



Financial Information and Fee Schedule 2019/2020

UCC STUDENTS & STAFF

PRIMARY PROGRAM (2.5 – 5 years)

UCC STUDENTS

UCC STAFF

PROGRAM	PER MONTH	PER SEMESTER (10 weeks)	PROGRAM	PER MONTH	PER SEMESTER (10 weeks)
Primary 2 days AM (T, Th; 9 AM – noon)	\$90	\$225	Primary 2 days AM (T, Th; 9 AM – noon)	\$96	\$240
Primary 3 days AM (M, W, F; 9 AM – noon)	\$135	\$338	Primary 3 days AM (M, W, F; 9 AM – noon)	\$144	\$360
Primary 5 days AM (M-F; 9 AM – noon)	\$225	\$563	Primary 5 days AM (M-F; 9 AM – noon)	\$240	\$600
Primary 2 days PM (T, Th; 12:30 – 3:15 PM)	\$83	\$206	Primary 2 days PM (T, Th; 12:30 – 3:15 PM)	\$88	\$220
Primary 3 days PM (M, W, F; 12:30 – 3:15 PM)	\$124	\$309	Primary 3 days PM (M, W, F; 12:30 – 3:15 PM)	\$132	\$330
Primary 5 days PM (M-F; 12:30 – 3:15 PM)	\$206	\$516	Primary 5 days PM (M-F; 12:30 – 3:15 PM)	\$220	\$550
Primary 2 days Full Day (T, Th; 9 AM – 3:15 PM)	\$188	\$469	Primary 2 days Full Day (T, Th; 9 AM – 3:15 PM)	\$200	\$500
Primary 3 days Full Day (M, W, F; 9 AM – 3:15 PM)	\$281	\$703	Primary 3 days Full Day (M, W, F; 9 AM – 3:15 PM)	\$300	\$750
Primary 5 days Full Day (M-F; 9 AM – 3:15 PM)	\$469	\$1,172	Primary 5 days Full Day (M-F; 9 AM – 3:15 PM)	\$500	\$1,250

PRIMARY EXTENDED CARE – UCC STUDENTS & STAFF

SCHEDULE	PER MONTH	PER SEMESTER
2 DAYS		
BEFORE CARE (8-9 AM)	\$24	\$60
AFTER CARE (3:15-5:30 PM)	\$54	\$165
BOTH	\$78	\$225
3 DAYS		
BEFORE CARE (8-9 AM)	\$36	\$90
AFTER CARE (3:15-5:30 PM)	\$81	\$248
BOTH	\$117	\$338
5 DAYS		
BEFORE CARE (8-9 AM)	\$60	\$150
AFTER CARE (3:15-5:30 PM)	\$135	\$413
BOTH	\$195	\$563

*Limited drop-in hours are available at \$7/hour or any portion of an hour. Subject to availability.

INFANT/TODDLER PROGRAM (6 – 30 months)**UCC STUDENTS****UCC STAFF**

PROGRAM	PER MONTH	PER SEMESTER (11 weeks)	PROGRAM	PER MONTH	PER SEMESTER (11 weeks)
2 Day AM (T, Th; 8 AM – noon)	\$128	\$320	2 Day AM (T, Th; 8 AM – noon)	\$136	\$374
2 Day PM (T, Th; 12:30 – 4:30 PM)	\$128	\$320	2 Day PM (T, Th; 12:30 – 4:30 PM)	\$136	\$374
3 Day AM (M, W, F; 8 AM – noon)	\$192	\$528	3 Day AM (M, W, F; 8 AM – noon)	\$204	\$561
3 Day PM (M, W, F; 12:30 – 4:30 PM)	\$192	\$528	3 Day PM (M, W, F; 12:30 – 4:30 PM)	\$204	\$561
5 Day AM (M-F; 8 AM – noon)	\$320	\$880	5 Day AM (M-F; 8 AM – noon)	\$340	\$935
5 Day PM (M-F; 12:30 – 4:30 PM)	\$320	\$880	5 Day PM (M-F; 12:30 – 4:30 PM)	\$340	\$935
Full Day 2 Day (T, Th; 8 AM – 4:30 PM)	\$272	\$748	Full Day 2 Day (T, Th; 8 AM – 4:30 PM)	\$289	\$795
Full Day 3 Day (M, W, F; 8 AM – 4:30 PM)	\$408	\$1,122	Full Day 3 Day (M, W, F; 8 AM – 4:30 PM)	\$434	\$1,192
Full Day 5 Day (M-F; 8 AM – 4:30 PM)	\$680	\$1,870	Full Day 5 Day (M-F; 8 AM – 4:30 PM)	\$723	\$1,987

INFANT/TODDLER EXTENDED CARE (4:30-5:30 PM)

DAYS	PER MONTH	PER SEMESTER
2 Days	\$24	\$66
3 Days	\$36	\$99
5 Days	60	\$165

***Limited drop-in hours are available at \$7/hour or any portion of an hour. Subject to availability.**

Enrollment is per semester (10 weeks payable monthly by the first day of the month). Semester dates are fall 2019 (September 23-December), winter 2020 (January 6-March 21) and spring 2020 (March 30-June 12).

Enrollment is based upon the UCC academic calendar which includes traditional holidays, and winter and spring breaks. Regular tuition is due regardless of absences. Tuition is based upon the program chosen and is listed above. Payments can be made in one installment (per 10-week semester) or monthly. Auto pay is our preferred method of payment. Other acceptable forms of payment are check, cash, credit card or debit cards. There is a 3% transaction fee assessed for credit card payments.

Tuition is due on the first day of the month for any plan and a \$25 late fee is assessed on any balance not paid in full within 5 days of the due date. If it becomes necessary for you to withdraw your child from our school program, at least one month advance written notice is required, and tuition through the final calendar month will be calculated based on the 9-month installment plan. There are no refunds after April 1st and tuition for the remainder of the school year is due regardless of payment plan.

Admissions Policies and Procedures 2019/2020

UCC Primary Program Age Criteria

For the 2019/2020 school year, we are enrolling students ages 6 months through five years. Preschool children must be at least 2.5 years of age on the date they begin attending. Developmental readiness is also considered.

Admissions Process

We admit students of any race, color, national or ethnic origin to all rights, privileges, programs, and activities generally made available to all students at the school. We do not discriminate on the basis of race, color, national or ethnic origin in administration of our educational policies, admission policies, and other school administered programs. Upon receipt of application, birth certificate and previous school records, parents will be contacted to schedule an interview. The decision to accept the child for a particular program is made after interviews are conducted. Upon acceptance, an acceptance letter and financial agreement will be provided. This agreement must be returned for enrollment to be finalized. Prior to attending, an enrollment packet will be provided. This includes enrollment forms, annual calendar, emergency contact information, health requirements and other information.

Admissions Schedule

Current students will be given preferred enrollment from Feb 1 to April 1. After current students have had the opportunity to apply for re-admission, applications for new students are processed in April for the following school year.

Dismissal

MCM reserves the right to terminate any student's enrollment at any time for any reason, not prohibited by law, if in MCM's sole judgment the student is not meeting the programs goals or standards or if we do not have adequate expertise or resources for the child's educational, medical or other needs (subject to applicable regulatory requirements). MCM further reserves the right to decline enrollment/services to parents or guardians who, in MCM's sole judgment, are uncooperative, abusive to school staff, or, in MCM's opinion, will not be satisfied with MCM's best efforts. Withdrawal may be required if tuition is not paid on a timely basis per the financial agreement.

Behavior Standards

Maple Corner Montessori assists each child in being a productive member of our learning community. If there is difficulty in meeting this standard, we will work with the child and parent to resolve the situation. If this is not successful, withdrawal may be required.

Court Costs/Costs of Collection

If, after normal channels of collection are followed, we are forced to refer your account for collection, you will pay the cost of collection, including but not limited to, attorney's fees. By signing the application, you acknowledge you have read and understand the admissions, tuition and behavior policies, and upon enrollment, agree to abide by these policies.