



## Provost Report

Academic and Student Services

Board of Trustees

29 November 17

### Adult Basic Skills (Missy Olson)

1. On November 8, we had a visit from Susan Fish, Oregon Adult Basic Skills Director, to review our Title II grant application awarded in July. She had very positive things to say about our program and application. The average application score across the state was 142, and UCC scored a 157.4 from one reviewer and 158.9 from another.

Program Enrollment:

	UCC ABS	WCJC
July 1 to November 20, 2016	208	147
July 1 to November 20, 2017	218	153

GED Completions: 59 students completed their GED since July 1, compared to 53 at the same time in 2016.

### Assessment (Debi Gresham)

2. The Assessment Committee has selected the name **Riverhawk Assessment Team (RAT Pack)** as their brand. The committee membership has updated slightly and now includes the following members:

Les Rogers	April Hamlin	Micque Shoemaker
Danielle Haskett	Dr. Alan Aylor	Sean Breslin
Dave Wolf	Mary Morris	Roger Sanchez
Jeanine Lum	Rick Tingle	Debi Gresham

The committee consists of three teams with a focus on marketing, organization, and training. The committee is an operational and shared governance function of the Office of the Provost.

### Athletics (Craig Jackson)

3. Wrapping up our 1<sup>st</sup> fundraiser- almost \$20,000 raised
4. Men's Basketball is ranking 2-0
5. Women's Basketball ranking 4-0
6. Men's Wrestling hosts their first dual meet on December 1 at 6:00 PM.
7. An athletics meeting is scheduled for December 8<sup>th</sup> with Dr. Thatcher, Dr. Crabtree, Lynn Johnson Natalya Brown, and Susan Taylor to discuss the next phase of growth and development of athletics at UCC.

### College Transitions (Missy Olson)

8. The Career Pathways grant is available from the state for the next biennium and due on December 1. UCC is eligible for \$76,167 and efforts must go toward ensuring certificates are viable, and there are clear connections to high schools and Adult Basic Skills.
9. On November 8, we had a visit from Susan Fish, Oregon Adult Basic Skills Director, to review our Title II grant application awarded in July. The average application score across the state was 142,

and UCC scored a 157.4 from one reviewer and 158.9 from another. Susan Fish had very positive things to say about our program and application. Comments follow.

- *Our transition work is outstanding. We have staff dedicated to helping students transition to postsecondary and/or employment.*
- *With Missy Olson being involved in Career Pathways, we have a direct link to implementing concurrent enrollment and Integrated Education and Training (IET).*
- *Our intake and orientation process is very clear and organized.*
- *We have a clear outline and system for professional development of our adjunct.*

### **Community and Workforce (Robin VanWinkle)**

10. DR Johnson Lumber contacted us about doing MS Office training for their employees. A meeting is scheduled for early December.
11. Working with Dr. Bruce Croffy from Umpqua Health to provide a face to face Community Health Worker training for them in Spring 2018.
12. Leavitt's Freight Service in Springfield contacted Judy Ode regarding possible donation of flatbed trailer for the Truck Driving program.
13. Staff from Entrinsik Enrole visited to provide training and assistance to refine and create reports on financials and enrollments for the department as well as utilization of Contract Training, Conference and Miscellaneous invoicing features.
14. There were 44 participants at recent employer council seminar co-sponsored by UCC. Five more seminars are scheduled through May 2018.

### **Enrollment Management (Missy Olson)**

15. Registration for Winter Term is still underway.
16. Enrollment report for November 28, 2017, minus Workforce Development:
  - Unduplicated headcount 2017: 4,367
  - Unduplicated headcount 2016: 5,236

We have an additional 289 registrations that still need to be entered into the system as of this report.

17. Several recruitment initiatives took place in November as indicated below:

11/1 North Douglas HS Visit, presentations to 17 juniors/seniors  
11/8 Central Medford HS @ UCC for campus tour, 14 students  
11/8 Attended Elmira HS College Fair, talked to 75 students  
11/15 Roseburg HS monthly visit, 4 students  
11/16 Mick Davis (faculty)-North Douglas, 26 students (Speaker's Bureau)  
11/20 Yoncalla Middle School @ UCC for campus tour, 25 students  
11/21 First Become A Riverhawk event, 3 students (customized visits)

### **Instructional Services**

#### **Arts and Sciences (Martha Joyce)**

#### **Social Sciences**

18. Jan Woodcock, Social Science faculty, and Dr. Linda Gerber, retired Sylvania Campus President of Portland Community College, presented on moving forward at the state conference of the American Association for Women in Community Colleges on November 16th.

19. Jan Woodcock, Social Science faculty, presented “But I’m Not a Leader ... Yet” with Micque Shoemaker, UCC Bookstore Manager on November 16<sup>th</sup>. The purpose of this presentation was to empower those women who have a desire to step into leadership positions but do not see themselves in traditional roles.
20. Paula Usrey, Social Sciences faculty will be speaking with the North Roseburg Rotary in December about Susan B. Anthony. She will also be sharing the basic content of her TEDx-Roseburg at December’s Faculty Lecture Series.

### **Natural and Biological Sciences**

21. Lawrence “Mick” Davis, Science: Physics faculty, attended a career lunch with 7<sup>th</sup> and 8<sup>th</sup> grade students at North Douglas High School on November 16. He spoke with students about the college path, promoted UCC programs, courses, and faculty. Professor Davis was able to present physics demonstrations and use personal response systems to collect data on students’ impressions/feelings about college in general and UCC as an option for college.
22. Lawrence “Mick” Davis, Science: Physics faculty, attended a workshop sponsored by the Consortium of Universities for the Advancement of Hydrological Science (CUAHSI) November 5-10. He participated in discussions about how to design data sampling and analysis protocols to best leverage recent advances in water quality sensor technology. He is now able to ensure students are prepared for the workforce and/or transfer to university with the most up-to-date field techniques and data analysis protocols. The workshop provided many illustrative case-study examples for teaching difficult concepts and several new ideas for hands-on, field-based research projects involving students from both physics courses and water science course.
23. Karen Carroll, Sciences: Geology faculty, attended the Geological Society of America annual conference in Seattle October 22-25. She presented “Unexpected Professional Development: Experiences from Tucson, Arizona” in the Geoscience Education division. The presentation was part of the session on “Translating Professional Development Experiences into the Classroom.”
24. Rabekah Jacobson, a student in Professor Mick Davis’ calculus-based physics class, was accepted to attend the Northwest Regional Conference for Undergraduate Women in Physics, sponsored by the American Physical Society and hosted by the University of Oregon January 12-14, 2018. The conference will include: Workshops about professional skill development, graduate school, science communication, gender gaps in STEM, as well as student poster sessions, presentations and panels by academic and industry professionals, networking opportunities, and more.

### **Fine & Performing Arts**

25. Susan Rochester, Fine & Performing Arts: Art faculty, will present her Fulbright – North Cyprus experience to the Roseburg Rotary Club in December.
26. Stephanie Newman, Fine & Performing Arts: Theatre faculty, visited a Sutherlin High drama class, attended a Roseburg High theater production, and welcomed Sutherlin Elementary to Jacoby’s stage to learn dance moves with the theatre program in October and November.
27. The theatre program aired a National Theatre Live showing of a London-based *Frankenstein* for Halloween that students and community members watched.
28. The Angel Donor Match for theatre (an offer to match up to \$10,000) is now at \$5,245.
29. Throughout the months of October and November, the cast of Grease participated in the Roseburg Veteran’s Day parade, visited Linus Oaks Retirement home to entertain residents, and were guests of four radio interview specials thanks to KQEN. The theatre program has arranged for a number of local volunteers to showcase their classic cars at every performance of Grease. Regional high schoolers attended a dress rehearsal of Grease.

### **Health & Human Performances**

30. Rod Snook, Health & Human Performance Faculty spoke at the UCC Mens Basketball 50<sup>th</sup> year Alumni celebration in November. Coach Snook highlighted his 16 years as Head Coach and honored alumni players in attendance.

### **Humanities**

31. Gini Davis, Humanities: Adjunct Faculty, personally attended KiSCon in Los Angeles, co-presenting and co-leading a panel discussion entitled: “Do Labels Matter? Slash vs. LGBTQ Literature” in September.

### **Career and Technical Education (Jason Aase)**

#### *Dean of CTE*

32. Participated in NWCCU site visit associated with our third ad hoc report. The visit went very well, and the evaluators were impressed with what they saw. It ended on a very positive note. The commission will meet in December, with an official response occurring sometime early next year.
33. Attended NWCCU Evaluator Training in Seattle. Jason will likely begin making accreditation visits to other schools next fall.
34. Attended NWCCU Demonstration Project Summit to gain awareness of upcoming changes in the accreditation process.
35. Attended Webforms training hosted by Community College Workforce Development (CCWD) staff of the Higher Education Coordinating Commission (HECC).
36. Hosted an information gathering session for contractors and other stakeholders regarding construction industry training needs and look at possible ways that UCC can meet those needs.
37. Met with industry members regarding concerns over the Fire Science program
38. Attended Sutherlin High School CTE Partners dinner where the welding program was honored as an outstanding partner.
39. Attended Millwright Apprenticeship Committee Meeting to meet with the industry representatives and listen to their concerns and feedback. The meeting went very well.
40. Hosted tour of HNSC building for Rogue Community College staff.
41. Attended CIA Annual Meeting.
42. Attended Oregon Sector Academy to listen to workforce needs and directions.
43. Attended Oregon Pathways Symposium

### **Business**

44. Toni Clough worked with RHS to move forward on dual courses for Accounting, Intro to Business and Office Technology.
45. Gary Gray attended the National Economics Teaching Conference and shared experiences in the business department meeting. Of particular note was a presentation on how to teach students to prepare for the workforce by bridging the gaps in learning styles.
46. Toni Clough attended the Statewide Department Chairs Meeting at OSU. Discussions included HB2998 (developing transfer credit agreements). The Business Administration ASOT was determined to be the logical choice and Toni has begun the research for adding this to the UCC Business Department offerings.
47. Toni Clough and Gary Gray attended the WAFC Retail Management Statewide Consortium Fall 2017 Advisory Meeting. They met with industry partners and received feedback and input on the WAFC Certificate program, which has more than 500 students currently enrolled.

### **Nursing**

1. UCC's Nursing Assistant1 program completed the bi-annual Oregon State Board of Nursing (OSBN) site visit with Debra Buck on November 7 and 8. Feedback for program improvements were very positive, and no deficiencies were noted in the verbal report.
2. 1<sup>st</sup> and 2<sup>nd</sup> year practical nursing students continue to be in the community earning their Community Learning Activity (CLA) hours. Recent highlights include time working at the Garden Valley Retirement Center, Sherm's canned food drive, Camp Millennium, Wildlife Safari, the Legacy Ball, the Ostomy Run and making blood donations.
3. UCC Nursing Assistant faculty visited with staff at the Rose Haven Nursing Center to complete an affiliation agreement to begin WI18. Shawn Cobb, Administrator for Rose Haven, will be joining UCC's nursing advisory committee.

### **Engineering**

48. Clay Baumgartner met with Sutherlin High School staff to discuss dual credit courses. Agreements are underway with SHS for FOR111 Intro to Forestry, GIS203 Digital World and SOILS205/206 Soils Science.
49. Clay Baumgartner attended the Douglas Timber Operators meeting on November 9<sup>th</sup> and provided an update on UCC Forestry programs. He was accompanied by UCC forestry student Wade Christensen, who informed the members of his experience at UCC.
50. Clay Baumgartner and Jason Aase visited Orenco to discuss potential partnerships for Occupational Skills Training and internships. Brock Neal, UCC Engineering student, was just hired by Orenco to work part time providing drafting/design using SolidWorks software. Brock learned to use SolidWorks at UCC
51. Clay Baumgartner met with FCC Furniture to discuss alignment with UCC course offerings and needs. FCC provided a tour of their manufacturing facilities, which include advanced manufacturing technology
52. Creation of the manufacturing task force is underway, with its members from local industry assisting with evaluation of UCC manufacturing curriculum and industry needs.
53. Clay Baumgartner is coordinating with the STEAM Hub to serve as the 4H leader for the Oakland Lego Robotics Club. The club has 15 members age 8-13 and meets weekly at the UCC campus
54. John Blackwood attended the October meeting of the Oregon Council of Computer Chairs (OCCC) in Portland. The OCCC consists of representatives from Oregon's 17 community colleges and 7 universities and UCC will be hosting the semi-annual meeting here on campus on April 20, 2018. UCC CIS/CS students will be helping with the event
55. Clay Baumgartner attended the fall meeting of the new Oregon Council for Engineering and Related Technical Education (ORCERTE) in Portland. This is new state-wide organization that UCC was instrumental in organizing, and Clay drafted the preliminary bylaws for the new organization
56. Instructors from the OSU College of Forestry traveled to UCC to jointly work on development of a new transfer program in Wood Sciences/Advanced Manufacturing. 4 new transfer paths were investigated, utilizing existing UCC courses that were packaged to align with transfer to OSU
57. Two new Computer Science AS degrees for transfer to OSU have been submitted for internal UCC review. No new classes have been added to create the new degrees. Existing UCC courses are grouped to insure that students have taken the lower division courses at UCC required to apply for admission into the professional school at OSU.
58. Four new Renewable Science AS degrees for transfer to OSU College of Forestry have been have been submitted for internal UCC review. The focus of these degrees is Wood Science/Advanced manufacturing, however, the job skills are also in high demand from a range of employers, including architects and contractors. No new classes have been added to create the new degrees. Existing UCC courses are grouped to insure that students have taken the lower division courses at UCC needed for transfer to OSU.

59. We are working with the local US Forest Service to allow for direct hiring of UCC students for summer internships. Students completing more than a specified number of hours as an intern can compete for permanent positions with the Forest Service as the equivalent of an internal hire
60. BLM representatives met with UCC engineering students to provide information on how to apply for summer internships
61. UCC Forestry students have created a new forestry club. UCC forestry Instructor Mark Buckbee is serving as club advisor
62. Nicole Kent, the Head Advisor for the OSU College of Forestry, visited UCC on November 21 to assist UCC students with advising for Forestry and Natural Resources programs
63. The 11<sup>th</sup> Annual Explore event planning is underway! Event will be held February 7<sup>th</sup>.

### **Welding**

64. The welding department was just recognized as a CTE champion from Sutherlin High School for contributions made in helping them with their "Shop Management seminar" for High School AG instructors all over the state and into Washington. This was in the News Review July 18<sup>th</sup> 2017
65. Currently we have 2 students at Glide High School working on dual credit, 4-5 students interested in doing the same at Oakland High School
66. The Advanced Welding & Production class took a class field trip to Performance Fab. The field trip was featured in a News Review article on October 28, 2017
67. 9 recent grads and 7 current students have secured employment in local industry. Employers include North River Boats, Babbit Construction, Con-Vey Keystone, Bentley Welding, Cornerstone Enterprises, Lone Rock Timer, Great Northern Trailers, Performance Fab and Edge Marine
68. The following comment was received by email from Gary Matthews of North River Boats (advisory board member) regarding a UCC student hired by North River: *"James Mansanti started a couple of weeks ago on swing shift for us and is doing a fine job so far. He has a solid welding skill set and a good head on his shoulders as you pointed out last time we spoke. I would like to say again that we do appreciate all of your efforts with the focus on aluminum, and we are starting to see a positive result of your efforts at our company."*

### **Automotive**

69. New full time faculty Doyle Poole will be the instructor for all second year Automotive Technology courses. Doyle has experience and certification in Light Duty Diesel which is planned on being added to the automotive courses with the addition of the new Technology building.
70. Both NATEF certifications expire February 28, 2018. Renewal applications are in process. After the application is complete the documents must be verified by the appropriate Advisory Committee members. After the verified application is submitted an on-site visit from NATEF will be scheduled
71. UCC will be hosting the Northwest T-Ten Regional Training Event December 11-14, 2017
72. CAP Local Advisory Committee meeting scheduled for November 28, 2017.
73. John just completed a week long T-Ten recruitment trip, with visits to 4 high schools, multiple dealerships and individual students/parents.
74. Aluminum welding finished last week with 11 successful completions. South Coast Business Employment Corporation (SCBEC) is purchasing welding hoods for their sponsored students moving forward and Welding has increased the number of students we can intake during Winter term.
75. Our Pump Installer course scheduled for Jan. 31 has 6 registrants already with a cap of 10 for the class.
76. SCBEC only has money left to fund 3 more Truck Drivers. SOWIB is working on securing additional funds.
77. Our annual Instructor In-service training the evening of Wed. Dec. 6 at the Lang Center.
78. We anticipate our move to Campus to take place the week of December 11.

### **Dental Assisting**

79. Dental service event for veterans was held on November 30<sup>th</sup>. Participants included Caring Hands Worldwide, Dr. Cedric Hayden, Dr. David Eichman, as well as hygienists Kimi Bartley and Kim Resner. Appointments were willed by outreach to UCC veterans as well as to other veterans within the community. UCC Dental Assisting students provided all back-up support for the event. Advantage Dental donated 75 dental hygiene kits to the Veterans clinic, and leftover kits were donated to the ASUCC student pantry.
80. Four Dental Assisting students and one instructor volunteered at the Legacy Ball.

### **Fire Science**

81. Joel attended the Central Douglas county Fire Chiefs to discuss Fireblast Simulator scheduling for the upcoming year. The Simulator was moved to Myrtle Creek Fire Department for south county trainings in November and December
82. Joel attended Umpqua Fire Instruction Association meeting
83. Recruiting for additional members for the advisory committee to include a broad representation within the community
84. Received DPSST Accreditation renewal for Fire Science. Accreditation period November 8, 2017 through November 8, 2020
85. Joel completed 4 hours of continuing education in fire science and 2 hours advanced airway training
86. Both fire engines are in the process of being repaired.

### **Viticulture & Enology/SOWI**

87. SOWI hosted the board meeting of the Umpqua Valley Winegrowers Association on Wednesday November 8<sup>th</sup>. Updates were given to the group about what SOWI is currently doing for the local wine industry. Andy Swan suggested a SOWI visioning session for industry members, with a tentative meeting time in January. Andy Swan also proposed a mid-summer wine festival to be held at SOWI which will allow any Southern Oregon wineries to participate.

### **JOBS**

88. DHS referrals for JOBS activities have increased since we have moved to our new location. The month of September led to 63 referrals for our JOBS program. The flexibility of services has offered more opportunities for participants in our program to earn their GED. Several students started taking their GED tests this last week and the Career Advisors are talking to them about their next steps after they earn their GED.
89. Sara Carson, JOBS Program Director, represented UCC and spent a day helping Oakland Elementary School kindergarten students read and work on adding/subtracting numbers
90. We invited two guest speakers from the HR departments at Fred Meyer and Ingram Books to discuss job openings and how to apply for work at each of their locations
91. Debra Muck, JOBS Career Advisor, baked 300 breadsticks for the “Empty Bowls” fundraiser held at Phoenix School. Phoenix School partners with the UCC JOBS program for work experience.
92. Georgina Pulman-Olzaski, Career Advisor and OFSET Specialist, attended the “Connecting and Coaching for Performance” that was held by the Oregon Employer Council.

### **Apprenticeship**

93. New Traveling Training Agent – Industrial Commercial Electric, Wilsonville. Plan to hire Inside electrical apprentices for new apartment complex in Myrtle Creek in January 2018
94. Pursuing interest in Sheet Metal apprenticeship – researching other committee Standards for implementation – Roseburg Forest Products and Umpqua Sheet Metal interested. Querying other companies and mills for interest
95. Plan to make presentation to Roseburg Home Builders Association to market and establish feasibility of new Committee and apprenticeship. Cow Creek Tribe is very interested.
96. Currently 126 total apprentices

## **EMS**

97. Accreditation -- Oregon site visit scheduled for December 12<sup>th</sup>
98. Accreditation -- National self-study due January 15
99. Working on finding a new physician advisor for the EMS program
100. Two students from 16-17 cohort have taken their certification exams and obtained their paramedic license
101. Instructor Barrone recently attended the EMS Expo in Las Vegas where she attended multiple clinics on moulage and other instructor courses for EMT. She also visited ground zero and left her UCC strong bracelet showing her support for those lost in the Las Vegas shooting.

## **Library Services, Student Success and UCC Online (Carol McGeehon)**

102. We have two faculty members holding office hours in the Success Center this term. We had no faculty members holding office hours in the Success Center fall term 2016.
103. We have ordered the books for the dental library. We have a \$9,000 grant from the Douglas Community Fund to update the dental library for our dental assisting program and the library is a requirement of their dental accreditation. These materials will be housed within the library collection and available for both the dental assisting students and other students for check out.
104. Jennifer Lantrip created information literacy video series for WR 227 courses (<http://guides.ucclibrary.com/WR227>) and added additional videos for our Library Research Tutorial at <http://guides.ucclibrary.com/research>.
105. The library home page is updated with a new look and easier navigation at <https://www.umpqua.edu/library>.
106. Library director attended a workshop entitled “Connecting and Coaching for Performance in any Workplace” on November 3, 2017. This is part of the Employer Council 2017-2018 workshop series.
107. Valerie Miltko attended an American Library Association online class on graphic design.
108. The Oregon Community College Distance Learning Association is funding subscriptions to Zoom and Ally as part of the projects they support. Zoom is being used to record instructor lectures for both online and face-to-face classes, the information technology department is recording training videos, the Lunch and Learn series is being recorded, OCCDLA uses it to allow virtual participation at the quarterly state-wide meetings and several departments are using it for video interviews.)
109. Umpqua Community College will be hosting the spring meeting for OCCDLA May 10-11, 2018.

## **Student Services (April Hamlin)**

### *Dean of Student Services*

110. April Hamlin attended the Oregon Student Success Center Advisory Committee Meeting as UCC’s liaison on November 8<sup>th</sup>. The application for Guided Pathways Implementation and the Scale of Adoption Assessment tool were main topics of conversation. UCC is currently working on the Scale of Adoption assessment and is discussing Guided Pathways.
111. We continue to fill several vacant positions in Student Services.
112. Approximately five student violations of conduct and Title IX issues have been addressed during the fall term.
113. There are 17 student clubs and student organizations that are available to students through Campus Life. We also have ASUCC, Student Ambassadors, Peer Mentors, and the Veterans Student Center. UCC also has Athletics, Music, Theatre, Mainstream, and many other campus life programs



that are not under the Campus Life and Student Engagement umbrella. Student have access to approximately 20 during the fall term.

114. 75 students received Thanksgiving Baskets this Thanksgiving. This is the same number as last year.

### **Accessibility Services**

115. Accessibility Services is now servicing 99 students. Danielle Haskett will be attending an autism and neuro-diversity training November 30, 2017.

### **Transfer Opportunity Program**

116. Les Rogers started as Interim Director on November 1<sup>st</sup>. There are currently 2 vacant positions in SSS-TOP.

### **ETS / UB**

117. Freddy Gomph accepted a new position in Student Services as a Full-Time advisor in Educational Talent Search.

### **Office of the Provost**

Provost / Executive Vice President for Academic and Student Services: Dr. Kacy Crabtree  
Executive Assistant: Ms. Jessica Richardson

Dean of Arts and Sciences: Ms. Martha Joyce  
Administrative Assistant: Ms. Joy Yori

Dean of Career and Technical Education: Mr. Jason Aase  
Administrative Assistant: Ms. Brenda Lewis

Dean of Student Services: Ms. April Hamlin  
Administrative Assistant: Ronda Sterns

Director of Athletics: Mr. Craig Jackson

Director of Library Services: Ms. Carol McGeehon

Director of College Transitions: Ms. Missy Olson

Director of Enrollment Management: Ms. Missy Olson

Assessment Coordinator: Ms. Debi Gresham

Title III Coordinator: Ms. Cynthia Horkey

**FINANCIAL SERVICES BOARD REPORT**  
**December 2017**  
**Natalya Brown, Interim CFO**

**Finance Office; Natalya Brown, Interim CFO**

- Budget forum took place on November 16, 2017. It provided information on budget development timeline, UCC's budget and planning for next budget year.
- Research work began on student housing.
- External audit is in the final stages of review by the auditors. Comprehensive Annual Financial Report (CAFR) is scheduled for the Board of Education acceptance on December 13, 2017.
- Campus is switching to a credit card rebate program. The switch is 80 % complete.
- Finance office is working on a new indirect rate proposal required by federal grants.
- Student Accounts staff are preparing for 2017 1098-T form reporting and for 2018 1098-T change in reporting guidelines.

**Purchasing; Jules DeGiulio, Purchasing Manager**

- Pouring Rights – Campus Beverage Sales Contract C-20170-AD-01 was formally executed 11/1/2017 with an initial term of three (3) years. The agreement awarded exclusive sales rights to Pepsi/Bigfoot Beverages throughout UCC Facilities with the exception of the Bookstore which may continue to sell Coke products. In return, Bigfoot will pay annual bonuses to our athletic department, make in-kind donations, maintain scholarships, and provide other benefits to UCC.
- Snyder Hall Fixtures, Furniture & Equipment - FF&E Budget is **\$236,248**. Furniture purchases are complete. Equipment purchases are at 67% and will be complete by 12/10/17. Budgeted purchases projected to close at ~\$15,000 under budget, leaving sufficient funds for any late decisions.

**Special Events; Greg Smith, Food Services Director:**

- Over 800 people attended The Eugene Ballet Nutcracker November 19<sup>th</sup>, our longest running UCC Jacoby event.

## **FACILITIES REPORT**

**December 2017**

**Jess Miller, Director of Facilities and Security**

### **Maintenance; Jess Miller, Director of Facilities and Security**

- Science, anticipated finish Dec 11 with move taking place 12-14
- New Building construction continued
- Remodel of Welcome Center Lunch/Conference Room
- Installed GACO roof membrane for Lockwood Hall flat roof

Informational note: Maintenance Department will continue the demolition and remodel of the Science Building in preparation for Community Education move coming in December.

### **Grounds; Jess Miller, Director of Facilities and Security**

- Pesticide sprayed
- Donor pavers installed in front of the Bonnie Ford Center
- Successfully assisted Athletic Director in installation of Cross County/Cross Fit track/course
- Completed revamping of grease interceptor system at the Student Center/Cafeteria.

### **Security; Kelly Rigsby, Chief of Security**

- Finalized Annual Security Report – continue to optimize recording for fluidity of real time reporting
- Working on supporting policy and procedure
- Training of Campus Security Authorities
- Training of Building Marshals

**ADVANCEMENT AND FOUNDATION  
PRESIDENT'S REPORT  
December 2017  
Susan Taylor, Executive Director**

**UCC Foundation**

- Legacy Ball
  - More than 400 guests enjoyed an evening of food, entertainment and dancing at the Foundation's 2<sup>nd</sup> annual Legacy Ball, held November 10<sup>th</sup> at Seven Feathers Casino Resort. Thanks to the generous sponsors and community members, the event raised over \$150,000 that will go toward student support. Next year's event will be held Friday, November 2<sup>nd</sup>, 2018.

**Fundraising**

- New Scholarship Funds
  - Dr. Al Morlang and his wife Peggy have established the Al & Peggy Morlang Nursing Scholarship to assist single parents enrolled in the Nursing program.
  - Dan Noland, husband of longtime UCC Admissions Officer LaVera Noland, established the LaVera Noland Memorial Scholarship Fund in LaVera's memory.
- New Gifts and Grants:
  - Douglas County Partners for Student Success (DCPSS) received a two-year, \$249,795 grant from Meyer Memorial Trust for the Umpqua Valley STEAM Hub.

**Grant Development**

- We are excited to welcome Elizabeth Bastian to the Advancement team as the new Director of Grant Development beginning in January. Elizabeth currently serves as the Degree Works Specialist at UCC.

**UCC FACULTY ASSOCIATION  
PRESIDENT'S REPORT  
December 2017  
John Blackwood, President**

My name is John Blackwood and I am a representative of UCC's full-time faculty. I am a full-time instructor in the Computer Information Systems Department, where we instruct in Windows Servers, Cisco routers and switches, computer programming, and more.

This month's faculty update includes the following items:

1. I am a member of and attended the fall meeting of the Oregon Council of Computer Chairs in Portland this October. The Oregon Council of Computer Chairs (OCCC) includes representatives from Oregon's 17 Community Colleges and 7 Universities. We work to establish common course outcomes for CIS and CS courses statewide and to look forward to what our programs might offer statewide.
2. Clay Baumgartner attended the fall meeting of the new Oregon Council for Engineering and Related Technical Education (ORCERTE) this October in Portland. This is new state-wide organization that UCC was instrumental in organizing, and Clay also drafted the preliminary bylaws for the new organization.
3. Nicholas Tratz organized a Spanish/English Language Exchange Night at St. Joseph's Church on December 1st at 7pm. This was an opportunity for native English and Spanish speakers to get together and engage in conversation in each language. Nick encouraging his students to attend, advertised it in the bulletin at the church, and announced it at the end of the Spanish Mass the last weekend of November.
4. Nicholas Tratz visited North Douglas High School on Dec. 1st in the morning to speak with students in Spanish classes about UCC and our World Languages Program. This was organized by Kira Oerman, who arranges most faculty visits with Douglas County high schools.
5. The UCC Engineering/Forestry/CIS Department is helping to coordinate the 11<sup>th</sup> Annual UCC Explore Event, which is scheduled for February 7, 2018. This event is an opportunity for the community to meet with representatives of local businesses, industry, and agencies. Last year over 400 people attended this event and visited 60 exhibits set up by local businesses, industry, UCC faculty, and transfer universities. Planning for this year's event is underway.

Respectfully submitted,

John Blackwood, UCCFA President

## **UCCPTFA Board Report**

**December 2017**

**Jeri Frank, President, UCCPTFA**

We thank the Board for your support in ratifying the replacement of Article 7 – Compensation in our UCCPTFA 2016-2019 bargaining agreement. This will be in place for the 2017-2018 academic year with retroactive salary adjustments starting from the beginning of fall term. The new section now appears with our bargaining agreement on the UCC website on the Human Resources page. Our bargaining unit was pleased with the results of our bargaining process, and we look forward to continuing to provide quality instruction for our students.

We have the option of re-opening the topic of compensation and one other topic with the results being in place for the 2018-2019 academic year. This would take place starting in spring term. Our entire contract will be subject to the bargaining process after the 2018-2019 year. We are confident of continued respectful and productive interaction with the administration and the Board of Education as this process unfolds.

During fall term we have held monthly Executive Committee meetings and a larger General Meeting. We have active email communication as well with part-time instructors to keep everybody informed and involved. During the term we are focused on teaching our classes and supporting student success.

Part-time instructors teach about half of the classes at UCC, so we play a crucial role in the college's ability to provide quality instruction of many classes in the wide variety of programs available. Our union is pleased that part-time instructors have become more of a presence with our faculty colleagues and administration during the past few years, and we look forward to continuing in the coming year.

**ASUCC REPORT**  
**December, 2017**  
**Byronna Thomas, ASUCC President**

- BPA Giving Tree
- Veteran thank you cards in foyer for people to fill out. Work in Progress
- Making policy guidelines and organizing committee minutes/club reports to Improve communication within team. What makes a good team? Working out the kinks.
- Feed the Berg drive
- Resource/Health (prevention) /Employment fair February 21, 2018 /11:00-2:00.
- We are currently discussing a “hot coco / hot topic” forum/discussion groups. This is an attempt to reach out to all student body to include students that are not in need of basic services. This will hopefully begin in January.
- Student life will celebrate the end of term together with an all team meeting/party to evaluate the term and celebrate one more term down and two to go. During this event Friday December 8<sup>th</sup> we will fill out team evaluations and use information to guide us into the next term with growth and lessons learned.