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| **Name:** Click here to enter text. | **Date:** Click here to select date |
| **Course:** Click here to enter text. | **Program:** Click here to enter text. |

# Assessment Report

## **I. COURSE LEVEL OUTCOME**

State the specific course outcome being assessed for this report. Include an explanation or discussion of what successful mastery of the course outcome involves.

Each report should focus on course level outcomes that are using **the same assessment tools**. Be sure to clearly identify each outcome and how it will be addressed in the assessment tool. This can include compilation of activities such as all lab assignments or weekly quizzes for the term if that is the best method for your course.

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## **II. RELATED PROGRAM OUTCOME (If applicable)**

Identify the specific program outcome(s) that directly relate to the course outcome being addressed in this report.

Click here to enter text.

## **III. ASSESSMENT TOOL #1.**

Describe the primary assessment tool (assignment, project, observation, survey, etc.) used to assess the course outcome referenced above. Provide basic details on what the assessment tool is, when and how it was administered, and at what point in the term. Be detailed in the description.

## Click here to enter text.

## **IV. RESULTS OF ASSESSMENT #1**

Provide the results from the primary assessment, rubrics or grading criteria used, and a breakdown of what the results mean. Be sure to thoroughly explain results. For example, if 2 out of 6 got 70%, what does that tell you?

Click here to enter text.

## **V. ASSESSMENT TOOL #2 (IF USED)**

Describe the second assessment tool (assignment, project, observation, survey, etc.) used to assess the course outcome referenced above. Provide basic details on what the assessment tool is, when and how it was administered, and at what point in the term. Be detailed in the description.

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## **VI. RESULTS OF ASSESSMENT #2 (IF USED)**

Provide the results from the second assessment, rubrics or grading criteria used, and a breakdown of what the results mean. Be sure to thoroughly explain results. For example, if 2 out of 6 got 70%, what does that tell you?

Click here to enter text.

## **VII. ANALYSIS OF RESULTS**

Based on the results presented in this report, provide a detailed analysis of what those results tell you about the outcomes assessed. Be specific in your analysis.

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## **VIII. REFLECTIONS ON ANALYSIS**

Using the analysis presented in section VII above, discuss your reflections or thoughts about the process involved. What does this information tell you about the outcomes, assessment tools, content, etc.? Be specific in your discussion.

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## **X. ACTION PLAN**

Based on the analysis (VII) and reflections (VIII) above, identify ONE (1) or TWO (2) specific areas of improvement or continued growth and the actions that will be taken based on these findings. Include specific details on why the step is included, how it will address the results, and the timeline for when the actions will be implemented and reviewed. If no changes are needed at this time, indicate that in this section and explain ongoing intent.

Click here to enter text.

## **SUPPORTING DOCUMENTS:**

Attach any related documents necessary to support your analysis and action plan. Examples include copies of the assessment, rubric, student samples, and final results.