PROGRAM OVERVIEW

Welcome and thank you for your interest in Umpqua Community College’s (UCC) Registered Nursing Program!

THE CONSORTIUM - The Umpqua Community College Nursing Program has joined with other community college programs and all campuses of the OHSU in a unified approach to nursing education. This coalition of statewide nursing educators and programs is known as the Oregon Consortium for Nursing Education (OCNE). Please visit the OCNE website at http://www.ocne.org/index.html. OCNE schools have comparable prerequisites and application processes for students.

DEGREE OPTIONS - Acceptance to the program allows for co-admission to UCC and OHSU nursing programs. Co-admission is an agreement that applicants who are admitted to UCC would be eligible to complete a Bachelor of Science Degree with a Major in Nursing at OHSU without an additional competitive application process. The co-admitted student would matriculate and be entered into the OHSU student record system, following successful completion of 6 terms of the nursing curriculum at UCC. Students completing the AAS will meet the educational requirements to be eligible to sit for the RN-licensure examination (NCLEX-RN). Students would complete four additional terms of full-time study to earn the Bachelor of Science Degree with a Major in Nursing through OHSU. Students would be able to remain in Roseburg to complete the BSN degree. Students who need part time study will have a two-year time frame to complete the BSN program at OHSU. Student must complete all arts, letters and sciences courses during the first year in order to progress into the final year of nursing courses at OHSU. Beyond the two-year limit, interested students would need to apply directly to OHSU.

LENGTH OF PROGRAM - The Program is designed to provide students the option of completing an Associate’s degree from UCC and/or a bachelor’s degree in nursing from OHSU. As such, the course work is outlined in a “four-year” framework.

• YEAR ONE: Prerequisite coursework

• YEAR TWO: First year OCNE curriculum - UCC

• YEAR THREE: Second year OCNE curriculum – UCC students may earn an Associate of Applied Science (AAS) degree and be eligible to take the NCLEX-RN licensure test.

• YEAR FOUR: Upper division nursing coursework through OHSU with upper division arts, letters and sciences from an accredited university. At the end of this year, students will earn a Bachelor of Science degree.

 DEMANDS OF THE PROGRAM - It is important to understand the mental and physical demands of the nursing program and the career of the nurse. Applicants to the nursing program must be physically and mentally able to cope with the rigors of the curriculum and the demanding nature of the health professions. Nursing students must be able to grasp scientific concepts, set up and answer basic math and algebra problems, and communicate well verbally and in writing. Physically, students must be able to remain on their feet for extended periods, lift up to 25 pounds, hear heart and breath sounds, read fine print and identify skin tones such as pale, ashen, gray or bluish.

Established academic and clinical requirements essential to the program of instruction apply to all students and cannot be waived. Attempts will be made to accommodate and retain qualified applicants with disabilities unless results of evaluations indicate that given reasonable accommodation an individual will still be unable to perform the technical standards required by the program. A complete list of the required technical standards is available in the Office of Accessibility Services and the Nursing Program Office. Persons with questions concerning particular qualifications are encouraged to contact the Accessibility Services Office to arrange an appointment for individual consultation and advice prior to application.

Additional details regarding UCC Nursing’s Technical Standards can be located here.
## PROGRAM OVERVIEW (Continued)

### Nursing - AAS

Prerequisites and Course Availability per Term

*(for complete information, see current UCC Catalog)*

REVISED 7/23/15

### CURRICULUM

<table>
<thead>
<tr>
<th>Course No. and Course Name</th>
<th>Term Offered</th>
<th>Credits</th>
<th>Minimum of “C” Grade or better</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>MTH95</em> Intermediate Algebra or higher math</td>
<td>F W S SU</td>
<td>4-5</td>
<td></td>
<td>Math 65 with grade of C or better, placement test score, or instructor permission</td>
</tr>
<tr>
<td>BI231 Human Anatomy &amp; Physiology I</td>
<td>x x</td>
<td>4</td>
<td></td>
<td>CH 104 or CH 112; BI 231 must be completed within the last five years</td>
</tr>
<tr>
<td>BI232 Human Anatomy &amp; Physiology II</td>
<td>x x</td>
<td>4</td>
<td></td>
<td>CH 104 or CH 112; BI 232; must be completed within the last five years</td>
</tr>
<tr>
<td>BI233 Human Anatomy &amp; Physiology III</td>
<td>x x</td>
<td>4</td>
<td></td>
<td>CH 104 or CH 112; BI 233; must be completed within the last five years</td>
</tr>
<tr>
<td>BI234 Introduction to Microbiology</td>
<td>x x x x</td>
<td>4</td>
<td></td>
<td>CH 104, CH 112 or CH 221, previous course in biology recommended.</td>
</tr>
<tr>
<td>FN225 Human Nutrition</td>
<td>x x x x</td>
<td>4</td>
<td></td>
<td>Previous course in basic biology and chemistry preferred.</td>
</tr>
<tr>
<td>HDFS201 -OR- PSY237 Individual &amp; Family Development - OR- Life Span Development</td>
<td>x x x x</td>
<td>3</td>
<td></td>
<td>HDFS 201: WR 115 or placement into/completion of WR 121</td>
</tr>
<tr>
<td>WR121 English Composition</td>
<td>x x x x</td>
<td>3-4</td>
<td></td>
<td>WR 115 with grade of C or better or placement test score; RD 90 with grade C or better or placement test score</td>
</tr>
<tr>
<td>WR122 OR WR227 English Composition -OR- Technical Writing</td>
<td>x x x x</td>
<td>3-4</td>
<td></td>
<td>WR 121 with grade of C or better</td>
</tr>
<tr>
<td>PSY/SOC SCI/A&amp;L One (1) PSY Course and two Social Science or Art and Letters</td>
<td>x x x x</td>
<td>9</td>
<td></td>
<td>See current catalog for social science and/or arts/letters options</td>
</tr>
<tr>
<td>BI 222 Genetics</td>
<td>x x x</td>
<td>3</td>
<td></td>
<td>CH 104, CH 112, or CH 221; previous biology course recommended.</td>
</tr>
</tbody>
</table>

Total Prerequisite Credits 45-48

All of the above prerequisites must be completed if accepted into the program before fall entry. Failure to complete all prerequisites will result in elimination of the acceptance into the program.
### CURRICULUM (continued)

<table>
<thead>
<tr>
<th>Course No. and Course Name</th>
<th>Term Offered</th>
<th>Credits</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRS110 Foundations of Nursing in Health Promotions</td>
<td>x</td>
<td>9</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS111 Foundations of Nursing in Chronic Illness</td>
<td>x</td>
<td>6</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS112 Foundations of Nursing in Acute Care I</td>
<td>x</td>
<td>6</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS221 Nursing in Chronic Illness II</td>
<td>x</td>
<td>9</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS222 Nursing in Acute Care II</td>
<td>x</td>
<td>9</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS224 Scope of Practice &amp; Preceptorship for AAS Completion</td>
<td>x</td>
<td>9</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS230 Clinical Pharmacology I</td>
<td>x</td>
<td>3</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS231 Clinical Pharmacology II</td>
<td>x</td>
<td>3</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS232 Pathophysiology Processes I</td>
<td>x</td>
<td>3</td>
<td>Acceptance in AAS-RN program</td>
</tr>
<tr>
<td>NRS233 Pathophysiology Processes II</td>
<td>x</td>
<td>3</td>
<td>Acceptance in AAS-RN program</td>
</tr>
</tbody>
</table>

**Total Year 1 & 2 Required Credits** 63

**TOTAL DEGREE CREDITS** 106

*A minimum of 30 of the credits listed as the prerequisites courses for application must be completed prior to the application deadline and must include math and Human Anatomy & Physiology I (A&P must have been completed in the last five (5) years.) The credits listed (45-48) as the prerequisite courses for application must be earned prior to the first term of the nursing program. All prerequisite courses for the process of the application must be earned with a letter grade of "C" or better - AND - applicant must have a pre-program cumulative GPA of 3.00 or higher with completed prerequisites courses. See Registered Nursing Program Application - Application Assessment for further information regarding any potential discretionary application points for specific course completion, earned grade, and GPA.*
ADMISSION PROCESS

Step 1, UCC Admissions, consider beginning this process now only if:

- You are brand new to UCC, Apply to UCC here. List your major as AAOT-NUR and apply for Fall term.
- You have been a UCC student and have a not taken a UCC credit course within the last year, reapply to UCC here. List your major as AAOT-NUR and apply for Fall term.
- You are a current UCC student, ensure your major is AAOT-NUR by referring to your Student Self-Service account through your Academic Transcript. If the major is incorrect, you need to complete the Change of Major Form.

Step 2, Transcripts:
If you have completed college coursework outside of UCC, submit official college transcript from each issuing institution* to:

Registrar-Nursing
Umpqua Community College
PO Box 967
Roseburg, OR 97470

Or through email at registration@umpqua.edu.

*If your coursework is from a college outside of Oregon, please also provide course descriptions and/or syllabi from the year you took the course.

Disclaimer - Incorrectly titled transcripts (not designated as “Nursing”) may not be sorted accurately or processed in a timely manner.

Step 3, Information Sessions:
It is highly recommended that you attend one of the free information sessions. We will be covering general application questions, frequently asked program questions, and more!

Please attend one of the information sessions.
See the most current schedule listing on the web at www.umpqua.edu/registered-nurse under Step 3 heading

*No pre-registration required.

Map

Step 4, Nursing Application, POSTMARKED BY FEBRUARY 15
REQUIRED DOCUMENTS - A checklist of required documents is provided as part of the application packet. The documents include:

- Signed Nursing Application Checklist
- OCNE/UCC Nursing Program Application
- Program Application Fee: Applicants must submit the $25.00 non-refundable Nursing Program Application fee with the application. Applications will not be considered without this fee.
- Year One: Prerequisite Course Planning Sheet
- Other Official Documents as described in the packet and on the checklist

APPLICANT NOTIFICATION
Applicants will be notified in writing of their eligibility.

Transfer coursework from Foreign Institutions – These official transcripts must be evaluated by the application deadline by an outside credential evaluation service. The evaluation company must be either AACRAO Foreign Education Credential Service (www.aacrao.org) or a member of the National Association of Credential Evaluation Services (NACES). For a list of NACES memberships, please refer to their web site at www.naces.org. The evaluation must be a course-by-course evaluation with an official copy submitted to the Admissions, Registration and Records Office. The coursework must be considered to be at a post-secondary level, have comparable UCC accreditation status and be parallel in content to UCC coursework. The outside evaluation must also be completed for secondary level education for any evaluation of that coursework toward UCC admission requirements.
APPLICATION CRITERIA

To be eligible for admission, applicants must meet the requirements described below:

1. **Pre-program Coursework and Grade Point Average** - Students must complete 30 credits of the 45-48 credit pre-program (prerequisite) courses with a letter grade of “C” or better and a prerequisite cumulative GPA of 3.00. These credits must be completed prior to the application deadline and must include math and Human Anatomy & Physiology I (A&P must have been completed in the last five (5) years.)

2. A&P I, II, III – Must be completed within the last five (5) years.

3. Math 95 (or higher or placement test into 105 or higher); and Anatomy and Physiology 1

4. Proctored Essay - Must be registered and paid prior to the testing date

**Proctored Essay**

Up to 100 candidates will be invited to sit for the proctored essay. Applicants must submit a $25.00 non-refundable processing fee by CHECK or MONEY ORDER ONLY at the proctored essay sign-in table. The selected proctored essay candidates should expect to hear from the nursing department via email and US Mail. **Notifications will be delivered on March 2, 2020.** The scheduled date for the Proctored essay is **Saturday March 14, 2020 in the Student Center.**

**Essay question(s) questions will be based on the areas listed below:**

**Adversity** – The applicant expresses understanding of resilience and adversity, and the challenges and benefits of overcoming obstacles.

**Communication** – The applicant conveys information, feelings, and opinions to others orally and/or in writing. Written information is organized and clear with appropriate grammar and punctuation.

**Diversity** – The applicant expresses understanding, respect for and/or experience with varied backgrounds, cultures, ethnic groups, and lifestyles.

**Motivational Fitness** – The applicant identifies expectations about nursing role and responsibilities that are congruent with reality, demonstrates professionalism.

**Personal Values** – The applicant responds to written situations demonstrating integrity and values compatible with nursing core values and code of ethics.

**Tolerance for Stress** – The applicant describes strategies/behaviors that would enable maintaining stable performance under pressure.

**Transferable Skills** – The applicant responds to situation questions in a manner that demonstrates skills such as: problem solving, curiosity, leadership and critical thinking.

An established scoring criteria will be used that is used by other OCNE institutions. Applicants will not have access to their interview scoring or evaluation scoring criteria at any time per OCNE guidelines.

**Academic and/or testing accommodations:**

UCC is committed to supporting all students. Any student who feels he or she may need an accommodation for any type of disability should make contact with the Accessibility Services Office in the LaVerne Murphy Campus Center. If you plan to use academic accommodations for this course, please contact your instructor and our office as soon as possible to discuss your needs. Accommodations are not retroactive; they begin when the instructor receives the “Approved Academic Accommodations” letter sent by email. To request academic accommodations for a disability, please contact the Accessibility Service Coordinator. Phone (541) 440-7655 or (541) 440-7900 or Oregon Relay 1. Additional information can be found on the UCC website: [http://umpqua.edu/accessibilityservices](http://umpqua.edu/accessibilityservices) Once the Accessibility Services Office notifies the program director or faculty of a requested accommodation, Reasonable accommodations will be made. These accommodations will not substitute for the basic requirements for entrance or academic and technical standards (i.e. essential functions) required for successful completion of the registered nursing program.

[6]
APPLICANT ASSESSMENT

Eligible applicants will be assessed according to a 100-point scale.

ADMISSIONS POINT SYSTEM - Eligible applicants will be assessed according to the following point system:

<table>
<thead>
<tr>
<th>Type of Points – PHASE 1</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prerequisite GPA</td>
<td>25</td>
</tr>
<tr>
<td>Completion of Anatomy and Physiology Series or</td>
<td>5</td>
</tr>
<tr>
<td>Anatomy and Physiology 1 &amp; 2</td>
<td>3</td>
</tr>
<tr>
<td>No Anatomy and Physiology Repeats at UCC or other institutions (except for documented cause while “in good standing” or due to 5 year expiration)</td>
<td>4</td>
</tr>
<tr>
<td>Prior Degree</td>
<td>1</td>
</tr>
<tr>
<td>Completion of all 13 Prerequisites courses from the “Prerequisite Course Planning Sheet”</td>
<td>5</td>
</tr>
<tr>
<td>Completion of 33-44 Prerequisites credits from the “Prerequisite Course Planning Sheet”</td>
<td>3</td>
</tr>
<tr>
<td>UCC Prerequisites (per “Prerequisite Course Planning Sheet”):</td>
<td>Up to 5</td>
</tr>
<tr>
<td>• 5 points awarded for 36-45 UCC Credits</td>
<td></td>
</tr>
<tr>
<td>• 4 points awarded for 24-35 UCC Credits</td>
<td></td>
</tr>
<tr>
<td>• 3 points awarded for 12-23 UCC Credits</td>
<td></td>
</tr>
<tr>
<td>• 2 points awarded for 3-11 UCC Credits</td>
<td></td>
</tr>
<tr>
<td>In-district Residency</td>
<td>2</td>
</tr>
<tr>
<td>Veteran Status</td>
<td>2</td>
</tr>
<tr>
<td>Volunteerism and/or Community Service:</td>
<td>Up to 5</td>
</tr>
<tr>
<td>• 0 points = &lt; 50 hours</td>
<td></td>
</tr>
<tr>
<td>• 2 points = 50 – 71 hours</td>
<td></td>
</tr>
<tr>
<td>• 3 points = 72 – 95 hours</td>
<td></td>
</tr>
<tr>
<td>• 5 points = 96+ hours</td>
<td></td>
</tr>
<tr>
<td>Leadership</td>
<td>Up to 3</td>
</tr>
<tr>
<td>Foreign Language</td>
<td>3</td>
</tr>
<tr>
<td>Work Experience in Healthcare Field – or - completed UCC Healthcare Career Pathways Certificate (for High-School students only).</td>
<td>Up to 5</td>
</tr>
</tbody>
</table>

| PHASE 1 Maximum Points                                    | 65 Points       |

<table>
<thead>
<tr>
<th>Type of Points – PHASE 2</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proctored Essay(s)</td>
<td>30</td>
</tr>
<tr>
<td>Proctored Essay (ability to follow directions)</td>
<td>5</td>
</tr>
</tbody>
</table>

| PHASE 2 Maximum Points                                    | 35 Points       |

Maximum points possible for combined PHASE 1 and PHASE 2: 100 Points

Tie Breakers: In the event that two or more applicant scores in Phase I cluster at the cut-off point, UCC will use tie breakers in the following order: In- district students, Pre-requisite GPA (specific GPA, not range), veteran or active military status, volunteerism points, foreign language points, non-repeat of A&P. In the event that two or more applicant scores tie in Phase II, and also for ranking applicants for alternate status, UCC will use tie breakers in the following order: Essay score, In-district students, Pre-requisite GPA (specific GPA, not range), veteran or active military status, volunteerism points, foreign language points, non-repeat of A&P.
Umpqua Community College
Registered Nursing Program
Application
2020-2022

UCC and OCNE reserve the right to change or update the areas to be assessed as necessary.

Please note: Students who live in-district* at the time of application may potentially have preference into the program. (Yellow area is not considered In-District)

* Students who live in Douglas County in Zone 1, 2, 3, 4, 5, 6.

(See District Map of the UCC Catalog)
ON ACCEPTANCE

Notification – Applicants will be notified of their acceptance via US Mail and preferred email. Upon notification of acceptance, admitted students must indicate in writing by the stated deadline their intention to enroll or their position will be given to the next eligible alternate.

Credit Completion - Courses need to be completed from the “Prerequisite Course Sheet” provided in this application, Sections A- H, prior to starting the fall Nursing Courses.

• 45-48 credits must be earned prior to the first term of the nursing program.

Mandatory Orientation - A mandatory orientation will be held for admitted students. Attendance is required, or the next eligible candidate will be given your assigned place in the program. Students will be informed of the orientation date(s), time, and location in their acceptance letter.

Proof of Immunizations/Titers – Accepted students must submit proof of the following immunizations by the stated deadline or their space will be given to the next eligible alternate:

• Immunity to measles, mumps, rubella, and varicella (chicken pox)
• Current Tuberculin Skin Test or a chest x-ray within the last 12 months (an additional TB screening will be required upon admission)
• Tetanus-Diphtheria-Pertussis Toxoid within the last 10 years
• Hepatitis B— You may be required to provide proof of immunity after the series is complete. If not immune, the series must be started by the stated deadline and can be completed during the first year of the program.

Drug Screening – Upon acceptance students will be required to complete and pass a Urine Analysis (UA) by a UCC selected location. An outside company will send notification of testing dates and times. (UA) fees (~$80) are the responsibility of the student.

CPR card – From the American Heart Association (BLS Provider). This is the only card accepted by UCC Nursing programs/courses:

Background History Check - All accepted students will be required to undergo a background history check, with fingerprinting prior to entering the program. Individuals with a criminal record may not be allowed into a healthcare facility as a student. Because it is not possible to meet the objectives of the program without having clinical experience, anyone with a positive history or abuse history may not be eligible for acceptance in the nursing program. Fingerprinting will be required.

Consent to Photograph and Record – (Provided in acceptance packet.) Sign and turn in at orientation.

DATES TO REMEMBER

Application Information Meeting dates: January 14, 15, and 16 of 2020 (see “Step 3” for more information)
Application Deadline date: Received in the Nursing Office by Friday, February 14, 2019 by 5:00 p.m. OR postmarked by Saturday, February 15, 2020. NO EXCEPTIONS

Proctored Essay Notification date (by invite only): Notifications sent on March 1, 2020
Proctored Essay Exam date: March 14, 2020

Letters of Acceptance date: End of April/beginning of May
Nursing Program Cost (estimated) for 2020-2022

<table>
<thead>
<tr>
<th>Fees: Nursing Application and Admission Exams</th>
<th>~200.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td></td>
</tr>
<tr>
<td>• Immunizations (vary per provider)</td>
<td>250.00</td>
</tr>
<tr>
<td>• Background History check (fingerprints are required)</td>
<td>~75.00</td>
</tr>
<tr>
<td>• Tuition based on 33 credits (includes credit fees per term)</td>
<td>4240.50</td>
</tr>
<tr>
<td>• Lab &amp; clinical fees</td>
<td>1125.00</td>
</tr>
<tr>
<td>• Program fees</td>
<td>2400.00</td>
</tr>
<tr>
<td>• Drug Screening prior to the Fall term</td>
<td>~80.00</td>
</tr>
<tr>
<td>• Uniforms, school patch, name tag and shoes</td>
<td>200.00</td>
</tr>
<tr>
<td>• Equipment (watch w/ second hand, scissors/hemostat, stethoscope, pen lights etc.)</td>
<td>100.00</td>
</tr>
<tr>
<td>• Books (nursing only for AAS degree includes both years)</td>
<td>1800.00</td>
</tr>
<tr>
<td>• CPR card current for 2 years</td>
<td>~55.00</td>
</tr>
<tr>
<td>• Laptop computer or tablet (capable of taking electronic images)</td>
<td>900.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td>~11425.50</td>
</tr>
<tr>
<td>Second Year</td>
<td></td>
</tr>
<tr>
<td>• Tuition for 27 credits (includes credit fees per term)</td>
<td>3469.50</td>
</tr>
<tr>
<td>• Lab &amp; clinical fees</td>
<td>1125.00</td>
</tr>
<tr>
<td>• Program fees</td>
<td>2400.00</td>
</tr>
<tr>
<td>• R.N. Licensure Application and NCLEX Exam (includes background check)</td>
<td>~412.00</td>
</tr>
<tr>
<td>• Graduation Fee</td>
<td>30.00</td>
</tr>
<tr>
<td>• Course exams and three day Exit Review course</td>
<td>500.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td>~7936.50</td>
</tr>
<tr>
<td>Grand Total</td>
<td>~19362.00</td>
</tr>
</tbody>
</table>

• These costs are approximate and are subject to change.
• Students are responsible for transportation costs to clinical practicum sites
• Costs are based on 6 terms (2 years)
• Current tuition cost is $128.50 per credit:
  • Tuition per credit: $101
  • Legacy Fee per credit: $ 8
  • Instructional Fee per credit: $6
  • Student Resources Fee per credit: $13.50
    o TOTAL: $128.50 per credit
• A laptop computer or tablet capable of taking electronic images is required

OTHER FEES:
• Students must pay a $25.00 Non-Refundable UCC proctor essay processing fee, payable at the proctored essay sign-in table via check or money order only.
FREQUENTLY ASKED QUESTIONS

1. How do I get an application and when do I apply? Applications are available at UCC’s web site, www.umpqua.edu. Applications are accepted from early December (2019) through mid-February (2020) – See box with important dates. The applications must be postmarked by the application deadline or received by 5 p.m. at the UCC Nursing office or via the post-office. NO EXCEPTIONS.

2. When does UCC accept students into the program? Entrance is fall term. Letters of acceptance are sent around end of April or early May.

3. How do I get accepted to the UCC nursing program? Please refer to the Admissions Point System for more information.

4. Is there a waiting List? Qualified student should have all background check, CPR and titters/immunizations completed in case the student receives a call to offer them a position in the program. Spaces may become available one month after the initial acceptance/decline letters go out. Please do not call the Nursing Department regarding where you “stand” on the wait list. You will not be informed of where you “stand” on the wait list.

4. What are my chances of being accepted into the program once I’ve completed the minimum requirements? Because admission is competitive and based on a point scale, it is difficult to predict the chances of acceptance in advance. It is important to be as successful as possible in your prerequisite coursework and consider completing volunteer and leadership opportunities, etc. Please refer to the Admissions Point System for a breakup of how applicants are assessed.

5. What if I’m not accepted into the program when I apply? Students not admitted to the program must reapply the following year to be reconsidered for admission. Previous application materials including transcripts will not be forwarded or duplicated for a new application.

6. If there is a nursing shortage, why doesn’t UCC admit more applicants? UCC is exploring ways to expand its programs to educate more nurses. Our policy is to admit students based upon our funding and resources.

7. What kind of time commitment can I expect the program to involve? The nursing program demands a great deal of time. In addition to classroom time, students will spend an average of 10-12 hours per week in the Bonnie Ford Health, Nursing, and Science Center and at clinical practice sites (in hospitals, long-term care, and community health settings). It is anticipated that students will require 3 hours of study/coursework per credit hour (ex: 12 hours of study/course work for a 4 credit course). Clinical hours are scheduled during times that nurses typically work which could be morning, evening, or swing shift. As you can imagine, this schedule requires a lot of flexibility by you, your family, your employer, and your childcare provider.

8. Can I work when I am enrolled in the nursing program? The nursing program is an intense program with classes and clinical placements. Students may find working even part time difficult. For many students, employment while attending school is necessary. Jobs with flexible schedules are desirable in these circumstances. Students must adjust work hours to accommodate their school schedule.

9. Can students complete the program part time or is it offered on-line? The nursing program is a full-time program of study. UCC’s nursing courses are not offered online due to the required clinical and lab hours. However, all nursing courses are enhanced with a Learning Management System (CANVAS).


11. What if I have additional questions? Applicants are expected to attend a nursing program information meeting. Information meetings are held at UCC’s main campus. The meetings generally last about an hour and include time for individual questions. Students that need assistance filling out a planning sheet may visit the UCC’s Nursing Advisor, Michael Olson, by appointment: michaelolson@umpqua.edu
2020-2022 Nursing Program Application

$25.00 Application Fee (Required for the Nursing Application to be processed) **DO NOT SEND CASH**

Please type or print neatly in blue or black ink.

Providing your social security number is voluntary. If you provide it, the college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts and providing the Internal Revenue Service with the information required under the Taxpayer Relief Act of 1997. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer to the disclosure statement in the college catalog and schedule of classes. However, providing your SSN is required to receive Federal Financial Aid.

Last Name   First Name   Middle Initial   Previous Last Name(s)

Social Security Number   Date of birth (mm/dd/yy)

Current mailing address number and street   City   State   Zip

Physical address if different from mailing address   City   State   Zip

Daytime phone   Evening phone   Message/Cell phone

Email address

Ethnicity (optional): American Indian/Alaskan Native o Asian/Pacific Islander o Black/Non-Hispanic o Hispanic o White/Non-Hispanic o

**Education Information**

List all colleges where you have completed nursing prerequisites and/or a degree

<table>
<thead>
<tr>
<th>College</th>
<th>State</th>
<th>Dates of attendance</th>
<th>Degree earned/number of credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

I have read and understand the admission criteria for the nursing program at UCC and OCNE. I understand that it is my responsibility to meet all program and application criteria. I verify that all statements on this application are complete and true and I understand that falsification of any information may lead to disqualification or dismissal from the program. I give my permission for release of pertinent application information to the OCNE partner schools, including OHSU, as necessary to facilitate my program of study. In addition, I am authorizing release of my information to the Oregon Center for Nursing and the Oregon State Board of Nursing for statistical and research purposes only. I further understand that although co-admitted to the Oregon Health & Science University School of Nursing, those who choose to transition from Umpqua Community College Nursing Program to OHSU will have to undergo a History Background Check for OHSU prior to enrollment in OHSU courses and enrollment may be negatively impacted by any criminal history in the background.

Signature           Date     UCC Student ID

MAIL TO: Umpqua Community College - Nursing
P.O. BOX 967
ROSEBURG, OR 97470

Reviewed Date: ________________
Initial___________   Check #___________________

Affirmative Action: It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030. Inquiries regarding application of these and other regulations should be directed to the College’s Human Resources Office 541-440-4626, the Office of the Vice President for Administrative Services 541-440-4631; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.
**Umpqua Community College**

Application for Admission

**Disclosure Statement:** "Providing your social security number is voluntary. If you provide it, the college will use your Social Security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer to the disclosure statement in the college catalog and schedule of classes which describes how your number will be used. Providing your social security number means that you consent to use the number in the manner described."

---

**Intended Term & Year of Enrollment:**
Fall 20__

**Student Information**

- **Social Security Number:**
- **Date of Birth:** (month/day/year) _____ / _____ / _____
- **Last Name:**
- **First Name:**
- **M.I.**
- **Maiden Name:**
- **Current Mailing Address:**
- **Home Phone:** ( ) –
- **Work / Cell Phone:** ( ) –

---

**General Information**

- **Citizenship:**
  - USA
  - Other*
- **Country of citizenship:**
- **Gender:** (optional)
  - Male
  - Female
- **Race/Ethnicity:** (optional)
  - Caucasian
  - Black
  - Hispanic
  - American Indian
  - Asian
  - Other__________________
- **Are you a U.S. veteran?**
  - Yes
  - No
- **Will you receive veteran benefits?**
  - Yes
  - No
- **Did your parent(s) (natural or adopted) receive a Bachelor’s Degree from a 4-year college/university?**
  - Yes
  - No

---

**High School Information**

- **Check one and provide date of completion/or expected date of completion:**
  - HS Diploma
  - GED
  - Adult HS Diploma
- **Date Completed:** (month/day/year) _____/_____ / _____
- **School attended:** ___________________________________________________________: City__________ __________State_________________

---

**Enrollment Information**

- **Enrollment Status:** (check one):
  - Enrolling at UCC for the first time
  - Returning student (absent for more than one full year)
  - Continuing Student
- **Approx. term of last attendance:**
- **OR**
- **Intended Program:** AAOT – NUR

---

**College background:** Please list ALL colleges and universities attended. **Official college transcripts should be requested from each school and sent to UCC.**

<table>
<thead>
<tr>
<th>College/University Name</th>
<th>City &amp; State</th>
<th>Dates Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**What is your goal at UCC?**

- 1. Two year program
- 2. Certificate
- 3. Job Preparation
- 4. Skill Improvement
- 5. Transfer to 2-year school
- 6. Transfer to 4-year school
- 7. Personal Interest
- 8. Adult High School diploma

**What is the highest degree you have attained beyond high school?**

- 1. None
- 2. Some college credits
- 3. Certificate
- 4. Associates Degree
- 5. Bachelor’s Degree
- 6. Master’s Degree
- 7. PhD/Professional

---

**Affirmative Action:** It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030.Inquiries regarding application of these and other regulations should be directed to the College’s Human Resources Office 541-440-4626, the Office of the Vice President for Administrative Services 541-440-4672; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.

By signing this form, certify that the information on this form is correct and I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. I authorize the use of my social security number as my student identification number and in follow-up studies.

**Signature**

**Date**
Umpqua Community College
Nursing Program Application
2020-2022

PREREQUISITE COURSE PLANNING SHEET
THIS FORM MUST BE FILLED OUT AND SUBMITTED AS PART OF A COMPLETED APPLICATION

NAME: ___________________________________________ UCC ID # ____________________________

YEAR ONE – PREREQUISITE COURSE PLANNING SHEET – 45-48 credits

- GPA Minimum of 3.00
- 30 credits (of the 45-48 must be completed by the application deadline. Official transcripts documenting completion of courses that were completed by fall term must be received by deadline. The 30 credits must include: BI 231 (must be completed in the last five (5) years (COUNT FROM THE CURRENT YEAR BACK) and the Math competency (Math placement of MTH 105 or higher) or Math 95 or higher. Select courses from those listed below:
- 45-48 credits (specified below) must be completed prior to the fall of the nursing program.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>College</th>
<th>Term/year completed</th>
<th>Grade</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION A - MATHEMATICS: 4 credits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ MTH 95 OR higher Math course ☐ MTH ______________</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR ☐ UCC Placement test scores for MTH105 higher</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

| SECTION B - ANATOMY AND PHYSIOLOGY I, II, III: 12 credits |         |                     |       |         |
| ☐ BI 231 |         |                     |       |         |
| ☐ BI 232 |         |                     |       |         |
| ☐ BI 233 |         |                     |       |         |

| SECTION C - ENGLISH COMPOSITION : |         |                     |       |         |
| ☐ WR121 |         |                     |       |         |
| ☐ WR122 or ☐ WR 227 |         |                     |       |         |

| SECTION D - HUMAN NUTRITION: 4 credits |         |                     |       |         |
| ☐ FN225 |         |                     |       |         |

| SECTION E - MICROBIOLOGY: 4 credits |         |                     |       |         |
| ☐ BI 234 |         |                     |       |         |

| SECTION F - HUMAN DEVELOPMENT: 3 credits |         |                     |       |         |
| ☐ HDFS 201 or PSY 237 (online) |         |                     |       |         |

| SECTION G - SOCIAL SCIENCE (PSY) / Arts & Letters : 9 credits |         |                     |       |         |
| From the “approved discipline studies listings” of the UCC catalog - 3 courses |         |                     |       |         |
| ☐ Name of Course: One PSY 100 or 200 level course: |         |                     |       |         |
| ☐ Name of Course: Social Science or Arts and Letter |         |                     |       |         |
| ☐ Name of Course: Social Science or Arts and Letter |         |                     |       |         |

| SECTION H - Genetics: 3 credits |         |                     |       |         |
| ☐ BI 222: |         |                     |       |         |

Total Credits to apply must be 30 or more

Please add only the credits completed. Total Completed Credits:

* ANATOMY AND PHYSIOLOGY I, II, III must be completed within the last five years. Must disclose any A&P repeats for reasons other than expiration on checklist.
2020-2022 NURSING APPLICATION PACKET CHECK LIST

Please complete this verification checklist as part of your nursing application. Be sure to attach all worksheets, official transcripts, math test scores and other supporting documentation as well as this checklist to your application. Applications will be accepted beginning December 9, 2019. It is the responsibility of the applicant to ensure that all required documents and data listed below are received by the deadline.

REQUIRED:

☐ Signed and Completed Nursing Application Checklist.

☐ Completed OCNE/UCC 2020-2022 Nursing Program Application form WITH $25.00 non-refundable processing fee; attached. DO NOT SEND CASH. Checks or Money order only and payable to: “Umpqua Community College – Nursing” and stapled to application. I understand that by making application to Umpqua Community College I am also applying for co-admission and authorizing the release of my application information to OHSU. In addition, I am authorizing my information to be released to the State Board of Nursing for research purposes only.

☐ Completed UCC admission form.

☐ Year One Prerequisite Course Planning Sheet.

I have completed and attached the sheet indicating where all prerequisites have been completed and my GPA has been calculated to 3.00 or greater. Please provide your overall (uncalculated) GPA in the space provided (overall GPA for all courses taken) for informational purposes only: ________________

☐ Math Competency.

I have met the required math competency through one of the following (proof attached): Completion of Math 95 with a “C” or better. OR; Placement into Math 105 (or higher) on the UCC math placement test taken prior to submitting the application.

☐ Anatomy and Physiology 1 (must be completed in the last five (5) years) – has been completed. CHECK ONE:

☐ YES – I have repeated one or more A&P courses for reasons other than expiration.

☐ NO – I have never repeated an A&P course for reasons other than expiration.

☐ Proctored Essay.

UCC has my permission to notify me of the proctored essay invite via my preferred email address and US Mail. Circle One: Y or N. Preferred email: __________________________________________________________

☐ I understand that all prerequisites for the nursing program must be completed BEFORE Fall entry into the Nursing Program. This includes BI 222 – Genetics must be completed BEFORE entry into fall term of first year of the Nursing Program. If applicable, I understand that it is my responsibility to provide proof of completion to the Nursing Department prior to the start of fall term (nursing program). Failure to complete all prerequisites will result in elimination of the acceptance into the program.

☐ I have not attended any previous OCNE programs of nursing or other programs of nursing. Failure to disclose will result in immediate dismissal in the Nursing Program at Umpqua Community College.

☐ Yes, I have attended an OCNE program or other nursing program at:

(college) ________________________________________________________________ in (year) ___________________.

Please provide the following with this application:

1. A recommendation letter from your previous program’s Director of Nursing (or their successor):
   a. On official college letterhead
   b. With the Director of Nursing’s current contact information
Note: Completion and submission of this nursing program application indicates that you understand and give permission to UCC’s Director of Nursing to contact your previous Director of Nursing (or their successor) to discuss the nature of your dismissal from your previously attended nursing program.

Provide if applicable:

☑ Prior Degree Documentation: Copy of diploma or official transcript for proof of prior degree.

☑ Proof of Healthcare Work Experience form (and proof of Certificate or Licensure):
See form at end of document or UCC Registered Nursing website for details.

1. Form is completed and directions are followed.
2. Hardcopy proof of current license/certificate is provided.

OR:

1. UCC Healthcare Career Pathways Certificate (for participating High-School Students):
Students must show proof of completing the certificate via 15 credits on their UCC transcript.

☑ Volunteerism/Community Service Form:
See form at end of document or UCC Registered Nursing website for details.

1. Form is completed and directions are followed.

☑ Leadership Verification Form:
See form at end of document or UCC Registered Nursing website for details.

1. Form is completed and directions are followed.

☑ Proof of Foreign Language:
Transcripts - or - proficiency proof from Language Testing International are provided.

☐ Acceptance to the Nursing Program.
UCC has my permission to notify me of program acceptance via my preferred email address (same as above) and US Mail.

Circle One: Y or N.

Name (Print Legibly) __________________________ Signature __________ Date __________

Please mail all application materials to:
Umpqua Community College - Nursing
PO Box 967
Roseburg, OR 97470

Hand deliver to:
Umpqua Community College
1140 Umpqua College Road,
HNSC, Nursing Office 114
HEALTHCARE WORK EXPERIENCE
Umpqua Community College Nursing Program
Application for Fall Entry

Student Name: ___________________________ / ___________________________ Date: _______
Print applicant name Signature of applicant

Dear Employer/Supervisor/Human Resources Manager/Commanding Officer:

The above individual is planning to apply to the UCC Nursing program by February 15, 2020. To earn up to five (5) points in the selection process, the applicant must prove accumulation of a minimum of 500 hours work experience since February 1, 2016 caring for human patients in a position requiring them to have unencumbered certification as an Oregon certified nursing assistant (CNA-1 or 2), or licensure or national certification as a licensed practical nurse (LPN), Respiratory Therapist, emergency medical technician (EMT), paramedic, certified medical assistant, or service as a medic or corpsman in one of the Armed Services. By providing this form to you to complete, this applicant is giving you permission to provide the requested information. To assist this applicant with the process, please fill in the requested information responding to all questions, seal it in an envelope (preferably a company letterhead envelope), sign your name across the seal, and return it to the applicant. Points will not be awarded if the form is incomplete.

Even if their employment with you is for less than 500 hours, the applicant may submit documents from more than one employer in order to provide proof of required hours of work experience for up to three (3) points.

Applicants with work experience in any area of healthcare not listed above may be awarded up to two (2) points if you complete this form and they attach it to the application with their explanation for why their experience should be considered.

The applicant must attach the sealed envelope to the application and submit it no later than 5:00 p.m. on February 15, 2020 to be eligible for the points. If you have any questions, you may call UCC Nursing at (541) 440-4614. Thank you for your assistance.

Sincerely,

April M. Myler, MSN, RN
UCC Director of Nursing

Please identify the healthcare role/position held by this applicant in your organization:
________________________________________________________

Did this position require Oregon certification or licensure or national certification as indicated above? Yes ____ No ____

If not one of the roles listed above, what degree or licensure or certification or training was required for the role?
________________________________________________________

Total Number of Hours Worked here as ___________________________ / ___________________________
Insert role above Insert total hours above

________________________________________ __________________________
Signature & Printed Name / Title of: Supervisor –or- HR Manager –or- Commanding Officer

____________________________ ______________________________
Print Name of Facility/Organization Phone Number
Volunteerism and/or Community Service Form – UCC Nursing

Applicants to the Umpqua Community College Nursing Program may receive up to 5 points for volunteering in any organization/circumstance where the individual was supervised (directly or indirectly) and provided a service to the community.

Applicants should not submit volunteer verification documentation with their application if they have not performed at least 50 hours of volunteer service in the last 5 years.

Note to applicant: Be sure to fill in necessary information in the top section before giving this form to the supervisor/organization where the volunteer hours were performed. Volunteer hours must be verified using this form and include a letter of reference from your supervisor or their designee which describes the activity and how it serves the community. You may duplicate this form as needed. You must include a reference letter from each organization filling out a verification form. Be sure the form is complete. Incomplete forms or missing reference letters cannot be given consideration in the point assignment process.

Dear Human Resources/Supervisor,

I am in the process of applying to the Umpqua Community College Nursing Program. The selection points process requires verification of volunteer hours and a reference letter. Volunteer hours must be unpaid and completed within the last 5 years.

I, ________________________________ (print program applicant’s name) authorize the college to contact the individuals listed on this form to verify the information provided.

Applicant’s Signature: ___________________________ Date: ________________

The portion below is to be completed by Supervisor or Human Resources

Verification of volunteer hours:

A. Dates of Service (mm/dd/yy): ______________________ -and-

   Total Hours (mm/dd/yy): ______________________

B. Supervised by (Print Name/Title): ________________________________

C. Organization: ___________________________________________________

D. Supervisor contact number: ________________________________

E. Supervisor signature: _____________________________ Date: ___________

F. PLEASE ATTACH A LETTER OF REFERENCE FOR THE APPLICANT DESCRIBING THE VOLUNTEER ACTIVITY AND HOW IT SERVES THE COMMUNITY.
Leadership Verification Form – UCC Nursing

Applicants to the Umpqua Community College Nursing Program may receive up to 3 points for evidence of leadership, supervisory, or managerial role in paid or unpaid activity or positions in school, community, work, or other organizations in the past 5 years.

Applicants will receive no points if leadership activity involved less than 50 hours in the leadership role. Applicants may not apply for both volunteerism points and leadership points for the same activities or role.

In the space below the applicant must provide a description of the leadership role including specific responsibilities and total number of hours in that role in the past 5 years. The applicant must attach a letter of reference from someone who worked with them and can attest to their leadership role and number of hours in that role. The applicant may duplicate this form as needed. If multiple forms are submitted because leadership hours occurred in different organizations, the applicant must include one reference letter per organization. Be sure the form is complete. Incomplete forms or missing reference letters cannot be given consideration in the point assignment process.

Applicant’s description of leadership role, including name of organization or school, position, whether it was paid or unpaid activity, and specific responsibilities regarding guiding or directing a group of people:

I verify that I have completed the following hours in the above leadership role:

A. Dates of Leadership Role (mm/dd/yy): ______________________________ -and-
   Total Hours (mm/dd/yy): ______________________________

B. Applicant (print name legibly): ______________________________

C. Applicant signature: ______________________________ Date: ______________

D. PLEASE ATTACH A LETTER OF REFERENCE FROM A PERSON WHO WORKED WITH YOU. ASK YOUR REFERENCE TO VERIFY YOUR APPROXIMATE TOTAL HOURS IN THE LEADERSHIP ROLE AND THEIR EVALUATION OF YOUR LEADERSHIP QUALITIES.