



**Office of the Provost  
Report to the Board of Education  
March 2019**

**ARTS & SCIENCES** (Karen Carroll, Dean)

1. No report on February-early March activity.

**ASSESSMENT AND ACCREDITATION**

(Danielle Haskett, Interim Assessment Coordinator and Faculty Advising Coordinator)  
(Emily Fiocco, Director of Assessment and Accreditation)

1. Assessment: 22 faculty members have submitted their Fall 2018 Quarterly Assessment Report, this includes 43 course assessments.
2. Faculty Advising: Advising training continues, 5 Degree Works sessions have been scheduled throughout the term in addition to 4 Module trainings.
3. Assessment initiatives: We'd like to offer a Winter 2019 Assessment training for department chairs/faculty using the reflection guide we obtained at the NWCC conference.
4. Accreditation initiatives: NWCCU reported new standards will be released for public comment 2/1/19. We can switch to these new standards once we work ourselves off of our current recommendations.
5. Danielle Haskett & Emily Fiocco attended the Assessment Essentials: Assuring Standards of Educational Effectiveness and Quality Improvement conference January 14, 2019.
6. Danielle Hasket is participating in a group reading of *Creating a Data-Informed Culture in Community Colleges* with student services colleagues.

**CAREER & TECHNICAL EDUCATION** (J. Aase, Dean)

7. The first annual *National CTE Signing day* was a success! 20 students signed their letter of intent to enroll in a CTE program at UCC in Fall 2019. Approximately 75 family members, faculty and community supporters of UCC also attended. The event was live streamed and can be viewed here: <https://www.youtube.com/watch?v=ha3VUk6s1Tg&feature=youtu.be>
8. Jason Aase, Clay Baumgartner, Ian Fisher and Duane Thompson met with Bob Reinbold and Chris McCafferty from the Pembina Corporation in regards to the workforce training needs for the proposed Jordan Cove pipeline project.

***Department of Applied Science and Technology; Clay Baumgartner, Department Chair***

**Forestry; Jarred Saralecos, Coordinator**

9. The Forestry Program renewed its signed MOU agreement with Oregon State University College of Forestry. In addition, to the previous agreement we added an agreement for the OSU Renewable Materials program. This addition will expand both our recruiting base and students career opportunities.

10. The student led forestry club began planning to construct and replace the UCC arboretum sign as well as scheduled a service project for April 6<sup>th</sup> helping the Roseburg Parks Department clean-up Amacher Park.

***Department of Business; Toni Clough, Department Chair***

11. Toni Clough provided a workshop at the FBLA event at Roseburg High School on February 19<sup>th</sup>.  
 12. Toni Clough did a presentation for the seniors at the Connections Academy, an online high school that meets at Rose Elementary. Senior students learned about UCC & the Business Department program offerings.

***Department of Health Sciences; April M. Myler, Department Chair***

Registered Nursing; April Myler, Director

13. 1<sup>st</sup> year students recently helped to create and distribute a professional flyer for human trafficking information. They were briefly mentioned in a recent NRToday article for assisting in this important work.  
 14. Registered Nursing applications for the FA19 cohort are now closed. There are close to 190 applicants for 48 positions. This is up from last year's 175 applications.

Dental Assisting; Tamara Loosli, Coordinator

15. The UCC Dental Assisting program is excited to once again partner with Dr. Alex Atchinson for a free Oral Cancer Screening event. This event will be held on May 3rd from 11am to 4pm and will be open to students, staff, and community members.

JOBS Program, Karissa Bent, Director

16. A new partnership is developing with the Cow Creek Tribe to support each other and facilitate provision of services to shared clients and community partners.

**ENROLLMENT MANAGEMENT** (Missy Olson, Dean)

17. FAFSA applications imported comparison:
- 19/20 – 1,313 – Will continue to receive until June 2020
  - 18/19 - 3,679 – Will continue to receive until June 2019
    - Up 42 from last month's report
  - 17/18 – 3,994 – Full academic year received
  - 16/17 – 3,740 – Full academic year received
18. Financial Aid awards processed comparison:
- 18/19 – 1,964 - Will continue through June 2019
    - Up 19 from last month's report
  - 17/18 – 1,896 – Full academic year
  - 6/17 - 1,805 – Full academic year
19. Winter Admissions through February 21, 2019:
- 18-19: **790**
  - 17-18: 641

## 20. Spring Admissions through February 21, 2019:

- 18-19: **313**
- 17-18: 222

## 21. Recruitment initiatives:

- February 4: Great by 8th in Winston, 6 attendees
- February 5: Meeting "Strengthening K-12 and UCC" to support student career and college planning.
- February 6: STEAM Explore Event, 500 attendees
- February 6: Sutherlin HS visit, scholarship applications
- February 6: South Umpqua HS Scholarship assistance
- February 7: Douglas High School visit, admissions and scholarships
- February 7: Roseburg High visit
- February 12: Rose School, admissions and financial aid
- February 12: Douglas High School (follow up visit)
- February 13: UCC Scholarship and Financial Aid Workshop
- February 19: Rose School (follow-up visit)
- February 19: Oakland HS visit
- February 20: Ellis Poole, Testing Coordinator, visited Sutherlin HS for placement testing training
- February 21: Phoenix High School
- February 21: CTE Signing Day, 75 attendees
- February 21: Phoenix High School UCC presentation, 30 students
- February 22: Phoenix High School (follow up visit)
- February 26: UCC Scholarship and Financial Aid Workshop
- February 27: Glide High School Visit
- February 28, Powers High School college and career fair
- Orientations- 2/11, 2/20, 2/26

## 22. Retention initiatives:

- *Financial Aid*: The 19/20 aid year roll was completed and 1,313 files have been processed with more in the que to be brought in the next few weeks.
- *STEP* grant implemented with first group of students served. These 16 students received personalized career coaching, as well as having their GED class tuition and GED practice tests and official tests covered.
- *Professional Learning Community for Allied Health Sponsored Dual Credit* project met on 2/26.
- Working with faculty on the development of new advising guides and the class schedule.

## 23. Faculty, Staff and Administrator accolades:

- The Financial Aid Staff attended the *annual Oregon Association of Student Financial Aid Administrators Conference* from February 6-8<sup>th</sup>. The most recent Federal and State updates were received along with a multitude of valuable training sessions.
- Destiny Hunt and Jantyne Bunce attended the *First Generation Student Success Summit* on February 13. This is the funding source for the Soar grant, and it appears the application process for the next year might be simple, before a more detailed process to be eligible for funding the next year.

- Destiny Hunt and Jantyne Bunce also attended the *Student Success and Retention Conference* from February 14-15 and learned about enrollment initiatives, retention strategies, and how to incorporate the Pathways to Opportunity funding at UCC.
- Missy Olson is working with Toni Clough and the Douglas ESD on the sustainability of the Allied Health program in the high schools.
- Missy Olson presented to the *Roseburg Project Leadership* group on February 14<sup>th</sup> about postsecondary education in Douglas County and how we connect with the K-12 system.
- Met *Northwest Christian University* representatives on February 15<sup>th</sup> about possible future articulation agreements and partnership for student transition.

### **INSTITUTIONAL RESEARCH** (Steve Rogers, Director)

#### 24. IPEDS Winter Collection

- Four surveys submitted on 13-Feb
  - Graduation Rate survey
  - Graduation Rate 200% survey
  - Outcome Measures survey
  - Student Financial Aid survey

25. Reviewed/Re-wrote 2,500 lines of code to produce more accurate and consistent IPEDS results.

26. Created an IPEDS Reporting Guide with sections for each of the surveys. Each section describes how to collect the data for a specific IPEDS survey. This document is still in progress, and will eventually be part of the Institutional Research Operational Plan.

27. Provided data for the IR-based accreditation indicators (1-B-1, 1-B-2, 1-B-4, 2-B-2).

28. Thank you to the Enrollment Management and Financial Aid offices for their assistance with the IPEDS Outcome Measures survey and the Student Financial Aid survey!

### **LIBRARY SERVICES AND LEARNING SUPPORT** (Carol McGeehon, Director)

29. Open Ed Week is March 4 – 8, 2019. The Library is planning

- Display of printed open textbooks funded by Open Oregon
- Announcement for students and Umpqua Updates with information about the display in the Library and brief information about open educational resources in general

30. Working with the bookstore to increase the accuracy of the “no cost textbook” and the “\$50 or under textbook” designations.

31. Faculty OER workshop/review is scheduled for March 8, 2019 during *Open Ed Week*

32. Students using the Success Center for tutoring:

- 2017-2018: 6,315 visits by 621 students for a total of 11,083 hours
- 2018-2019 YTD: 6,585 visits by 598 students for a YTD total of 10,207 hours

### **STUDENT SERVICES** (April Hamlin, Dean)

#### ***Accessibility Services***

33. The Accessibility Services and Veteran Advising Center has conducted 66 appointments in the past month.

34. Danielle Haskett attended an Assessment Conference with Emily Fiocco on January 15, 2019 and the NASPA Conference for Veteran Students with Ronda Stearns on February 7-8, 2019.

**Advising and Career Services**

35. Winter Term Major Declaration Week was completed in February, identifying new and returning AAOT students in a concentration of study.
36. The first wave of students assigned to faculty advisors has started, in time for Registration on February 25, 2019. Professional Advisors are working with students to create Student Educational Planners and identify a program pathway for transfer in anticipation of transfer
37. In the previous month, 233 advising appointments were conducted.
38. Staff participated in UCC Explore Event
39. Danna-May Blommer and Emily Fiocco presented at the Student Success & Retention Conference, titled, "Equity in Pathways" on February 14, 2019. Director Mitch Mitchell also attended the SSRC Conference.

**Educational Talent Search / Upward Bound**

40. On January 12<sup>th</sup>, Upward Bound held its monthly Saturday seminar at Umpqua Community College. Thirty-seven students and three staff members attended. Students participated in an Escape Room exercise with the use of math to solve their way out. The students created Elephant Toothpaste as part of a science (STEM) experiment. The students also worked on a coding exercise using critical thinking skills. One hour was spent doing homework and test prep.

**Life Coaching**

41. Since the beginning of winter term have provided Life Coaching Services to 26 students with 81 sessions, one of these was initiated from faculty with student in crisis
42. Since the beginning of winter term have received and responded to 12 Student of Concern referrals
43. Participated in one Threat Assessment Team Process and Response to a student at risk of self-harm
44. Consulted with three faculty and two students regarding students of concern
45. Participated in the Student Resource Fair
46. Started collecting data on students receiving Life Coaching services and CARES Team interventions.
47. Attended ASUCC Student Leadership Board Meeting presentation on SOAR services and participated in discussion assessing if these services would benefit UCC students. January 29, 2019
48. Consulted with Pamela Goodwin, ASUCC's activity director, on how to integrate trauma informed considerations when she is training other students to interview students for the County Wide Pit Count (Homeless Population).

**Student Engagement**

49. Two students, Monica Botwinick and Daniel Isenberg, have been selected as 2019 Undergraduate Transfer Scholarship Semifinalists. This year's semifinalists were chosen from a pool of nearly 1,500 applicants attending 369 community colleges in 45 states and the District of Columbia.
50. UCC's nominees for All-USA Academic Team, Emily Warren and Danielle Teichner, have been moved forward the final round of judging for the Phi Theta Kappa Fall Scholarship, which includes the All USA Academic Team.
51. UCC was recognized for its' participation in the spring 2018 Cesar Chavez Blood Drive Challenge, ranking 18<sup>th</sup> in the top 20 colleges/universities recognized. Quarterly blood drives are coordinated by Student Ambassadors & Peer Mentors.

**Registration & Records**

52. 2019-2021 Nursing Program Applications:
  - 129 - Transcripts Articulated as of 2/19/19.
  - 189 – Approximate number of applications submitted, a final number available 2/22/19.

53. DegreeWorks Faculty Training:

- 21 of the 68 full-time Faculty have received in-person DW training for advising purposes as of 2/15/19.
- 26 Veteran students took advantage of priority registration on February 22, 2019 and got ahead of the Registration rush starting on 2/25/2019.

**Student Engagement**

54. Marjan Coester completed the Phi Theta Kappa Five Star Advisor Plan, a 15 hour, self-paced course with videos, readings, web resources and quick quizzes to test knowledge.

55. ASUCC Services - As compared to spring 2018, there was a 130.17% increase in requests for services in fall term and a 103.49% increase in unduplicated use by students. Use of each service increased as noted:

- Bus Passes = 114.81%
- Gas Cards = 164.44%
- Food Boxes = 138.09%
- Backpack/Supplies = 230.44%
- Hygiene products = 290%

|   | Fall 2018 |  | January 2019 |
|---|-----------|--|--------------|
| <b>Requests</b>                                   | 267       |  | 119          |
| <b>Unduplicated</b>                               | 174       |  | 112          |
| <b>Students returning for additional services</b> | 44        |  | 16           |
| <b>Backpack with supplies</b>                     | 48        |  | 24           |
| <b>Backpack Only</b>                              |           |  | 1            |
| <b>Rolling Backpack Only</b>                      | 1         |  | 0            |
| <b>Supplies Only</b>                              | 14        |  | 7            |
| <b>Flash Drive Only</b>                           | 13        |  | 3            |
| <b>Term Bus Pass</b>                              | 55        |  | 34           |
| <b>One Way Bus Pass</b>                           | 3         |  | 0            |
| <b>Food Box</b>                                   | 100       |  | 25           |
| <b>Meat Voucher</b>                               | 49        |  | 21           |
| <b>Gas Card</b>                                   | 119       |  | 52           |
| <b>Hygiene</b>                                    | 78        |  | 23           |
| <b>Laundromat Voucher (new Winter term)</b>       |           |  | 3            |
| <b>Grab &amp; Go Oatmeal</b>                      | 160       |  | 70           |
| <b>Grab &amp; Go Cup of Soup/Ramen</b>            | 154       |  | 50           |

56. ASUCC Leadership hosted a PIT (point in time) Homeless count for the first time; 21 students completed the PIT census.

57. Student Engagement, in coordination with HIV Alliance, held an HIV/HEP-C testing clinic; 7 students were tested.

58. Working with Christine Case, ASUCC is now able to track attendance at events through AdvisorTrac. We are still adjusting the Kiosk function as we learn how to improve its' use. One issue that arose (specifically with the Valentine's events) is that employees who do not have an active student side Self-Service account cannot be logged.

|  |     |
|--|-----|
| <b>Midterm Boost 2-4-2019</b>                      | 64  |
| <b>Midterm Boost 2-5-2019</b>                      | 56  |
| <b>Valentines Fundraiser 2-13-2019</b>             | 11  |
| <b>Valentines Fundraiser &amp; Lunch 2-14-2019</b> | 115 |

**Student Services (General)**

59. Student Services departments completed Assessment reports for Summer and Fall terms – including Advising & Career Services, Accessibility Services, ETS/UB, Student Engagement. SSS-TOP submitted their federally required Annual Progress Report as their program assessment.
60. Registration & Records, and Life Coaching are both collecting data for program assessment purposes – and the Student Services Operational Team is meeting with the Director of Assessment & Accreditation to better understand and engage with non-academic program assessment activities.
61. Operational Team met with Director of Assessment & Accreditation to discuss aligning Accreditation indicators, Strategic Plan indicators with Assessment Reports.
62. April Hamlin attended the Executive Learning Series on Equity and Empowerment on January 25, 2019 and the Student Success & Retention Conference on February 14 – 15, 2019. She also attended the Council for Student Services Administrators meeting on February 13, 2019.
63. First drafts of the Standards of Student Conduct have been submitted for initial review to SLT.

**TITLE III** (Cynthia Horkey, Project Manager)

64. The grant project is completed on June 30, 2019. Transitional plans are being monitored very carefully to endure compliancy and success.

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Crabtree – 04 March 2019

**OFFICE OF BUSINESS SERVICES BOARD REPORT**  
**March 2019**  
**Natalya Brown, Chief Financial Officer**

**Office of Business Services; Natalya Brown, Chief Financial Officer**

- Key priorities:
  - Promote a positive institutional climate and culture
  - Promote quality services and delivery
  - Assure financial integrity of the College
  - Integrate college offerings with the community
  - Review of business services policies and procedures
  - Implement annual assessment of division non-academic services
  - Lead campus in long-term financial planning
  - Prepare campus for budget planning

Met with student government on February 5, 2019 to discuss budget development process at UCC for FY20-21. The copy of the presentation can be found here: <https://www.umpqua.edu/budget-timeline>;  
Provided update on budget development during Administrative staff meeting on February 20, 2019;  
Coordinated interviews and the campus visit for the Director of Advancement position;  
Submitted the following policies/procedures for campus to review: Delegation of Authority, Designation of Authority Signers, Budget Preparation, Financial Audits.  
The Bookstore and Cafeteria/Catering/Special events sustained some damages to inventory/building during the week of February 24-28 due to snowstorm, fallen trees and loss of electricity. The College is working with the insurance company to recover the damages.

**Accounting and Finance Services; Ina Jackson, Director of Accounting and Finance**

- Key Priorities:
  - Tax Forms:
    - Student 1098-T reporting online for Student Accounts is available at <https://www.umpqua.edu/student-accounts/1098-t-information> Student Account Team members have been reporting questions and phone calls are down significantly this year with the new IRS format because the online info makes more sense. This echoes similar reports discussed at the recent BURSAR's meeting in Eugene on February 22, 2019.
  - Business Services, Policies, Procedures, and Internal Controls Update:
    - As part of the internal control responsibilities of the Accounting and Finance Department being reviewed, process improvements were made for logging and tracking accounts receivable payments being received in the department for UCC Invoices.

**Budget; Katie Workman, Budget Manager**

- Key Priorities:
  - Improve existing and develop new processes
  - Manage current and develop future budgets without use of reserves
    - FY 2019-20 General Fund budget first draft complete and provided for review and additional work to Senior Leadership Team
  - Provide budget and process training opportunities and communication to campus



Attended Government Finance Officers Association's (GFOA) Budget Analyst Training Academy in San Francisco, CA February 26 through March 1. Topics included financial sustainability, accounting for the budgeteer, long-term financial planning, biennial budget development, service levels & alternatives, budget monitoring, and presenting & communicating the budget. Many group exercises were assigned each day as well as a group presentation to all instructors and attendees the final day. My group presented alternatives and solutions to a capital projects plan that was interrupted by unexpected hardships. The information learned from this academy will greatly assist in operations moving forward as we tie the budget to our strategic plan.

**Purchasing Office; Jules DeGiulio, Purchasing Manager**

- Key Priorities:
  - Update purchasing policies and procedures
  - Build and refine Office of Business Services Web Site
  - Learn and implement all Banner 9 processes for procurement of goods and services.
- 14 Passenger Bus delivered in late February. Use for Athletic Teams and in our general fleet, increasing overall travel flexibility.
- Fuel specific CFN and Pacific Price cards issued for Fleet vehicles and campus storage tank. Resulting in reduced fuel cost and use of campus credit cards, while providing increased scrutiny and accountability for campus fuel consumption.
- Contract generated for Preliminary Planning Phase for Industrial Technology Center. Deliverables coming in June will enhance college fund raising efforts.
- Contract executed with Rogue Credit Union for installation and maintenance of a Bank Branch located in our Campus Bookstore. Will providing student paid employment experience in addition to scholarships. Program to begin Fall Term.

# UCC IT March 2019 Board Report

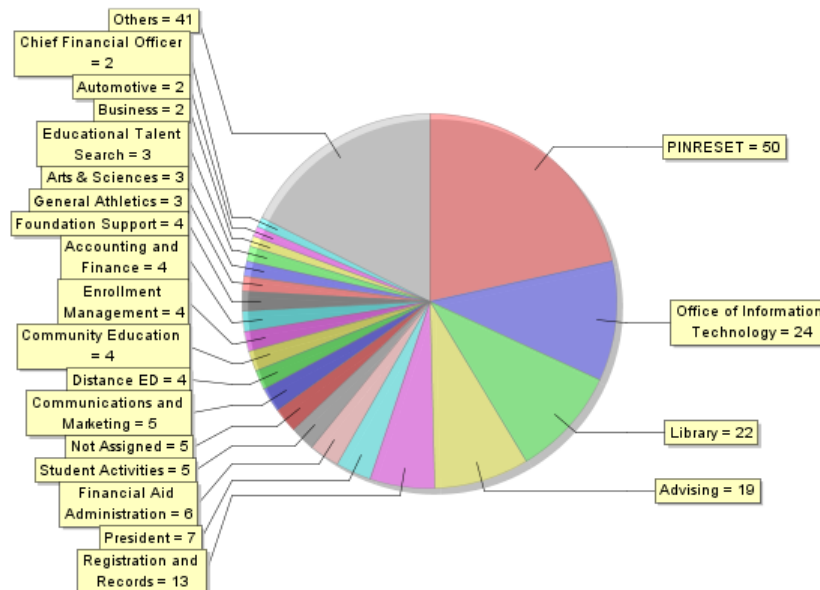


March 2019 Board Report

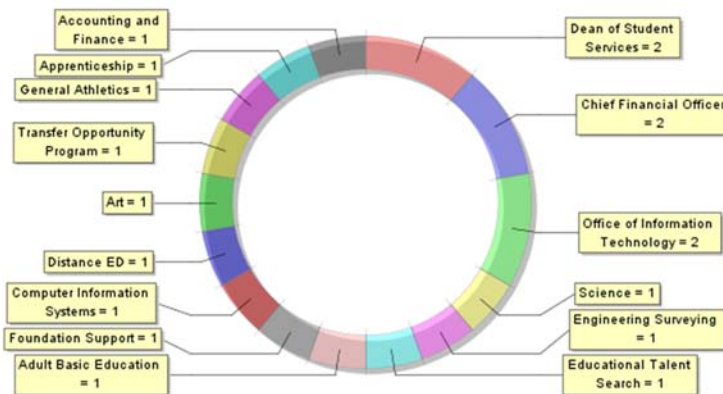
Office of Information Technology

Vincent Rose, Director

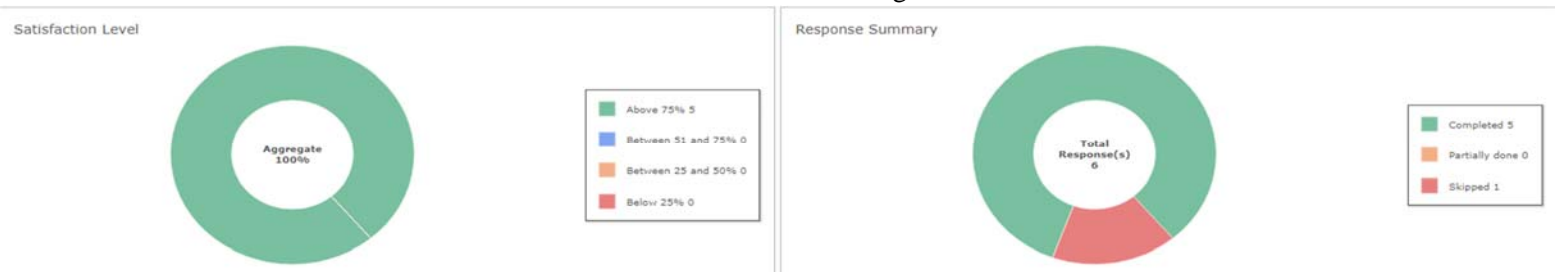
March 2019



- In the month of March 2019 IT completed 232 tickets.



- IT closed tickets from the SLA the Service Level Agreement 92.24% of the time.



- IT had a 100% satisfaction survey for the month of February
  - 6 surveys were distributed, 5 were completed.
- IT conducted a Gap Fit analysis for possible ERP replacement.

**DEPARTMENT OF ATHLETICS PRESIDENT'S REPORT**  
**March 2019**  
**Craig Jackson, Director of Athletics**

**Athletics- Craig Jackson**

- Women's wrestling sent 3 wrestlers to the National Tournament in Atlanta, Georgia and won 4 matches.
- Men's Wrestling sent 5 wrestlers to the National Tournament in Iowa and won 7 matches. One wrestler was 1 win away from receiving All-American status.
- Women's Basketball finished the regular season tied for the Southern Region Championship (their 3<sup>rd</sup> straight) and go into the NWAC Tournament as the #1 seed.
- Men's basketball finished alone in 2<sup>nd</sup> place in the Southern Region and advance to the NWAC Tournament as the #2 seed.
- Track and Field returned to UCC with the debut of our team at the Linfield Icebreaker. We had a 2<sup>nd</sup> and 3<sup>rd</sup> place finisher in our debut event.

**ATHLETIC REPORT**  
**Craig Jackson, Athletic Director**  
 March 2019

| Team          | Roster Goal | Fall 18                  | Win. 18                                  | New Winter | Fall 18 GPA | Com Service Hours | Fund Rais. (to date)  | Awards/Honors   |
|---------------|-------------|--------------------------|--|------------|-------------|-------------------|---|---|
| Baseball      | 35          | 21                       | 19 (2 left, but are returning in spring) | 2          | 3.41        | 329               | \$11,386.00   | Signed 22 for 19-20 so far  |
| M.Basketball  | 15          | 15                       | 14                                       |            | 3.55        | 14                | \$3,704.00  | 2nd in Conference-<br>Coach of the Year-<br>Freshman of the Year                                  |
| W.Basketball  | 15          | 15                       | 14                                       | 1          | 3.68        | 55                | \$20,363.00   | Southern Region<br>Champions- Coach of<br>the Year- Player of the<br>Year-Freshman of the<br>Year |
| Cross Country | 15          | 12                       | 11                                       |            | 3.73        | 16                | \$2,100.00  | 2 Academic Excellence<br>Awards   |
| M. Wrestling  | 30          | 24                       | 20                                       |            | 2.95        | 50                | \$11,775.00   | 5 National<br>Championship<br>Qualifiers  |
| W. Wrestling  | 24          | 19                       | 17                                       |            | 3.14        | 25.5              | \$5,859.00  | 3 National<br>Championship<br>Qualifiers  |
| OCR           | 16          | 15                       | 15 (2 completed program)                 | 3          | 3.8         | 20.5              | \$2,010.52  | 2 Spartan Top 10<br>Finishers   |
| Track         | 40          | 27                       | 23                                       | 5          | 3.52        | 17                | \$2,640.00  | Have Signed 12 for next<br>fall- so far   |
| Volleyball    | 15          | 17                       | 15 (1 graduated)                         |            | 3           | 53                | \$10,097.00   | 3 Academic Excellence<br>Awards   |
| Gen Athletics |             |                          |  |            |             | 55                | \$27,855.00   |   |
| <b>Total</b>  | <b>205</b>  | <b>165</b>               | <b>148 (89.6%)</b>                       | <b>11</b>  | <b>3.3</b>  | <b>635</b>        | <b>\$97,789.52</b>  |   |
|               |             | includes some duplicates |  |            |             |                   | Have in excess of \$7500 in<br>donations of materials, etc. |   |

**ASUCC REPORT**  
**March 2019**  
**Katherine Hicks, ASUCC President**

- Spirit Day event had to be postponed, hoping to re-visit this event when the book store is up and running.
- The Vice President, Nick Thomas is in charge of our elections committee and is starting the process earlier than in subsequent years.
- The student Commencement team has started their process for selecting the student speaker, the deadline has been extended to next Friday March, 15.
- Upcoming events are The Study In, March 15 2-7pm in the Library, and Fresh for Finals March 18 & 19 10-2 located in the student Center.

**Full-Time Faculty Association Update**  
**March 2019**  
**John Blackwood, UCCFA President**

- On February 15, 2019, the full-time faculty association notified the UCC of our intent to re-open and bargain the following items: 1) Article XVIII – Salary; 2) Article XIX.A – Employee Benefits; and 3) Article XX.F – Paid Leaves of Absence – Personal Leave.
- Some UCC full-time faculty participated in the OEA-sponsored “March for our Students”, which was held on February 18, 2019, at the Capital, in Salem.
  - John Blackwood met privately with Senator Dallas Heard and his Chief of Staff for approximately 20 minutes each. We discussed UCC student needs and rural vs urban college students and the unique needs of rural community college students. We also discussed the very negative impact on UCC and Douglas County should the governor’s proposed budget become a reality.
  - John Blackwood met with Governor Brown as part of a small group (~30 people) to discuss the upcoming budget. Professor Blackwood was able to speak at this group meeting about the very negative impact on UCC and Douglas County should the governor’s proposed budget become a reality. He also (again) mentioned the unique needs of rural community college students and how the proposed budget will negatively impact them.

## **UCCPTFA Board Report**

**March 2019**

**Jeri Frank, President, UCCPTFA**

- We are pleased to be recognized by the administration and the Board of Education for our vital role at UCC in providing quality instruction for our students across many curriculum areas.
- During winter term 116 part-time instructors are teaching classes.
- We have monthly union meetings during each term to continue our important work on behalf of part-time instructors.
- Starting this spring we will initiate the bargaining process covering the entire bargaining agreement which expires in August 2019.