# UCC CONTACTS

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<tr>
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UCC MISSION STATEMENT

Umpqua Community College provides high quality college degree programs, workforce development, and community learning opportunities.

GOALS

- The College will expand opportunities in current and new post-secondary transfer and professional/technical education programs that lead to continued learning activities and desired employment.
- The College will increase opportunities for enrollment in Adult Basic Skills Development programs for students who are not college or work prepared.
- The College will enhance life-long learning programs that increase opportunities in workforce training, economic development, job preparation and upgrading, personal enrichment, and cultural well-being for our students and community.
- The College will develop new strategies, methods, and resources to access post-secondary educational programs and life-long learning services.
- The College will promote and support a positive learning and working environment to encourage student and employee success.
ACADEMIC CALENDAR
FALL 2015

Summer and Fall Registration
Registration dates for undergraduate students are based on overall credit hours earned (credit hours are not earned until they are graded). Earned credit hours are shown on the academic transcript (see example below) which may be viewed in Student Records under Student Self Service. Please see the following list for your dates to register.

May 11–13  >= 45 earned credit hours
May 14–17  >= 30 earned credit hours
May 18–20  >= 15 earned credit hours
May 21–25  >= 1 earned credit hour
May 26 & on  Open Registration

Note: Registration begins at 8 a.m. on May 11. All other registration will run continuously. Please see page 33 for non-credit registration dates.

TRANSCRIPT TOTALS (UNDERGRADUATE) -TOP-

<table>
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Check our website for the Student Orientation schedule.

September
14 | Monday  Bus Pass Sales Begin
14 | Monday  Textbook Sales Begin
18-21 | Friday-Monday  In-Service (campus closed)
28 | Monday  Payment Deadline
28 | Monday  Classes Begin

October
2 | Friday  Registration Deadline
2 | Friday  Refund Deadline
2 | Friday  Drop/Delete Deadline
2 | Friday  Last Day for Textbook Returns
9 | Friday  Audit Deadline

November
11 | Wednesday  Veteran’s Day (campus closed)
24 | Tuesday  Withdrawal Deadline
26-29 | Thursday-Sunday  Thanksgiving Vacation

December
7-12 | Monday-Saturday  Final Exams
12 | Saturday  End of Term
23-27 | Wednesday-Sunday  Winter Break
30-Jan 3 | Wednesday-Sunday  New Year’s Vacation

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STUDENT FEES
At UCC a student may be required to pay for fees in addition to tuition. Credit classes require some “per credit” fees; term fees are charged each term, and course fees are associated with a specific class.

**Student Activity Fee**
Paid by students taking credit classes, this fee helps fund the operations of the student life office and supports student activities (including athletics). The fee funds the college contract with Umpqua Transit, which provides credit students with a reduced priced bus pass for the term.

**Student Fee for SUCCESS Program**
Paid by students taking credit classes, this fee supports the Success Center and Peer Mentor program.

**Technology Fee**
Provides for the upkeep and renewal of campus technology infrastructure in support of classrooms, computer labs, and campus information systems.

**Credit Registration Fee**
This fee is charged each term to students who enroll in undergraduate credit classes. The proceeds go toward placement testing, degree/certificate application process, academic transcripts, degree verifications, and other record keeping.

**Student Insurance Fee**
This fee covers the premium for accident insurance while students are involved in college classes and activities, or traveling on college business. For more information, contact the Student Life Office at 541-440-7749.

**UCC Online & Hybrid Class Fees**
Fees pay for costs associated with providing students with online courses, including the delivery platform.

**Course Fees**
Course fees pay for the materials & supplies associated with the class you are taking (ie: lab supplies for a Science class or liability insurance for Nursing). Some courses are offered as self support and carry a fee amount that is required for course delivery and materials.

**CREDIT TUITION AND FEES**
Tuition and fees are payable by the deadline listed for each term. Tuition and fee rates are subject to change without prior notice.

**Oregon Resident Tuition per Credit**

- Global fee per credit: $10.50
- Legacy fee per credit: $7
- Total tuition & technology fee per credit: $104.50

**Out-of-State / International Tuition per Credit**

- Global fee per credit: $10.50
- Legacy fee per credit: $7
- Total tuition & technology fee per credit: $220.50

International students are required to enroll as full-time students.

**Gold Card Discounts — Credit Classes**
Senior Gold Card holders (age 60+) receive 50% discounts on credit course tuition and pay 100% of fees.

**Other Fees**
- Credit registration fee per term (non-refundable): $25
- Student Insurance Fee (non-refundable): $5
- UCC Online class fee per course: $25
- UCC Hybrid class fee per course: $25
- Non-credit online classes through Community and Workforce Training: $5
- Graduation application fee: $30
- Graduation Fee ABSD: $15
- Proctored test: $20
- Placement Assessments
  - Retest fee - single session: $6
  - Complete retest: $15
- Return check/stop payment charge fee: $35
- Course challenge fee per course: $10
- U.S. fax for transcript fee: $3
- International fax for transcript fee: $10
- Rush transcript fee: $10

Other fees vary from class to class. Fees are listed in the fee column for each class requiring this additional payment.

*Umpqua Community College provides free tuition to the dependents of fallen Oregon United States military personnel who died while participating in operations as part of the Global War on Terrorism. For further clarification, see policy 710.7 at www.umpqua.edu/board-policies.*
WHO MAY ENROLL?
UCC has an open door policy and admits students in the following categories:
• Graduates from accredited secondary schools.
• Individuals who have earned the GED Certificate of Equivalency or an Adult High School Diploma.
• Non-high school graduates who are 18 years old or over and whose high school class has graduated.
• Individuals who are 16 or 17 years old who are not required to attend high school and who furnish a written Release from Compulsory School Attendance may make application as a special student (ORS 339.030).
• High school as juniors or seniors who present written approval from their school officials. (Course load must be approved by both schools.)
• Some programs have special program requirements other than listed above.
Citizens of other countries must meet certain federal immigration and college requirements before admittance to Umpqua Community College. International students can request special application materials from the UCC website.
Non-credit students are not required to submit a formal application.

EARLY REGISTRATION AND PAYMENT
Student who register early for a subsequent term(s) must pay the tuition and fees due.
Students with no schedule changes may mail or drop off a check (with their name and identification number) in the Welcome Center by the dates listed for each term.

PAYMENT OF TUITION AND FEES
Tuition and fees for each term may be paid in one of the following ways:
1. Payment in full or online payment plan by September 28.
2. Approved Financial Aid.
Registration AFTER September 28 must be accompanied by payment in full or online payment plan.
Failure to pay may result in being dropped from classes.
Any unpaid debts will be put into the collections process 30 days after the end of the quarter. Appeals may be submitted to the Finance Office.

OUTSTANDING FINES / DEBTS
Students who owe library fines or other monies to the college will not be allowed to register until all such debts have been cleared through the Finance/Accounts Office.

CANCELLATION OF CLASSES
The college reserves the right to cancel any class because of extenuating circumstances, such as low enrollment.

REFUNDS
Credit Tuition Refunds
www.umpqua.edu/cost-aid/tuition-fees
Students who withdraw from one or more UCC courses and who have complied with regulations governing withdrawals are entitled to certain refunds of tuition depending on the time of withdrawal.
Refunds are limited to students who comply with withdrawal procedures.
Consequences for Not Paying
The college may take any or all of the following actions if students fail to pay their accounts:
• Require immediate payment in full
• Block enrollment for future terms
• Decline to provide official transcripts
• Turn accounts over to collections for non-payment after three months
• Assign the debt to the Oregon Department of Revenue to offset any refunds or sums due
For more information go online at: www.umpqua.edu/student-accounts

FINANCIAL AID
Students must apply for financial aid every year by filing out the Free Application for Federal Student Aid (FAFSA). The FAFSA may be submitted as early as January for the next academic year. Applying for financial aid can be time-consuming; a quick response to UCC requests for information can shorten the process. Notification of financial aid awards are e-mailed to student e-mail addresses.
More info: www.umpqua.edu
Using Student Self Service for Financial Aid
1. Go to www.umpqua.edu
2. Click on Student Self Service
3. Enter the UCC Self Service Secure Area
4. Enter: User ID Number (8xxxxxxxx), NOT username (jsmith01)
5. Enter PIN Number
6. Click on FINANCIAL AID

UCC reserves the right to adjust student aid funds based on changes in anticipated cost of education, enrollment status, other student resources, and the availability of funds. For additional information, refer to the Student Financial Aid Award Information Booklet at www.umpqua.edu/financial-aid.

PLACEMENT ASSESSMENT
The placement assessment is required for all credit students. It is given on a walk-in basis in Testing Service in the LaVerne Murphy Student Center building.
Call 541-440-4610 or come by for available days and times.

DROPS / WITHDRAWALS
Students registered for classes are considered to be in attendance. Students discontinuing attendance without filing the official drop/withdrawal form in the Registration Office may receive a failing grade. Recipients of Title IV financial aid are subject to the federal regulations for withdrawals from classes for a term.
Students wishing to drop/delete (which does not appear on the academic transcript) from a course(s) must initiate the withdrawal procedure within the first five instructional days of each term (except for classes less than 10 weeks in length). The appropriate form must be filed in the Registration Office. After five days, the following withdrawal (appears on the academic transcript as a “W”) procedures must be followed.

WITHDRAWAL FROM UCC
To withdraw from all courses, students must get signatures from a counselor and the financial aid office. The withdrawal form must be completed and filed in the Enrollment Services Office.

WITHDRAWAL BY INSTRUCTOR
Students who register for a class but do not attend the first class, or who contact the instructor before the first class meeting of the term, may be withdrawn by the instructor.

STUDENT EDUCATIONAL RECORDS
The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, covers the release and inspection of student educational records. In compliance with FERPA, Umpqua Community College has formulated the Student Records Policy to outline the proper handling and release of these records. See the UCC catalog at www.umpqua.edu.

DIRECTORY INFORMATION
Umpqua Community College defines certain information as “directory information,” which may be released to a third party upon written request. Students may sign a Directory Information Hold Form to prevent the release of this information. Students who sign the request will not be listed in news releases concerning honor rolls or in commencement publications.

ACCESSIBILITY SERVICES
Accessibility Services advocates for and empowers students with disabilities.
Persons with questions about services or requests for accommodations should contact Accessibility Services at Umpqua Community College, 1140 Umpqua College Road, Roseburg, Oregon 97470.
541-440-7655 / 1-800-735-1232
Oregon Relay TTY 1-800-735-2900
GETTING STARTED
CREDIT SCHEDULE
ADULT BASIC SKILLS DEVELOPMENT
COMMUNITY EDUCATION
COMMUNITY & WORKFORCE TRAINING
SMALL BUSINESS DEVELOPMENT CENTER

Community College property. Designated inside the perimeter of any Umpqua Community College property. Smoking is not permitted inside the perimeter of any Umpqua Community College property. Designated smoking areas are provided near parking lots on the outside perimeter of campus. Marijuana is not permitted on campus.

PARKING
Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to www.umpqua.edu/parking.

SMOKING
Smoking and tobacco use are not permitted inside the perimeter of any Umpqua Community College property. Designated smoking areas are provided near parking lots on the outside perimeter of campus. Marijuana is not permitted on campus.

BUS SERVICE
UCC students (enrolled for college credit or other credit) can ride the bus at a reduced cost. The “U” pass can be purchased from the Cashier in the Finance Office in Lockwood Hall. For more information, call Umpqua Transit at 541-440-6500.

ONLINE COURSES
Online courses appeal to students who need a more flexible schedule, are self-motivated, and able to accomplish much of the required course work independently. Interested students are encouraged to visit www.umpqua.edu/ucconline to view “Is Online Learning for You?” or contact an academic advisor at 541-440-4610.

CAMPUS SECURITY POLICY
Campus security coverage is maintained seven days a week. Security staff may be contacted by calling 541-440-7777 or dialing 7777 from any campus extension. In addition to providing a safe working environment, Campus Security enforces traffic and parking regulations; promotes crime prevention and secures the college buildings and facilities. Campus crime information is collected annually and is available upon request.

STUDENT CODE OF CONDUCT
Students at Umpqua Community College are expected to conduct themselves in a manner compatible with an educational environment and in accordance with standards of the college that perpetuate its educational purpose. Students can access the Student Code of Conduct online at www.umpqua.edu/conduct-code. A hard copy of the document is available in the Student Life Office in the Campus Center.

GRIEVANCE PROCEDURE
A grievance procedure and binding arbitration is provided for any dispute or claim (including those based upon a statute, tort, or public policy) that a student has with the College regarding the terms and conditions of enrollment by the College.

TERMS AND CONDITIONS
Students are to read and abide by the contents of the current UCC Catalog, which sets forth the terms and conditions of enrollment and supersedes and replaces any previous Catalog. Circumstances will undoubtedly require that the policies, procedures, rules, and benefits described in this Catalog change from time to time as the College deems necessary or appropriate, and those changes will be valid when approved by UCC administration and/or voted by the Board of Trustees. Those changes will be posted on the UCC website and when appropriate, will be incorporated in future editions of the UCC Catalog.

EQUITABLE OPPORTUNITY
It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030. Inquiries regarding application of these and other regulations should be directed to the College’s Human Resources Office 541-440-4626, the Office of the Vice President of Student Services 541-440-4631; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.

It is the policy of Umpqua Community College and their Board that there will be no discrimination or harassment on the grounds of sex, race, color, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Vice President of Student Services, phone 541-440-4631 or Oregon Relay 800-735-2900. Persons having questions about or requests for special needs and accommodation should contact the Accessibility Services Coordinator at Umpqua Community College Counseling Office, 1140 Umpqua College Road, Roseburg, Oregon 97470. Phone 541-440-7655. Contact should be made 48-72 hours in advance of the event. (Oregon Relay TTY 1-800-735-2900).

TITLE IX
UCC is committed to diversity and equal employment/education opportunity. We comply with Title IX, the federal civil rights law. It prohibits discrimination on the basis of sex in federally-financed education programs. UCC protects and supports the 1972 Educational Amendments of Title IX. We work to:

- Promote equity in academic and athletic programs.
- Prevent hostile environments on the basis of sex.
- Prohibit sexual harassment and sexual violence.
- Protect from retaliation and remedy the effects of other gender-based forms of discrimination.
- Investigate and notify the college community of serious or ongoing threats.

We work to prevent a recurrence. For more information on Title IX issues or to file a sex discrimination complaint, contact Joyce Coleman, Vice President Student Services – 541.440.4631 or joyce.coleman@umpqua.edu.
SPOTLIGHT ON STUDENT SUCCESS

Former UCC students share their experiences and advice regarding their educational and career paths.
Read their complete stories at umpqua.edu/success-stories

Cris Salazar
Adult High School Diploma, UCC Woolley Center, Roseburg, OR
AAOT from UCC, with an emphasis in Biology
Bachelor’s degree from OSU in Fisheries Conservation

“You may not know what you want to study yet. That is normal. I had no idea either, but UCC has some amazing advisors that will help you every step of the way until you figure things out.

I advise all students in general to USE the resources that are available to you to your advantage. The staff is there to help you. It’s their job so don’t be intimidated. You took a big step by making the decision to continue your education. Just stay focused and I assure you that anything can be accomplished as long as you put your mind to it.”

Ashli Payne
Olympic High School, Bremerton, WA
Women’s Basketball All-American
AAOT from UCC, General Studies
Currently attending Eastern Washington University

“Getting through college, and life for that matter, is not designed to be attempted alone. There are so many moments throughout your time at UCC that you are going to need a helping hand, and the good news is those people are available at UCC. I encourage you to develop your support system. Don’t forget where you came from, look forward to where you are going, and remember there are people at every step along the way.”

Robert Johnson
Lincoln High School, Portland, OR
AAOT from UCC, emphasis in Communication
Graduate of Portland State University, Political Science
Graduate of University of Oregon, School of Law

“The key to my success as an honors student was the group of fellow engineering students I paired up with almost immediately. Working together daily on not only engineering class homework, but core subjects, friendships were made that will last the rest of my life.

UCC’s Survey/Engineering staff set me on an amazing career path. To start the ball rolling, they gave my name to Tim Moore, with the Roseburg BLM. That contact helped me land a summer Cooperative Work Experience position with the BLM office in Coos Bay. After graduation, I was offered a very nice job at the Roseburg BLM office. For the first time in my life, I have more than just a job; I have a career in which I have advanced 5 times in the last 4½ years. I love what I do and am so glad I made the decision to return to college in my forties. It wasn’t easy, my family and I made huge sacrifices along the way, but it was so worth it!”

Tom McNamara
Days Creek High School, Days Creek, OR
AAS & AAOT from UCC, Civil Engineering
Bachelor’s degree from OSU in Fisheries Conservation

“The key to my success as an honors student was the group of fellow engineering students I paired up with almost immediately. Working together daily on not only engineering class homework, but core subjects, friendships were made that will last the rest of my life.

UCC’s Survey/Engineering staff set me on an amazing career path. To start the ball rolling, they gave my name to Tim Moore, with the Roseburg BLM. That contact helped me land a summer Cooperative Work Experience position with the BLM office in Coos Bay. After graduation, I was offered a very nice job at the Roseburg BLM office. For the first time in my life, I have more than just a job; I have a career in which I have advanced 5 times in the last 4½ years. I love what I do and am so glad I made the decision to return to college in my forties. It wasn’t easy, my family and I made huge sacrifices along the way, but it was so worth it!”
NEW PROGRAMS FOR 2015-2016

Check out these new degree and certificate options!

Associate of Science Transfer Degree
Computer Science emphasis
umpqua.edu/computer-science
Associate of Science Transfer Degree
Agriculture Business Management emphasis
umpqua.edu/ag-business
Associate of Science Transfer Degree
Natural Resources emphasis
umpqua.edu/natural-resources
Associate of Applied Science Degree
Welding
umpqua.edu/welding
Associate of Applied Science Degree, Certificates
Automotive T-TEN
umpqua.edu/t-ten
One Year Certificate
Human Services – Addiction Studies
umpqua.edu/addiction-studies

Career Pathways Certificate
Human Services – Case Aide
umpqua.edu/case-aide
Career Pathways Certificate
Human Services – Addiction Treatment
umpqua.edu/addiction-treatment
Career Pathways Certificate
Junior Web Developer
umpqua.edu/junior-web-developer
Career Pathways Certificate
Junior Database Administrator
umpqua.edu/junior-database-administrator
Career Pathways Certificate
Junior Programmer
umpqua.edu/junior-programmer

See Degrees At-A-Glance on page 62 for a quick overview of degrees and certificates offered.

Find links to all degrees, certificates and apprenticeships at:

- umpqua.edu/areas-of-study/transfer-education
- umpqua.edu/areas-of-study/career-technical
- umpqua.edu/areas-of-study/apprenticeship

Amanda McNulty
Attended UCC, President’s Honor Roll & Dean’s Honor Roll
Currently attending Stella Adler Studio, New York, NY
As a UCC Theatre Arts student, Amanda had prominent roles in several campus productions including: Bus Stop, Romeo & Juliet and Brownstone. To further her career, Amanda was accepted into the 3-year Stella Adler Studio in New York City.
Stephanie Newman, Amanda’s theatre arts professor at UCC, comments, “Amanda has great talent, and I’m very proud of her stepping on to the next level in her training and career. She is one example of the many success stories from our students who train to be prepared for when opportunities arise.”

Scott Harvey
GED, UCC Woolley Center, Roseburg, OR
AAOT from UCC, Civil Engineering
Bachelor’s degree from OIT in Engineering
Owner/Operator of Harvey Engineering Inc.
“I was a timber faller. I knew guys that got hurt pretty badly and I wasn’t getting any younger. I had been doing that for about fifteen years and I figured I should try something different.
I think that people see UCC as one of the important avenues to do better and improve their lives.”
## PASSPORT TO LEARNING
### UCC Faculty Lecture Series

Attend UCC’s FREE Faculty Lecture Series, where faculty give short, vibrant talks about subjects they are passionate about. Gain insight into a variety of topics you never realized could be so fascinating!

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Day</th>
<th>Topic</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-1 p.m.</td>
<td>Wednesday</td>
<td>Oct. 14</td>
<td>*I Want It Now! New Thinking on Willpower and Dealing with Delayed Gratification</td>
<td>Dr. Georgann Willis, Psychology</td>
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<tr>
<td></td>
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<td></td>
<td>Take Your Toyota to Mars: Today’s Technology in the Auto Industry</td>
<td>Professor John Blakely, Automotive</td>
</tr>
<tr>
<td>12-1 p.m.</td>
<td>Wednesday</td>
<td>Nov. 10</td>
<td>Where’s the Lady in Lady Macbeth?</td>
<td>Professor Stephanie Newman, Fine and Performing Arts</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>*The Nature and Use of Corporal Punishment</td>
<td>Dr. Emery Smith, Sociology</td>
</tr>
<tr>
<td>12-1 p.m.</td>
<td>Wednesday</td>
<td>Dec. 9</td>
<td>*The Four Basics to Starting a Business</td>
<td>Professor Toni Clough, Business</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>The Science Behind Your Happiness: What is it? Who’s Got It? Is There More Where That Comes From?</td>
<td>Professor Jan Woodcock, Humanities and Social Science</td>
</tr>
<tr>
<td>4:30-5:30 p.m.</td>
<td>Thursday</td>
<td>Oct. 15</td>
<td>Georgia on My Mind: Seeking O’Keefe in the Red Dirt of New Mexico</td>
<td>Professor Susan Rochester, Chair, Fine and Performing Arts Dept.</td>
</tr>
<tr>
<td>4:30-5:30 p.m.</td>
<td>Thursday</td>
<td>Nov. 11</td>
<td>Great Accidents in Science: Saccharin, Silly Putty, and Your Pacemaker</td>
<td>Dr. Joseph Villa, Chemistry</td>
</tr>
<tr>
<td>4:30-5:30 p.m.</td>
<td>Thursday</td>
<td>Dec. 10</td>
<td>*Transfinite Numbers: How We Count Leads to Measuring Infinities</td>
<td>Professor Dee Winn, Chair, Mathematics Department</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Bowed Lutes in Liturgical Music of North India</td>
<td>Professor Michael Wheeler, World Music</td>
</tr>
<tr>
<td>4:30-5:30 p.m.</td>
<td>Thursday</td>
<td>Dec. 10</td>
<td>*Who Wants to Be a Guaranteed Millionaire?</td>
<td>Dr. Mary Stinnett, Mathematics</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Scarcity and Ubiquity: How Two Disruptive Technologies Have Changed the World</td>
<td>Director Carol McGeehon, Director of Library Services</td>
</tr>
</tbody>
</table>

*Encore Presentations from Last Year: Back by Popular Demand

**Centerstage Theatre**, Whipple Fine Arts Building, Umpqua Community College • [www.umpqua.edu/faculty-lecture-series](http://www.umpqua.edu/faculty-lecture-series)

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**SAVE THE DATE!**

**5th Annual Harvest Festival**

Saturday, Oct. 17 • 11 a.m. - 2 p.m.

UCC Campus

Trick or Treating • Pumpkin Walk • Wear Your Costume! • And much more!

Concessions food available for sale

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO [www.umpqua.edu/class-schedule](http://www.umpqua.edu/class-schedule)
RIVERHAWK ATHLETICS

Come on out to support these exciting teams, and see some great sports in Douglas County!

**Women’s Volleyball—Non-league Games**

- **Sep 10** 6 pm New Hope Christian
- **Sep 11** 4:30 pm Linn-Benton v Redwoods
  - 6:30 pm College of the Redwoods
- **Oct 3** 2 pm Centralia v Simpson JV
  - 4 pm Simpson University JV
  - 6 pm Centralia College
- **Oct 6** 6 pm Linfield University JV
- **Oct 7** 4 pm College of the Siskiyous

**League Games**

- **Oct 9** 6 pm Linn-Benton CC
- **Oct 10** 1 pm Chemeketa CC
- **Oct 23** 6 pm Mt. Hood CC
- **Oct 24** 1 pm Clackamas CC
- **Oct 29** 6 pm Clark College
- **Nov 10** 6 pm Southwestern OR CC

**Basketball—Non-league Games**

- **Nov 23** 7 pm Men Willamette Univ. JV
- **Nov 24** 6 pm Women George Fox JV
- **Dec 5** 2 pm Men Concordia Univ. JV
- **Dec 7** 7 pm Men New Hope Christian

**Basketball—League Games**

- **Jan 2** 2 pm Women Mt. Hood CC
- **Jan 2** 4 pm Men Mt. Hood CC
- **Jan 13** 5:30 pm Women Linn-Benton CC
- **Jan 13** 7:30 pm Men Linn-Benton CC
- **Jan 20** 5:30 pm Women Lane CC
- **Jan 20** 7:30 pm Men Lane CC
- **Jan 27** 2 pm Women Chemeketa CC
- **Jan 27** 4 pm Men Chemeketa CC
- **Feb 3** 5:30 pm Women SW Oregon CC
- **Feb 3** 7:30 pm Men SW Oregon CC
- **Feb 6** 2 pm Women Portland CC
- **Feb 6** 4 pm Men Portland CC
- **Feb 13** 2 pm Women Clackamas CC
- **Feb 13** 4 pm Men Clackamas CC
- **Feb 27** 2 pm Women Clark College
- **Feb 27** 4 pm Men Clark College
RESOURCES FOR SUCCESS

ADVISING, COUNSELING, AND RECRUITMENT SERVICES

PROGRAM ADVISING & CLASS SELECTION

STUDENT ADVISING
Unofficial Degree Evaluations
umpqua.edu/advising-career
Mary Morris  . . . . . . . . . . . . . . 541-440-4610

CAREER NETWORK
Experiential Learning
Student Employment Opportunities
umpqua.edu/career-network
Ben Horvath  . . . . . . . . . . . . . . 541-440-7797

COUNSELING SERVICES
Confidential Crisis Counseling
Short-term 1 Hour Appointments
umpqua.edu/counseling-services
Director: Mandie Pritchard  . . . . . . . . . 541-440-4610

DISABILITY SERVICES
Educational Accommodations
Learning, Physical, Psychological & Other
umpqua.edu/disability-services
Danielle Haskett  . . . . . . . . . . . . . . 541-440-7655

TESTING SERVICES
GED Test, Placement Test & Proctor Exams
umpqua.edu/testing-services
 Danielle Haskett  . . . . . . . . . . . . . . 541-440-7655

ENROLLMENT SERVICES
Located in the Welcome Center
Services include:
Admissions
Registration
Academic Transcript requests
Verification of Enrollment requests
Evaluation of transfer credit
Degree Audit Evaluations
Graduation
Contacts:
Admissions
LaVera Noland  . . . . . . . . . . . . . . 541-440-4662
Registration assistance
Brenna Hobbs  . . . . . . . . . . . . . . 541-440-4617
Academic transcripts
Amanda Shirley  . . . . . . . . . . . . . . 541-440-4604

ATHLETICS
UCC actively participates in men’s basketball, women’s basketball, and women’s volleyball. UCC is a member of the Northwest Athletic Association of Community Colleges (NWACCC). Competition comes from community colleges in Oregon, Washington, and Northern California.
Contact:
Cheryl Yoder, Athletic Director
541-440-7729

BOOKSTORE
The UCC Bookstore is located in the Campus Center Building.
Bookstore hours are listed at the front of this schedule.
Students are encouraged to bring their class schedules to ensure the purchase of the correct textbooks for all classes. Many textbooks can now be purchased online from the UCC Bookstore at www.umpqua.edu/bookstore.
The textbook buy-back is Wednesday and Thursday of finals week for fall, winter and spring terms, and during August for Summer term.

FORD CHILDHOOD ENRICHMENT CENTER
The Center offers quality child care on campus and provides a safe and nurturing environment that promotes social, physical, and cognitive development for children 6 weeks through 5 years of age. The Center also functions as a training laboratory for students in Early Childhood Education.
Children may attend part or full time. Cost is determined by the number of hours care is needed. Some financial assistance is available from a federal grant on a first come first served basis. Applications are accepted throughout the year. For more information, visit the child care office in the Ford Childhood Enrichment Center, or phone Nora Bing, Center Director at 541-440-4650 or 541-440-7741.
Child care is available Monday through Friday, 7:45 a.m. – 4:30 p.m.

LIBRARY
Call 541-440-4640 or visit www.ucclibrary.org for information and hours.

STUDENT LIFE AND CAMPUS ENGAGEMENT OFFICE
The Student Life and Campus Engagement Office provides programs and opportunities for students that enhance the UCC experience and promote a sense of community; we support student leadership, clubs and organizations, student programs and campus activities.
Located in the LaVerne Murphy Student Center
Contact:
Marjan Coester  . . . . . . . . . . . . . . 541-440-7749

STUDENT AMBASSADORS
Student Ambassadors are a first point of contact for prospective students, current students, the campus and community, providing direction and assistance as needed.
LaVerne Murphy Student Center
541-440-7873

PEER MENTORS
Peer Mentors assist students on a variety of academic and non-academic issues and help students navigate the college from the perspective of a student who has already done so.
LaVerne Murphy Student Center
541-440-7949
Veteran Peer Mentor
541-440-4669

ASUCC STUDENT LEADERSHIP
The student leadership team is comprised of both elected and appointed student leaders, who provide representation for student interests and needs. ASUCC provides several student support services, including Project CANS (Food Pantry), Emergency Gas Vouchers, Subsidized Bus Passes, Backpacks/Supplies and the Textbook Reserve.
Student Center
541-440-7849

FINANCIAL AID
The Financial Aid Office serves as a resource for students wishing to further their educational goals. Resources available include: Federal Aid awarded through the Free Application for Federal Student Aid (FAFSA). These awards consist of Pell Grants, Supplemental Educational Opportunity Grants, Work Study and the Subsidized and Unsubsidized Loans. The Oregon Opportunity Grant is available from the state also through the FAFSA application.
Located in the LaVerne Murphy Student Center:
Director: Michelle Bergmann
Financial Aid Office
541-440-4602

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule
TRIO EDUCATIONAL TALENT SEARCH (ETS) AND UPWARD BOUND (UB)
ETS serves seven high schools (Roseburg, Douglas, South Umpqua, Riddle, Sutherlin, Oakland, and Glide) and five middle schools (Fremont, Joseph Lane, Coffenberry, Winston, and Sutherlin) in Douglas County. Advisors guide students through information on careers, financial literacy, college fit, study skills, and class advising. High school seniors receive hands-on assistance in college and scholarship applications.
UB serves 3 high schools (Roseburg, Douglas, and South Umpqua) in Douglas County. Coordinators meet with their students many times throughout the year and hold Saturday Seminars with college admission test preparation and community service projects. In addition there is a 6-week summer academy that builds skills in core subject areas.
Contacts:  
Missy Olson, Director ......... 541-440-7765  
Cathy Adkins, Assistant .... 541-440-4606

TRIO SSS/TRANSFER OPPORTUNITY PROGRAM
The TRIO SSS/Transfer Opportunity Program is a federally funded program to help low-income and first-generation students complete transfer coursework at UCC and transition to a university. We provide advising, financial aid assistance, tutoring, campus visits and mentorship.
Director: Caroline Hopkins  
.......................... 541-440-7771  
caroline.hopkins@umpqua.edu  
Program Assistant: Sue Archer  
.............................. 541-440-4712  
sue.archer@umpqua.edu

VETERANS & FEDERAL WORK STUDY
Located in the Laverne Murphy Campus Center  
The Veterans Services Office provides assistance to veterans and their eligible dependents to apply for and receive Veterans Administration educational benefits, VA work study and other supportive services. This office also assists students who have been awarded Federal Work study with securing a position.
Contact:  
Ann Abel ....................... 541-440-4621

VETERANS’ STUDENT CENTER
A dedicated space for our students who served or are serving in the armed forces. Located in the Educational Skills Building  
Contact:  
Diana Kelly ............... 541-440-4600  
.............................. 541-440-4669

SUCCESS CENTER
The Success Center is dedicated to providing resources to students on campus to supplement their coursework and augment personal studying. Students can visit the Success Center to receive tutoring in most subject areas. There are also sixteen desktop computers that can be used for printing and completing class work in addition to laptops that can be checked out at the student’s convenience. Students can also access 24/7 tutoring through SmarThinking on personal Canvas accounts in the majority of subject areas. Students who need assistance with navigating the financial aid process to gaining tips on how to manage test anxiety also have access to StudentLingo.
Please check out the Success Center website at www.umpqua.edu/success-center.
If you have questions or want additional information, please contact Ethan Snyder, Director of Learning Skills via e-mail at Ethan.Snyder@umpqua.edu or 541-440-7733.
Located in the Educational Skills Building Room 15.
Hours of Operation:  
Monday – Thursday: 8 am – 5 pm  
Friday: 8 am – 3 pm

Need help putting the scholarship pieces together to help pay for college?
Visit UCC’s website at www.umpqua.edu/scholarships for scholarship information and resources.
NEW TO UCC
IF YOU ARE NEW TO UCC, WE RECOMMEND THE FOLLOWING STEPS TO GET YOU OFF TO A SUCCESSFUL START:

1. Complete an Application for Admission online at www.umpqua.edu/apply, or in person at the Welcome Center in the Administration building.
2. Submit a Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov by April 1 for priority consideration.
3. Students who have completed coursework at another college or university and are seeking a degree, must submit official transcripts from the previous schools.
4. Take the college placement tests. Call 541-440-4610 for available times.
5. Attend mandatory New Student Orientation session. Call 541-440-4610 to register.

ONLINE REGISTRATION
Listed below are instructions for web registration. If you encounter any problems, call 541-440-7808 Monday through Friday, 7 a.m. - 4 p.m., fall, winter and spring terms. Once you have applied for admission and been admitted to UCC, then seen an advisor, the registration process is easy! Simply click through the lists of options, enter the #s for the courses you wish to take and you’re done! To complete the process, you will need to have your user ID and password ready.

WEB REGISTRATION STEPS
1. Go to: www.umpqua.edu/register-for-classes
2. Click on the Register online now! button
3. Review online instructions, then click on Go to your student account now button
4. To login: Enter User ID: Student ID # (8xxxxxxxx)
5. Enter PIN Number (6-15 characters)
6. Click on: STUDENT
7. Click on: REGISTRATION
8. Click on: SELECT TERM; choose the term & click SUBMIT
9. Click on: ADD OR DROP CLASSES
10. Add classes by entering the CRN in the Add Classes Worksheet and click SUBMIT CHANGES, or click CLASS SEARCH to find classes to add
11. When you are done, click on: RETURN TO MENU
12. Click on: CONCISE STUDENT SCHEDULE to see your registration
13. Be sure to click the EXIT when finished

NEW TO UCC
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2. Submit a Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov by April 1 for priority consideration.
3. Students who have completed coursework at another college or university and are seeking a degree, must submit official transcripts from the previous schools.
4. Take the college placement tests. Call 541-440-4610 for available times.
5. Attend mandatory New Student Orientation session. Call 541-440-4610 to register.

ONLINE CREDIT SCHEDULE
Details for the classes offered for the term are listed on the following pages. For the most current information on class details (days, times, location, etc.) please check the online class schedule. Follow the instructions to the right to view what’s available and then to register.

TO VIEW OR BROWSE SCHEDULE
1. Go to www.umpqua.edu/class-schedule
2. Click on the Browse the Online Class Schedule button
3. Search by Term: Select Term
4. Click on Submit
5. Select Subject
6. Click on Class Search
7. For more information on any class, including additional fees, space availability, etc. click on course title

RETURNING TO UCC
REGISTRATION IS AVAILABLE FOR ADMITTED, ENROLLED AND RETURNING STUDENTS ONLINE OR IN PERSON.

Please refer to pages 4-7 in this Schedule, which provides additional information with regard to dates, tuition rates, policies and academic regulations. The following is a suggested checklist for students to complete their registration

- Update your student record with the Registration Office if your name, address, phone number and/or program of study have recently changed.

1. Go to www.umpqua.edu/class-schedule
2. Click on the Browse the Online Class Schedule button
3. Search by Term: Select Term
4. Click on Submit
5. Select Subject
6. Click on Class Search
7. For more information on any class, including additional fees, space availability, etc. click on course title

14  FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule
## YOUR FINAL EXAM TIME

<table>
<thead>
<tr>
<th>YOUR FIRST DAY OF CLASS &amp; TIME:</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td>Mon 8 a.m.</td>
<td>8-10</td>
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### HOW TO READ THIS

Read the chart down the side to find the first day of the week your class meets. Next find the starting time of your class. Go across the column for the time of day of your final. Read to the top for the day of the week of your final.

### EXAM NOTE

Day classes that begin at times other than those listed, or when the first weekly class session is on Wednesday, Thursday or Friday — the instructor will arrange for a final exam time that is open for all of the students in the class. Exams will be held in regular classrooms.

All examinations are to be given as scheduled. Only in emergency situations will student requests be granted for times other than those listed on this schedule and then only by permission from the Division Director. Night classes which meet only one night per week will have the final on that night.

Saturday classes will have their final exam at the regularly scheduled class time on the last Saturday prior to finals week.
### Reading the Schedule

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### Abbreviations

- **ADM**: Welcome Center/Administration Building
- **CC**: LaVerne Murphy Student Center
- **CDFD2**: Douglas County Fire District 2
- **DDEN**: Diver’s Den
- **ESB**: Educational Skills Bldg.
- **FFC**: Ford Childhood
- **FLCH**: Enrichment Center
- **HOSP**: Faith Lutheran
- **HOSP**: Mercy Hospital
- **IDLEYLD**: 820 W. Kenwood, Roseburg
- **LIB**: 2460 Stewart Parkway
- **JH**: 121 Tioga Ln., Idleyld
- **LANG**: Library
- **LANG**: Lang Teaching, Learning & Event Center (SOWI)
- **LH**: Lockwood Hall
- **NDFD**: 531 Cedar St., Drain
- **NSRC**: Mercy Hospital Nursing
- **PRESBY**: Presbyterian Church
- **PE**: Physical Education Bldg.
- **RPC**: Round Prairie Campus
- **RHS**: Roseburg High School
- **RMA**: Roseburg Municipal Airport
- **SCI**: Science Building
- **SCJC**: 560 SW Chadwick, Myrtle Creek
- **SHARP**: Dr. Sharp
- **SNY**: 1683 W. Harvard, Roseburg
- **SOWI**: Southern Oregon Wine Institute
- **SUHS**: Location to be arranged
- **TBA**: TenDown Bowling Alley
- **TC**: Technology Center
- **TOWER**: 2400 NE Diamond Lake Blvd.
- **UHS**: Umpqua Business Center
- **VAMC**: Veterans Administration Medical Center
- **WCH**: Wayne Crooch Hall
- **WFA**: Whipple Fine Arts Building
- **WOOLLEY CTR**: 1634 W. Harvard, Roseburg
- **WTC**: Workforce Training Center

### Terms

- **Tuition**: A “blank” space in the tuition column refers to standard rates per credit as outlined on page 5.

### Distribution Attribute

- Meets degree distribution requirement.

### Evening Classes

- Evening classes are shaded.

### Days of the Week

- **M**: Monday
- **T**: Tuesday
- **W**: Wednesday
- **R**: Thursday
- **F**: Friday
- **S**: Saturday
- **U**: Sunday

- The class meets all days listed.

- For example: **TR** = class meets Tuesday AND Thursday

- **SU** = class meets Saturday AND Sunday

- **MTWF** = class meets Monday, Tuesday, Wednesday AND Friday
### Credit Courses

**Apprenticeship**

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### Important Information on UCCOnline Courses

For important information on UCCOnline Courses, see page 14.

ADULT BASIC SKILLS DEVELOPMENT / ADULT HIGH SCHOOL DIPLOMA, see page 31.

Contact Woolley Center at 440-4603 for information and registration.

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*Instructor approval required for all Automotive classes. Credits variable for AUT 280: CWE.*

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*For BA 280, 280A,B,C - Credits variable. Instructor approval required.

COMMUNICATION STUDIES

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*Instructor approval required for all Dental Assisting classes.

## EDUCATION

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## CHECK COLLEGE CATALOG FOR PREREQUISITES

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## EMERGENCY MEDICAL SERVICES

*Instructor approval required for EMS 251.

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## CHECK COLLEGE CATALOG FOR PREREQUISITES

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## ENGINEERING

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**Registration is easy:**
- **In Person** on Page 14
- **Online** on Page 14

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*Instructor approval required.*

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*Instructor approval required for HD 214.*

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**Learning Skills**

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*Required meeting Tuesday, 9/29, 1200 - 1250 in PE 11.*

**Check College Catalog for Prerequisites**

- **Fire Science**
- **Hospitality and Restaurant Management**
- **Human Development**
- **Humanities**
- **Human Services**
- **Learning Skills**

*Instructor approval required.*
### DEDICATED LEARNING COMMUNITIES

For information on Dedicated Learning Communities classes, see Ethan Snyder in ESB building or call 541-440-7689 or Clara Smithey, 541-440-4715.

**Gateway to Success - Students must register for the following 3 classes as a group - no substitutions.**

- **20693 HD 100 College Success**
  - CR: 3
  - Days: M W F
  - Time: 0900 - 0950
  - Location: WCH 15
  - Instructor: Moore, K
  - Beg: 09/28
  - End: 12/12

**Cohort 1 - Students must register for the following 4 classes as a group - no substitutions.**

- **20696 RD 090 College Text Reading**
  - CR: 3
  - Days: T R
  - Time: 0930 - 1045
  - Location: ESB 9
  - Instructor: Frank
  - Beg: 09/28
  - End: 12/12

- **20695 WR 090 Writing Skills**
  - CR: 3
  - Days: M W F
  - Time: 1100 - 1150
  - Location: JH 12
  - Instructor: Deweese
  - Beg: 09/28
  - End: 12/12

**Cohort 2 - Students must register for the following 4 classes as a group - no substitutions.**

- **20701 HD 136 Strategies for Success**
  - CR: 3
  - Days: T R
  - Time: 0930 - 1045
  - Location: ESB 9
  - Instructor: Nowak
  - Beg: 09/28
  - End: 12/12

- **20700 RD 090 College Text Reading**
  - CR: 3
  - Days: M W F
  - Time: 1000 - 1050
  - Location: JH 10
  - Instructor: Moore, K
  - Beg: 09/28
  - End: 12/12

**Mainstream Writing Cohort - Students must register for the following 3 classes as a group - no substitutions.**

- **20731 WR 115 Intro to Expos Writing**
  - CR: 4
  - Days: T R
  - Time: 0800 - 0950
  - Location: SNY 14
  - Instructor: Levine
  - Beg: 09/28
  - End: 12/12

- **20706 RD 090 College Text Reading**
  - CR: 3
  - Days: M W F
  - Time: 1000 - 1050
  - Location: ESB 9
  - Instructor: Nowak
  - Beg: 09/28
  - End: 12/12

### MATHEMATICS

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

- **20516 MTH 020 Pre-algebra**
  - CR: 4
  - Days: M W F
  - Time: 1000 - 1115
  - Location: JH 16
  - Instructor: Frank
  - Beg: 09/28
  - End: 12/12

- **20517 MTH 020 Pre-algebra**
  - CR: 4
  - Days: M T R
  - Time: 0830 - 0945
  - Location: TBA
  - Instructor: Matteo
  - Beg: 09/28
  - End: 12/12

- **20518 MTH 060 Intermediate Algebra**
  - CR: 4
  - Days: T R
  - Time: 1300 - 1415
  - Location: ESB 9
  - Instructor: Deweese
  - Beg: 09/28
  - End: 12/12

- **20522 MTH 060 *Elementary Algebra**
  - CR: 4
  - Days: Online
  - Time: TBA
  - Instructor: Hughes
  - Beg: 09/28
  - End: 12/12

- **20523 MTH 063 Using Scientific Calculator**
  - CR: 1
  - Days: TBA
  - Time: TBA
  - Location: TBA
  - Instructor: Frank
  - Beg: 10/05
  - End: 11/04

- **20524 MTH 065 Elementary Algebra**
  - CR: 4
  - Days: M T W F
  - Time: 0900 - 1050
  - Location: JH 11
  - Instructor: Zeller
  - Beg: 09/28
  - End: 12/12

- **20525 MTH 065 Elementary Algebra**
  - CR: 4
  - Days: M W F
  - Time: 1100 - 1215
  - Location: JH 14
  - Instructor: Matteo
  - Beg: 09/28
  - End: 12/12

- **20527 MTH 065 Elementary Algebra**
  - CR: 4
  - Days: T R
  - Time: 1830 - 2020
  - Location: JH 16
  - Instructor: Heselius
  - Beg: 09/28
  - End: 12/12

- **20528 MTH 065 *Elementary Algebra**
  - CR: 4
  - Days: Online
  - Time: TBA
  - Instructor: Swake
  - Beg: 25.00
  - End: 09/28

- **20535 MTH 98 Math Literacy**
  - CR: 4
  - Days: M T W F
  - Time: 1000 - 1050
  - Location: JH 12
  - Instructor: Winn
  - Beg: 09/28
  - End: 12/12

- **20536 MTH 111 College Algebra**
  - CR: 5
  - Days: M T W F
  - Time: 0845 - 0950
  - Location: JH 12
  - Instructor: Winn
  - Beg: 09/28
  - End: 12/12

- **20537 MTH 111 College Algebra**
  - CR: 5
  - Days: M W
  - Time: 0900 - 1050
  - Location: PE 10
  - Instructor: Beck, Mariah
  - Beg: 09/28
  - End: 12/12

- **20538 MTH 111 College Algebra**
  - CR: 5
  - Days: M W
  - Time: 1000 - 1150
  - Location: WCH 16
  - Instructor: Stinnett
  - Beg: 09/28
  - End: 12/12

- **20539 MTH 111 College Algebra**
  - CR: 5
  - Days: T R
  - Time: 1000 - 1150
  - Location: WCH 16
  - Instructor: Stinnett
  - Beg: 09/28
  - End: 12/12

- **20540 MTH 111 *College Algebra**
  - CR: 5
  - Days: Online
  - Time: TBA
  - Instructor: Beck, Mariah
  - Beg: 25.00
  - End: 09/28

- **20541 MTH 112 Elementary Functions**
  - CR: 4
  - Days: M W
  - Time: 1400 - 1550
  - Location: JH 11
  - Instructor: Beck, Mariah
  - Beg: 09/28
  - End: 12/12

- **20542 MTH 211 Fundamentals of Elem Math I**
  - CR: 4
  - Days: M W
  - Time: 1400 - 1550
  - Location: WCH 14
  - Instructor: Stinnett
  - Beg: 09/28
  - End: 12/12

- **20543 MTH 243 Intro to Probability/Stats**
  - CR: 5
  - Days: M W
  - Time: 1300 - 1450
  - Location: JH 12
  - Instructor: Winn
  - Beg: 09/28
  - End: 12/12

- **20544 MTH 251 Calculus I**
  - CR: 5
  - Days: M T W F
  - Time: 0845 - 0950
  - Location: WCH 14
  - Instructor: Stinnett
  - Beg: 09/28
  - End: 12/12

- **20545 MTH 254 Vector Calculus I**
  - CR: 4
  - Days: M T W F
  - Time: 1100 - 1150
  - Location: TBA
  - Instructor: Winn
  - Beg: 09/28
  - End: 12/12
### MUSIC

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

*Individual lessons are variable credits—specify 1 or 2 credits when you register. Any student registering for an Individual Music Lesson MUST contact the Fine and Performing Arts Program Assistant (541-440-4691) in order to get contact information for the instructor. It is the STUDENT’S responsibility to establish contact with the instructor during or before the FIRST WEEK OF CLASSES. Failure to do so will result in the student being dropped from roster, and possible forfeiture of tuition and fees.*

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*Credits variable. Instructor approval required.*

### NURSING

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

*Instructor approval required. Contact Nursing Department to register - 541-440-4614.*

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*Additional lab time required, to be arranged with instructor.*

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For the most up-to-date course information, go to www.umpqua.edu/class-schedule
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*Lab kit available through the UCC bookstore. Students should attend an online orientation session -- check www.umqu.edu/ucconline for schedule and information.

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

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**DEVELOPMENT CENTER**

**COMMUNITY & WORKFORCE TRAINING**

**SMALL BUSINESS DEVELOPMENT CENTER**

**COLLEGE OVERVIEW**

**SCIENCE**

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## ONLINE COURSES

For more information about online courses and how to get started, visit the UCCOnline webpage (www.umpqua.edu/ucconline)

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For the most up-to-date course information, go to www.umpqua.edu/class-schedule

Online and Distance Learning Classes Available from Partnering Institutions in Fall 2015

UCCOnline is here to help you!

UCC offers many courses that are fully online or face-to-face with online enhancements. For students new to online learning, UCCOnline offers orientations the first and second day of each term.

For current orientation and Help Lab information, Canvas and Angel tutorials, please visit our website.

For more information about the program, contact: The OHSU School of Nursing Admissions office at proginfo@ohsu.edu or phone 503-494-7725 or email proginfo@ohsu.edu

For more information and assistance with registration, contact KC Sam at samk@sou.edu or 541-552-6936, or visit www.sou.edu/education/med

Online Courses offered:
- Master of Education
- Early Childhood Development
- Reading Endorsement

Bachelor's Degree offered:
- Business
- Criminology & Criminal Justice
- Early Childhood Development

For more information about the program, contact: The OHSU School of Nursing Admissions office at proginfo@ohsu.edu or phone 503-494-7725 or email proginfo@ohsu.edu

Bachelor's Degree offered:
- Business Administration
- Accounting
- Psychology

For more information about the program, call 877-463-6622 or email visit@nwcu.edu

For more information about the program, contact: The OHSU School of Nursing Admissions office at proginfo@ohsu.edu or phone 503-494-7725 or email proginfo@ohsu.edu

For more information about the program, call 877-463-6622 or email visit@nwcu.edu
GED, PRE-GED, ENGLISH AS A SECOND LANGUAGE AND SKILL BUILDING

GENERAL INFORMATION:
541-440-4603

To find out more about our most current schedule of classes, orientation schedules, and more, please visit us on Facebook or call 541-440-4603.

UMPQUA COMMUNITY COLLEGE IS DEDICATED TO ASSISTING ADULTS WHO WANT AND NEED TO DEVELOP STRONG BASIC ACADEMIC SKILLS. Adult Basic Skills Development (ABSD) programs include:
• Adult Basic Education
• GED, College, and Career Preparation
• English as a Second Language
• Skill Building Classes

Students in the program can take advantage of free tutoring, a school to career program and several computer labs.

Taking ABSD classes is very affordable!
• Classes cost $18 per term.
  These fees remain the same whether a student signs up for one class or four.
  In addition, all classes have a $2 technology fee per term.

ORIENTATION FOR ABSD CLASSES

Students interested in taking an ABSD class must first attend an orientation. During orientation, students fill out registration paperwork, do goal setting, learn about program options and take a placement test.

Orientations are free and are held at the Woolley Center, 1634 W. Harvard, at the main UCC campus, and in Tri-City.
Call 541-440-4603 to learn more about scheduling an orientation.

READING THE ADULT BASIC SKILLS DEVELOPMENT CLASS SCHEDULE

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| M | Monday |
| T | Tuesday |
| W | Wednesday |
| R | Thursday |
| F | Friday |
| S | Saturday |
| U | Sunday |

The class meets all days listed.
For example:
T, R = class meets Tuesday AND Thursday
S, U = class meets Saturday AND Sunday
M, T, W, F = class meets Monday, Tuesday, Wednesday AND Friday
ADULT BASIC EDUCATION (ABE) AND PRE-GED

Adult Basic Education and Pre-GED classes provide instruction in basic skills up through the ninth grade level.

- Group classes and individual lessons are available in reading, grammar, writing, spelling, and mathematics.
- After students increase their reading level, they can transfer into more advanced classes, including GED, college, and career preparation classes.

Classes in ABE and Pre-GED cost $18, plus a $2 technology fee.

Orientation is required for ABD classes. Call 541-440-4603.

ROSEBURG MORNING PRE-GED CLASS
9/28 - 12/4 9 am - 12 pm Woolley Center, Room 109 Roseburg

ROSEBURG AFTERNOON PRE-GED CLASS
9/28 - 12/4 12:30 - 2 pm Woolley Center, Room 109 Roseburg

ROSEBURG EVENING PRE-GED CLASS
9/28 - 12/4 5:30 - 7 pm Woolley Center Roseburg

MAIN CAMPUS PRE-GED CLASS
9/28 - 12/4 9 am - 2 pm TBA UCC Main Campus

GLIDE EVENING PRE-GED CLASS
9/28 - 12/4 4:30 - 7:30 pm Glide High School, Room 13 Glide

TRI-CITY PRE-GED CLASS
9/28 - 12/4 9 am - 12 pm S Umpqua Admin Bldg T, W, F 538 Chadwick Lane, Myrtle Creek

GED, COLLEGE AND CAREER PREPARATION

For adults who have not yet completed high school, UCC provides classes to prepare students to enter college or the workplace, while also preparing to pass the GED.

- The classes focus instruction on literacy, mathematics, and analytical thinking, the skills necessary to be successful on the GED, college, and at work.

- There are group classroom lessons as well as individualized lessons based on each student’s needs.
- New students are admitted to classes in the first week of the term and the sixth week of the term.

Classes in GED cost $18, plus a $2 technology fee.

Please contact the Woolley Center, at 541-440-6403 to find out when classes start. Orientation is required for ABD classes. Call 541-440-4603.

ROSEBURG MORNING GED CLASS
9/28 - 12/4 9 am - 12 pm Woolley Center, Room 109 Roseburg

ROSEBURG AFTERNOON GED CLASS
9/28 - 12/4 12:30 - 3:30 pm Woolley Center, Room 109 Roseburg

ROSEBURG EVENING GED CLASS
9/28 - 12/4 5:30 - 8:30 pm Woolley Center, Room 109 Roseburg

MAIN CAMPUS GED CLASS
9/28 - 12/4 9 am - 2 pm TBA UCC Main Campus

GLIDE EVENING GED CLASS
9/28 - 12/4 4:30 - 7:30 pm Glide High School, Room 13 Glide

TRI-CITY GED CLASS
9/28 - 12/4 9 am - 12 pm S Umpqua Admin Bldg T, W, F 538 Chadwick Lane, Myrtle Creek

SKILL REVIEW

Those students who have finished high school or completed their GED but still need further instruction to improve their skills for college or work, should sign up for a Skill Review class.

These classes are designed to help students improve their COMPASS test scores prior to taking college classes or to be better prepared for the workplace.

Skill review classes cost $18 plus a $2 technology fee.

Orientation is required for ABD classes. Call 541-440-4603.

ROSEBURG MORNING SKILL REVIEW CLASS
9/28 - 12/4 9 am - 12 pm Woolley Center, Room 102 & 109 Roseburg

ROSEBURG AFTERNOON SKILL REVIEW CLASS
9/28 - 12/4 12:30 - 3:30 pm Woolley Center, Room 102 Roseburg

ROSEBURG EVENING SKILL REVIEW CLASS
9/28 - 12/4 5:30 - 8:30 pm Woolley Center, Room 102 Roseburg

ADULT BASIC SKILLS DEVELOPMENT

ENGLISH AS A SECOND LANGUAGE

Adults who need to learn English as a Second Language must attend an orientation before they can sign up for classes. Based on skills, students are placed into either beginning or intermediate levels and receive instruction in speaking, reading, writing and listening to English in a fun, safe atmosphere. Students who have intermediate to advanced ESL skills may also be eligible to sign up for ABE, pre-GED classes, and GED classes.

ESL classes cost $18, plus a $2 technology fee.

MAIN CAMPUS ESL CLASS, BEGINNING
9/28 - 12/4 9 - 11 am TBA UCC Main Campus

MAIN CAMPUS ESL CLASS, INTERMEDIATE
9/28 - 12/4 9 - 11 am TBA UCC Main Campus

WOOLLEY CENTER ESL CLASS, BEGINNING
9/28 - 12/4 6 - 7 pm Woolley Center, Room 108 R 6 - 8 pm Roseburg

WOOLLEY CENTER ESL CLASS, INTERMEDIATE
9/28 - 12/4 7 - 8 pm Woolley Center, Room 108 R 6 - 8 pm Roseburg

TRI-CITY ESL CLASS, ALL LEVELS
9/28 - 12/4 9 am - 12 pm S Umpqua Admin Bldg T, W, F 538 Chadwick Lane, Myrtle Creek

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule
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### HOURS

**Community and Workforce Training Office** ........................................ 541-440-4668  
**Regular Hours**  
Mon - Thurs ................................................................. 8 a.m. - 5 p.m.  
**Welcome Center Registration Hours**  
Mon - Thurs ................................................................. 8 a.m. - 5 p.m.  

### DATES

**May**  
11 | Monday  
**Community Education Registration Begins** (via phone or in person)  
**September**  
18-21 | Friday-Monday  
**In-Service** (campus closed)  
28 | Monday  
**Classes Begin** (or dates listed with classes)  
**November**  
11 | Wednesday  
**Veteran’s Day** (recognized)  
26-29 | Thursday-Sunday  
**Thanksgiving Vacation**  
**December-January**  
23-27 | Wednesday-Sunday  
**Christmas Vacation**  
30-Jan 3 | Wednesday-Sunday  
**New Year’s Vacation**

### READING THE COMMUNITY AND WORKFORCE TRAINING SCHEDULE

**Days of the Week**  
M = Monday  
F = Friday  
T = Tuesday  
S = Saturday  
W = Wednesday  
U = Sunday  
R = Thursday  

Class meets all days listed. For example:  
TR = meets Tuesday AND Thursday  
SU = meets Saturday AND Sunday  
MTWF = meets Monday, Tuesday, Wednesday, Friday

**course title**  
**EXCEL BASICS**  
Learn more about what the popular MS Excel program can do for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. Instructor: J. Kirby. $69

<table>
<thead>
<tr>
<th>CRN number</th>
<th>class dates</th>
<th>class location</th>
</tr>
</thead>
<tbody>
<tr>
<td>21263</td>
<td>9/29 - 10/6</td>
<td>Workforce Training Center 13</td>
</tr>
<tr>
<td></td>
<td>T, R</td>
<td>2555 NE Diamond Lk., Rsbg</td>
</tr>
</tbody>
</table>

**total cost**  
**day(s) of week**  
**class hours**
REGISTRATION POLICIES & PROCEDURES

UCC Community Education Classes are open to the public. Classes are open to students 16 years and older unless otherwise stated. Youth and Family classes are specifically designed for young people, teens, or families. Community Education and Workforce Training classes are separate from credit offerings and do not count towards degrees, diplomas, or certificate programs.

PAYMENT
Payment is due at time of registration. Make checks payable to UCC. Visa or MasterCard are accepted.

REGISTRATION
Pre-registration for Community Education classes is strongly encouraged. Registration at the first class session cannot be guaranteed in cases where the class is full or cancelled due to low enrollment numbers.

3 WAYS TO REGISTER
1. In Person
Register at the UCC Welcome Center (Del Blanchard Bld.) registration window on a walk-in basis. We are located at 1140 Umpqua College Rd. Registration hours are 8 a.m. – 5 p.m., Monday through Friday. Registration is closed on Fridays from mid-June through August.

2. By Mail or Fax
Mail a completed Community Education Registration form (page 35) with payment to Umpqua Community College, Registration, PO Box 967, Roseburg OR 97470. Please do not send cash. Mail-in registration does not guarantee space. Fax to 541-440-7721.

3. By Phone
Call 541-440-7744 weekdays between 8:30 a.m. - 4:30 p.m. Please have your registration information and Visa/ MasterCard information ready. Registration line is closed on Fridays from mid-June through August.

REFUNDS
- Full refunds will be issued to all students if UCC must cancel a class.
- Students are eligible for a refund if they drop a class two business days prior to the class start date. To cancel a class, contact UCC Registration Department at 541-440-7744.
- Financial credit towards future classes may be considered based on special circumstances but is not guaranteed. Requests based on special circumstances must be requested in writing to the Community Education and Workforce Training Office, 2555 NE Diamond Lake Blvd., Roseburg.

GO TO CLASS
Unless you hear from us, go to the class or classes you have registered for. The only time you will hear from us is:
- If the class is cancelled
- If there is a change in time, facility or location
- If the class is full
- Community Education and Workforce Training uses auto calls to communicate class changes and cancellations to students. Please update your contact information each time you register to ensure we can reach you.

COMMUNITY AND WORKFORCE TRAINING STAFF

QUESTIONS? Call the numbers below for more information about Community Education and Workforce Training classes.

<table>
<thead>
<tr>
<th>NAME</th>
<th>CONTACT INFORMATION</th>
<th>RESPONSIBILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Barlow</td>
<td>541-440-4668</td>
<td>General Information</td>
</tr>
<tr>
<td>Robin VanWinkle</td>
<td><a href="mailto:Robin.VanWinkle@umpqua.edu">Robin.VanWinkle@umpqua.edu</a></td>
<td>Program Administrator</td>
</tr>
<tr>
<td>Judy Ode</td>
<td>541-440-7691 <a href="mailto:Judy.Ode@umpqua.edu">Judy.Ode@umpqua.edu</a></td>
<td>CPR/First Aid, Bus/Van Training, Driver Education, Flagger, OSHA, Pharmacy Technician, Phlebotomy, Business &amp; Career Training, CDL</td>
</tr>
<tr>
<td>Susan Neeman</td>
<td>541-440-4655 <a href="mailto:Susan.Neeman@umpqua.edu">Susan.Neeman@umpqua.edu</a></td>
<td>Arts, Crafts, Fitness, Home &amp; Garden, Special Interest, Discovery College for Kids, Matrix Classes for Middle/HS Students, Dance, Recreation, Languages, Writing, Genealogy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Computers, Online, Photo Editing, Business &amp; Career Training, CEUs, Special Interest, Workforce &amp; Customized Training</td>
</tr>
</tbody>
</table>

GOLD CARD PROGRAM—SENIOR DISCOUNT
Douglas County Residents who are 60 years of age or older, and Disability Gold Card holders are eligible for a 50% discount off the costs of selected Community Education classes. Look for the symbol for classes that qualify for the Gold Card discount. Eligible residents should select the Gold Card class course number at time of registration. Information about the Gold Card program is available by calling 541-440-4668.

INCLEMENT WEATHER
UCC Community Education Classes held on campus are closed when UCC is officially closed due to severe weather. If your class is held at a local school and the school is closed due to weather, your class will be cancelled for the evening. Listen to local radio stations or visit the UCC website www.umpqua.edu for weather closure information.

CAMPUS PARKING
Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to www.umpqua.edu/parking.
REGISTRATION: 541-440-7744

BIRTH DATE: (Required) __________

DATE: ____________________

SEX: MALE □ FEMALE □ UNITED STATES CITIZEN YES □ NO □

ETHNIC (Optional): WHITE □ ASIAN □ BLACK □ HISPANIC □ AMERICAN INDIAN □

ENROLLMENT STATUS:

□ ENROLLING FOR THE FIRST TIME
□ CONTINUING (ENROLLED LAST TERM)
□ RETURNING (ENROLLED PREVIOUSLY BUT NOT LAST TERM)

CRN # COURSE TITLE FEE CRN # COURSE TITLE FEE

Student Signature: ________________________________________ Date: ____________________

TOTAL DUE ____________ PAID BY: CHECK (NO.) CASH __________

MASTERCARD OR VISA NUMBER _____________________ 3-DIGIT CODE (BACK OF CARD) EXP DATE __________

In case of refund, check is issued to the student regardless of the payment method, i.e. credit card, unless a formal third party sponsored account agreement is set up with UCC.

Visit our website at www.umpqua.edu/cwt
Find us on Facebook “UCC Community Education”
COMMUNITY AND WORKFORCE TRAINING

EXPLORING KNIT AND CROCHET - BEGINNING AND INTERMEDIATE
This hands-on course will take beginners through the basics of tools, materials, stitches, and techniques. More advanced students can explore design options. This course is designed as a personal journey as most students are at various levels of skill. Students choose their own projects. Please bring 2 skeins of yarn in a light solid color, and a pair of knitting needles (size 4, 5 or 6), some mid-sized crochet hooks (size F, G, or H). Questions? Call instructor Lorna Ramberg at 541-378-7033. $59
21242
10/1 - 11/19 R 9:30 - 11:30 am Workforce Training Center 15 2555 NE Diamond Lk, Rsbg

SEWING/QUILTING TIPS, TRICKS & TECHNIQUES
Gift giving season is here! Friends and family will love a homemade quilt, bag, casserole carrier, table runner, etc. Students decide which items to make in the class. Make gifts for home, yourself, or that special friend. Bring your sewing machine, and come to class with project ideas or use patterns supplied by instructor. All skill levels are welcome. For additional information contact instructor Teresa Sayler at 541-892-8014 or saylert@frontiernet.net. $69
21243
10/7 - 11/4 W 1:30 - 4:30 pm Winston Fire Department 250 SE Main, Winston
21244
10/7 - 11/4 W 5:30 - 8:30 pm Winston Fire Department 250 SE Main, Winston

EXPLORING KNIT AND CROCHET - INTERMEDIATE
This hands-on course will take beginners through the basics of tools, materials, stitches, and techniques. More advanced students can explore design options. This course is designed as a personal journey as most students are at various levels of skill. Students choose their own projects. Please bring 2 skeins of yarn in a light solid color, and a pair of knitting needles (size 4, 5 or 6), some mid-sized crochet hooks (size F, G, or H). Questions? Call instructor Lorna Ramberg at 541-378-7033. $59
21242
10/1 - 11/19 R 9:30 - 11:30 am Workforce Training Center 15 2555 NE Diamond Lk, Rsbg

RICH'S ACRYLICS
Creating art is amazingly therapeutic, inspiring and fun! Whether you are a beginner or advanced painter, this class will enrich your life. Instructor, Rich Faulkner, will cover mixing and composition, as well as demonstrate new application techniques using the palette knife, sponge and a variety of tools. Get assistance with your own project or participate in a group project. Bring canvas, paints and brushes to the first class. Call Workforce Training Center Desk for a list of supplies: 541-440-4668. $99
21248
9/29 - 11/10 T 12:30 - 3:30 pm Workforce Training Center 14 2555 NE Diamond Lk, Rsbg

INDEX
FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/cwt
FOR MORE COMMUNITY AND WORKFORCE TRAINING INFO CALL 541-440-4668; TO REGISTER CALL 541-440-7744
COMPUTERS

SOFTWARE APPLICATIONS

COMPUTER ESSENTIALS 1
Do you want to learn more and feel more comfortable with computers? This class is for you. Learn basic commands and terminology, use a mouse or keyboard and multitasking with Windows 8.1. You will also learn to keep track of all your information by using Windows file management. Explore keyboard shortcuts and media player. This class is recommended for people who do not have computer experience. Early registration is encouraged for this popular class. Instructor: J. Kirby. $89
21253
9/28 - 10/7 M, W 3 - 5 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

COMPUTER ESSENTIALS 1
$45, register with 21254
see pg. 34 for Gold Card class details.

COMPUTER ESSENTIALS 2
This class is the next step in getting comfortable with and understanding your computer. Explore the Microsoft store and learn about applications; how to install, launch and customize their privacy. You will explore the Internet and dive into word processing, spreadsheets, sticky notes and much more. Learn to use the personalization settings and make your computer your own. Early registration is encouraged for this popular class. Instructor: J. Kirby. $89
21255
10/12 - 10/21 M, W 3 - 5 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

MICROSOFT WORD PART 1
This class is your roadmap to creating documents. You will focus on the basics and learn how to use the ribbon, tabs, toolbars and how to manipulate and format text. Explore page layout options, how to utilize headers and footers as well as create columns and more. Early registration is encouraged for this popular class. Instructor: J. Kirby. $69
21257
11/3 - 11/10 T, R 2 - 4 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

MICROSOFT WORD PART 1 AND 2
Take both Microsoft Word Part 1 and Part 2 for one low price. Instructor: J. Kirby. $99
21259
11/3 - 11/19 T, R 2 - 4 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

MICROSOFT WORD PART 2
Continue your Microsoft Word experience with this class. You will delve into tables, bulleted and numbered lists, heading styles and how to use and create templates. This class will also teach you how to use mail and label merge. Learn to create fillable forms and to convert Word files to PDF files. Hands-on and casually paced. Students should have already completed “Word Part 1”. Early registration is encouraged for this popular class. Instructor: J. Kirby. $69
21258
11/12 - 11/19 T, R 2 - 4 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

EXCEL BASICS
Learn more about what the popular MS Excel program can do you for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. Instructor: J. Kirby. $69
21263
9/29 - 10/6 T, R 9 - 11 am
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg
COMPUTER AND WORKFORCE TRAINING

EXCEL - BEYOND THE BASICS
Go beyond the basics and learn
to link and manage worksheet information as well as use shortcuts
to become more efficient. You will
learn functions like SUM, MIN, MAX,
SUBTOTAL, SUMIFS, COUNTIF and
more. You will also leave class with
the ability to organize, process and
analyze worksheet data, link to Word
and Power Point documents and
much more. Instructor: Joann Kirby
$69
21264
10/8 - 10/15 T, R 9 - 11 am
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

ADVANCED EXCEL
Take your Excel skills to the next
level! This advanced class will take
a closer look at pivot tables, VLOOK
up, and how to write advanced
formulas. You will also work with
multiple worksheets and workbook
and import data. If you are already
familiar with Excel and what it can
do, take this class and see how much
further you can go. Instructor: K.
Miller $69
21265
10/20 - 10/27 T, R 4 - 6 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

EXCEL REFRESHER
Refresh your skills and
knowledge of MS Excel, one of the
most powerful and useful tools for
all of your business needs. Learn
time-saving ways to deal with your
workbooks and spreadsheets.
This class will focus on formatting,
functions, charts, tables, graphs and
formulas. Basic computer navigation
skills required. Please bring a jump
drive to save your work. Instructor: C.
McCormick $69
21266
11/16 - 11/23 M, W 6 - 8 pm
Wayne Crooch Hall 12
UCC Campus

PHOTOSHOP CS6 FOR THE DIGITAL
PHOTOGRAPHER
Adobe Photoshop is the premiere
image manipulation tool for
print design, web design and
photography. This course starts you
off with the basics of the Photoshop
interface and quickly gets you
working on hands-on projects based
on real-world design scenarios. You’ll
learn to choose and use the best
techniques for common Photoshop
jobs including selecting and isolating
objects, creating image composites,
masking and vignetting images,
setting typography, and improving
images with retouching and effects.
Instructor: C. McCormick $89
21267
10/27 - 11/12 T, R 6 - 8 pm
UCC Campus

CONSUMER
ELECTRONICS

ANDROID PHONE
Do you have an Android
smartphone? Are you considering
buying one? Bring your fully charged
Android phone to class and learn
about the device’s core functions
and settings. Discover fun apps using
the Google Play store, sync your
device with your Google account,
and explore how to connect your
home computer to upload and share
pictures and videos. Enroll in this
class and learn how to get the most
from the computer in your pocket.
Instructor: K. Miller. $59
21268
9/29 - 10/6 T, R 6 - 8 pm
Workforce Training Center 14
2555 NE Diamond Lk., Rsbg

ANDROID TABLET
Bring your Android tablet to
this class and see what it’s capable of.
You will move through the device’s
settings and principal functions. This
class will also explore fun apps using
the Google Play Store, show you how
to sync your devide with your Google
account, and explore how to connect
to your home computer to upload
and share pictures and videos.
Instructor: K. Miller. $59
21269
11/3 - 11/10 T, R 6 - 8 pm
Workforce Training Center 14
2555 NE Diamond Lk., Rsbg

DIGITAL CAMERA BASICS
Jump out of the automatic setting
rut! Understand and operate your
digital camera to take better pictures!
Explore the settings and features of
this amazing technology. Bring your
camera and the instruction manual to
class and be ready to have some fun.
Instructor: L. Way. $69
21270
10/3 - 10/10 S 8 am - Noon
Workforce Training Center 14
2555 NE Diamond Lk., Rsbg

IPAD FOR THE BEGINNER
Your iPad is a revolutionary tablet
computer that will change the way
you experience the Web, email,
photos and video. Find out more
about settings, security, and setting
up your email. Search and download
apps, use your camera and more. If
you have a new iPad or just want to
see what they are capable of, this is the
class for you. Bring your iPad to class.
Some iPads available for use in this
course, call 541-440-4655 to reserve
an iPad. Instructor: A. Larsen. $59
21271
10/5 - 10/26 M 9 - 11 am
Workforce Training Center 15
2555 NE Diamond Lk., Rsbg

EXCEL - BEYOND THE BASICS
Go beyond the basics and learn
to link and manage worksheet information as well as use shortcuts
to become more efficient. You will
learn functions like SUM, MIN, MAX,
SUBTOTAL, SUMIFS, COUNTIF and
more. You will also leave class with
the ability to organize, process and
analyze worksheet data, link to Word
and Power Point documents and
much more. Instructor: Joann Kirby
$69
21264
10/8 - 10/15 T, R 9 - 11 am
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

ADVANCED EXCEL
Take your Excel skills to the next
level! This advanced class will take
a closer look at pivot tables, VLOOK
up, and how to write advanced
formulas. You will also work with
multiple worksheets and workbook
and import data. If you are already
familiar with Excel and what it can
do, take this class and see how much
further you can go. Instructor: K.
Miller $69
21265
10/20 - 10/27 T, R 4 - 6 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

EXCEL REFRESHER
Refresh your skills and
knowledge of MS Excel, one of the
most powerful and useful tools for
all of your business needs. Learn
time-saving ways to deal with your
workbooks and spreadsheets.
This class will focus on formatting,
functions, charts, tables, graphs and
formulas. Basic computer navigation
skills required. Please bring a jump
drive to save your work. Instructor: C.
McCormick $69
21266
11/16 - 11/23 M, W 6 - 8 pm
Wayne Crooch Hall 12
UCC Campus

PHOTOSHOP CS6 FOR THE DIGITAL
PHOTOGRAPHER
Adobe Photoshop is the premiere
image manipulation tool for
print design, web design and
photography. This course starts you
off with the basics of the Photoshop
interface and quickly gets you
working on hands-on projects based
on real-world design scenarios. You’ll
learn to choose and use the best
techniques for common Photoshop
jobs including selecting and isolating
objects, creating image composites,
masking and vignetting images,
setting typography, and improving
images with retouching and effects.
Instructor: C. McCormick $89
21267
10/27 - 11/12 T, R 6 - 8 pm
UCC Campus
FALL TERM CLASSES

Kindle Fire HD/HDx for School, Work or Fun!
Your Kindle Fire is more than just an eReader. Learn how to get anything from your text book, library books, magazines, recipes, movies, music, and much more with this multi-use tablet. We will also cover key “apps” that will help with the demands and needs of life. Learn to manage documents and your social media as well. This class will teach you how to get the most out of this affordable device. Prerequisite: A registered device and an Amazon account. Instructor: C. McCormick. $49.
21272
10/13 - 10/22  T, R  6 - 8 pm
Snyder Hall 14
UCC Campus

Make Money Selling on the Internet
Do you want to successfully make money selling your items on the Internet? Join this class and learn how to sell your items by using the most popular websites such as Ebay, Craig’s List, Amazon.com and others. You will learn which sites work best for your items and which items are prohibited or potentially illegal to sell. You will also become aware of communication and security issues, as well as some of the problems encountered when posting an ad. Instructor: J. Kirby. $65
21274
10/26 - 11/4  M, W  3 - 5 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

CPR/First Aid
The American Heart Association strongly promotes knowledge and proficiency in BLS/ACLS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for such a course do not represent income to the Association. Classes with low enrollment are subject to cancellation. If you would like a class held in your community or at your worksite, or for information and questions, call Sarah 541-440-4660 or Judy 541-440-7691.

Web-Based Applications

Discover Pinterest
Have you been curious about Pinterest? Find out what all the talk is about in this class. Pinterest is a highly visual, virtual pinboard site that lets you “pin” or collect images from the Web for later use. You will create an account and then learn how to follow boards and create your own board. Discover items like recipes, DIY crafts, decor and much more. Businesses are even using Pinterest to promote their services. Come and see what people are talking about. Instructor: J. Kirby. $29
21273
10/20  T  6 - 8:30 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

The Power of Google Drive
What is Google Drive, and why is it so popular? Google Drive is a free, online suite that includes a word processor, spreadsheet program and presentational tool. Google Drive allows you to collaborate with others in real time, review document history, create online surveys and slide shows with ease and is accessible from any computer or device with an internet connection. Not only is Google drive used for personal creations, it is currently utilized in many schools and businesses because of its flexibility. Instructor: K. Miller. $49
21275
10/26 - 11/2  M, W  6 - 8 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

For Health Care Professionals

Instructor Course - HCP/FA/CPR
This course teaches prospective teachers of First Aid/CPR for both Healthcare Providers and the Lay Responder how to prepare for the class. Contact AHA CTC 541-440-4660 for directions to the online Essentials course, which must be completed prior to the face-to-face class session. A participant must hold a current provider card in the discipline you will be teaching. Instructor Manual not included in course fee. It is available at the Community Education office. For more information call: Sarah 541-440-4660 or Judy 541-440-7691. $249
21276
10/3  S  8:30 am - 5:00 pm
Snyder Hall 15
UCC Campus
HEALTHCARE PROVIDER SKILLS CHECK

The Skill Check session is for people completing the online AHA Healthcare Provider Course (www.onlineaha.org). At the end of the online session print the certificate of completion. Call Sarah, 541-440-4660 or Judy, 541-440-7691 to set the day and time for your skills check. Skills check takes about one hour. Online and Skills Check must be completed before you will be issued an AHA Healthcare Provider Card good for 2 years. $60

21290
Call to arrange date and time

HEALTHCARE PROVIDER RECERTIFICATION

This course teaches CPR, AED use, relief of choking in adults and children and infant CPR and relief of choking and the use of barrier devices for all ages. This class is designed for the professional rescuer/provider requiring recertification. Book included. This course can be offered at specific work locations on request. For more information call Sarah at 541-440-4660 or Judy at 541-440-7691. $64

21291
9/12   S   8:30 am - 12:30 pm
Snyder Hall 15
UCC Campus

21292
9/16   W   5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21293
10/15  R   5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21294
11/6   F   8:30 am - 12:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21295
12/8   T   5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

ACLS SKILLS CHECK

A three-hour skills check designed to evaluate healthcare professionals in the management of cardiac arrest and near-arrest patients. Must have current BLS/HCP certification and have basic knowledge of rhythm identification and cardiac pharmacology. Student must have completed the online portion of the class before scheduling the skills check. To access the online portion, go to www.onlineAHA.org. For more information and to arrange date and time, call Sarah, 541-440-4660, or Judy, 541-440-7691. $259 with HCP Skills Check; $199 without HCP Skills Check

21279
Call to arrange session

HEALTHCARE PROVIDER

This class offers the American Heart Association CPR training for healthcare providers and rescuers. The course covers the Emergency Cardiovascular Care Guidelines including the use of Automatic External Defibrillators and Bag Valve Mask Devices. Adult, child and infant CPR will be covered. This class can be delivered at specific work locations on request. For more information call Sarah 541-440-4660 or Judy 541-440-7691. $79

21285
9/1 - 9/2   T, W   5:30 - 8:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21286
9/28 - 9/29   M, T   5:30 - 8:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21287
10/7 - 10/8   W, R   5:30 - 8:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21288
11/7   S   8:30 am - 2:30 pm
Snyder Hall 15
UCC Campus

21289
12/1 & 12/3   T, R   5:30 - 8:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21290
Call to arrange date and time

HEALTHCARE PROVIDER CERTIFICATION

Do you need a Convenient alternative?

1. Take the AHA course online at: www.onlineaha.org
2. Print the Certification
3. Complete the Skills Check at the Community and Workforce Training Center

The online certification is paid directly to AHA. The Skills Check is $60 at WTC

American Heart Association®  AUTHORIZED TRAINING CENTER

ARE YOU READY FOR YOUR SKILLS CHECK?
CALL JUDY ODE @ (541) 440-7691
FIRST AID/CPR/AED SKILLS CHECK
This hybrid class allows you to complete the classroom portion of the FA/CPR class at your own time, then come to the Community Training Center office in the Community Education Department at UCC for the hands-on skills demonstration. Call Sarah at 541-440-4660 or Judy at 541-440-7691 to request the key code to do the online portion and to schedule the skills check. $65

21297
Call to arrange date and time

FIRST AID/CPR/AED
This American Heart Association Heartsaver First Aid course teaches how to manage illness and injuries for adults and children in the first few minutes until professional help arrives. This class teaches CPR, AED use, relief of choking and use of barrier devices for all ages. Book included. Students must attend both evenings. For more information call Sarah at 541-440-4660 or Judy at 541-440-7691. $79

21298
9/8 - 9/10 T, R 5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21299
10/13 - 10/14 T, W 5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

CPR TRAINING
This course teaches CPR, AED use, relief of choking in adults and children and infant CPR and relief of choking, and the use of barrier devices for all ages. Book included. For more information call Sarah, 541-440-4660 or Judy, 541-440-7691. $49

21302
9/10 R 5:30 - 9:30 pm
Workforce Training Center 14
UCC Campus

21303
10/14 W 5:30 - 9:30 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

21304
11/14 S 11:30 am - 4:30 pm
Snyder Hall 15
UCC Campus

DRIVER EDUCATION

PERMIT TEST PREP CLASS
21307 $59 9/8 T 5 - 9 pm
Workforce Training Center 2
2555 NE Diamond Lake Blvd., Roseburg

FOR STUDENTS WITH A PERMIT
OAKLAND HIGH SCHOOL 21308
9/14 - 10/26 M, W 6 - 8:30 pm
SOUTH UMPQUA HIGH SCHOOL 21309
9/15 - 10/27 T, R 5 - 9 pm
DAYS CREEK HIGH SCHOOL 21310
9/18 - 12/18 F 9 - 11:30 pm
WORKFORCE TRAINING CENTER 21311
9/22 - 11/3 T, R 6 - 8:30 pm

ADULT DRIVER ED (OVER 18)
30 hours class time, 6 hours drive time
WORKFORCE TRAINING CENTER 21312
9/22 - 11/3 T 5 - 9 pm

ADULT DRIVING (PER HOUR)
We move at a pace comfortable for you and we use our UCC driver training cars. Rate is $50 per hour. Call to schedule.

CALL JUDY TODAY!
541-440-7691
umpqua.edu/cwt
roseburgdriversed.com
DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT
UCC’s High School Driver Ed program is ODOT approved; all instructors are State certified. The course includes 30 hours of classroom instruction and 12 hours in the car. Drive times are scheduled the second night of class and are in addition to the classroom time. Parent(s)/guardians are an important part of the process and must attend the first night of the driver training class. Students must have their Oregon permit before class starts. Information: J. Ode 541-440-7691. $199. If your student qualifies for free or reduced lunches, please call 541-440-7691 for info on a discount. If your student is 18 or older, or has a license, see the Adult Driver Education section.

DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT - OAKLAND
21308
9/14 - 10/26 M, W 6 - 8:30 pm
Oakland High School
521 NE Spruce, Oakland

DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT - SOUTH UMPQUA
21309
9/15 - 10/27 T, R 6 - 8:30 pm
South Umpqua High School Modular 1
560 Chadwick, Myrtle Creek

DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT - DAYS CREEK
21310
9/18 - 12/18 F 9 - 11:30 am
Days Creek High School
11381 Tiller Trail Hwy, Days Creek

DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT - ROSEBURG
21311
9/22 - 11/3 T, R 6 - 8:30 pm
Workforce Training Center 2
2555 NE Diamond Lk, Rsbg

ADULT DRIVER EDUCATION
This class is for anyone with a driver license or for students 18 and up. The course will cover Driver-Vehicle readiness, keeping the car in balance, reference points, interacting courteously with others, and much more. This course includes 30 hours of classroom instruction and 6 hours in the car. Driving is done in a UCC driver training car and behind the wheel lessons are scheduled the second night of the class. Drive times are scheduled in addition to classroom time. Students must have their Oregon permit or a valid Driver License before class starts. Class fee includes books. Information: J. Ode 541-440-7691. Payment plan available. $379

GET MOVING, GET FIT!
This comprehensive exercise program is ideal for all ages and will focus on strength training and overall fitness. Participants will enjoy the benefits of improved flexibility, coordination, strength, and balance, without the stress of high-impact aerobics. Please bring an exercise mat and 1 lb. to 5 lb. weights. Instructor: J. Helliwell. No class 11/11. $109

GET MOVING, GET FIT!
9/28 - 12/4 M, W, F 8:30 - 9:30 am
Glide Community Center
20062 N Umpqua Hwy, Glide

FITNESS/HEALTH
EXERCISE
GOLD CARD 50%
$55, register with 21314 see pg. 34 for Gold Card class details.

GET MOVING, GET FIT!
9/28 - 12/4 M, W, F 8:30 - 9:30 am
Glide Community Center
20062 N Umpqua Hwy, Glide
ZUMBA FITNESS
Zumba translates to “move fast and have fun!” It is one of the fastest growing dance/fitness crazes in the country. Zumba is a fusion of Latin music and dance combined with aerobic fitness training. The result is an exciting, high energy workout. It’s so much fun, you won’t realize you’re exercising as you tone and shape your body. No experience or partner necessary. Students from all fitness levels are welcome. Dress comfortably. Ditch the workout, join the party!

ZUMBA FITNESS
This class features Christian music. Taught by certified Zumba instructor Tina Richner. $45
21321
9/1 - 10/22 T, R 5:30 - 6:30 pm
Rsgb Christian Fellowship Youth Campus
1313 Cedar St., Roseburg

ZUMBA FITNESS
This class features Christian music. Taught by certified Zumba instructor Tina Richner. No class 11/11, 11/25. $45
21322
10/27 - 12/17 T, R 5:30 - 6:30 pm
Rsgb Christian Fellowship Youth Campus
1313 Cedar St., Roseburg

ZUMBA FITNESS PUNCH CARD
Taught by certified Zumba instructor Tina Richner. No class 11/26. $29
21323
9/1 - 3/31 T R 5:30 - 6:30 pm
Rsgb Christian Fellowship Youth Campus
1313 Cedar St., Roseburg

ZUMBA FITNESS
Taught by certified Zumba instructor Kathleen Gould. $39
21324
8/31 - 10/19 M, W 5:30 - 6:30 pm
Glide High School Cafeteria
18900 N Umpqua Hwy., Glide

ZUMBA FITNESS
Taught by certified Zumba instructor Kathleen Gould. No class 11/11, 11/25. $39
21325
10/21 - 12/16 M, W 5:30 - 6:30 pm
Glide High School Cafeteria
18900 N Umpqua Hwy., Glide

ZUMBA FITNESS PUNCH CARD
Taught by certified Zumba instructor Kathleen Gould. $25
21326
9/21 - 3/31 M, W 5:30 - 6:30 pm
Glide High School Cafeteria
18900 N Umpqua Hwy., Glide

Purchase a Punch Card to attend up to 8 Zumba classes at any class time and at any one location of your choice. Didn’t use all of your punches in one term? No problem, use the rest of them next term! It’s that easy!

Rules: Lost cards cannot be replaced. Cards are non-transferable and will expire at the end of the term following their purchase. Each card is valid for only one location. Cards will be handed out in class and punched for each class attended.

BETTER BONES & BALANCE
Reap the benefits OSU Bone Research Lab studies have shown. This exercise program will significantly slow the rate of bone loss in adults of all ages. It is recommended for students who are new to fitness, or returning to exercise following an accident or illness. Develop increased muscle tone and overall body fitness. Improve your balance, flexibility, and coordination to help maintain your independence. Wear athletic shoes and bring water. Instructor: J. Helliwell. No class 11/26. $89
21315
9/29 - 12/3 T, R 9 - 10 am
Hucrest Community Church
2075 NW Witherspoon Ave, Rsgb

$45, register with 21316 see pg. 34 for Gold Card class details.

BETTER BONES & BALANCE
9/29 - 12/3 T, R 9 - 10 am
Hucrest Community Church
2075 NW Witherspoon Ave, Rsgb

Get Fit When You See Fit!
COMMUNITY AND WORKFORCE TRAINING

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/cwt

LOW IMPACT BOOT CAMP
Need a little encouragement in your workout? This class will introduce you to a variety of workout methods to improve your health in a non-competitive group environment. Classes include stretching, resistance training and aerobics using various types of exercise equipment. All fitness levels are welcome. Strengthen your heart and lungs as you get fit. Wear loose-fitting clothes and bring water to class. Instructor: S. Leonard. No class 11/11. $49

21317
10/5 - 12/2 M, W 5 - 5:50 pm
Physical Education 14
UCC Campus

PERSONAL FITNESS TRAINING
Maximize your workout with a Personal Trainer. Your Trainer will customize your exercise program, demonstrate proper execution of exercises, and motivate you to meet your fitness goals. Contact Trainer Scott Leonard at 541-440-7868 to schedule training times. Cost: $30 per 1/2 hour, $50 per hour, $120 for five, 1/2 hour sessions.

Contact trainer for registration
See above for class fee
Fitness Center UCC Campus

CHI-KUNG/TAI-CHI
Chi-Kung/Tai-Chi techniques rest the mind and strengthen and work the body. This ancient physical form uses stretching, deep breathing and invigorating circular motion to awaken and loosen the entire body. You will tone and strengthen the muscles and clear and relax the mind while increasing your natural energy flow. Beginning and intermediate students of all ages are welcome. Instructor: D. Robison-Bryan. $29

21327
9/22 - 10/20 T 11:10 am - Noon
740 NW Hill Pl, Roseburg

21328
10/27 - 11/24 T 11:10 am - Noon
740 NW Hill Pl, Roseburg
Take both classes for one low price! $49

21330
9/24 - 12/3 T, R 11:10 am - Noon
740 NW Hill Pl, Roseburg
Take both days for one low price! No class 11/26. $69

21332
9/24 - 12/3 R 11:10 am - Noon
740 NW Hill Pl, Roseburg
Take both classes for one low price! $49

21333
9/22 - 12/3 T, R 11:10 am - Noon
740 NW Hill Pl, Roseburg

YOGA BASICS
Come increase your physical strength, balance and flexibility, while reducing stress and moving toward better overall health in this introductory yoga class. Learn how yoga can be for every “body” through safe, proper physical alignment and respect for physical limitations as we work through the asanas (poses). This gentle class is beginner-friendly. Wear comfortable clothing that allows movement. Bring a yoga mat as well as a blanket that can be folded for use in some of the poses. See you on the mat! Instructor: Nanci Pritchard, RYT-200, Curvy Yoga Certified. $59

21318
9/30 - 11/18 W 6 - 7 pm
Physical Education 14
UCC Campus

AIKIDO
Develop self defense skills, improve balance and physical conditioning! Aikido is a modern Japanese martial art in which cultivation of internal power is more important than physical strength. The goal of Aikido is not to defeat the opponent, but to defeat the negative aspects within ourselves. Training takes place in an environment of cooperation and support. Students ages 13 to 100 are welcome. Instructor: B. Smith. No class 11/26. $75

21320
9/29 - 12/3 T, R 6 - 7 pm
Physical Education 14 UCC Campus
HEALTH

ACUPRESSURE WORKSHOP PART A
Learn to use the power and sensitivity of your hands to apply gentle pressure on various points on the body to reduce stress, relieve tension, increase circulation, reduce pain, improve muscle strength and tone, and induce the relaxation response. You will learn self-acupressure, as well as for others. Bring a mat and a towel; wear comfortable clothing. Instructor, Donna Robison-Bryan is a graduate of the Acupressure Institute of Berkeley, CA. $39
21334
10/26 M 6 - 9 pm
Workforce Training Center 2
2555 NE Diamond Lk, Rsbg

ACUPRESSURE WORKSHOP PART B
Build on what you learned in Part A. Practice additional acupressure points to use on self and others. Bring a mat and a towel; wear comfortable clothing. Instructor, Donna Robison-Bryan is a graduate of the Acupressure Institute of Berkeley, CA. $39
21335
11/9 M 6 - 9 pm
Workforce Training Center 2
2555 NE Diamond Lk, Rsbg

ACUPRESSURE WORKSHOP PART A AND B
Take both classes for one low price! $69
21336
10/26 and 11/9 M 6 - 9 pm
Workforce Training Center 2
2555 NE Diamond Lk, Rsbg

BACKYARD HERBALIST - HARVEST OF FALL HERBS
Identify and harvest useful medicinal plants that can only be harvested during the fall months. You will become familiar with the parts of plants that can be harvested (flowers, leaves), and their medicinal uses. Instructor: Chris Hart has a Masters degree in Herbology. $35
21337
9/22 - 9/24 T, R 6 - 8 pm
Snyder Hall 14
UCC Campus

HERBAL FIRST AID KIT
Learn how to build and use your own herbal first aid kit. Instructor: Chris Hart has a Masters degree in Herbology. $35
21338
9/29 - 10/1 T, R 6 - 8 pm
Snyder Hall 14
UCC Campus

HERBAL AIDS FOR COLD AND FLU
Students will learn herbal solutions, aids, and formulas that will help prevent or relieve colds and flu during the seasonal changes. Instructor: Chris Hart has a Masters degree in Herbology. $35
21339
10/6 - 10/8 T, R 6 - 8 pm
Snyder Hall 14
UCC Campus

FOOD & BEVERAGE

INTRODUCTORY BEER MAKING
Try something new! Learn how to make your own beer. Instructor Steve Johnson has been brewing beer for over fifteen years. He will teach you about the brewing process, various flavors, making two styles of beer, the complete bottling process and some beer history and trivia. If you have questions about this class, call Steve at 541-679-5424. $49
21342
10/7 - 10/28 W 6 - 8 pm
Harvest Grocery
501 Douglas Ave., Winston

ALL ABOUT HERBS
Take Backyard Herbalist, Herbal First Aid Kit, and Herbal Aids for Cold and Flu, all for one low price! $89
21340
9/22 - 10/8 T, R 6 - 8 pm
Snyder Hall 14
UCC Campus

HOLISTIC HEALTH AND WELLNESS
Learn about one of the healthiest diets in the world, the nutritional science behind why whole foods heal, and how to obtain and maintain a healthy weight. Receive an individual nutrition analysis and lifestyle assessment, set goals, and empower yourself to achieve optimum health and wellness. If you are sick and tired of being sick and tired, or want renewed vitality, this class is for you. Instructor: K. Kibbey, MSHN. $75
21341
10/13 - 10/27 T 6 - 8 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg
COMMUNITY AND WORKFORCE TRAINING

LATIN AMERICAN COOKING
Discover the secrets of cooking authentic Latin American cuisine with professional chef Miguel Somoza. He will demonstrate Rollo de Carne, Black Beans, and Chicken Paella from Panama. All supplies are included in the fee. Enjoy eating these delicious dishes and take home the recipes to share with friends and family. $35
21343
11/12  R  6-9 pm
Roseburg High School Cooking Classroom, A-132
400 W. Harvard, Roseburg

CREATIVE VEGETARIAN COOKING
Looking for a healthy, fresh, and delicious meal to prepare? Join this “hands-on” cooking class and learn how to prepare quick, easy and appetizing recipes that use wholesome, easy to find ingredients. Learn the basics, take home the recipes, and explore your own creative style. Come hungry! Instructor Michael Tortorice will provide all of the supplies and information that you need to prepare a tasty vegetarian salad, entree, side dish, and dessert. $29
21344
10/8  R  10 am - 2 pm
Lighthouse Center
7637 Tyee Rd., Umpqua

CREATIVE LANDSCAPES - GARDEN DESIGN AND HOME LANDSCAPING
A house is not a home without a beautiful garden. In this class, you will learn how to choose and care for plant varieties that are best suited for your property and receive design ideas and tips from an experienced licensed landscaper. Class held Monday through Thursday 7 - 9 pm. A field trip will be held on Saturday 10/3/15. Instructor: M. Lybarger. $49
21345
9/28 - 10/1  M, T, W, R  7 - 9 pm
Snyder Hall 15
10/3  S  9 - 11 am
Field Trip  UCC Campus

GARDENING

HOME
CONQUER YOUR PAPERWORK
This interactive class offers solutions and motivation. Learn guidelines on what to keep, what to toss, and how to take action. Transform your life by reducing chaos and stress. Benefit from leading a more organized and productive life. Bring a sack lunch, class includes half-hour lunch break. Instructor Rita Prothero, Professional Organizer. $49
21346
10/10  S  10 am - 2:30 pm
Snyder Hall 18  UCC Campus

LATIN AMERICAN COOKING
Are you dreaming of a new kitchen, but don’t know where to start? This two part workshop is your first step. Learn tips for planning a budget and keeping your costs low. Determine what you can do yourself and how and when to select a contractor. Get design tips from the experts. Remodeling can be challenging, but having the right resources can make it a smooth and rewarding experience. Instructor: M. Zerbach and L. Ouellette. $19
21348
10/6- 10/8  T, R  7 - 8:30 pm
Your Kitchen and Bath
288 NE Ward, Roseburg

UNIVERSITY OF HOME
Being a home owner in these times can be challenging. Join us for this hands-on workshop focusing on homeownership to help you protect your investment and save money. Topics include budgeting, green living, energy savings and home repair. The cost is $35 per household. For more information and registration, call 541-673-4909.
8/15 OR 11/7  S  9 am - 3 pm
Sunset Apartments Community Room
1800 NE Sunset, Roseburg

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/cwt
FOR MORE COMMUNITY AND WORKFORCE TRAINING INFO CALL 541-440-4668; TO REGISTER CALL 541-440-7744
ABC’S OF HOMEBUYING
First-time home buying can be confusing. Get the inside scoop on the home buying process. Receive guidance on preparing to buy, mortgages, shopping for a home and closing process. Learn to protect your investment and how to save with energy efficiency. The cost is $45 per household. For more information and registration, call Laura Robeson at 541-673-4909.
8/19-8/20 W, R 5 - 8:30 pm
OR 11/14 S 8 am - 4 pm
Sunset Apartments Community Room
1800 NE Sunset, Roseburg

FINANCIAL CAPABILITY
Learn how to build a strong financial foundation in uncertain times. Free tri-merge credit report included. The cost is $45 per household. For more information and registration for one of the sessions listed below, call Olympia Church at 541-673-4909.
8/24 & 8/26 M, W 5 - 8:30 pm
OR 9/26 S 9 am - 4 pm
OR 10/19 & 10/21 M, W 5 - 8:30 pm
OR 11/21 S 9 am - 4 pm
Sunset Apartments Community Room
1800 NE Sunset, Roseburg

SHOP

WELDING AND BLACKSMITHING
This is a project-based course utilizing an open-lab format for students to creatively plan, fabricate, & smith metal projects. Topics covered will include: welding & blacksmithing processes, safety, equipment, and essential variables of operation. Class is open to students who want to learn the basics of heat treatment and blending, as well as industry professionals looking to brush up on skills. Students need to bring safety glasses, closed toe shoes, a lab coat, and welding helmet to each class. Materials for projects are not included in the course fee. Machine tools, welders, torches, and gorges are included. Contact instructor, Duane Thompson, 541-440-7820, with questions. $149
21353
10/6 - 11/10 T 6 - 8 pm
Lockwood Hall 11
UCC Campus

WOODWORKING
Make something beautiful with wood. Students will learn to use woodworking techniques, including project design, types of materials and material selection, joinery, and safe use of woodworking machinery and hand tools. The instructor will assist students with selection of a project, or they can choose their own. Students supply their own wood, safety glasses, and hearing protection. Beginning through advanced students are welcome. Safety orientation will be conducted the first day of class. Instructor: J. Brokenborough. No class 11/26. $89
21354
9/24 - 12/3 R 6 - 8:30 pm
Riddle High School Wood Shop
147 Main St, Riddle

LANGUAGES & WRITING

FOREIGN LANGUAGE

BEGINNING CONVERSATIONAL SPANISH
Gain practical knowledge and basic conversation skills in this fun and relaxed class that is based on instruction and role play of formal and informal expressions, introductions, basic vocabulary, useful verbs in the present tense, and sentence structure. This is a great class for the new students or those who want to review the basics. Instructor: A. Wishart. $79
21356
9/22 - 11/17 T 5:30 - 7:30 pm
Workforce Training Center 1
2555 NE Diamond Lk, Rsbg

BEGINNING CONVERSATIONAL SPANISH
$39, register with 21357
see pg. 34 for Gold Card class details.

INTERMEDIATE CONVERSATIONAL SPANISH
Advance your knowledge of Spanish in a relaxed and fun classroom. Increase your vocabulary, improve your pronunciation, and use more sophisticated grammatical structures including more tenses. This class is for students who are looking for more conversation and role play situations. Instructor: A. Wishart. $79
21358
9/24 - 11/19 R 5:30 - 7:30 pm
Workforce Training Center 1
2555 NE Diamond Lk, Rsbg
ITALIANO INTENSO
Italiano Intenso is for students who have completed at least one year of Beginning Italian, and/or who speak and write Italian at the Intermediate level. The class is taught in Italian. Students should be highly motivated to continue learning spoken and written Italian. About 20 minutes of daily study is necessary to fulfill the homework assignments and keep up with the pace of the class. The focus includes speaking and understanding spoken and written Italian, including grammar and pronunciation. The material studied usually involves information about the Italian culture. Instructor: J. Melo, BA, MLA. No class 11/16. $55
21359
11/12 - 12/17  R  7 - 8 pm
Wayne Crooch Hall 15
UCC Campus

CONTINUING SIGN LANGUAGE
Pick up speed and expand your signing vocabulary with immersion practice. Learn 350 words and become a better communicator. Class will include two field trips. Instructor Heather Vreeland has taught sign language for UCC for over 35 years and interprets for the deaf. No class 10/19 and 11/16. $65
21361
9/28 - 11/30  M  7 - 9 pm
Workforce Training Center 14
2555 NE Diamond Lk, Rsbg

WRITING
EVERY LIFE HAS A STORY
Tell your own story! Capture, organize, preserve, and record the priceless story of your life and the stories of special people you have known. Enjoy compiling personal essays or memoirs in this course with on instructor Ada Duncan, newspaper journalist and published author. $55
21362
9/29 - 11/3  T  1 - 3 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

MIDDLE EASTERN BELLY DANCE
Belly dance is a great activity to develop physical strength, muscle awareness, and mind-body connection. It incorporates a wide array of styles and movements from the Middle Eastern cultures into a great overall body-toning exercise. Mezdulene Reed is a nationally known instructor who has studied, performed, and taught all over the country. Rhythm and coordination are not required to take this class. Wear comfortable clothing and bring water. $49
21365
9/10 - 10/29  R  6 - 7 pm
Hucrest Elementary School
Multi-Purpose Room
1810 NW Kline St., Roseburg
SAFETY

BOATER SAFETY
Get practical and relevant instruction from a trained boater safety instructor. Students who pass the course can apply for their boater education card as required by Oregon's mandatory Boater Education Program. The course will cover practical boating safety information, regional and local boating rules and regulations, as well as tips and techniques for making boating more fun and enjoyable. Boater Handbook must be requested and completed prior to class. All operators of 10 hp or larger powerboats are required to carry the Boater Education Card. Information and to request book contact J. Ode 541-440-7691. $20

21366
9/21 M 5 - 9 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

21367
10/19 M 5 - 9 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

21368
11/16 M 5 - 9 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

21369
12/14 M 5 - 9 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

W116-30493
1/11 M 5 - 9 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

YOUTH & FAMILY

PARENTING CLASSES

NUPTURING PARENTING - EASTWOOD
Explore the topics of child development and behavior to better understand age-appropriate practices to develop limits, routines, and positive discipline techniques. The DCEPC and UCC present this class for parents and caregivers of children birth to 9 years of age. A representative will contact you before class to arrange childcare needs. Class is free of charge; donations will be accepted to help cover program costs. Instructor: M. LaVerne

21370
9/8 - 11/10 T 6 - 8 pm
Eastwood Elementary
2550 SE Waldon St., Roseburg

MAKE PARENTING A PLEASURE - SUTHERLIN
Parents are their child's first and most important teacher! Learn techniques to help your child learn and grow through positive parent-child interactions and modeling expected behavior. The DCEPC (www.parenteducation.org) and UCC present this class for parents and caregivers of children birth to 9 years of age. A representative will contact you before class to arrange your childcare needs. Class is free of charge; donations will be accepted to help cover program costs. Instructor: S. Leedom

21371
9/10 - 11/12 R 6 - 8 pm
Sutherlin West Intermediate
531 N. Comstock, Sutherlin

MAKE PARENTING A PLEASURE - GLENDALE
Instructor: M. Christian
21372
9/14 - 11/16 M 6 - 8 pm
Glendale Elementary School
100 Pacific Ave., Glendale

PARENTING A SECOND TIME AROUND (PASTA)
Today many grandparents, aunts, and uncles find themselves unexpectedly raising grandchildren or other young relatives. This program provides education and support on child development, discipline and guidance, rebuilding a family, and legal issues, and advocacy. The DCEPC and UCC present this class for relative caregivers of children birth to 15 years of age. A representative will contact you before class to arrange childcare needs. Class is free of charge; donations will be accepted to help cover program costs. Instructor: N. Lawson.

21373
9/8 - 10/27 T 6 - 8 pm
Central Douglas County YMCA
1151 NW Stewart Parkway, Roseburg
FEELINGS & CHILDREN'S BEHAVIOR
What is going on in my child's head?
Explore the world of feelings to better understand and help children manage their behavior. The DCECPC, Family Connections and UCC present this workshop for parents or caregivers of children birth to 9 years of age. A $10 fee will be charged. Participants need to make their own childcare arrangements. Call Family Connections at 541-440-7705 to register, fee waivers may be available. Instructor: B. Tenneson.
9/22 T 6 - 8 pm
Douglas ESD
1871 NE Stephens, Roseburg

HAPPY MONSTER, SAD MONSTER
Young children experience big feelings on a daily basis and need our guidance to develop social emotional competency. Discover fun ways to cultivate your child's emotional intelligence through the use of children's literature and related activities. The DCECPC, Family Connections, and UCC present this workshop for parents and caregivers of children birth to 9 years of age. Participants need to make their own childcare arrangements. There is a $10 fee to attend this workshop. Call Family Connections at 541-440-7705 to register, fee waivers may be available. Instructor: B. Tenneson.
9/29 T 6 - 8 pm
Douglas ESD
1871 NE Stephens, Roseburg

EARLY LEARNING - SPANISH
This class is for Spanish speaking parents and caregivers. Why is early learning so important, and how do I fit it in my busy schedule? Discover how simple activities can enrich a child's development so they arrive to school ready to learn. The DCECPC, Family Connections, and UCC present this workshop for parents and caregivers of children birth to 6 years of age. Participants need to make their own childcare arrangements. There is a $10 fee to attend this workshop. Call Family Connections at 541-391-3770 to register, fee waivers may be available. Instructor: M. Queant.
10/21 W 6 - 8 pm
Rose Elementary
948 SE Roberts Ave., Roseburg

CARING FOR CHILDREN WITH ADHD
Life with a child with ADD/ADHD can be frustrating and overwhelming, but as parent and caregiver there is a lot you can do to help control and reduce the symptoms. The DCECPC, Family Connections and UCC present this workshop that offers ideas on ways you can help your child overcome daily challenges, channel his or her energy into positive arenas, and bring greater calm to your family. Participants need to make their own childcare arrangements. $10 fee to participate. Call Family Connections at 541-440-7705 to register, fee waivers may be available. Instructor: A, Swanson
11/3 T 6 - 8 pm
Douglas ESD
1871 NE Stephens, Roseburg

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/cwt

FOR MORE COMMUNITY AND WORKFORCE TRAINING INFO CALL 541-440-4668; TO REGISTER CALL 541-440-7744
CAREER & CONTINUING EDUCATION

COMPUTER

EXCEL BASICS
Learn more about what the popular MS Excel program can do for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. Instructor: J. Kirby. $69

21263  9/29 - 10/6  T, R  9 - 11 am
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

EXCEL - BEYOND THE BASICS
Go beyond the basics and learn to link and manage worksheet information as well as use shortcuts to become more efficient. You will learn functions like SUM, MIN, MAX, SUBTOTAL, SUMIFS, COUNTIF and more. You will also leave class with the ability to organize, process and analyze worksheet data, link to Word and Power Point documents and much more. Instructor: Joann Kirby  $69

21264  10/8 - 10/15  T, R  9 - 11 am
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

ADVANCED EXCEL
Take your Excel skills to the next level! This advanced class will take a closer look at pivot tables, VLOOKUP, and how to write advanced formulas. You will also work with multiple worksheets and workbook and import data. If you are already familiar with Excel and what it can do, take this class and see how much further you can go. Instructor: K. Miller $69

21265  10/20 - 10/27  T, R  4 - 6 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

EXCEL REFRESHER
Refresh your skills and knowledge of MS Excel, one of the most powerful and useful tools for all of your business needs. Learn time-saving ways to deal with your workbooks and spreadsheets. This class will focus on formatting, functions, charts, tables, graphs and formulas. Basic computer navigation skills required. Please bring a jump drive to save your work. Instructor: C. McCormick $69

21266  11/16 - 11/23  M, W  6 - 8 pm
Wayne Crooch Hall 12
UCC Campus

THE POWER OF GOOGLE DRIVE
What is Google Drive, and why is it so popular? Google Drive is a free, online suite that includes a word processor, spreadsheet program and presentational tool. Google Drive allows you to collaborate with others in real time, review document history, create online surveys and slide shows with ease and is accessible from any computer or device with an internet connection. Not only is Google Drive used for personal creations, it is currently utilized in many schools and businesses because of its flexibility. Instructor: K. Miller. $49

21275  10/26 - 11/2  M, W  6 - 8 pm
Workforce Training Center 13
2555 NE Diamond Lk., Rsbg

PREZI
Bring your vision to life with Prezi and leave PowerPoint behind! Take a journey into the world of creative presentations! Learn how to use and engage your creative side for amazing presentations. Your audience will be stimulated with what you are presenting as well as how you are presenting. Instructor: Kimba Green. Contact Susan at 541-440-4655 to register. Must be registered by 9/11/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $195.

21378  9/8 - 10/2
Online

LINKED IN
LinkedIn is the most popular business social network and the web’s site for professionals to network, build business relationships, and provide or receive referrals. Most people rarely get beyond setting up a profile and therefore miss out on all the advanced features that have come to make LinkedIn so popular. Learn how to set up your personal profile so that it gets noticed by others. Discover how LinkedIn can be used to generate leads, recruit new employees, and find new jobs. Contact Susan at 541-440-4655 to register. Must be registered by 11/6/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $195.

21379  11/2 - 11/27
Online

FACEBOOK FOR BUSINESS
Find out what goes on behind the scenes on Facebook pages and how to increase the chances that your message is seen and acted on. Discover tools and techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and to integrate Facebook across all marketing areas. You must have a started Facebook page and have some basic knowledge of the platform. Contact Susan at 541-440-4655 to register. Must be registered by 10/9/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $245.

21380  10/5 - 10/30
Online
ORGANIZATION SKILLS FOR THE OVERWHELMED!
Feeling buried at work and having tons of emails to answer? Free up countless hours with a time-management plan you customize for the way you work. Learn to organize your workspace more efficiently, create more time, deal with paperwork and work flow, eliminate procrastination and relieve stress. You will explore how to apply 5-S principles to your work station. Never feel overwhelmed or disorganized again! Instructor: R. Prothero. $89.
21381
10/6 - 10/13  T  8:30 am - 12:30 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

WORKPLACE ETHICS AND ETIQUETTE
For entrepreneurs, managers or anyone in the workplace, understanding workplace ethics and etiquette is critical to individual and organizational success. Discover new information about the related but different concepts of business ethics and etiquette. Learn the how-to’s of making ethical business decisions. Then find out the 5 secrets of how to interact properly in business and social settings to improve your communication and networking skills. Contact Susan at 541-440-4655 to register. Must be registered by 9/11/15. Instructor: C. Profitt Boys. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $145.
21382
9/8 - 10/2
Online

FATAL LEADERSHIP ERRORS
Find out the leading fatal leadership errors, including inappropriate dispositions and attitudes, and lack of knowledge and skills. Minimize these errors and perform your leadership role to an optimal level of efficiency. Call Susan at 541-440-4655 to register. Must be registered by 11/6/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $245.
21384
11/2 - 11/27
Online

ORGANIZATION SKILLS
You cannot FIND time... You absolutely can CREATE time! Learn to create time and become more organized with a time-management plan designed for your style of work. Organize your workspace more efficiently, deal with paperwork and workflow, tackle procrastination and RELIEVE STRESS!!

For more information, call:
Susan Neeman
541-440-4655
Susan.Neeman@umpqua.edu

NON-PROFIT
PLANNED GIVING FOR NON-PROFITS
What would your organization do with more funding? In studying the not-for-profit sector, lack of knowledge and lack of time are reasons for not having a planned giving program. In this one-day workshop, you gain tools and ideas to easily implement and begin building a program. You will receive an overview of planned giving and how to write a case statement for support, being marketing a planned giving program and how to discuss with your donors opportunities to make a planned gift. Instructor: S. Ramsey-Watson. $59
21385
11/6  F  9 am - 4 pm
Workforce Training Center 13
2555 NE Diamond Lk, Rsbg

FOR MORE COMMUNITY AND WORKFORCE TRAINING INFO CALL 541-440-4668; TO REGISTER CALL 541-440-7744
FALL TERM CLASSES

CONTINUING EDUCATION FOR TEACHERS

ONLINE LEARNING AND TEACHING FOR K-12 TEACHERS
Discover the fascinating world of online learning and teaching. Specifically for K-12 teachers, you will find out why and how your students learn online. Explore all the wonderful eTools being used, from drag-and-drop games to virtual labs. How can you begin to use the web in your own teaching? See why we-enhanced courses are being introduced in K-12 schools. Contact Susan at 541-440-4655 to register. Must be registered by 10/9/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $145

21386
10/5-10/30
Online

GENDER IN THE CLASSROOM
Discover why girls waste 30% of their study time, why boys get worse grades than girls, why boys do less homework than girls, and the 5 learning habits girls get to school that hurt them in the workplace. Your female students learn differently than your male students. Learn 10 top tips for helping girls and boys learn more and the 5 tips to help girls and boys succeed more. Contact Susan at 541-440-4655 to register. Must be registered by 10/9/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $145

21387
10/5-10/30
Online

CAREGIVER
SUCCESS AND AGING PARENTS
Geared towards family and friends of an elderly person, including spouses/significant others, parent-child, elder-other relative, even long-distance caregivers. Learn how to prepare for changes in personal relationships when taking on caregiving roles. Improve your understanding of resources and the long-term care services and supports available. Come away with confidence in techniques in assisting others with variety of needs. This course will also be useful for healthcare students. Call Susan at 541-440-4655 to register. Must be registered by 9/11/15. Visit www.yougotclass.org/catalog-complete.cfm/Umpqua for more information. $149

21388
9/2 - 10/2
Online

DEMENTIA FOR FAMILY CARE GIVERS
Designed for family care givers dealing with Alzheimer’s disease, Vascular Dementia, Lewy-Body Dementia or other conditions causing significant memory problems. In addition to basic information about dementia, this 4-week course will cover essential elements to address throughout the illness, common health complications, and tips from professional care providers who deliver person-oriented care. Instructor P. Atwood. Contact Kathy at 541-440-4655 to register. Must be registered by 9/11/15. For more information visit www.yougotclass.org/catalog-complete.cfm/Umpqua. $150

21389
9/8 - 10/2
Online

Planned Giving for Non-Profit
What could YOUR organization do with more funding?
This one-day workshop will give you the tools to build a Planned Giving program designed around your non-profit organization. Learn techniques for marketing to your donors and the community.

$59 Friday 11/6 9 am - 4 pm
Workforce Training Center 13
2555 NE Diamond Lake Blvd., Rsbg

For more information, call:
Susan Neeman
541-440-4655
Susan.Neeman@umpqua.edu
COMMUNITY AND WORKFORCE TRAINING

OCCUPATIONAL & LICENSING

FORKLIFT SAFETY TRAINING
This course provides the skills necessary for the operator to carry out the requirements of moving large and heavy materials from one location to another in a safe manner as approved by the Occupational Safety and Health Act. At the conclusion students will: know the features of a lift truck, recognize the importance stable loads and the center of gravity, estimate load capacity, conduct mechanical checks while the engine is stopped and running, demonstrate safe starting procedures, demonstrate basic operating procedures, conduct driving exercises and directional changes safely, demonstrate the skill of inching, move loads of various weights, dimensions and balance points, pass a written test. J. Ode 440-7691. $99
21220
9/4
F
Technology Center 119
UCC Campus

MEDICAL PROFESSIONAL

CENTRICITY - FUNDAMENTALS OF ELECTRONIC MEDICAL RECORDS
This course focuses on the GE Centricity Electronic Medical Record (EMR) software. The class covers all aspects of the application and includes detailed instruction on navigation and functionality of the GE Centricity the software. Instruction is reinforced with hands on exercises which simulate real-world situations in the clinical setting. Topics include: proper log in/out, desktop functions, chart functions, documentation of patient encounters, writing prescriptions, reviewing/signing lab orders and results, reviewing/signing radiology orders and results, and running reports. Class space is limited. For information or to register, call Judy Ode at 541-440-7691. $99
21391
9/28 - 10/28
M, W
3 - 5 pm
Physicians e-Health Services
2797 NW Aviation Dr., Roseburg

PHLEBOTOMY
Skill up in the field of phlebotomy. This course qualifies students to work in medical laboratories, hospitals, clinics, donor facilities, healthcare insurance providers and more. Classroom, laboratory and clinical experience are included in this 11 week course. Upon successful completion of the Phlebotomy course you will be qualified to take the National Phlebotomy Technician PBT certification exam. Course work includes; confidentiality and HIPPA regulations, basic anatomy and physiology, infection control and safety, venipuncture, specimen handling and hands-on training with patients in a clinical setting. Students must be available for early morning hours for clinicals. Prerequisites: 18 years of age, provide proof of; HS diploma or GED, provide proof of current Immunizations (MMR, Hepatitis A/B and PPD within the last 12 months) and American Heart Association (AHA) Healthcare provider CPR. Call Judy for more information, 541-440-7691. Space is limited. Registration for this class begins February 17, 2015. $999- Payment plan available.
21392
9/29 - 12/17
T, R
6 - 9 pm
Wayne Crooch Hall 16
UCC Campus

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/cwt

FOR MORE COMMUNITY AND WORKFORCE TRAINING INFO CALL 541-440-4668; TO REGISTER CALL 541-440-7744
FALL TERM CLASSES

Save The Date!
“Building Resiliency”
6th Annual
Early Childhood Care & Education Conference
UMPCUA COMMUNITY COLLEGE - ROSEBURG, OREGON
October 23 & 24, 2015
Registration: $65 / Early Bird: $59

For more information, visit:
www.regonline.com/ECCare2015
or call 541-440-4668
Registration will begin in late August

CHILD CARE

FAMILY CHILD CARE OVERVIEW
Overview is a requirement for becoming licensed as a registered family child care provider. The overview gives those interested in becoming licensed information about how to become registered, the Oregon rules, local CCR&Rs and an introduction to other agencies and supports for registered providers. For more information or to register, call Family Connections of Lane and Douglas County, 541-440-7705.
10/15 R 6 - 9 pm
Technology Center 119
UCC Campus

RECOGNIZING AND REPORTING CHILD ABUSE AND NEGLECT
Child care and education providers are among those persons who are mandatory reporters of suspected incidents of child abuse and neglect in the state of Oregon. Participants will learn the process of reporting incidents of child abuse or neglect for which they have reasonable cause to believe have occurred. Pre-registration is required and there is a $10 fee per student. For more information or to register, call Family Connections of Lane and Douglas County, 541-440-7705.
10/22 R 6 - 8 pm
Technology Center 119
UCC Campus

FLAGGER

CERTIFIED FLAGGER TRAINING
Prepare to be a flagger for work zone traffic control. Learn the basics of flagging and traffic safety. Receive Oregon Department of Transportation Credential for Flaggers, valid for three years in Oregon, Washington, Idaho and Montana. Class fee includes books. Must be 18 or older to get a job as a Flagger. Information: J. Ode 541-440-7691. $95
21393
9/1 T 4:30 - 10 pm
Workforce Training Center 2
2555 NE Diamond Lk, Rsbg
21394
10/6 T 4:30 - 10 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg
21395
11/3 T 4:30 - 10 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg
21396
12/1 T 4:30 - 10 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg
W16-30494
1/5 T 4:30 - 10 pm
Workforce Training Center 15
2555 NE Diamond Lk, Rsbg

UCC SCHEDULE
FALL 2015 55
FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule

SMALL BUSINESS DEVELOPMENT CENTER

HELPING BUILD OREGON’S BEST BUSINESSES

Accelerate your business growth! RIGHT HERE RIGHT NOW

Call today for a FREE confidential appointment with an advisor.

Contact us:
541-440-7824
kemberly.todd@umpqua.edu
http://umpqua.edu/sbdc

Small Business Development Center
Umpqua Business Center
522 SE Washington Ave.
Roseburg OR 97470

The Oregon Small Business Development Centers are partially funded by the US Small Business Administration and the Oregon Business Development Department.

All SBA funded programs are extended to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities will be made if requested in advance. Contact the Small Business Development Center of Umpqua Community College, Umpqua Business Center, STE 116, 522 SE Washington Ave., Roseburg OR 97470. Telephone: (541) 440-7824. Umpqua Community College is an equal opportunity educator and employer.

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule
Oregon Small Business Development Center
Umpqua Community College

HELPING BUILD OREGON’S BEST BUSINESSES

The Entrepreneur Project: Entrepreneur 101

Let’s get started with our popular FREE workshop to help you get your business going:
• Learn how to register your business name
• Choose your type of business
• Identify key points for entrepreneurs
• Network with other startups

Fall Term Dates:

<table>
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<th>Course Code</th>
<th>Date(s)</th>
<th>Time(s)</th>
<th>Room</th>
<th>Cost</th>
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<td>1:00 - 3:00pm</td>
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<td>12/11</td>
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Call 541-440-7662 to register. Pre-registration is required.

For more information about these workshops, please call 541-440-7662.

QUICKBOOKS TRAINING with our expert instructor!

Get ready for tax time with our most popular QuickBooks workshops!

QuickBooks Basics RELAXED
Set up a company file, build a chart of accounts, enter check and cash transactions, reconcile bank statements, study AP/AR, create reports, and more. Prior computer and bookkeeping experience recommended. Same information as the Intensive class, but paced in a more relaxed 3 session format. Two different session dates to choose from.

Inst. G. Peterson
21281 9/28 - 30 2:00 - 4:30pm UBC 140 Cost: $99
21282 10/26 - 28 2:00 - 4:30pm UBC 140 Cost: $99

21283 QuickBooks Basics INTENSIVE
Set up a company file, build a chart of accounts, enter check and cash transactions, reconcile bank statements, study AP/AR, create reports, and more. Prior computer and bookkeeping experience recommended. Presented in an accelerated, one-day format. Good choice for people with prior QuickBooks experience who need a refresher. Inst. G. Peterson
W Oct. 14 8:30 - 5:00pm UBC 140 Cost: $99

21284 QuickBooks Payroll Function
Focus will be on: processing paychecks, preparing tax forms, running payroll reports, and more. 1-day session. Inst. G. Peterson
M Nov. 9 10:00 - 3:30pm UBC 140 Cost: $99
Online Learning!
This fall, join over 6.7 million students who have taken online courses for education or business!

Effective Business Writing
Do you have a nagging suspicion that a small improvement in your writing skills might also improve your career or promotion prospects?
Class begins 10/14/15. Must be registered by 10/12/15.

Start Your Own Consulting Practice
Have you ever considered providing consulting services based upon your background and knowledge?
Class begins 10/14/15. Must be registered by 10/12/15.

Introduction to Business Analysis
Develop analytical business skills that are consistently in high demand. Learn the quantitative methods that will have you making more effective business decisions. Class begins 10/14/15. Must be registered by 10/12/15.

Employment Law Fundamentals
Learn the basics of employment law so you can legally hire, evaluate and manage employees. Class begins 10/14/15. Must be registered by 10/12/15.

Effective Selling
The goal of effective selling isn’t to teach you how to make a sale today, but to help you discover how you can convert a potential customer into a long-term asset. Class begins 10/14/15. Must be registered by 10/12/15.

Understanding the Cloud
Explore how the cloud works, and how you can use cloud services. Class begins 10/14/15. Must be registered by 10/12/15.

Introduction to Nonprofit
Develop the skills and strategies you need to become an integral part of one of America’s fastest growing service sectors. Class begins 10/14/15. Must be registered by 10/12/15.

Marketing and Business Writing
Learn how business and marketing objective affect writing choices. Class begins 10/14/15. Must be registered by 10/12/15.

Individual Excellence
Develop career-enhancing skills and maximize your life! Class begins 10/14/15. Must be registered by 10/12/15.

Designing Effective Websites
Regardless of your current skills, this course will help you master the basics of web design. Class begins 10/14/15. Must be registered by 10/12/15.

ONLINE REGISTRATION AND PAYMENT IS REQUIRED for these classes. Visit www.ed2go.com/umpqua to register and pay for your class.
Cost: $86

Blogging and Podcasting for Beginners
If you’re thinking of starting a blog or just beginning one, this course is for you! Perhaps you’d like to try podcasting too. Class begins 10/14/15. Must be registered by 10/12/15.
The Entrepreneur Project: Excel For Business Series

21428 Excel Spreadsheet Refresher
Brush up your Excel skills with our Spreadsheet Basics class. Inst. L. Way
R 10/8 12:30 - 2:30pm UBC 140
Cost: $39

21429 Excel Creating Forms
Use Excel to create functional forms that you can link to your spreadsheets! Inst. L. Way
R 10/15 12:30 - 2:30pm UBC 140
Cost: $39

21430 Excel Fantastic Formulas
Take the mystery out of writing formulas for your spreadsheets. Inst. L. Way
R 10/29 12:30 - 2:30pm UBC 140
Cost: $39

21431 Excel Building Great Charts
Make presentations pop with professional looking charts and graphs. Inst. L. Way
R 11/5 12:30 - 2:30pm UBC 140
Cost: $39

21432 Excel IF Function
Use the IF function to carry out multiple actions based on conditions you specify. Inst. L. Way
R 12/3 12:30 - 2:30pm UBC 140
Cost: $39

21433 Excel Using Pivot Tables for Inventory
Learn to use pivot tables for tracking your inventory. Inst. L. Way
R 12/10 12:30 - 2:30pm UBC 140
Cost: $39

21427 Success Strategies for Small Business
with Edward “Sandy” Cutler
THE Quick Guide to the 6-Step Planning Process for Successful Small Businesses!
Where are you with your small business? Where do you want to be? Discover your core business values, assess your strengths and weaknesses, learn how to set - and keep - strategic goals, and monitor your progress as you go. This workshop is essential for growing companies like yours! Lunch included!
Inst. S. Cutler
R 11/5 8:30 - 4:30pm UBC Conf
Cost: $39

21191 Real Estate Broker's Pre-License Training
Complete our twelve-week course and you'll be ready to take the State of Oregon Real Estate Broker's License test! This hybrid live-and-online course meets for 11 weeks and combines lectures with home study to meet the 120-hour State of Oregon requirement. Final Saturday review on 12/12. All materials included. Inst. D. Stribling
T 9/29 - 12/12 6:00 - 9:00pm WCH 15
Cost: $695

ASK ABOUT OUR NEW 3-PAYMENT PLAN OPTION!
COLLEGE OVERVIEW

CAMPUS MAP

Parking
Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to www.umpqua.edu/parking.

How to get to UCC
Easy I-5 access. Take exit 129. If coming from the south, turn right at the stop, and left onto Umpqua College Road. If coming from the north, turn left at the stop sign. Continue traveling east on Umpqua College Road. Umpqua Community College is about one mile.
OFF CAMPUS LOCATIONS
COLLEGE OVERVIEW

DEGREES AT-A-GLANCE

TRANSFER EDUCATION

ASSOCIATE OF ARTS
AAOT  Associate of Arts
       Oregon Transfer

ASSOCIATE OF SCIENCE
AS-ABM  Agricultural Business Management
AS-BASOU  Business Administration – SOU
AS-CS  Computer Science
AS-CJ  Criminal Justice – SOU
AS-ECD  Early Childhood Development – SOU
AS-ENGR  Engineering
AS-HS  Human Services – SOU
AS-MUS  Music – SOU
AS-SUR  Surveying and Geomatics

ASSOCIATE OF GENERAL STUDIES
AGS  Associate of General Studies

CAREER & TECHNICAL EDUCATION – ASSOCIATE OF APPLIED SCIENCE & CERTIFICATES

Apprenticeships and Industrial:
AAS-EAT  Electrician Apprenticeship Technologies
AAS-IMMT  Industrial Mechanics & Maint. Technologies Apprenticeship
C-EAT  Electrician Apprenticeship Technologies
C-LEAT  Limited Electrical Apprenticeship
C-IMMT  Industrial Mechanics/Maint. Technology Apprenticeship
AAS-WLD  Welding
C-WLD  Welding

Automotive Technology:
AAS-AUTO  Automotive Technology
AAS-AUTT  Automotive Technology - T-TEN
C-AUP1  Automotive Basic Technician*
C-AUP2  Automotive Advanced Technician*
C-AUP3  Automotive Basic Technician - T-TEN*
C-AUP4  Automotive Advanced Technician T-TEN*

Business Technology:
AAS-ACCT  Accounting
AAS-MGMT  Entry Management
AAS-MRKT  Marketing
C-ENTR  Entrepreneurship*
C-FS  Financial Services
C-RET1  Retail Service (WAFC)
C-SDP  Supervision

Communication Studies:
C-PRS  Public Relations Specialist
C-FRCA  Public Relations Communications Assistant*
C-CSD  Communications Specialist in Organizations*

Computers:
AAS-CIS  Computer Information Systems
C-CIS  Computer Information Systems
C-CINS  CISCO Networking Support Technician*
C-CIMN  Microsoft Networking Support Technician*
C-CSA  Server Administrator*
C-CIDA  Junior Database Administrator*
C-CIPR  Junior Programmer*
C-CWQ  Junior Web Developer*
AAS-HI  Health Informatics

Criminal Justice:
AAS-CJ  Criminal Justice
C-JC  Juvenile Corrections

Culinary:
C-CA  Culinary Arts

Early Childhood Education:
AAS-ECD  Early Childhood Education
C-ECE  Early Childhood Education
C-ECEP  Infant/Toddler*
C-ECEP  Pre-school*
C-PAED  Paraeducator (Instructional Assistant)

Engineering Technology:
AAS-CIS  Civil Engineering & Surveying
C-DFT  Engineering and Drafting Technician
C-DFTP  Drafting*
C-SURP  Surveying*
C-WQT  Water Quality*

Fitness & Recreation:
C-FT  Fitness Technician

Hospitality & Restaurant Management:
C-HRM  Hospitality & Restaurant Management

Human Services/Public Safety & Health:
C-DA  Dental Assisting
AAS-EMT  Paramedicine
AAS-EMS  Emergency Medical Services*
AAS-FRP  Fire Science
AAS-HS  Human Services
C-HSAS  Addiction Studies
C-HSAS  Addiction Treatment*
C-HSAS  Case Aide*
AAS-NUR  Pre-Nursing – Practical and Registered

Office Technology/Legal and Medical:
AAS-EBA  Executive Business Assistant
AAS-MOA  Medical Office Administration
C-FOM  Front Office Medical Assistant
C-MCB  Medical Billing & Collections Clerk
C-MOT  Microsoft Office Technology*
C-NO  Office Assistant
AAS-PARA  Paralegal
C-LA  Legal Assistant

Transportation:
C-TD  Professional Truck Driver

Viticulture and Enology:
AAS-ENO  Viticulture and Enology
AAS-WBE  Wine Business and Entrepreneurship
C-VIT  Viticulture
C-WMA  Wine Marketing Assistant*

* Indicates Pathway Certificate

FOR THE MOST UP-TO-DATE COURSE INFORMATION, GO TO www.umpqua.edu/class-schedule
Application for Admission

Disclosure Statement: “Providing your social security number is voluntary. If you provide it, the college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer to the disclosure statement in the college catalog and schedule of classes which describes how your number will be used. Providing your social security number means that you consent to use of the number in the manner described.”

Intended Term & Year of Enrollment:
- Fall 20___
- Winter 20___
- Spring 20___
- Summer 20___

Student Information

Social Security Number: ____________________________ Date of Birth: __________ / __________ / __________

Last Name: ____________________________ First Name: ____________________________ MI: _______

Current Mailing Address: ____________________________ City: ____________________________ County: ____________________________ State: ____________________________ Zip/Postal Code: ____________________________

Previous Mailing Address ____________________________________________ (If less than 90 days)

Home Phone: (________) ____________________________ Cell Phone: (________) ____________________________ Work: ____________________________ Home E-Mail: ____________________________

General Information

Gender: (optional) Male ☐ Female ☐ Are you a U.S. Veteran? ☐ Yes ☐ No

Ethnic Category: (optional) ☐ Not Hispanic or Latino ☐ Hispanic or Latino

Race: (optional) ☐ White/Caucasian ☐ Black/African American ☐ Hispanic ☐ American Indian/Alaskan Native ☐ Asian ☐ Pacific Islander

Did your parent(s) (natural or adoptive) receive a Bachelor’s Degree from a 4-year college/university? ☐ Yes ☐ No

Residency
- ☐ Permanent resident of Oregon, 90 days prior to first day of the term
- ☐ Permanent Resident outside of Oregon, CA, ID, WA or NV
- ☐ Permanent resident of CA, ID, WA or NV 90 days prior to the first day of the term
- ☐ Other

High School/GED Information

Check one and provide date of completion: ☐ HS Diploma ☐ GED ☐ Adult HS Diploma ☐ In Progress

Date completed or expected date of completion (month/day/year) __________ / __________ / __________ Did not complete

High school or GED school attended or currently attending: ____________________________ City & State __________ / __________

Enrollment Information

Which Degree are you seeking at UCC? Major/Program CODE ____________________________ (see code listing on back of application) or ☐ Non-degree

Enrollment Status: (check one) ☐ Enrolling at UCC for the first time ☐ Enrolling for dual credit (college credit while in high school

☐ Returning Student (absent for more than one full year) ☐ Term of last attendance: __________ / __________

Please list ALL colleges and universities attended. Official college transcripts should be requested from each school and sent to Umpqua Community College.

<table>
<thead>
<tr>
<th>College/University Name</th>
<th>City &amp; State</th>
<th>Dates Attended</th>
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1. What is your goal at UCC?
- ☐ 1. Associate Degree/Two Year Program
- ☐ 2. Certificate
- ☐ 3. Job Advancement/Preparation
- ☐ 4. Skill Improvement
- ☐ 5. Transfer to another 2-year school
- ☐ 6. Transfer to 4-year institution
- ☐ 7. Personal Interest
- ☐ 8. Adult High School Diploma

2. What is the highest degree you have attained beyond high school?
- ☐ 0. None
- ☐ 1. Some College Credits
- ☐ 2. Certificate
- ☐ 3. Associate Degree
- ☐ 4. Bachelor Degree
- ☐ 5. Master Degree
- ☐ 6. PhD/Professional Degree

Signature ____________________________ Date ____________________________

By signing this form, I certify that the information on this form is correct and I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If given, I authorize the use of my social security number to be used as specified above. UCC automatically awards Pathway Certificates upon completion of requirements. Details concerning requirements, opting out, etc. may be viewed under Graduation on the UCC website.

Affirmative Action: It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030. Inquiries regarding application of these and other regulations should be directed to the College’s Human Resources Office (541) 440-4626, the Office of the Vice President for Administrative Services (541) 440-4615, the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.
Hi, I’m Kira Oerman, UCC’s High School Connections/Recruitment Specialist.

Need information about classes or programs offered at UCC?

Interested in college but don’t quite know how to get started?

Want to take a campus tour of UCC?

Applied for admission and don’t know what your next step is?

Need answers to general questions about UCC or just want more information?

Connect with me, I am happy to help!

I can send information your way, help you get registered for classes, set up a campus tour, assist you in navigating the registration process or help you take any “next steps”. I’m here for U at UCC.

Kira.Oerman@umpqua.edu
541-440-4677

Clases de Inglés Como Segundo Idioma (ESL)
English as a Second Language (ESL) Classes

Para obtener más información sobre cómo tomar clases de Inglés como Segundo Idioma (ESL) y clases de Desarrollo de Educación General (GED) por favor de llamar al Centro de Woolley, 541-440-4603.

For more information on taking English as a Second Language (ESL) classes and General Education Development (GED) classes call the Woolley Center at 541-440-4603.