

President's Report to the Board of Trustees

March 8, 2017

1. **SB 653.** Along with Susan Taylor, I testified before Senate Education Committee for SB 653 – Recovery funds for UCC. Requesting continuation of 4 positions currently supported by the existing state recovery grant: 3 security patrol and 1 IT systems security specialist. The testimony can be found on the president's page of our website. The bill was sponsored by Senator Kruse, who is a committee member. Senator Kruse followed our testimony with his own strong statement of support for the bill. The bill went to work session yesterday. (Also, I met the governor for the first time during that trip to Salem.)
2. **Provost Search.** We have a highly qualified pool of applicants. We advanced five candidates to the final round – 2 from Oregon, 2 from the Midwest, and one from the East. Onsite interviews began yesterday and will conclude on March 20. The hope is to have an offer extended by the end of the month.
3. **Industrial Technology Center.** (Summary from work session.)
4. **Accreditation** Two reports were submitted on March 1: the Year 1 report on mission and core themes, and the ad hoc report to respond to 4 areas of concern that arose from last spring's year seven visit. Governance, mission statement and core themes, campus collaboration to fulfill mission, and resource transparency.
 - a. **Governance.** The Governance Task Force has a model designed to clarify where decisions are made and how decisions are communicated. Their next step is to work with committees to revise or, in the case of new committees, to create charters.
 - b. **Mission statement and core themes.** Changes in these are action items on today's Board agenda.
 - c. **Collaboration to fulfill mission.** We provided a concise review of the multiple ways our structure, meetings, and actions foster a collaborative approach.
 - d. **Resource transparency.** The creation of biannual budget forums and an annual Foundation report along with a revised approach to budget development were presented as evidence for this area.
5. **Student Success.** On March 1, Elizabeth Cox Brand, director of the Oregon Student Success Center, was on campus all day as part of her talking tour that includes visits to all the community colleges. Themes that emerged from the campus discussion included use of data, academic and career coaching, guided pathways, program assessment, equity and diversity, and student engagement in services offered. Our needs are aligned with what the current priorities of the Oregon Student Success Center (guided pathways, trauma informed learning, growth mindset, and assessment). We will take advantage of the resources the center posts online, engage in collaborative student success efforts with other community colleges, and host one of the two Oregon Assessment Institutes on April 28. Our own April Hamlin is a member of the Oregon Student Success Center Steering Committee.

6. **Dashboard.** Based on Core Theme 1 for accreditation, IT has outlined the 8 Key Performance Indicators that had been presented to and accepted by the Board. (Show sample dashboard display.) Preliminary/draft and code is still being refined and working on permanent landing page for website. As we change our core themes and KPI, IT staff can update code to reflect new changes.

INSTRUCTIONAL BOARD REPORT
March, 2017
Jason Aase, Vice President of Instruction

The UCC Board of Trustees Goals are being addressed in the following ways:

1. Accreditation, strategic planning, governance changes, and policy development:

- *The second Ad Hoc report and the Year one Self-Evaluation report were sent to the Northwest Commission for College and Universities (NWCCU) on March 1st. We also met with the Chief Assessment and Institutional Effectiveness Officer, and the Accreditation Liaison Officer for MHCC.*
- *Instruction has been reviewing and revising all policies under our umbrella.*

Missy Olson and Kira Oerman contacted all high schools, offering on-site transition assistance for incoming freshmen. Six high schools have currently responded, and visits are scheduled. Members of the Instructional Leadership Team attended the Student Success and Retention Conference.

Career & Technical Education; Jesse Morrow, Dean

- Debi Gresham, Assessment Coordinator, attended The Community College Conference on Learning Assessment as part of the Perkins Grant.
- Jesse Morrow and Katie Workman attended a Career Pathways Leadership Conference under the Career Pathways grant. The conference provided an excellent opportunity to network with people who work with Career Pathways in high schools, colleges and adult education programs.

Apprenticeship; Tracey Placido, Coordinator

- UCC Online and the Apprenticeship Program are successfully streaming online classes this term to electrician apprentices working or living out of town using the Zoom interface. This process allows apprentices in areas such as Coquille, Coos Bay, Brookings, Elgin, Eastern Oregon, and even Quincy, CA to participate in class via smart phones, tablets, laptops or desktop as long as there is high-speed internet access. **Outreach:** Met with representatives from Southport Lumber, Inc. who are interested in working with our apprenticeship program to train millwrights and manufacturing plant electricians.
- MA 4016 is the first apprenticeship program in Oregon to contract with a Tribe and allow the Tribe to have their own apprenticeship standard run under our Committee with Tribal member preference.

Automotive; John Blakely, Recruiter and Department Chair

- At the request of Toyota, UCC's T-TEN program is going to run a Professional Certificate Program on Fridays and Saturdays for Toyota Technicians working at dealerships in their region.
- UCC's T-TEN program will graduate its first cohort since the program became stand alone. This is the first time ***the program has achieved zero attrition***, and all of the students are expected to graduate exceeding Toyota's requirements including ASE testing. With housing, the T-TEN program is able to target recruit students from the areas represented by dealer needs. For the 2017-18 school year 14 students have been screened and processed and 11 have been accepted by Toyota dealerships.
- At the T-TEN Regional Conference held in December John Blakely was re-elected to the Regional Chair position and as Secretary for the T-TEN National Governing Board.

Community and Workforce Training; Robin VanWinkle, Director

- In early February, the department hosted a full class of 12 students completing a Limited Pump Installation Specialty Course. Umpqua Community College is the only Oregon provider of this 30 hour training. Attendees are also eligible for Onsite Installer, Oregon BCD and Well Driller continuing education hours.

Dental Assisting; Tamara Loosli, Program Lead

- Thanks to our Patterson representative Brent Barr, a generous donation from Dr. Bruce Mitchell from Medford Oregon, and UCC's maintenance department and IT specialists, the Dental Assisting Lab now has a new to us digital panoramic unit.

Fire Science; Joel King, Coordinator

- The Fire-blast Trailer spent January at the Myrtle Creek Fire District. It has been moved to Douglas County Fire District #2, Station 3 for the next two months. During this time the FRP 121B class will use it as part of their training, leading to Firefighter 1 Certification. There are eight students in the course.

Nursing; April Myler, Director and Department Chair

- Patrice Coate, course Lead for IP, has been working in the community to train new Clinical Teaching Associates (CLAs) which work 1:1 with students for 190 hours of clinical experience. Interviews are being scheduled now for students to ensure the best "placements" while also providing interview practice once they graduate from UCC.
- April Myler and Patrice Coate visited the OSBN on February 16th to present the NCLEX Improvement plan. We are moving in the right direction and working as a team to promote student success.

Fine and Performing Arts:

- Faculty members Susan Rochester (FPA) and Paula Usrey (Communications) developed and are teaching a free workshop for transfer students. The description of the workshop is: Using visual journaling, participants will gain a more focused picture of their internal compass by using an intuitive, "deeper than words" process.
- Fulbright-Hays grant: Susan Rochester will be a participant in a US Department of Education Fulbright-Hays Group Project Abroad seminar project in North Cyprus from July 2 – July 30, 2017. The seminar, entitled "Turkey in Flux: the Ebb and Flow of History," will enable participants to focus on contemporary social, economic, and political issues facing both ordinary citizens and governance within the context of North Cyprus's and Turkey's long civilization.
- Human Services: On February 10, Human Services faculty, including Jan Woodcock and Sandra Angeli-Gade along with Jason Aase and Martha Joyce, met with administrators and staff from Portland State University's (PSU) Bachelor's in Social Work (BSW) program. PSU is interested in offering a BSW cohort program on the UCC campus where students from southwest Oregon would travel to campus 1 or 2 days per week to do the face-to-face portion of their coursework. PSU and UCC are in the initial exploratory phase of this endeavor with rollout slated for fall 2018.

Math: No Report

Social Science:

- The Spanish Club, ASUCC, and advisor Nick Tratz bring Miracle Theatre (Teatro Milagro) back to UCC to perform their bilingual (Spanish/English) play "El Payaso" on Wednesday, March 1st at 3:30pm in Whipple Centerstage Theatre. The play is rated 'PG' and is free and open to the public.

Humanities:

- Jill Michell arranged for UCC to host the Oregon Writing and English Advisory Committee (OWEAC) meeting. College writing faculty from community colleges and universities throughout the state attended the meeting. OWEAC reviews writing outcomes and recommends outcomes updates.

Science:

- The Geology Club, advised by Karen Carrol, is planning a fundraiser for a field trip to Yellowstone.

PE: No Report

Learning Skills:

- Learning Skills is actively advising its various cohort members and implementing mentoring and tracking of its students with the goal of improved retention and success.

Education: No Report

The Sothern Oregon Wine Institute; Andy Swan, Co-Director

- Final reporting is complete for the JRWA (Jobs, Ready, Willing, and Able) Grant through the AACC.
- Andy Swan and Martha Joyce attended the WDI conference on January 24-28. Many useful contacts were made and many ideas brought back to help improve the program and secure additional grants.

College Transitions; Missy Olson, Director of College Transitions and eLearning

- Jesse Morrow, Missy Olson, David Farrington and Kristi Hurt participated in a Career Pathways site visit with state director, Ali Mageehon. We will accomplish the majority of the deliverables by June 30.
- Begun planning Spring College Signing Day event with Kira Oerman and GEAR-UP Oregon.

- Kristi Hurt and Missy Olson presented in GED classrooms about Career Pathways and transitioning to college.
- Participated in DCPSS event with high school partners around understanding the preparation and supports for county youth in planning for next steps after high school.
- Participated in Roseburg Project Leadership panel about education in Douglas County.

UCC Online

- Ran sharing session with peer presenters Dustin Crosby on using Blackboard Collaborate and Mick Davis on using clickers in the classroom.

Adult Basic Skills; Andre' Jacob, Department Chair

- Awarded \$45,012 for GED Wraparound Services in a competitive state grant. This funding pays for students' GED tests, bus passes, class tuition, childcare, class materials, and marketing efforts.

Library and Success Center; Carol McGeehon, Director

- Library staff attended the "Improving Productivity by Rethinking Company Culture" on February 15
- Success Center conducted tutor training on January 28th and February 4th.

Assessment; Debi Gresham, Assessment Coordinator

- Faculty submitting syllabi for review of course level student learner outcomes.
- Amy Fair, Crystal Sullivan, Jeanine Lum, Dan Wright, and Debi Gresham are working on a syllabus taskforce to identify key syllabus components and make recommendations for a syllabus template.
- Becky Kipperman, Karen Carroll, Elizabeth Bastian, and Debi Gresham are working on an exit interview taskforce to develop a series of questions/survey for graduating students.
- Assessment Coordinator created a series of training videos to share with the campus community. Three of them have been published through the Umpqua Updates.

STUDENT SERVICES

March 2017

David Farrington, Interim Vice President & Registrar

The UCC Board of Trustees Goal(s) are being addressed in the following ways:

1. Student success efforts:

- Enrollments Services is using social media to connect with students these days. Thanks to the hard work of folks in the office (kudos to Leanna Chapman) we now have 1,026 students getting text alerts about important deadlines.
- This week Enrollment Services began our use of Instant Messaging from our admissions webpage. Prospective students can now send instantaneous messages to one of our admissions reps when they have a question (during off hours it allows the student to send an e-mail).
- First Year Experience (FYE): a small team was gathered to re-envision and implement a multi-part FYE program. We launched the first three components of this new program in February:
 - 20-25 student, two-hour, on-campus Student Orientations – key goals are better connecting students with staff and the campus, as well as providing more personalized, hands-on training in the use of online tools and resources.

Advising, Testing, & Accessibility Services, Brian Tiemeier, Director:

- FYE Seminars – key goals are better connecting students with the campus community, as well as providing equipping in learning strategies, study skills, financial resources, and decision making.
- FYE Newsletter – key goals are reminding students of key dates and deadlines, as well as campus resources and activities. The first newsletter went out Wednesday Feb. 1st with a 25.8% open rate (2.2% of these utilized an embedded link), 4.6% bounce rate, and zero (0) unsubscribes.

Educational Talent Search / Upward Bound, Matthew Droscher, Director:

Educational Talent Search

The focus at this point in the year is on staying on track with academics, conducting mid-point credit evaluations and action plans with our ETS students. We are also heavily focused on completing scholarship applications with many of them due within the next month. We continue to recruit, getting ever closer to our goal. We also continue to support our partners, and that has led to even some cooperation in the recruitment. At this point, I would like to thank the efforts of South Umpqua High School for the great teamwork that we are engaged in.

Upward Bound

Like Educational Talent Search, Upward Bound has been busily working with students in keeping our students on track academically, and also focusing heavily on scholarship applications getting completed to offer the students every possible opportunity for success at the post-secondary level. Recruiting is still active with this program, and working ever closer to our target number of students to assist. And, on behalf of the Upward Bound program, I would also like to extend a hearty thank you to South Umpqua School for the recent great teamwork efforts in supporting our students.

SSS / Transfer Opportunity Program – Caroline Hopkins, Director:

The Transfer Opportunity Program – Student Support Services/TRiO operates on an annual cycle that begins September 1 – August 31. SSS / TOP is funded to serve 160 participants with an annual budget of

\$269,486. TOP objectives are related to student persistence, good academic standing, 2-year graduation rate, and 2 year transfer rates.

- OSAC and UCC scholarships are open and TRiO employees have been emailing, calling and posting announcements. We have spent the entire month actively engaged in scholarship assistance and support.
- Feb. 25th is National TRiO day, and we are collecting letters from students and staff discussing what TRiO means to them. We will compile all these letters along with TRiO alumni success stories to send to every Oregon legislature to protect TRiO funding as it is precarious with the current executive administration and congress membership. These federal grants really do make a difference and we plan to demonstrate that.

Title III, Dr. Cynthia Horkey, Project Manager

- The Early Alert Referral System has been in place since September 1, 2016. To date, there have been 693 referrals for 433 students. Of the 692 referrals, 680 have been Academic, 24 have been for Student of Concern, and 18 have been Counseling referrals. *(Note: each student may have more than one referral.)*
- The AdvisorTrac/TutorTrac/SAGE Users Group have met regularly to discuss improvements to the system and to the processes. The budget for Year 4 of the Title III Grant has been approved by the Federal Officer.
- The required annual evaluation report has been finalized and sent to the Federal Officer.

FINANCIAL SERVICES BOARD REPORT
March 2017
Rebecca Redell, Vice President of Financial Services/CFO

The UCC Board of Trustees Goals are being addressed in the following ways:

1. Accreditation, strategic planning, governance changes, and policy development:
 - Board Policy and Procedure: BP601 and AP601 and AP601.1 scheduled for second reading in Policy Committee 3/1/17.
 - Review of Bookstore policies and procedures has made it through the Policy Committee and will be reviewed by College Council this month.
2. Recovery efforts:
 - Snyder Reconstruction: Design Documents in final phase with the Architect. Construction Documents in process. Discussions have commenced around the type of construction contract to best suit the project. Timeline to publish the construction Solicitation is no later than early April.
 - Recovery grants were reviewed for expenditures status.
3. Student success efforts:
 - In the Bookstore, the student watch survey is currently active; we are receiving information about how students are purchasing their course materials and their preferences for the types of materials that work best for them.

Purchasing; Jules DeGiulio, Purchasing Administrator

- RFB for Chiller/Cooling Tower: Bids received, evaluated and Award made. Equipment due to arrive by mid-April. Installation plan in place.
- Financial Audit Services RFB: Bids received and will be opened and evaluated 2/27/17. Award expected to be made by 3/1.

Finance Office; Natalya Brown, Director of Accounting and Finance

- Request for Proposal for Financial services was issued February 3rd, 2017 with closing date of February 22, 2017. The Committee will start evaluation process soon.
- Work with DocuWare, electronic document management system, began to come up with a revised flow for Accounts Payable.
- The integrated Postsecondary Education Data System (IPEDS) reporting for Finance is in process of being finalized.
- EMSI Institutional data for Finance section is complete.

Bookstore; Micque Shoemaker, Bookstore Manager

- Book adoptions for Spring Term have been received and we are sourcing materials.
- Preparations are taking place to participate in Pack the Gym night.
- We are preparing for Spring Buy Back.

Special Events, Greg Smith, Food Services Director

- River Rush Catering from the college is participating in "The Greatest of the Grape" food and wine pairing challenge at Seven Feathers on March 4th. Opportunity for marketing and community involvement.
- Investing in Jacoby Auditorium infrastructure. Purchasing and installing new scrolling color changer lighting system last changed 14 years ago.
- Updating location of speakers and wireless antennae in Lang Event Center for better acoustics for speaking engagements and better wireless Microphone coverage.

INFORMATIONAL TECHNOLOGY BOARD REPORT

March, 2017

Dan Yoder, Director

The UCC Board of Trustees Goals are being addressed in the following ways:

1. Data dashboard: data on student success, fiscal trends, and other relevant high level data points that will be at least quarterly:
 - Consulting in support of Crystal Reports Dashboard is complete and a draft dashboard with Student Success Indicators should be available for review in March.
2. Accreditation, strategic planning, governance changes, and policy development:
 - Institutional Research is currently providing support for strategic plan and accreditation indicator revisions and development projects.
 - Program reviews scheduled for 2016-17 are in progress.
3. Recovery efforts:
 - Completed the installation of new network fiber.
 - Completed the update of the network server system and network storage.
 - Network switches are on order to light up the new fiber providing a 10G network distribution layer.
 - Additional phases are scheduled for completion prior to June 30th.
 - The Public Address system configuration is in progress.
 - Cell phone booster system is in the process of being installed in the HNS building.
 - Technical support for Blue Light phone stations and completion of the perimeter lock system is ongoing.

Department: Information Technology, Dan Yoder Director

- IR
 - Winter Federal IPEDS reports have been submitted on time.
 - Data development and analysis in support of budget discussion projects are ongoing.
- Network
 - Completed the install of the network server farm and storage
 - Ordered switches and parts to connect network server farm and storage to the rest of campus from a 1G to a 10G communications distribution system.
- Management Information Systems
 - Applied regulatory patches for HR, Payroll, and Financial Aid
 - Applied updates and patches to Oracle to keep our systems secure and up to date
 - In the process of installing the Ellucian Solution Manager (ESM) as one of the steps requires to move to Banner 9
 - Working on the College systems Identity Management project toward setting up a Single Sign On (SSO) service.
- Other
 - Providing support for Docuware document imaging project for Admissions, HR/Payroll, Financial Aid, and Accounting/Finance offices.

COMMUNICATIONS AND MARKETING BOARD REPORT

February, 2017

Tiffany Coleman, Director of Communications and Marketing

Along with continued efforts to refine internal processes and create efficiencies within the department, the Communications and Marketing team has been focused on creating targeted marketing opportunities. The team has been working directly and closely with departments and programs to create a comprehensive, strategic approach to marketing. Our current goal is to ensure that our internal customers know they have an entire team as a resource to assist them with marketing efforts, and recruitment and retention materials production.

Here are two examples:

1. We recently leveraged our quarterly radio buy to include a value-added live remote on 1490 The Score. This was done in conjunction with a Leadership UCC project called "Pack the Gym." Multiple department teamwork resulted in the event being a huge promotional success. The radio show was broadcast from the UCC gym over a two-hour span. During that time;
 - Athletics Director Craig Jackson had the opportunity to promote the six, new athletics programs that are coming to UCC this fall.
 - The women's basketball team coach and two players were interviewed about their season success and upcoming play-off games.
 - The men's basketball team coach and two players had the opportunity to talk about their season and upcoming play-off games.
 - Leadership UCC was able to build excitement about the event. The end result was more than 350 people showed up to support UCC.
2. We also worked closely with the Theatre Arts Department to help promote its latest production: Curtains the Musical.
 - We started the promotion by posting pictures on Facebook when volunteers were painting and putting together a bare set.
 - We attended the beginning rehearsals the next week and shared those pictures in Umpqua Updates and on Facebook through boosted/paid posts to help promote awareness and ticket sales.
 - We worked with the theatre director to build a three-part social media campaign which culminated in a "behind-the-scenes" story that included the program's \$20,000 grant.
 - The theatre director reported that more than 400 people attended the show during its opening weekend. She expects 1,000 over the three-week run and has been pleased with the promotion the show has received.

Upcoming project:

Our next big project is the spring quarter registration push; which is March 1 through 15. We are taking a creative approach with radio and the web being a large focus of our efforts.

FACILITIES BOARD REPORT
March, 2017
Jess Miller – Director of Facilities and Security

Maintenance

- Space Committee winding up final recommendations to Dr. Thatcher.
- Beginning coordination of Industrial Technology project with input from campus support, President, and Board of Trustees to be shared with architect to begin predesign work.
- Chiller and cooling tower has been ordered, Facilities, will self-perform the installation of a 16000 lb. 300 ton Chiller to replace Centrivac 275 ton chiller.

Security

- Reviewing Consultants to assist in development of new community inclusive emergency response plan.

Construction

- Working with Mahlum to continue construction drawings and prepare for hard bid.

HUMAN RESOURCES/PAYROLL BOARD REPORT

March, 2017

Lynn M. Johnson, Director of Human Resources

The UCC Board of Trustees Goals are being addressed in the following ways:

1. Data dashboard: data on student success, fiscal trends, and other relevant high level data points that will be at least quarterly: A process will be developed for inactivating employees who have remained in the HR/Payroll system but have not actually worked for a period of time. Cleaning up the database will assist in providing most accurate and up-to-date employee statistics.
2. Accreditation, strategic planning, governance changes, and policy development: Human Resources Generalist, Kelley Plueard, continues involvement with the Accreditation Committee. By the end of February, the College will be submitting the Spring 2017 ad hoc report on governance, resource transparency, mission/core themes, and collaboration to fulfill mission.
3. Recovery efforts: Lynn M. Johnson, Director of Human Resources, participated on a panel and presented at the *Disaster Behavioral Health Training*, February 9, Chemeketa Community College. This was done in partnership with Mandie Pritchard, Director of Campus Mental Health Recovery and Wellness, on the events of October 1, 2015, and how the event impacted Human Resources and Campus recovery post-traumatic event.
4. Student success efforts: The HR Department has provided a learning opportunity for a Cooperative Work Experience student. In working on a wide variety of HR projects, this student is providing much-needed assistance to the HR and Nursing departments. Most importantly, the student is gaining valuable skills for future successful employment opportunities.

Human Resources; Lynn M. Johnson, Director of Human Resources

- Recruitment: Provost and Executive Assistant to the Provost searches continue. First round of interviews have taken place for both. Provost candidates will be on campus the first two full weeks of March. Assistant to the Provost is anticipated to be determined by March 3. In other recruitment, two full time Nursing Instructor positions have been filled. One will begin Spring Term, and the second in Fall Term.
- Sue Cooper/HR Systems & Benefits Coordinator is working with the Oregon Educators Benefits Board (OEBB) Work Group to review current user reports to make them more user-friendly and incorporate needed data.
- Kelley Plueard/HR Generalist attended an *Identity Theft in the Workplace* seminar on February 10 presented by Rose Barker, Certified Risk Management Consultant, of Harvard Risk Management Corporation.
- February 15, Bruce Scherer, UniSERV Consultant – Community Colleges/Oregon Education Association, presented to the Administrative Team for 90 minutes, as well as the Department Chairs in a separate session, discussing the value of collective bargaining agreements. Mr. Scherer discussed the intention of the agreements to be strengthening and benefiting the working relationship between the two parties. Mr. Scherer addressed *Weingarten Rights* and how these rights apply during investigatory interviews. Discussion on what constitutes *Just Cause*, synopsis of the Part-Time Faculty Association contract, discussion of the complaint process and the similarity in all three contracts. Mr. Scherer closed the session with a review of the non-supervisory language in the Full-Time Faculty Collective Bargaining Agreement.
- VALIC Retirement Seminar was held on Campus February 23. Ryan Radloff, Financial Advisor, facilitated the discussion and answered employee's questions regarding retirement and financial planning.

- HR Generalist participated as a TRIO alumni in the *National Trio Day*, on February 25.
- Director of Human Resources will be attending the 15th annual Stoel Rives Labor and Employment Law Conference on March 1, in Portland, Oregon.
- Work is near completion on the IPEDS report due April 12, by HR Systems & Benefits Coordinator.
- New Employee Orientation will be schedule for mid-March.

Payroll; Lynn M. Johnson, Director of Human Resources

- 1095c's distributed February 24, 2017, in advance of the March 2, deadline.
- PERS Reconciliation on track, due 5, 2017.
- Payroll Manager/Yvonne Hernandez-Buchko continues the cross-training of Payroll Assistant Lisa Cram. Training continues to be successful and on-track with established timeline. Training completion target date is March 31, 2017. This assists the College with succession planning in the Payroll Department.

UCCPTFA Board Report

March 2017

Jeri Frank, President, UCCPTFA

Thank you to Lynn Johnson for setting up two meetings on February 15 to share bargaining agreement information with administrators and department chairs. The three union presidents also attended both meetings. Bruce Scherer, our OEA consultant, did a great job of communicating important aspects of all three contracts, and there was also time for questions and discussion.

In winter term there are 124 part-time faculty members teaching classes, as shown on the list provided by Sue Cooper, as per our bargaining agreement specifications. Thank you to Sue for providing this information. Part-time instructors play a vital role in teaching nearly half of the credit classes offered at UCC. We are committed to providing excellent instruction and to supporting student success.

Our winter term General Membership meeting is scheduled for March 8. We are planning to hold a general membership meeting each term to vote on issues and keep our members informed and involved.