



Umpqua Community College  
 Financial Aid Office  
 PO Box 967  
 Roseburg, Oregon 97470  
 541.440.4602 | 541.440.4612 (FAX)  
 FinancialAid@umpqua.edu

### Student FSA ID

1. Create a STUDENT FSA ID (<http://fsaid.ed.gov>)
2. Complete the information on the Create an FSA ID tab
3. Record the following information, noting capitalization, numbers, and special characters:  
 Student's email address: \_\_\_\_\_  
 Student's username: \_\_\_\_\_  
 Student's password: \_\_\_\_\_
4. Select and record two challenge questions. Write your answer, noting capitalization:
  - a. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
  - b. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
5. Create two original challenge questions. Write the question and its answer, noting capitalization.
  - a. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
  - b. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
6. Enter the security codes to verify your email and mobile number before leaving the site.
7. Update your FSA ID information on an annual basis and use the FSA ID to complete and sign your FAFSA every October 1.

**\*\*FSA IDs are private and should not be shared \*\***



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### Parent FSA ID

1. Create a PARENT FSA ID (<http://fsaid.ed.gov>)
2. Complete the information on the Create an FSA ID tab
3. Record the following information, noting capitalization, numbers, and special characters:  
 Parent's email address: \_\_\_\_\_  
 Parent's username: \_\_\_\_\_  
 Parent's password: \_\_\_\_\_
4. Select and record two challenge questions. Write your answer, noting capitalization:
  - a. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
  - b. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
5. Create two original challenge questions. Write the question and its answer, noting capitalization.
  - a. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
  - b. Question: \_\_\_\_\_ Answer: \_\_\_\_\_
6. Enter the security codes to verify your email and mobile number before leaving the site.
7. Update your FSA ID information on an annual basis and use the FSA ID to sign your student's FAFSA every October 1.

**\*\*FSA IDs are private and should not be shared\*\***