



CERT

**Business
2020-2021**

46 credits

Supervision

Date of update: 5/14/2019

Program Coordinator/Advisor:

Toni Clough

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Program Prerequisites: See requirements needed for first term classes.

Possible Term Plan	Course Number	Course Title	Credits	Terms	Prerequisites/Notes
Term 1	WR 121	Academic Composition*	4	F,W,S,Su	WR115* and RD090*; and basic computer word processing skills
	BA 101	Introduction to Business	4	F,W,S,Su	None
	SDP109	Elements of Supervision	3	F,S	None
	HR	Human Relations Elective	3		

Term 2	SDP208	Human Resources for Supervisors	3	W	None
	CIS 120	Intro to Computer Information Systems	4	F,W,S,Su	None
	BA 180 OR MTH 060	Business Mathematics I OR Introduction to Algebra	3 OR 4	F,W,S OR F,W,S,Su	MTH 020*
	SDP	Courses	6		Select 6 credits from other SDP courses

Term 3	SDP 201	Coaching in the Workplace	3	S	None
	SDP 205	Management and Leadership Dynamics	3	S	Only offered every other year (see Department Chair for assistance)
	BA, SDP,CIS, SP, PSY, MED, WR	Approved Elective	10		Select 10 credits in any from these prefixes numbered 100 or above

Approved Electives	Course Number	Course Number/Title	Credits	Terms	Prerequisites/Notes

Advising Notes	Scheduling requirements may prevent all courses from being offered every term. Consultation with an advisor is critical to student's selection of courses. Please see an advisor for a degree planning worksheet for this program.
	*a grade of C or better

Required/ Recommended Equipment and Software	