



Dear UCC Campus Community,

In our continued commitment to keep you informed regarding UCC activity involving COVID-19, here are current College updates (as of Friday, March 20). Unless there are drastic changes over the weekend, the next update will be sent Monday, March 23.

Following Governor Kate Brown's announcement (on Thursday, March 19) that directed Oregon's higher education institutions to prohibit in-person classroom interactions through April 28, new guidance is in the works for programs that require face-to-face learning. As it stands, there would only be exceptions granted for programs that are currently training students who will graduate soon and provide direct support in the state's ability to respond to COVID-19. Examples of this include: healthcare, safety, and transportation related to the trucking industry and the nation's supply chain. The decision-making authority around what programs are considered essential during this time of need would be made by individual colleges and universities in accordance to the guidelines determined by the state. Administrators are taking a look at how UCC will operate under the guidance once it is released.

A meeting was held late this afternoon to determine how the College could proceed with career technical education (CTE) classes with lab components, science labs, and applied fine and performing arts classes. Details will be shared Monday, March 23.

Here are the latest actions involving UCC:

- The UCC campus remains closed to the general public and external groups.
 - Employees continue to work on campus and offer as many virtual services as possible.
- There has been a move to close the UCC Library to everyone—students included.
 - Students who need access to a computer or the internet for the purposes of enrolling or online course participation are encouraged to visit the Open Computer Labs located in Wayne Crooch Hall (WCH) Rooms 11, 12, and 17. The lab schedule will be made available soon.
- The decision to start Spring term classes on Monday, April 6, will affect students' financial aid disbursements. The delayed start date means the first disbursement will occur on Friday, April 17. Students are encouraged to prepare for this change now. Students with extenuating circumstances due to this date change are encouraged to contact financialaid@umpqua.edu for guidance.
- New resources are available on the [Coronavirus Information](#) webpage. A complete section of [Community Resources for Students](#) has been added to include; childcare, employment opportunities, financial information, food assistance options, healthcare, housing services, mental health and safety resources, and transportation information.

- For UCC faculty who need help determining what kind of hardware is needed to create online classes, new information has been posted to the Faculty Resources section on [MyUCC](#). If any additional information or help is needed from IT, please contact the HelpDesk.
- UCCOnline is working remotely. They, along with faculty mentors, are available to meet with you virtually (using Zoom) to assist in getting your class materials online in Canvas and how to use Zoom. Contact UCCOnline to schedule your appointment.
 - If you have questions, please send your requests via email to ucconline@umpqua.edu.
 - If you prefer to leave a voicemail, please do so at (541) 440-7685.
 - If you need immediate assistance with Canvas, you also contact the 24-hour Canvas support hotline at 1-855-782-5890.
 - Additional resources are posted to the Faculty Resources section on [MyUCC](#).
- Due to the state's economic uncertainty that has resulted from COVID-19, the College is exercising fiscal prudence in all areas of operations as a proactive measure. Thank you for working with your supervisor on this campus-wide initiative.
- As a reminder, when employees return to campus on Monday, March 23, key card access will be restricted to the buildings where employees are assigned to work. For any meetings that are scheduled between people and small groups on campus, please hold these meetings via Zoom. If you need assistance, contact the IT HelpDesk.

To recap, here is what UCC is currently doing:

- Phone conferences with HECC are scheduled for every day next week. College administrators will continue to actively participate in these calls with our higher education peers and partners.
- We will continue to provide any pertinent communication to students and employees.

What you can continue to do:

- Practice good hygiene. [Prevention measures](#) for COVID-19 are similar to those used to safeguard against the common cold and flu.
 - Avoid contact with people who are sick.
 - If you don't feel well, **stay home**. Contact your supervisor or instructor if you need to be absent from work or school.
 - Thoroughly wash your hands often with soap and water.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Cover your nose and mouth with a tissue or your sleeve when coughing or sneezing.
 - Clean and disinfect shared surfaces and objects that are frequently touched.
- Make sure you are set up to receive campus alerts via AlertSense. This is a good time to make sure your contact information is up-to-date to receive emergency notifications.
 - Banner Self-Service → Personal Information → View/Update Emergency Alert Contact Information.

- Avoid unnecessary contact with others; consider waving instead of shaking hands.

The Oregon Health Authority has basic information here: www.healthoregon.org/coronavirus; links to other resources that might be helpful are also included.

Please remember to stay home if you are sick or if you need to care for a family member who is sick. Everyone has individual circumstances. You are encouraged to contact your supervisor and Human Resources regarding your individual situation.

Thank you,

Tiffany Coleman
Chief Advancement Officer &
Executive Director, UCC Foundation
Office: (541) 440-7809
Email: Tiffany.Coleman@umpqua.edu

