Oregon's state legislative process and more.

PS 201 focuses on the culture, values and political participation practices that sustain and continuously modify American politics. Topics include political ideologies and political parties.

PS 202 focuses on the national policy-making process, especially the role of the judicial branch. Topics include civil rights and civil liberties. PS 201 and 202 should be taken in sequence.

PS 203 concerns Oregon state and local government and current policy issues. Field trips and/or guest speakers add experiential perspectives to the reading and Internet research. This course can be taken separately, without taking PS 201 or 202, or as the third course in the sequence. Students should not attempt to take these courses until they have successfully completed WR 121, 122, and 123. This course is not appropriate for first-term students seeking credits toward a high school diploma. 3 lecture hrs/wk. PS 201 - F; PS 202 - W; PS 203 - S

PS 205: International Relations (3)

This course is a one-term survey of contemporary international political and economic issues in historical perspective. The course emphasizes reading, group discussion, short essays, and some Internet research. It is especially relevant to career preparation for business, political science,

and secondary education majors, as well as for international relations majors.

Students should not attempt to take this course until they have successfully completed WR 121, 122, and 123. 3 lecture hrs/wk. S (Not offered every year).

PS 280: Cooperative Work Experience: Political Science (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of the various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

PSY – PSYCHOLOGY

PSY 101: Psychology of Human Relations (3)

The purpose of this course is to enhance students' understanding of the variety and complexity of human interactions. The focus is on the practical application of psychology in everyday situations; topics include self-concept, perception, personality development, cultural diversity, conflict resolution, emotions, stress, interpersonal communication, workplace success, and behavioral change. 3 lecture hrs/wk. F, W, S, Su

PSY 130: Understanding Children's Behavior (2)

An introduction to the basic principles of understanding child behavior using the psychology of Adler and Dreikurs as a reference. Discussion and practice of ideas presented including methods of discipline; effective communication; conflict resolution; sexuality; developing healthy self-concepts; and a more democratic approach to living. 2 lecture hrs/wk. S (Not offered every year)

PSY 201: General Psychology (3)

Studies human behavior through the topics of genes, brain function, nervous and endocrine systems, body rhythms, consciousness, sensation, perception, and scientific methodology. Recommended Prerequisite: Placement into or completion of WR 115. 3 lecture hrs/wk. F, W, S, Su

PSY 202: General Psychology (3)

The study of human behavior through the topics of learning, memory, thinking, intelligence, motivation, emotion, and human development. May be taken concurrently with PSY 203. Registration-Enforced Prerequisite: PSY 201. 3 lecture hrs/wk. W, S, Su

PSY 203: General Psychology (3)

The study of human behavior through the topics of health and stress, personality, socio-cultural forces, psychological disorders, and approaches to treatment. May be taken concurrently with PSY 202. Registration-Enforced Prerequisite: PSY 201. 3 lecture hrs/wk. S, Su

PSY 211: Media Literacy (3)

Survey of news and opinion media, how the media functions, rights and responsibilities, problems, and criticism; effects of media on society; relation of advertising to media on society; relation of advertising to media; propaganda and the media. 3 lecture hrs/wk. (Cross-listed J 211. Not offered every year.)

PSY 231: Human Sexuality (3)

Introduces the biological, social, and psychological components of human sexual functioning. Topics such as physiology, attitudes, emotions, and myths are considered, emphasizing relationship perspectives. The focus is on recognizing the range of human sexual behaviors over time, across cultures, and within groups. 3 lecture hrs/wk. S

PSY 239: Abnormal Psychology (3)

This course bridges the gap between mental health concepts introduced in PSY 203, General Psychology, and the more in-depth analysis of psychopathology issues covered in the typical upper division psychology class. The following topics will be presented: defining "abnormal"; a brief historical and cross-cultural overview of abnormal behavior; basic data regarding the incidence and classification of emotionally disturbed persons; and an introduction to common treatments for psychological difficulties. Registration-Enforced Prerequisite: PSY 201, 202, and 203 or instructor permission. 3 lecture hrs/wk.

PSY 280: Cooperative Work Experience: Psychology (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

R – RELIGION

R 201, 202, 203: World Religions (3,3,3)

This course introduces the concept of academic study of religion. It explores various aspects of some of the major world religions including historical development, basic tenets, ethical principles, sacred practices, sacred texts, and sacred people within each tradition. Special attention is given to culturally diverse world views and how they affect everyday life. The nature of religious studies, Hinduism, Buddhism, Confucianism, Taoism, Islam, Judaism, Christianity, and indigenous religions will be explored throughout the year as well as special topics arising from class discussions. R 201: Fall term topics: Academics of religious studies, Hinduism, Buddhism. R 202: Confucianism, Taoism, Islam. R 203: Spring term topics: Judaism, Christianity, indigenous religions. Courses need not be taken in sequence. 3 lecture hrs/wk. F, W, S

RD – READING

RD 080: Basic Reading (3)

Basic Reading focuses on vocabulary and comprehension skills necessary for college reading. Students are introduced to strategies for vocabulary development as well as methods of finding the main idea and supporting details. Students are encouraged to expand their analytical thinking skills in the process. Writing is presented as a natural companion to reading. Registration-Enforced Prerequisite: Placement Test. Registration-Enforced Corequisite: Enrollment in Gateway to Success Learning Community. 3 lecture hrs/wk. F, W, S, Su



RD 090: College Textbook Reading (3)

This course develops the analytical reading skills necessary for college-level work. Emphasis is on development of methods for analyzing and critically evaluating college material, development of college-level vocabulary, and development of personal, strategic methods of reading. Registration-Enforced Prerequisite: RD 080 or equivalent with a C or better or placement test. Registration-Enforced Corequisite: Enrollment in Gateway to Success Learning Community. 3 lecture hrs/wk. F, W, S, Su

RD 115: Critical Reading Strategies (3)

This course is designed to develop Critical Reading Skills for success in reading College level textbooks. Some of the skills covered are vocabulary, synthesizing long readings, inference, and analyzing arguments. Students will apply these critical reading skills to successfully comprehend and evaluate college level textbooks and the internet. Registration-Enforced Prerequisite: RD 090 with a grade of C or better or placement test. 3 lecture hrs/wk. F, W, S

SDP – SUPERVISION

SDP 109: Elements of Supervision (3)

An introductory course dealing with the problems and skills of the first-level supervisor. Attention is given to management communications, motivating employees, effective leadership styles, training, and organizing and decision-making techniques. 3 lecture hrs/wk. F, S

SDP 112: Communicating Effectively in the Workplace (3)

Concentration will be on supervisory communications in the workplace; the importance of good reading skills; development of active listening skills; writing of reports, letters, and inter/intra-office memos; speaking, including both prepared and off-the-cuff presentations; non-verbal communications; and the difference between formal and informal communications. 3 lecture hrs/wk. W

SDP 113: Human Relations for Supervisors (3)

This course analyzes the mutual relationships of organizational employees, customers, and other outside persons. Studies and provides critical thinking about teamwork, coaching, counseling, and mutual respect, personal integrity, and acceptance of others. Students will gain insight into the human and organizational factors that influence the workplace beyond the traditionally measured outcomes of performance, production, and profitability. 3 lecture hrs/wk. S

SDP 201: Coaching in the Workplace (3)

This course is designed to help supervisors and other team leaders define the effective coach, build a coaching foundation, and plan a coaching strategy. Employee personality types, trust building, and healthy coach-employee relationships will be addressed. Effective questioning strategies as information-gathering tools will also be addressed. 3 lecture hrs/wk. S

SDP 204: Labor and Management Relations (3)

This course provides students with the history of labor and management relations as a way to understand the current collective bargaining process. The role of collective bargaining is examined in order to understand how the strategic goals of both labor and management influence the process. The history of collective bargaining, the role of each participant, and critical thinking skills related to modern labor and management roles are emphasized. 3 lecture hrs/wk. W.

SDP 205: Management and Leadership Dynamics (3)

This is a course designed to provide students with current supervisory, leadership and management information using actual companies and hiring managers. Using business cases studies, classroom lectures from actual business owners and managers, along with current workplace analysis, students will gain insights and understanding for the dynamic nature of supervision and management. Students will have the opportunity to study, understand, and consider the various styles of workplace leadership which exist and from whom they may seek future job opportunities. 3 lecture hrs/wk. S

SDP 208: Human Resources for Supervisors (3)

This course prepares students for real issues and current challenges in human resource management. Problem-solving and decision-making skills are developed and emphasized. 3 lecture hrs/wk. W

SDP 215: Equal Employment Opportunity (3)

This course reviews the United States Equal Employment Opportunity (EEO) laws, regulations, and guidelines that affect first-line supervisors. Beginning with a Title VII of the 1964 Civil Rights Act and moving through to the 2008 Genetic Information Nondiscrimination Act, the course covers all eight federal non-discrimination laws. The role of the U.S. Equal Employment Opportunity Commission (EEOC) is reviewed along with the EEOC website. Case studies provide context to the laws and guidelines. Students achieve the knowledge necessary to maintain an EEO compliant workplace. 3 lecture hrs/wk.W.

SDP 223: Employee Development and Performance Management (3)

This course will examine the modern role of employee performance management that has replaced the historical concept of employee reviews and job-based measurement standards. Students will analyze the supervisor's role in the total employee development process. An emphasis is placed on the use of employee development within the organizational strategic plan, performance measurement, along with a study of reward systems and legal issues. Upon completion of the course, students will be prepared to construct an employee development plan. 3 lecture hrs/wk. S.

SOC – SOCIOLOGY

SOC 204: Introduction to Sociology (3)

Sociological theories and theorists, as well as research and scientific methods, are examined along with the problem of how societies teach their children to become members of the group, and how adults cope with life's passage. Social structure, social patterns, deviance and social control, and the impact and meaning of culture, are also explored. While the primary focus of the course is our own society, several other societies are studied for comparison. The first term of a three-term sequence; each may be taken independently. 3 lecture hrs/wk. F, W

SOC 205: Institutions and Social Change (3)

An analysis of the major institutions in society including family, religion, law and politics, economics, war and peace is offered during this term. The focus is on modern American society, but other societies will be explored and used for comparison. 3 lecture hrs/wk. F, S

SOC 206: Social Problems and Issues (3)

Social issues and social problems are explored using a critical thinking approach. Examples are from sociologists and journalists, and include problems such as poverty, drugs, crime, urban affairs, public health, gender issues. 3 lecture hrs/wk. F, S

SOC 207: Juvenile Delinquency (3)

The concepts and theories of delinquency: childhood development, delinquency, and status offenses, the nature and extent of delinquency, and individual, sociological, and developmental views of delinquency. The social, community, and environmental influences on delinquency. Effect of the family, peers, schools and drug use on delinquency. The juvenile system: history and development of juvenile justice, police work with juveniles, the juvenile court process, and juvenile corrections. Primary, secondary, and tertiary delinquency prevention efforts also will be defined. NOTE: This course is enhanced with online components. Students will need regular access to an Internet-connected computer. 3 lecture hrs/wk. W

SOC 213: Race, Class, & Ethnicity (3)

Ways societies tend to divide themselves into ranks of more and less privileged members. Includes racial and ethnic groups, aging in our own and other societies, and sex and gender roles in their contemporary and historical contexts. Prerequisite: None; SOC 204 or 205 recommended. 3 lecture hrs/wk. F, W, S

SOC 225: Social Aspects of Addiction (3)

This course examines specific problems related to the social implications of addiction. The basic facts and effects on individuals, their families, and society are explored. Personal pathologies that are precursors to drug and alcohol addiction will be reviewed including mental illness, abusive background, and suicidal ideations. 3 lecture hrs/wk. S

SOC 240: Sociology of Work and Leisure (3)

This course explores problems and potentials of work and leisure in the culture, addressing the structure of today's work environment and its implications for fulfillment on and off the job. The following topics may be examined: meaningful career choices, satisfactions and dissatisfactions associated with work, the work ethic and its implications, the changing nature of work, the life course and problems with leisure, the question of a leisure ethic, and affirmative decision-making and balance in work and leisure. 3 lecture hrs/wk. (Not offered every year.)

SOC 280: Cooperative Work Experience: Sociology (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33. F, W, S, Su

SP – SPEECH

SP 105: Listening (3)

Because listening is important in our personal as well as professional relationships, students find this course particularly interesting and relevant. In this course, students will examine the effects of listening style on personal relationships and public interactions. Both theoretical and applied perspectives will be examined. However, the emphasis will be on skill application. Through exercises and assignments, students will also have an opportunity to assess their own listening strengths and weaknesses with opportunities to improve proficiency. Recommended Prerequisites: WR 095 with a grade of C or better or Compass placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 3 lecture hrs/wk. W, S, Su

SP 111: Fundamentals of Public Speaking (4)

Preparation and delivery of effective extemporaneous communications. Primary emphasis on content, organization, audience adaptation, delivery, and listening. Recommended Prerequisites: WR 095 with a grade of C or better or Compass placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 4 lecture hrs/wk. F, W, S, Su

SP 112: Persuasive Speech (3)

Study of theories and practices of persuasion. Includes preparation and delivery of persuasive messages to individuals and groups. Emphasis on becoming a responsible persuader and a critical consumer of persuasion. Recommended Prerequisites: WR 095 with a grade of C or better or Compass

placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 3 lecture hrs/wk. W, S

SP 218: Interpersonal Communication (3)

An investigation of the theory and practice of interpersonal communication through participation in group discussions, readings, and written exercises. Attention to perception, language, sharing, listening, decision making, conflict, non-verbal, and male/female communication. Emphasis is on developing attitudes and skills applicable to work, social, civic and intercultural situations. Registration-Enforced Prerequisites: WR 095 with a grade of C or better or Compass placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 3 lecture hrs/wk. W, S

SP 219: Small Group Discussion (3)

Study of theory and practice of small group communication by participation in group discussions, readings, and written exercises. Attention to organization and conduct of problem-solving groups and learning. Emphasis is on: (1) learning how to enhance group communication, to deal effectively with conflict and to apply problem-solving techniques to a task-oriented group setting, and (2) developing attitudes and skills applicable to leadership and participation in work and civic committees. Recommended Prerequisites: WR 095 with a grade of C or better or Compass placement scores of 70 or above in writing; AND RD 090 with a grade of C or better or Compass placement scores of 85 or above in reading. 3 lecture hrs/wk. W, S

SP 237: Gender Communication (3)

An examination of similarities and differences in male and female communication styles and patterns. Particular attention given to the implications of gender as social construct upon perception, values, stereotyping, language use, nonverbal communication, and power and conflict in human relationships. Discussion of influence of mass communication upon shaping and constructing male and female sex roles. Course fulfills block transfer and cultural diversity requirements and is transferable to state four-year university. 3 lecture hrs/wk. F

SP 280: Cooperative Work Experience: Speech (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

SPAN – SPANISH

SPAN 101- First Year Spanish (4)

Students will begin to build the basic skills of listening, speaking, reading and writing in Spanish, with a special focus on communicating. Students will be introduced to the diversity of the Spanish-speaking world. Registration-Enforced Prerequisite: WR 115 with a grade of C or better. 4 lecture hrs/wk. F

SPAN 102: First-Year Spanish (4)

Students will further develop the basic skills of speaking, listening, reading and writing. The course emphasizes oral communication and listening comprehension within a culturally authentic context. Students will deepen their awareness of the Spanish-speaking world. Registration-Enforced Prerequisite: WR 115 and SPAN 101 with a grade of C or better. 4 lecture hrs/wk. W

SPAN 103: First-Year Spanish (4)

Students will practice active communication while strengthening speaking, reading, writing, and listening skills within a culturally authentic context. Through the study of literature and other media, students will deepen their awareness of the Spanish-speaking world. Registration-Enforced Prerequisite: WR 115 and SPAN 102 with a grade of C or better. 4 lecture hrs/wk. S

SPAN 111: Conversational Spanish (2)

An intensive conversational Spanish, with reading and written exercises designed to help students acquire an accurate and fluent use of Spanish. Registration-Enforced Prerequisite: WR 115 and SPAN 101 or equivalent. 2 lecture hrs/wk. W

SPAN 120: Spanish in the Workplace: (4)

These courses offer introductory Spanish language skills and cross-cultural communication as applied to several workplace environments. Issues pertinent to the workplace such as health, safety, problem-solving and teamwork are emphasized. 4 lecture hrs/wk.

SPAN 121: Spanish in the Workplace for Viticulture (4)

This course will introduce students to basic grammar concepts and vocabulary pertinent to the field of Viticulture and Enology. Topics will be presented and discussed in a culturally authentic context exploring the realities of the industry in the United States today. Through active classroom participation, students will practice basic Spanish phrases needed to explain the purpose, procedures, and evaluation of planting, harvesting, and pruning. In addition, students will learn vineyard specific vocabulary and phrases to effectively carry out safe protocols. 4 lecture hrs/wk.

SPAN 122: Spanish in the Workplace for Safety and Emergency Personnel (4)

This course will introduce students to basic Spanish grammar concepts and vocabulary pertinent to Safety and Emergency Personnel. Topics will be presented and discussed in an authentic context exploring the cultural interactions within these occupations. Great emphasis will be placed on understanding cultural differences between the Hispanic and the non-Hispanic community. 4 lecture hrs/wk.

SPAN 201: Second-Year Spanish (4)

This course promotes intensive development of oral and written Spanish language skills. Students will review and expand on first-year structural patterns and vocabulary by integrating listening, speaking, reading, and writing skills. In-depth exploration of cultures is offered through the use of authentic materials from the Spanish-speaking world. Conducted in Spanish. Registration-Enforced Prerequisite: SPAN 103 with a grade of C or better. 4 lecture hrs/wk. F

SPAN 202: Second-Year Spanish (4)

This course continues an in-depth development of oral and written Spanish language skills with further emphasis on vocabulary and complex grammatical concepts. In-depth exploration of cultures is offered through the use of authentic materials from the Spanish-speaking world. Conducted in Spanish. Registration-Enforced Prerequisite: SPAN 201 with a grade of C or better. 4 lecture hrs/wk. W

SPAN 203: Second-Year Spanish (4)

This course promotes continued development of Spanish language skills through in-depth oral activities and discussion of themes, analysis of current events relating to the Spanish-speaking world; and the use of written materials as a means of communication. In-depth exploration of cultures is offered through use of authentic materials from the Spanish-speaking world. Conducted in Spanish. Registration-Enforced Prerequisite: SPAN 202 with a grade of C or better. 4 lecture hrs/wk. S

SPAN 211: Conversational Spanish (2)

This course provides students with an opportunity for intensive speaking and listening practice to improve oral/aural communication skills in Spanish. Students will learn new vocabulary and expressions through reading and listening activities from culturally authentic sources representative of the Hispanic world. Students will apply these concepts to communicate in conversations, interviews, and role-play skits with other students. 2 lecture hrs/wk. F, W, S

SUR – SURVEYING

SUR 161: Surveying I (4)

Course includes the fundamental concepts of plane surveying including the theory of measurements; systematic and random errors; distance and angle measurement using total stations and differential leveling. Course also includes calculation of bearings, azimuths, coordinates, area, and traverse adjustments with an introduction to horizontal and vertical curve computations. Registration-Enforced Corequisite: MTH 112, with grade of C or better or instructor approval. 2 lecture, 4 lecture/lab hrs/wk. S

SUR 162: Surveying II (5)

Digital theodolites and data collectors, instrument testing and observational error analysis. Theory of leveling. Solar observation and computation. E.D.M. use and calibration. Field labs including solar observations, traversing, leveling, and horizontal curve layout. Introduction to COGO software. Registration-Enforced Prerequisite: SUR 161, with grade of C or better. 3 lecture, 6 lab hrs/wk. F

SUR 163: Surveying III (5)

Laboratory intensive project overview including horizontal and vertical control for preliminary location and construction surveys for a secondary road. Instruction in basic elements of horizontal and vertical route alignment and layout. Determination of earth work quantities. CAD drafting of plan, profile and cross-sections. Registration-Enforced Prerequisite: SUR 161 with a grade of C or better. 2 lecture, 9 lab hrs/wk. W

SUR 242: Land Descriptions & Cadastre (3)

Real property descriptions and land record systems. Emphasis on interpreting and writing land descriptions, research in land records and multi-purpose cadastre. Registration-Enforced Prerequisite: SUR 161 with a grade of C or better. 3 lecture hrs/wk. S



TA – THEATRE ARTS

See page 27 for program information

TA 141: Acting I (3)

Acting 1 focuses on developing an actor's repertoire of warming up the body, mind, and voice and providing the actor with the tools to analyze a script, audition for a role, rehearse and then present a personalized performance. By articulating the actor's critical voice through production reviews and exploring the actor's own connection to characters, the inexperienced student emerges from Acting 1 with the confidence and basic skills needed to audition for and take part in a show. 3 lecture hrs/wk. F

TA 142: Acting (3)

Acting 2 continues the beginning acting series with further development of an actor's repertoire of using the body, mind, and voice to create dramatic characterization. Text structure and dialogue analysis are cultivated in the actor to assist characterization rooted in the given circumstances of the story within a variety of theatre styles. Emotional connection to circumstances and subtext explorations bring the actor to more truthful performances. The actor continues to develop a critical voice by reviewing productions. Required for theatre major transfers and open to non-majors. Registration-Enforced Prerequisite: TA 141. 3 lecture hrs/wk. W

TA 143: Acting III (3)

Acting 3 continues the beginning acting series with further development of an actor's resources of using the body, mind, and voice to create dramatic characterization by exploring the Stanislavski method. With a focus on the inner life of a character and the technique involved to replicate a performance time and again, this course polishes the process for a characterization and bridges into more complex scene work with multiple scene partners. The actor continues to develop a critical voice by reviewing productions. Required for theatre major transfers and open to non-majors. Registration-Enforced Prerequisite: TA 142. 3 lecture hrs/wk. S

TA 211: Introduction to Set Design (3)

An introduction to the principles and practices of scenic design. With an emphasis on conceptual ideas, students conduct research for shows in various historical periods and develop the techniques involved to make perspective

drawings, renderings, and model buildings. Students prepare set designs that effectively communicate their artistic concepts and practical applications. 2 lecture, 3 lab hrs/wk. S

TA 213: Introduction to Lighting Design (3)

An introduction to the principles and practices of lighting design. With an emphasis on conceptual ideas, students conduct research for shows in various historical periods and develop the techniques involved with basic stage lighting. Students learn about lighting instruments, how color affects the audience and players, and how to effectively communicate their designs. 2 lecture, 3 lab hrs/wk. W (offered every other year)

TA 241: Advanced Acting-Classics (3)

Advanced Acting-Classics explores acting in classical styles, from ancient Greek works to Moliere and Shakespeare. Textual analysis and research of the time periods develop connections to the material that cultivate a truthful performance with complex psychology and appropriate physicality. The actor continues to develop a critical voice to reviewing productions. Open to non-majors. Registration-Enforced Prerequisites: TA 141, 142, and 143. 3 lecture hrs/wk. F

TA 242: Advanced Acting-Clowning (3)

Advanced Acting-Clowning explores the art of performance through physical expression. Actors find their inner comedian through clown exercises, makeup use, and skits. By developing their sense of play through improvisation, situational comedy, and spontaneity, students will emerge with a strong sense of playfulness and confidence. Open to non-majors. 3 lecture hrs/wk. W

TA 243: Advanced Acting-Community Based Drama (3)

Advanced Acting-Community Based Drama cultivates actors who are active in their communities by exploring issues that need public awareness. By interviewing people in the area who relate to a chosen topic for the term, actors develop their own performance pieces through a process that involves writing, interpreting, exploring text, and crafting a presentation for the public. Students learn about American theatre companies who specialize in this type of theatre. Open to non-majors. 3 lecture hrs/wk. S

TA 253: Performance (2)

Rehearsal and performance in a UCC theatre production. Students engage in a staged theatrical process, from auditions to rehearsing to performing the show. Students gain insight on professional standards in theatre, as well as the expectations from the current performance industry. Students must audition at the beginning of the quarter to be approved for this course. Prerequisite: Instructor approval. 6 lab hrs/wk. F, W, S

TA 256: Musical Theatre Workshop (3)

A studio course introducing the techniques used in contemporary American musical theatre to tell a story with a song. Students work on songs from the standard musical theatre repertoire and engage in workshops that focus on communicating the story, character motivation, finding intention in the music, and freeing the sound from the body with relaxation. Open to non-majors; previous singing experience not required. 3 lecture hrs/wk. W

TA 257: Musical Theatre Dance (3)

A theatre course introducing the techniques and basic moves used in musical theatre dance. Students work on songs from standard musical theatre repertoire, learning signature dance moves from musical theatre choreographers. Students engage in workshops that focus on communicating a story physically, character motivation as an individual and within a group dance, finding intention in the music, flexibility and toning of the body, and presence on stage. 3 lecture hrs/wk. W

TA 261: Introduction to Costume Design (3)

An introduction to the principles and practices of costume design. With an emphasis on conceptual ideas, students conduct research for shows in various historical periods and develop the techniques involved to make perspective drawings, renderings, and costume plots. Students prepare costume designs that effectively communicate their artistic concepts and practical applications. 2 lecture/3 lab hrs/wk. F

TA 265: Production (1-2)

Participant as a technical or production team member for the execution of a UCC theatre production. Students engage in the construction and production of shows in various stages of preparation, rehearsal, and execution. Students explore appropriate positions such as stage manager, production assistant, lighting crew, costume or set construction, stage crew, or design assistants. Positions are selected by the Director of Theatre; students must submit interest before the end of Week 1 of each quarter. Required for all Theatre Arts majors, to be repeated up to three times for transfer credits. 3-6 lab hrs/wk. F, W, S

TA 271: Introduction to Theatre (4)

An examination of theatre arts, how it has evolved, and its value to communities. The course explores theatre's evolution with society and the effects it has in contemporary settings. From script to performance, the course dissects the many elements of theatre artistry, process and production. 4 lecture hrs/wk. F

TA 272: Movement (3)

A studio course introducing physical expression and storytelling with the body. Actors develop physical dexterity, strength and control while exploring various techniques used in contemporary theatre. Studies include styles from Laban, Grotowski, Decroux, and Loui. Actors work through presentations of movement pieces that culminate in a performance at the end of the term. Required for students taking Stge Combat in Winter. 3 lecture hrs/wk. F

TA 273: Stage Combat (3)

An examinatiA studio course introducing the techniques used in stage combat. Various exercises in hand-to-hand combat and weapon use are covered with details in safety and performance style. 3 lecture hrs/wk. W

TA 280: Cooperative Work Experience: Theatre (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su



TTEN – AUTOMOTIVE T-TEN

TTEN 100: Intro to Toyota (5)

Introduction to Toyota is required for all students entering Umpqua Community College's T-TEN program. Students will be accepted into the program based on successful completion of Umpqua Community College's T-TEN application process. User name and passwords will be issued needed for automotive classes. Shop and environmental safety course will be assigned to be completed before students are able to work in the auto shop lab. The policies and procedures needed for the student's dealer internships will be covered. Instructor approval required. 3 lecture, 6 lab hrs/wk.

TTEN 150: Suspension and Alignment - Toyota (5)

A study of automotive suspension and steering systems including diagnosis and repair. Fundamentals of front and rear suspension, steering geometry, diagnosing suspension and steering problems, and overhaul techniques are covered in this course. Rebuilding and repair of the different types of front and rear suspensions including strut types are practiced. This course provides a detailed study of wheel balancing including radial force variation, Computer controls for steering and suspension systems including inputs, logic, and actuators, and four wheel alignment. Wheel alignment factors and procedures, Steering and Handling concerns and diagnostics are also covered in detail. Instructor approval required. 3 lecture, 6 lab hrs/wk.

TTEN 151: Internal Combustion Engines – Toyota (6)

The operating principles and function of each of the major parts of the reciprocating piston internal combustion engine are presented and discussed. Service, overhaul, and troubleshooting techniques as they relate to each component are also covered. Diagnosis and service of engine cooling and lubrication systems are covered. Diagnostic procedures for engine concerns are practiced. Instructor approval required. 4 lecture, 6 lab hrs/wk.

TTEN 155: Automotive Brakes - Toyota (6)

A course designed to teach students the principles of automotive brakes. Basic concepts and terminology, fundamental principles, diagnosis and overhaul techniques are an integral part of this course. Special emphasis is placed on the study, diagnosis and repair of braking systems found on late model vehicles. The student should acquire knowledge of brake systems and trouble-shooting procedures for disc and drum brakes. Students will be taught to properly use industry standard equipment to service disk and drum brake components and systems to manufacture standards. Diagnosis and service of computer controlled systems integrated into the automotive brake system will be studied. Instructor approval required. 4 lecture, 6 lab hrs/wk.

TTEN 168: Electricity I - Toyota (6)

This is the first of two courses focusing on electrical and electronic systems for T-TEN students. Electrical theory, circuits, and devices such as batteries, starters, alternators and test meters will be covered. All concepts discussed in the classroom will be reinforced in lab. The integration of applied mathematics, chemistry, physics, and other scientific concepts is a large portion of this course. Practical skills established include: component identification, wiring techniques, test equipment usage, safety practices, and appropriate work habits. Instructor approval required. 4 lecture, 6 lab hrs/wk.

T-TEN 169: Electricity II - Toyota (6)

In part one of this sequence the topic of study was centered on basic electrical principles. The identification of different types of circuits and how they work, including the application of Ohm's law to demonstrate the relationship between current, voltage and resistance was also covered. A continuance of the battery and starting systems will carry over briefly as a review and will be discussed when the topics applied to the concepts at hand. In this course we will take those concepts one-step further and apply them directly to the work that you'll do anytime you diagnose an electrical problem. Drawing from your prior learning in part one of this sequence, you will apply that knowledge in detail toward the diagnosis of electrical systems utilizing all resources available. Instructor approval required. 4 lecture, 6 lab hrs/wk.

T-TEN 259: Electronic Engine Controls I - Toyota (6)

Electronic Engine Controls I is the first course of a two part engine performance series for T-TEN students. The series is designed to provide the training to meet the requirements of NATEF for ASE certification area A8. Toyota curriculum is infused to meet the requirements of T-TEN course 852. The course will consist of six instructional units; Basic Engine Operation, Engine Controls Basics, Air Induction Systems, Ignition Systems, Fuel Systems, Fuel Trim. Approximately one fourth of the class will be classroom and three fourths will consist of lecture/lab activities. Instructor approval required. 4 lecture, 6 lab hrs/wk.

T-TEN 260: Electronic Engine Controls II - Toyota (6)

Electronic Engine Controls II is the second course of a two part engine performance series for T-TEN students. The series is designed to provide the training to meet the requirements of NATEF for ASE certification area A8. Toyota curriculum is infused to meet the requirements of T-TEN course 852. Toyota course 874 curriculum is also infused in the series. The course will consist of four instructional units; No Start Diagnosis, OBDII Systems and Misfire, Engine Control System Diagnosis, and

Emissions Systems. Approximately one fourth of the class will be classroom and three fourths will consist of lecture/lab activities. Instructor approval required. 4 lecture, 6 lab hrs/wk.

T-TEN 261: Power Trains - Toyota (6)

Power Trains details the theory, operation, diagnosis and service of modern Toyota drive train components. This includes information on the latest clutches, manual transmissions and transaxles, solid and independent rear axle assemblies, drive shafts, drive axles, U-joints, CV joints and four wheel drive systems. Basic drive train components such as gears, bearings and seals are identified and explained. This course also includes detailed explanations of the operation of electronically controlled systems. Scan tool use and code retrieval to aid in diagnosis are also covered. Instructor approval required. 3 lecture, 6 lab hrs/wk.

T-TEN 263: Automatic Transmissions - Toyota (6)

Provides a comprehensive introduction to automatic transmission theory, service, and diagnostics; including electronic control, hydraulic circuits, torque converters, holding devices, and planetary gear systems. Practical hands-on labs reinforce theories. Students practice component disassembly and reassembly with a variety of Toyota automatic transmissions and transaxles. Students complete all NATEF required tasks related to Automatic Transmission & Transaxles (A2). Instructor approval required. 4 lecture, 6 lab hrs/wk.

T-TEN 286: Climate Control - Toyota (6)

This course covers Toyota's heating, ventilation, and air conditioning systems and the engine cooling system. Lecture sessions are devoted to the purpose, operational theory, and diagnostic processes common to each of the above areas. Lab sessions are provided to develop student skills in servicing, trouble-shooting, and repairing each component within the specific system. Students will work on both components and complete vehicles as part of the learning process. Instructor approval required. 3 lecture, 6 lab hrs/wk.

TTL – TRUCK DRIVING

TTL 101: Introduction to Professional Truck Driving and Logistics (4)

This course is part of the statewide Professional Truck Driver Certificate program. Introduction to logistics and commercial vehicle operation, covering control systems, coupling procedures, cargo handling and pre-trip inspections. Covers regulations and requirements for CDL, speed management, road conditions, and accident scene management.

Safety is a key component. Prerequisite: Although applicants can take the class at age eighteen, most long-haul employers require drivers to be 23 years of age for insurance purposes. All applicants must have a clear driving record for the past five years; take placement into MTH 010, RD 080 and WR 090, and complete and pass a DOT physical and Drug Screen. 40 lecture hrs/wk. 1 week course.

TTL 121: Practical Applications in Professional Truck Driving and Logistics (6)

This course is part of the statewide Professional Truck Driver Certification program. Demonstration of skill development related to safe commercial vehicle operation. In-depth coverage of logistics business processes and communication skills development. Covers delivery basics, including backing, visual search, shifting, turning, space and speed management. 40 lecture/lab hrs/wk. 3 week course.

TTL 141: Transportation and Logistics Customer Service Skills (1-3)

This course is part of the statewide Professional Truck Driver Certification program. Focuses on building the necessary skills for outstanding customer service, effective listening, conflict resolution and communication, identify internal and external customers, learn how to potentially unproductive interactions, and create positive experiences for all customers. 10 - 30 lecture hrs/wk. 1 week course.

TTL 281: CWE: Transportation (6)

The Transportation Cooperative Work Experience (CWE) ensures that additional truck driving experience necessary for excellent and reliable driving skills is completed. This workshop covers work processes and procedures at the specific company site where a driver is employed. This course

requires students to complete a 16-hour seminar, drive on the road for at least 100 hours with a driver trainer and pass all assessments distributed throughout the session with at least a 95% passing rate.

VC – VISUAL COMMUNICATIONS

VC 111: Introduction to Visual Communications (3)

This survey course will explore Visual Communications and its importance in modern culture. Upon completion of this course, students will be able to recognize and describe major designers, their work, and specific design movements. Illustration, and other media, will be discussed as they relate to the field of Visual Communications. 3 lecture hrs/wk. F

VC 114: Introduction to InDesign (3)

This course is an introduction to using InDesign, the graphic design industry standard for publication design. InDesign is a very complex application and contains many different tools, some of which are quite difficult to use. Students will become familiar with the features of this program, and gain a basic understanding of how InDesign interfaces with the entire Adobe design software platform. This class is a foundation course for all Visual Communications studies. 2 lecture, 3 lecture/lab hrs/wk. F

VC 121: Layout Basics (3)

Students will learn to use InDesign in order to render documents taking into consideration the principles of Graphic Design. InDesign is the industry standard in graphic design software and can be used to create anything from flyers, posters, ads, web pages and articles to magazines, books and comics. This course is lab-oriented and will provide the student an environment to learn the software and to create basic documents. Students need basic word processing skills before entering the class. Registration-Enforced Corequisite: VC 114.2 lecture, 3 lab hrs/wk. F

VC 130: Introduction to Photoshop (3)

Adobe Photoshop is an indispensable image editing software application. This course is an introduction to using Photoshop for image creating and editing. This course provides an introduction to basic image editing. It is a foundation level course for the Visual Communications Certificate program. 2 lecture, 3 lab hrs/wk. W

VC 134: Introduction to Dreamweaver (3)

Adobe Dreamweaver is the leading software in the industry for professional web development, and is an essential tool for any web designer. In this class students will learn the basics of this software as well as essential practices for professional web design and site development. This course will cover how to use Dreamweaver to manage site files, insert text and images, link pages together, and incorporate and apply basic CSS (Cascading Style Sheets) to font elements. Students will utilize Dreamweaver's built in CSS Layouts for positioning elements within web pages. Use of tables for laying out tabular data will be covered. Emphasis will be placed on creating intuitive web structures on a basic level. 2 lecture, 3 lab hrs/wk. W

VC 135: Introduction to Flash (3)

Introduces the concepts and techniques of creating animation, sound and interactivity for websites. 2 lecture, 3 lab hours/wk. S

VC 139: Introduction to Illustrator (3)

This course is designed for the beginning student who wants to learn how to use the popular digital drawing program Adobe Illustrator. This class will be taught bi-platform (Mac OS and Windows) and will focus on learning the nuts and bolts of the software, not on artistic design. Students will learn basic Illustrator skills - how to use the toolbox, the panels, and the menus; how to create simple shapes, work with objects, use layers, work with type, and the use of paths, special effects, color, and fills. This class is a prerequisite for ART 221, Illustration for Designers. 2 lecture, 3 lab hours/wk. S

VC 151: Digital to Print (3)

This course is an introduction to preparing documents for a variety of print and other output options. Students will learn how to link Photoshop images, Illustrator graphics and InDesign page layouts while considering the correct choices for output requirements. This course introduces creating PDF output files for multiple distribution types and also covers collaborative editing as well as preflight checking before distribution. It is a foundation level course for the Visual Communications Certificate program. 2 lecture, 3 lab hrs/wk. W

VE – VITICULTURE & ENOLOGY

VE 101: Introduction to the Wine Industry (1)

Current and historical importance of the grape and wine industry in Oregon and throughout the world as it applies to the development of a vineyard for wine production, including career opportunities and college-transfer opportunities. 1 lecture hr/wk. F, W, S, Su

VE 102: Integrated Pest Control for Grapes (4)

Theory and practice of integrated pest control in grape growing, including biology of diseases and common insects, rodents, birds, and animals. 3 lecture, 3 lab hrs/wk. S

VE 103: Vineyard Soils, Plant Nutrition & Irrigation (4)

Basic principles of soil science, mineral nutrition and plant/water relationships for grape production. 3 lecture, 3 lab hrs/wk. Su

VE 110: Vineyard Practices I (4)

Vineyard practices for the fall season, including ripening patterns of different grape varieties and pruning vines. Emphasis on practical application of viticulture theory. 3 lecture, 3 lab hrs/wk. F

VE 111: Vineyard Practices II (4)

Vineyard practices for winter season, including growth cycles, frost damage, field trials, sales contracts, labor relations and the relationship of pruning to wine quality Emphasis on practical applications of viticulture theory. 3 lecture, 3 lab hrs/wk. W

VE 112: Vineyard Practices III (4)

Vineyard practices for the spring and summer seasons, including mildew control, grape sampling and advanced pruning. Emphasis on practical applications of viticulture theory. 3 lecture, 3 lab hrs/wk. S

VE 201: Winemaking for Viticulturists (3)

The science of winemaking from the vineyard to the winery. Students will produce their own wine. Students must be at least 18 years of age. Laboratory materials fee. 2 lecture, 3 lab hrs/wk. F

VE 202: Sensory Evaluation of Wine (4)

Introduction to wine sensory evaluation, including statistical analysis of trials; study of wine styles; sensory testing techniques; identification of wine traits. Sensory evaluation of representative wines. Laboratory materials fee. Must be at least 18 years of age. 3 lecture, 2 lecture/lab hrs/wk. W

VE 203: Wines of the World (3)

History, viticultural practices and winemaking styles of major wine regions, including particulars about climate, soil, varieties and unique facets of each. Class includes sensory assessment of representative samples. Students must be at least 18 years of age. 2 lecture, 2 lecture/lab hrs/wk. F

VE 204: Wines of the Pacific Coast (3)

History, viticultural practices and winemaking styles of the Pacific region, including particulars about climate, soil, varieties and unique facets of Chile, Argentina, California, Oregon, Washington, and British Columbia. Class includes sensory assessment of representative samples. Students must be at least 18 years of age. 2 lecture, 2 lecture/lab hrs/wk. W

VE 205: Wines of Oregon (1)

History, viticultural practices and winemaking styles of Oregon including particulars about climate, soil, varieties and unique facets. Class includes sensory assessment of representative samples. Students must be at least 18 years of age. 2 lecture/lab hrs/wk. S

VE 209: Laboratory Analysis of Musts and Wines (4)

Winery laboratory practices, including basic principles, techniques and common methods of analysis for musts and wines. Laboratory methods used to determine when to add amendments to wines and how to stabilize and clarify wines. Laboratory materials fee. 3 lecture, 3 lab hrs/wk. F

VE 210: Science of Winemaking I (5)

Wine production theory and hands-on practice of harvest activities including: winery materials, safety, equipment sanitation, crushing, pressing and fermentation. Registration-Enforced Prerequisite: GS 105. 4 lecture, 3 lab hrs/wk. F

VE 211: Science of Winemaking II (5)

Wine production theory and hands-on practice of basic cellar activities including: racking, fining, filtration, oak science, barrel management, and barrel alternatives. Registration-Enforced Prerequisite: GS 105. 4 lecture, 3 lab hrs/wk. W

VE 212: Science of Winemaking III (5)

Wine production theory and hands-on practice of cellar finishing and bottling activities including: additions, filtration, blending, bottling equipment, bottling materials, bottling sanitation and quality control, evaluation of wine flavor and aroma, and regulatory compliance. Students must be at least 18 years of age. Registration-Enforced Prerequisite: GS 105. 4 lecture, 3 lab hrs/wk. S

VE 223: Wine Marketing (3)

Wine marketing methods, including packaging, distribution, advertising and promotion. 3 lecture hrs/wk. S

VE 280: Cooperative Work Experience: Viticulture/Enology (1-13)

Course content is dependent upon the nature of the job position and season. Acceptable practicum activities include vineyard and winery operations, tasting room operations, winery sanitation, racking, bottling, chemical analyses, marketing, hospitality and tourism. 33 hours = 1 credit. Prerequisite: instructor approval. F, W, S, Su

WLD – WELDING

WLD 101: Welding Processes and Applications (4)

Covers welding processes, safety, equipment, and essential variables of operation. This is an outcome based course utilizing a lecture/lab format. This course includes, but is not limited to: classroom discussions, multimedia presentations, and lab demonstrations covering technical skills. 2 lecture, 4 lecture/lab hrs/wk. Prerequisites: instructor approval.

WLD 111: Shielded Metal Arc Welding (4)

Covers uses, safety, nomenclature, equipment operation, set-up and shutdown procedures and welding-related math and science for S.M.A.W. and O.A.C. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of

technical skills. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 8 lecture/lab hrs/wk.

WLD 112: Shielded Metal Arc Welding: Mild Steel I (3)

Develops knowledge and manipulative skills in the use of E7018 mild steel electrodes when performing various welds in flat and horizontal positions. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 1 lecture, 4 lecture/ lab hrs/wk.

WLD 113: Shielded Metal Arc Welding: Mild Steel II (3)

Develops knowledge and manipulative skills in the use of E7018 mild steel electrodes when performing various welds in vertical and overhead positions. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Instructor-Enforced Prerequisite: Welder Continuity Log. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 1 lecture/4 lecture/ lab hrs/wk.

WLD 114: Shielded Metal Arc Welding: Mild Steel III (3)

Develops knowledge and manipulative skills in the use of E6011 mild steel electrodes when performing various welds in flat, horizontal, and vertical positions. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/Corequisite: WLD 101. 1 lecture/4 lecture/ lab hrs/wk.

WLD 121: Gas Metal Arc Welding (3)

Develops knowledge and manipulative skills welding with solid wire on ferrous and non-ferrous materials using short circuit globular, and spray transfer modes in flat, horizontal, vertical, and overhead positions. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/Corequisite: WLD 101. 1 lecture/4 lecture/lab hrs/wk.

WLD 122: Gas Metal Arc Welding-Pulse (3)

Develops knowledge and manipulative skills using the Gas Metal Arc Welding- Pulse transfer process on common mild steel and aluminum joints in all positions. Covers safety, users, nomenclature, equipment operation and set up and shut down procedures. This is an outcome based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 1 lecture/4 lecture/lab hrs/wk.

WLD 123: Advanced Welding III (3)

Designed to provide the advanced welding student additional lab time to develop welding skills and techniques. The use of shop prints will be encouraged. Registration-Enforced Prerequisite: WLD 142. Instructor approval. 9 lab hrs/wk. F, W, S

WLD 124: Advanced Welding IV (3)

Designed to provide the advanced welding student additional lab time to develop welding skills and techniques. The use of shop prints will be encouraged. Registration-Enforced Prerequisite: WLD 142. Instructor approval. 9 lab hrs/wk. F, W, S

WLD 131: Basic Metallurgy (3)

Covers the principles related to metals, their structure and physical properties. The testing of various metals, their uses and the results of heat treating are explored. Laboratory time is provided for experiments and demonstrations to correlate with classroom activities. 2 lecture, 3 lab hrs/wk. F

WLD 140: Blueprint Reading and Sketching (3)

A basic course in sketching and reading of shop drawings. A study is made of three-view drawings, pictorial drawings, dimensioning, tolerancing, lines, note and symbol interpretation. 3 lecture hrs/wk. W

WLD 141: Flux-Cored Arc Welding I (Gas Shielded) (3)

Develops knowledge and manipulative skills in the gas shielded flux-cored arc welding process in flat, vertical, horizontal, and overhead positions. Covers safety, users,

nomenclature, equipment operation and set-up and shut-down procedures. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 1 lecture/4 lecture/lab hrs/wk.

WLD 142: Flux-Cored Arc Welding II (Self Shielding) (3)

Develops knowledge and manipulative skills in the self-shielding arc welding process in flat, vertical, horizontal, and overhead positions. This is an outcome-based course utilizing a lecture/lab format. This course includes classroom discussions, videotapes, and lab demonstrations of technical skills. Registration-Enforced Prerequisite/ Corequisite: WLD 101. 1 lecture/4 lecture/lab hrs/wk.

WLD 150: GTAW I - Gas Tungsten Arc Welding I (3)

Develops knowledge and manipulative skills using the Gas Tungsten Arc Welding process on mild steel, stainless steel, and aluminum. This class will cover AWS code requirements for structural and mechanical type joint configurations. This class will cover all joint configurations and all positions, as well as, cover safety, users, nomenclature, equipment, operation, setup, and shut down procedures. This is an outcome based course utilizing a lecture/lab format. This course includes classroom discussions, video, and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 101. 1 lecture, 4 lecture/lab hrs/wk. S

WLD 161: Welding Problems (4)

A review and application of the welding, layout, and fabrication processes covered during the year. A study and practice of production welding methods, electrode consumption, and method selection is included. Fabrication and assembly projects are selected to present typical and pattern development in fabrication and production problems. Prerequisite: Satisfactory completion of first and second terms. 1 lecture, 9 lab hrs/wk. F, W, S

WLD 222: Pipe Welding and Fitting I (3)

Develops knowledge and manipulative skills utilizing multiple welding processes and electrodes on mild steel, stainless steel and aluminum. This class is designed to better prepare the entry level welder for pipe welding. This class will cover API 1104 and ASME Section IX Pipe welding standards and code requirements for high pressure vessel type joint configurations. Weld manipulation and techniques will cover all positions on both pipe and plate applications. This course will build upon topics covered in the first year of welding instruction. This is an outcome based course utilizing the lecture/lab format. The course includes classroom discussions, video and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 142. 1 lecture hr/4 lecture/lab hrs/wk. W

WLD 223: Pipe Welding and Fitting II (3)

Develops knowledge and manipulative skills utilizing multiple welding processes and electrodes on mild steel, stainless steel and aluminum. This class is designed to better prepare the entry level welder for pipe welding. This class will cover API 1104 and ASME Section IX Pipe welding standards and code requirements for high pressure vessel type joint configurations. Weld manipulation and techniques will cover all positions on both pipe and plate applications. This course will build upon topics covered in the first year of welding instruction. This is an outcome based course utilizing the lecture/lab format. The course includes classroom discussions, video and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 222. 1 lecture, 4 lecture/lab hrs/wk. S

WLD 240: Blueprint Reading - II (3)

Develops knowledge and manipulative skills utilizing advanced print reading and sketching. Reading and interpretation of shop drawings, piping, hydraulic and numeric lines, valves, gates and electrical symbols will be studied as well as welding symbols, line types and notation. This class will cover API 1104 and ASME Section IX Pipe welding standards and code requirements for high pressure vessels. This is an outcome based course utilizing the lecture/lab format. The course includes classroom discussions, video and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 140. 1 lecture, 4 lecture/lab hrs/wk.

WLD 251: Gas Tungsten Arc Welding, GTAW II (4)

Develops knowledge and manipulative skills using the Gas Tungsten Arc Welding process on mild steel, stainless steel and aluminum. This class will cover API 1104 and ASME Section IX Pipe welding standards and code requirements for high pressure vessel type joint configurations. Weld manipulation and techniques will cover all positions on both pipe and plate applications. This is an outcome based course utilizing the lecture/lab format. The course includes classroom discussions, video and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 150. 1 lecture, 4 lecture/lab hrs/wk.

WLD 252: Gas Tungsten Arc Welding, GTAW III (3)

Develops knowledge and manipulative skills using the Gas Tungsten Arc Welding process on mild steel, stainless steel and aluminum. This class will cover API 1104 and ASME Section IX Boiler and Pressure Vessel Code requirements and joint configurations. Weld manipulation and techniques will cover all positions on both pipe and plate applications. This is an outcome based course utilizing the lecture/lab format. The course includes classroom discussions, video and lab demonstrations in the development of technical skills. Registration-Enforced Prerequisite: WLD 251. 1 lecture, 4 lecture/lab hrs/wk. W

WLD 280: Cooperative Work Experience: Welding (1-13)

Qualified students work at training sites that provide experience appropriate to their major. These experiences will provide the opportunity for students to gain knowledge of various tasks performed in their career field. A student may take any number of CWE credits per term, not to exceed 13 credits per year. Registration-Enforced Prerequisite: Instructor approval. 1 credit = 33 hours of lab. F, W, S, Su

WQT – WATER/WASTEWATER QUALITY

WQT 130: Water Treatment Plant Operations (3)

This course is designed to give operators the knowledge in safe and effective operation and maintenance of drinking water treatment water plants. The course covers such topics as: sources of water, water quality problems and treatments; various water treatment processes, causes of tastes and odors

in water and their control; and hazards of working in a treatment plant. 3 lecture hrs/wk. F

WQT 227: Wastewater Treatment (3)

This course covers the fundamentals of wastewater treatment facilities, including operation and maintenance of facilities. Course will help students prepare for the Level I Wastewater Treatment Operator Certification exam. Registration-Enforced Prerequisite: MTH 095. Registration-Enforced Corequisite: MTH 111. 3 lecture hrs/wk. W

WQT 228: Wastewater Collection(3)

Course introduces the basics of design, operation, and maintenance of wastewater systems. Course includes pipe sizing, pipe slopes and flow velocities, general system components, and installation, inspection, testing and repair techniques. Field trips may be made to existing facilities and work under construction. Registration-Enforced Corequisite: MTH 111. 3 lecture hrs/wk. W

WQT 260: Water Treatment (3)

This course covers the fundamentals of water treatment facilities, including operation and maintenance of facilities. Registration-Enforced Prerequisite: MTH 095. Registration-Enforced Corequisite: MTH 111. 3 lecture hrs/wk. S

WQT 261: Water Distribution (4)

This course covers the fluid mechanics for pressure systems and operation and maintenance of water distribution systems. The fundamental properties of fluids, hydrostatic pressure, fluid flow and energy distribution are covered for closed systems. The solution of practical, applied problems is emphasized. Operators and engineering technicians learn to analyze and solve problems when they occur and perform mathematical calculations commonly associated with operating a distribution system. Registration-Enforced Prerequisite: MTH 095. Registration-Enforced Corequisite: MTH 111. 4 lecture hrs/wk. F

WQT 290: In-Plant Practicum (3-12)

Cooperative work experience specifically working in water or wastewater operations. Variable credits (3-12). Registration-Enforced Prerequisite: Instructor approval. F, W, S, Su

WR – WRITING

WR 080, 081, 082: Writing Skills Lab (1)

This course offers supplementary instruction to students enrolled in UCC courses requiring written assignments at, or above, the WR 115 level. Tutorial and practice software and one-on-one tutoring will be used for individual skill development. Upon completion of WR 080 students may repeat the course two times by registering for WR 081 and WR 082. Registration-Enforced Corequisite: WR 115 or above.

WR 090: Writing Skills (3)

Students will strengthen their current writing skills and discover new ways to express thoughts, opinions, and experiences through the process of writing. In that process, they will learn how to come up with ideas and how to organize them in paragraphs. They will also develop and practice essential sentence skills, including sentence construction and proper word choice. Word processing for drafting and revising papers will be introduced. Successful completion of this course prepares a student for WR 095. Registration-Enforced Prerequisite: Placement Test. Registration-Enforced Corequisite: Enrollment in Gateway to Success Learning Community. 3 lecture hrs/wk. F, W, S, Su

WR 095: College Writing Fundamentals (3)

Students will apply the steps in the process of writing, including pre-writing, composing, and revising, to develop paragraphs and essays. They will also improve sentence skills necessary for communicating their ideas most fully and flexibly. Students will use the word processor as a writing tool. Successful completion of this course prepares a student for WR 115. Registration-Enforced Prerequisite: WR 090 or equivalent with a grade of C or better or placement test. Registration-Enforced Corequisite: Enrollment in Practicing Success Learning Community. 3 lecture hrs/wk. F, W, S, Su

WR 115: Introduction to Expository Writing (4)

Designed for students who need improvement in writing skills. Special emphasis will be placed on sentence construction, grammar, usage, spelling, vocabulary, and paragraph and essay development. Students will write essays based on selected rhetorical modes, including a selection of the following: narrative description, definition/concept, comparison/contrast, process analysis, classification/division,

and cause/effect. The final essay in WR 115 is a persuasive essay that introduces students to the basics of argumentation and academic discourse. Students will also learn the basics of MLA format and documentation. Registration-Enforced Prerequisite: WR 095 with a grade of C or better or Compass placement scores of 56-77 in writing; RD 080 with a grade of C or better or Compass placement test score of 71 or above in reading. In addition, basic knowledge of how to use a computer for word processing is necessary for success in this course. 4 lecture hrs/wk. F, W, S, Su

WR 121, 122, 123: English Composition (4,4,4)

The three courses comprise the basic college transfer writing program at UCC, corresponding to the composition programs at all Oregon University System schools. The courses incorporate the computer-assisted Writing Lab; all compositions must be computer generated.

WR 121: English Composition: Intro to Argument

WR 121 improves writing, reading, and critical thinking skills, preparing students to succeed in future college classes, careers, and personal lives. In a collaborative environment, students write a variety of essays focusing on various aspects of argumentation, including summarizing arguments, examining controversial issues, analyzing effective arguments, and writing an argumentative essay that incorporates sources using the MLA documentation system. Students learn to approach argumentation as a method of inquiry and learn about the function of discourse communities, questions at issue, enthymemes, counter enthymemes, reasoning and assumptions. Students select and restrict topics, employ academic research skills, formulate claims, develop an academic voice and style, appeal to a particular audience, and thoughtfully evaluate and productively revise their work. Sentence variety, paragraph development, appropriate diction, and conventions of grammar and punctuation are addressed; however, WR 121 is not a grammar course. The quality of ideas in students' writing, including effective reasoning and presentation of subject matter, is the primary focus of the course. Registration-Enforced Prerequisite: WR 115 with a grade of C or better or Compass placement test scores of 78-99 in writing; RD 090 with a grade of C or better or Compass placement test score of 85 or above in reading. In addition, students should have basic knowledge of how to use a computer for word processing. 4 lecture hrs/wk. F, W, S, Su

WR 122: English Composition: Style and Argument

WR 122 builds on skills of argumentation that are the focus of WR 121. It aims to further strengthen students' abilities to reason in writing and to encourage writing that is convincing because it is reasonable. Readings and essay topics are at a higher level of complexity than those of WR 121, although the focus remains on concepts introduced in WR 121: the function of discourse communities, questions at issue, enthymemes, counter enthymemes, reasoning, and assumptions. The work of the course is the practice of critical thinking in the development of and revision of several substantial argumentative essays in a collaborative environment. Registration-Enforced Prerequisite: WR 121 with a grade of C or better. 4 lecture hrs/wk. F, W, S, Su

WR 123: English Composition: Research

WR 123 stresses the research process and the formulation of a thesis which results in a cogent, well-developed, and documented research paper; it includes extensive library research techniques, bibliographic practice, and exercises in documentation. Registration-Enforced Prerequisite: WR 122 with a grade of C or better. 4 lecture hrs/wk. F, W, S, Su

WR 227: Technical Report Writing (4)

This course stresses principles of writing clear, concise, effective workplace report writing. Students learn to analyze workplace audience needs, gather information, problem solve, interpret data, draft and rewrite material into informal and formal technical reports. Writing faculty strongly encourages students to complete WR 122 before enrolling in WR 227; however, the Registration-Enforced Prerequisite is the successful completion of WR 121 (4 credits) with a grade of C or better. 4 lecture hrs/wk. F, W, S, Su

WR 241: Creative Writing: Short Fiction (4)

WR 241 is a creative writing course that requires students to write and revise a body of original short fiction. The elements of fiction writing [theme, characterization, setting, point of view, symbolism and figurative language] are introduced, and students gain a working knowledge of terminology and techniques associated with creative writing. Class activities will include writing exercises, lectures [by guest writers when available], reading discussions, writing workshops and review of publications. Registration-Enforced Prerequisite: WR 121. 4 lecture hrs/wk. F (odd numbered years)

WR 242: Creative Writing: Poetry (4)

In WR 242, students compose and revise a portfolio of original poetry. This creative writing course introduces students to the craft of poetry [including the concepts of theme, style, tone, metaphor/allusion, point of view, symbolism and figurative language], and students gain a working knowledge of terminology and techniques associated with creative writing. Class activities include writing exercises, lectures [by guest writers when available], reading discussions, writing workshops and review of publications. Registration-Enforced Prerequisite: WR 121. 4 lecture hrs/wk. W (even numbered years)

WR 243: Creative Writing: Mixed Genre (4)

WR 243 is a creative writing course that requires students to write and revise a body of creative work, to research potential markets for that work, (including anthologies, literary journals, and web-based venues), and submit creative work to several markets. Students may choose to focus on creating poetry or prose in this course. The elements of writing [theme, characterization, setting, point of view, symbolism and figurative language] are reinforced, and preparing creative work for potential publication (formatting and revision) will be detailed. Class activities will include writing exercises, lectures [by guest writers when available], reading discussions, writing workshops and review of publications Registration-Enforced Prerequisite: WR 121. 4 lecture hrs/wk. S (even numbered years)

WS – WOMEN'S STUDIES

WS 101: Introduction to Gender and Women's Studies (4)

Introduction to Gender and Women's Studies examines gender as a socially constructed category that shapes personal identities, beliefs, opportunities, experiences, and behaviors. The course also introduces students to past and present achievements of women and analyzes problems and challenges women face today. 4 lecture hrs/wk. W