

## **President's Report to the Board of Education**

**May 8, 2019**

1. **Scheduled Reports to the Board.** There are regular reports that the Board of Education should expect to receive. The plan is to develop a Board Policy that indicates the types of reports as well as a Board Policy Administrative Procedure that outlines the content and frequency of the reports. The following list is suggested.

- Senior Leadership Team Reports – quarterly; focus will be on tactical plan progress (i.e., the plans for each area that feed the strategic plan) as well as headline news; the report from the Athletic Director will incorporate the information previously requested for standalone Athletics quarterly reports
- Enrollment – quarterly; comparative data
- Financial Reports – 3x per year; summary of status but also forecast of budget
- Strategic plan – 2 x per year; mid-year formative report on progress; end-of-year progress report with data, modifications, and goals/objectives for coming year
- Accreditation – 2 x per year; updates on progress, initiatives, compliance, etc. (additional reports may be submitted, as necessary or requested)
- Financial audit – annually
- Advancement – annually; information on fundraising, scholarships, and grants
- Facilities – annually; improvements, concerns, updates to facilities improvement plan
- Assessment of governance – annually; conducted by College Council

I request feedback from the Board before proceeding with the development of a formal policy.

2. **Accreditation.**

Following the accreditation visit, the Senior Leadership Team is working to prioritize work on the campus so that we are poised for a success Seven-Year Review in 2022. Top of the list for action items are academic program review and institutional effectiveness (the interaction of planning, assessment, and resource allocation in order to fulfill the college's mission). Work underway includes:

- General: Weekly assessment and accreditation meeting with the Director of Assessment and Accreditation; meeting with the academic department chairs; plan for focus group meetings and orientations on NWCCU standards and student success/mission fulfillment indicators for campus and all shared governance councils/committees; ongoing meetings of Academic Deans, Director of Assessment and Accreditation, Academic Assessment Facilitator, and Provost to discuss and finalize plans for moving forward in several areas of accreditation requirements; finalization of 7-Year Visit Timeline
- Academic Assessment Focus: Assessment and Curriculum Standards Committee is being formed; near completion of a comprehensive assessment model to meet academic program assessment needs; orientation meeting of chairs and programs coordinators/directors during Week 7 of Spring term so that faculty academic leaders will learn about the assessment model, process, NWCCU requirements, and a work timeline for moving forward; faculty development of instructional learning outcomes; faculty preliminary program assessment work and assessment action plan scheduled for June 17-18; summer work by academic program chairs and coordinators to address program assessment.

- Institutional Effectiveness and Student Achievement: Provost Council work on indicators for Student Achievement; re-orientation of Institutional Effectiveness Council to meet NWCCU requirements of IE-related decision-making and data analysis; non-academic assessment forms being completed; continued education to campus leaders on planning, assessment, and resource allocation processes

### **3. Strategic Plan.**

- Members of the Senior Leadership Team (SLT) make monthly progress reports on their respective tactical plans (which address strategic plan priorities). Much work continues to focus on identifying the appropriate indicators of success and collecting appropriate baseline data.
- The Strategic Plan Oversight Committee (SPOC - comprised of SLT, Institutional Effectiveness Council, Academic Deans, Dean of Enrollment Management, Dean of Student Services, Director of Library, and Director for Student Engagement) had its inaugural meeting on April 29. Monthly meetings are planned for the duration of the Strategic Plan. SPOC is working to determine the best methods for oversight/monitoring.
- Plans are underway to hold a workshop/retreat this summer to assess/revise the Strategic Plan based on priorities and review of this year's data and findings.
- The Board will receive an annual report in September.

### **4. Industrial Technology Center.**

A series of four meetings between Mahlum and program faculty (from automotive, welding, engineering, forestry, CIS/computer science, paramedic, fire science, apprenticeships and career and workforce training) was held on April 12. Each area discussed its program, partnerships, facility needs, amenities, and opportunities for innovation. A steering committee meeting is scheduled for May 8.

### **5. Child Care Center.**

An RFP was distributed on May 7 to child care providers and interested agencies. In addition, the RFP was posted on ORPIN, the State of Oregon's system for contract information that is shared with member businesses throughout the state; UCC's website; and the News Review via an ad. The proposal requires a May 16 facility walk-through and a May 31 RFP due date. We anticipate completing the proposal review in time to submit a recommendation to the Board at its June 12 meeting.

The RFP must address, among many requirements, the following:

- quality of child care as defined by state and national standards
- provision of infant and toddler care
- assurance of child care service to UCC students and staff
- service as a practicum site for RFPs
- effort to employ current UCC child care staff and students

### **6. Legislative Update.**

Legislative updates are provided every Tuesday by OCCA. Here are highlights from last week's update.

- **Funding for community colleges – HB 5024.** The Joint Committee on Student Success released its revenue package; nothing is included for community colleges. OCCA and the community colleges are shifting from advocacy for CTE and Student Success funds to advocacy for an increase to base budget (though CTE will remain part of the discussion).
- **Capital construction projects hearing – HB 5005.** A hearing was held on May 3 during which presentations for new community college capital projects were made. The request for reaffirmation of existing projects (including UCC's industrial technology center) was presented.
- **Community colleges offering applied baccalaureate degrees – SB 3.** Compromise is under discussion in order for this bill to pass. The agreement thus far with the universities is that before offering applied baccalaureate degrees, colleges must look first to 4-year partners, both public and private. If no university is offering a specific program, then a community college can fill in the gap, but review and approval will be at the level of the HECC. Also, a budget note will be included that funds from the Community College Support Fund may not be used to fund these programs.
- **Campus Security Officers – SB 576.** This bill, also referred to as Kaylee's law, is being discussed with the Attorney General's office in an effort to mitigate costs for community colleges. They are willing to consider clarifications in two areas. Information will be added to the legislative history to clarify what is required related to uniforms and to note that the bill does not require a wholesale change in current uniforms. The other area where there is an opening for amendment is the method for monitoring officers when they make a stop. The bill currently requires vehicles to be equipped with either GPS, a video cam, or a dispatch system in place; other alternatives will be considered.