



Leadership Verification Form – UCC Nursing

Applicants to the Umpqua Community College Nursing Program may receive up to 3 points for evidence of leadership, supervisory, or managerial role in paid or unpaid activity or positions in school, community, work, or other organizations in the **past 5 years**.

Applicants will receive no points if leadership activity involved less than 50 hours in the leadership role. Applicants may not apply for both volunteerism points and leadership points for the same activities or role.

In the space below the applicant must provide a description of the leadership role including specific responsibilities and total number of hours in that role in the past 5 years. The applicant must attach **a letter of reference from someone who worked with them and can attest to their leadership role and number of hours in that role**. The applicant may duplicate this form as needed. If multiple forms are submitted because leadership hours occurred in different organizations, the applicant must include one reference letter per organization. Be sure the form is complete. Incomplete forms or missing reference letters cannot be given consideration in the point assignment process.

Applicant’s description of leadership role, including name of organization or school, position, whether it was paid or unpaid activity, and specific responsibilities regarding guiding or directing a group of people:

I verify that I have completed the following hours in the above leadership role:

- A. Dates of Leadership Role (*mm/dd/yy*): _____ -and-
Total Hours (*mm/dd/yy*): _____
- B. Applicant (print name legibly): _____
- C. Applicant signature: _____ Date: _____
- D. **PLEASE ATTACH A LETTER OF REFERENCE FROM A PERSON WHO WORKED WITH YOU. ASK YOUR REFERENCE TO VERIFY YOUR APPROXIMATE TOTAL HOURS IN THE LEADERSHIP ROLE AND THEIR EVALUATION OF YOUR LEADERSHIP QUALITIES.**