

OFFICE OF BUSINESS SERVICES BOARD REPORT

March 2018

Natalya Brown, Interim CFO

Office of Business Services; Natalya Brown, Interim CFO

- 1098T reporting has been submitted to the IRS
- IPEDS (The Integrated Postsecondary Education Data System) Finance data has been completed.
- Tuition and fee proposal for next year is being developed.
- Team of staff and students met to review and provide recommendations about streamlining fees.
- Final budget review has been completed for Tapscott Hall building. Financial report is due to the State of Oregon by June 30, 2018.

Budget; Katie Workman, Budget Assistant

- Preparation of the fiscal year 2018-19 budget is in process. The first draft has been reviewed by the Senior Leadership team and efforts are being taken to balance resources and requirements.
- Open forum to discuss tuition increase as it relates to HEPI (Higher Education Price Index) is scheduled with students for March 14th.

Purchasing; Jules DeGiulio, Purchasing Manager

- Furniture, fixtures and equipment purchases are complete and installed in Tapscott Hall. Purchases projected to close at ~\$18,000 under FF&E budget.

Office of Advancement

March 2018 Report

Scholarships

Scholarship season closes on March 13th for student applications to the UCC Foundation scholarships. Honey McNamara, Scholarship and Donor Relations Coordinator, has been presenting to local high schools, UCC classes, and events to get the word out. 434 students and future students have started scholarship applications and 156 have completed them as of 3/9/18. The UCC Foundation is accepting volunteers for scholarship reviews – volunteers find it extremely rewarding.

UCC Foundation

- The UCC Foundation welcomed a new board member, Jeff Ball, to its team. Jeff Ball is Senior Vice President of Orengo, and is a UCC alumni.
- The UCC Foundation held its first new board member orientation. Alex Palm, Vice President of the UCC Foundation and Chair of the Board Development Committee, hosted with Foundation President Steve Feldkamp and UCC Board Chair Steve Loosley.

Grant Development

- UCC has applied for the Community College and Rural Employer Partnership Grant through the Ford Family Foundation. The purpose of the grant is to strengthen career-connected learning in Douglas County. Our proposal seeks to provide Snap-On Mechanical and Electronic Torque Certification to our current Automotive students and local employers in the automotive, wood products and manufacturing industries. Grant awards will be announced in April.
- UCC has applied for the First-Generation Student Success Grant offered by the HECC. This grant supports student assistance programs that increase the number of under-served, low-income and first-generation college-bound students who enroll in community college and progress toward a degree or certificate. Our proposal, “Soar to Success” aims to recruit and retain 60 non-traditional age students by providing targeted support in the forms of advising, scholarships and connecting students to cohorts of peers. Students will build confidence and a sense of community while learning college success strategies in a one-credit “Gateway to College” class and skill building workshops. Awards will be announced in March.

ASUCC REPORT
March 2018
Byronna Thomas, ASUCC President

- As winter term comes to an end we are preparing for elections of officers for the upcoming year. Time line and new applications are in process as well as verifying through our constitution and bylaws that all is in order as it should be.
- On Sunday March 11, the team was able to get together and restock pantry, school supplies in order to prepare for next term.
- Lenora Al' Rata has officially resigned her position to go into effect spring term 2018.
- Nick Thomas has been voted in by leadership team and a vote of acceptance of this decision was approved by the student leadership board.
- We have 3 senator positions available for spring and we are collecting applications so that interviews can be completed the first week of new term.
- We have a new activities officer, Patricia Ochs who has blessed our team with fresh energy and ideas.
- Multi-Cultural celebration is scheduled for May 18th, from 10 am to 4pm. We have departments, community members, and students excited and eager to participate.

ACEUCC Board Report
March 2018
Becky Kipperman, ACEUCC Interim President

I am Becky Kipperman, Interim President of the Classified Association and also the lab technician for the Science Department.

Brian Proctor, our Association President, has stepped down as of March 1, 2018. As Vice-President, I will be filling in as Interim President until our Association holds an election this spring. I want to thank Brian for his dedicated service to our members. He stepped in during a very difficult time and we have really appreciated all his hard work.

Other updates:

- Many of our members utilized their professional development funds to attend trainings on financial aid and student success this past month.
- Members are gearing up to help make March's Explore UCC event a success

Respectfully submitted,
Becky Kipperman, ACEUCC Interim President

UCCFA Board Report
March 2018
John Blackwood, UCCFA President

My name is John Blackwood and I am here as a representative of UCC's full-time faculty. I am a full-time instructor in the Computer Information Systems Department, where we instruct in networking and cybersecurity topics.

This month's faculty update includes the following items, which are just a few of the things that your faculty has been doing the past month:

1. Last month I attended a FEMA-sponsored cybersecurity training at Mt. Hood Community College, in Gresham, OR. This was an excellent training that was attended by people like me, students, and community leaders. The Dean of CTE, Jason Aase; me; and Robin VanWinkle, Director of Community and Workforce Training, are working up a plan to deliver these trainings at the UCC. FEMA provides these trainings at no cost whatsoever and we believe we can use these trainings to train our community in disaster preparedness and increase enrollment at the UCC.
2. The Faculty Association, in an effort to focus on its unique abilities; its special role in the community and statewide; and responsibilities of faculty; has been working to differentiate itself from its peers. One of the first outputs of this effort has been the creation of a unique auto/glass decal. The decal has no resemblance to any UCC logos or images.
3. Faculty is working with our recruiter, Kira Oerman, to visit as many schools in the county as is possible. We have scheduled upcoming visits with Elkton Charter School and North Umpqua High School.
4. We are also working with Kira to attend the upcoming Explore UCC Event, where we hope to continue sharing with the community the reasons that they should attend the UCC.
5. Lastly, we look forward to concluding our contract negotiations this month. I hope we can make this happen.
6. This is my last term as faculty president and elections for new officers should be held next month. I will report the election results to you when I have them.

Respectfully submitted,

John Blackwood
UCCFA President

UCCPTFA Board Report

March 2018

Jeri Frank, President, UCCPTFA

During winter term UCCPTFA held monthly Executive Committee meetings and a General Meeting. We also have active email communication with part-time instructors to keep everybody informed and involved. During the term we are focused on teaching our classes and supporting student success.

At the beginning of spring term we will be requesting a bargaining re-opener on Article 7 – Compensation in our bargaining agreement. Last year’s bargaining sessions went smoothly, and we were pleased with the results. We look forward to our sessions this coming spring and summer and hope for continued positive results for all part-time instructors.

Part-time instructors teach about half of the classes at UCC, so we play a crucial role in the college’s ability to provide quality instruction of many classes in the wide variety of programs available. Our union is pleased that part-time instructors have been shown respect and appreciation from our faculty colleagues and administration, and we look forward to continuing this climate in the years ahead.