



**BOARD OF EDUCATION**

- Steve Loosley  
Chair
- Guy Kennerly  
Vice Chair
- David Littlejohn
- Twila McDonald
- Erica Mills
- Randy Richardson
- Melvin "Bud" Smith

**PRESIDENT**

Dr. Rachel Pokrandt

**MISSION**

UCC transforms lives and enriches communities.

**VALUES**

- Learning
- Sense of Community
- Innovation
- Integrity

**LOCATION**

1140 Umpqua College Rd.  
Roseburg, OR 97470

umpqua.edu

**UMPQUA COMMUNITY COLLEGE**

Executive Session, 4:00 p.m.: Per ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and per ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer, or any other public officer, employee or staff member unless the person whose performance is being reviewed and evaluated requests an open hearing

Work Session, 4:30 p.m.: Wrap-around services

**VOL. LVII, No. 3 BOARD OF EDUCATION MEETING  
October 12, 2022; 5:30 p.m.; Room 17, Tap'òyt'a' Hall**

*The livestream meeting will be available at [youtube.com/umpquacc](https://youtube.com/umpquacc)*

**AGENDA**

- |       |                                                                                      |                         |
|-------|--------------------------------------------------------------------------------------|-------------------------|
| I.    | CALL TO ORDER                                                                        | Chair Loosley           |
| II.   | ATTENDANCE                                                                           | Chair Loosley           |
| III.  | PLEDGE OF ALLEGIANCE                                                                 | Chair Loosley           |
| IV.   | CITIZEN COMMENTS <sup>i</sup>                                                        |                         |
| V.    | CONSENT AGENDA <sup>ii</sup>                                                         | Chair Loosley           |
| VI.   | CHANGES TO THE AGENDA                                                                | Chair Loosley           |
| VII.  | INTRODUCTIONS                                                                        | Rachel Pokrandt         |
|       | A. Director of Housing – Brittany Weerheim                                           |                         |
|       | B. Director of Wrestling & Athletics Academic Success Coordinator – Anthony Weerheim |                         |
| VIII. | INVITED REPORTS AND COMMENTS                                                         |                         |
|       | A. Association Representatives                                                       |                         |
|       | B. Chair Report                                                                      |                         |
|       | C. President’s Report                                                                |                         |
|       | D. Machine Learning/AI curriculum development plans and grant                        | John Blackwood          |
|       | E. Digital transformation investment update                                          | Tim Hill                |
|       | F. New Faculty association representative                                            | Mick Davis              |
|       | G. Library update                                                                    | Liz Teoli & Kelly Peter |
|       | H. Faculty Innovation group presentation                                             | Georgann Willis         |
| IX.   | OLD BUSINESS                                                                         |                         |
| X.    | NEW BUSINESS                                                                         |                         |
| XI.   | BOARD COMMENTS                                                                       |                         |
| XII.  | ADJOURNMENT                                                                          | Chair Loosley           |



**UMPQUA COMMUNITY COLLEGE**  
**Board of Education Meeting**

**October 12, 2022**

**UPCOMING MEETING:**

- Regular Board Meeting November 9; time and location TBA

Robynne Wilgus, Board Assistant, [Robynne.wilgus@umpqua.edu](mailto:Robynne.wilgus@umpqua.edu) or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

---

<sup>i</sup> The Board values public input. Written comments may be submitted to Robynne Wilgus, Board Secretary, at [robynne.wilgus@umpqua.edu](mailto:robynne.wilgus@umpqua.edu) by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Robynne Wilgus, Board Secretary, at [robynne.wilgus@umpqua.edu](mailto:robynne.wilgus@umpqua.edu) by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

<sup>ii</sup> All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Consent Agenda

Date: Oct. 12, 2022

***Recommend Approval of...***

1. Minutes of College Board Meeting of Sept. 21, 2022 pp 1-3
2. Personnel Actions p 4
3. Resolution #8 Increase Appropriation pp 5-6  
*UCC received a new grant award from the State of Oregon in the amount of \$35,000 (year 1). The grant will provide funding to retain the Peace at Home Advocate on UCC Campus.*
4. Governance Report 2021-2022 *see Board meetings webpage*

Recommendation by:



Approved for Consideration:



**UMPQUA COMMUNITY COLLEGE**  
**BOARD MINUTES**  
**September 21, 2022**

The Umpqua Community College Board of Education had a regular meeting on Wednesday, September 21, 2022, in Room 17 of Tap<sup>h</sup>òyt<sup>h</sup>a’ Hall at Umpqua Community College in Roseburg, Oregon; the meeting was live-streamed on YouTube. Board Chair Loosley called the meeting to order at 5:35 p.m. and the pledge of allegiance was given.

**Directors present:** Guy Kennerly, David Littlejohn, Steve Loosley, Twila McDonald, Erica Mills, and Bud Smith

**Director excused:** Randy Richardson

**Others present:**

Rachel Pokrandt	Natalya Brown	Suzi Pritchard	Joe Flora	Jesse Bjornsen
Robynne Wilgus	John A. Aschim	DeLane Overton	Melissa Lake	
Teresa Rivenes	Steve Rogers	Jacob Whisler	Tim Hill	

**Citizen Comments:** There were no comments.

**Consent Agenda:**

1. Minutes of College Board Meeting of June 8, 2022
2. Minutes of College Board Meeting of June 13, 2022
3. Minutes of College Board Meeting of July 12, 2022
4. Personnel Actions
5. Resolution #2 Increase Appropriation
6. Resolution #3 Increase Appropriation
7. Resolution #4 Increase Appropriation
8. Resolution #5 Transfer of Appropriation
9. Resolution #6 Increase Appropriation
10. First Reading Policy 7240 Administrative Employees

President Pokrandt provided a brief overview of the grant funding associated with the resolutions in the consent agenda. The consent agenda was approved by general consent. The items are attached to the permanent minutes.

**Changes to the Agenda:** There were no changes.

**INTRODUCTIONS**

New and re-positioned employees were introduced: Jacob Whisler, the new Rural Project Coordinator; he continues as the Assistant Coach for Baseball and was previously working in the Grounds department. DeLane Overton is the new Career Academy Coordinator. Joe Flora is the new Director of Facilities & Security.

## REPORTS

**Association Representative:** Melissa Lake was introduced as the new ACEUCC President.

**President's Report – Rachel Pokrandt, Ph.D.:** A brief overview was provided of the President's written report which has been posted on the Board Meetings webpage. Highlighted topics included the creation of an in-person new employee orientation; the future need for student housing (currently every available bed is full); CWT hiring a faculty member to teach Leadership Bootcamp that has industry support; UCC's capital proposal has been accepted by the state – the next step is legislature approval; the College is now the fiscal agenda for the STEAM Hub; Wolf Creek Job Corp has begun accepting staggered cohorts of students back to their facilities; the Nursing department has doubled the capacity for this year's CNA program; UCC will commemorate the Oct. 1, 2015 tragedy on Sept. 29 by doing a Day of Service to Remember; FTE is currently up by 8%; and faculty were thanked for their many contributions.

## NEW BUSINESS

Jenny Friedman, UCC Part Time Faculty Association (UCCPTFA) President, and President Pokrandt requested Board ratification of the UCCPTFA collective bargaining agreement. The agreement is effective from the first day of the fall term 2022 through the last day of the summer term of 2025. Key changes to the agreement were summarized: compensation to the association president for representing the union and working collaboratively with the college; salary increase for this year and the next two years; salary step level placement for new hires; clarification of language regarding assignment of classes. Additionally, the bargaining provided an opportunity for conversations on how the College can provide better support for PT Faculty. Appreciation was expressed to Ms. Friedman and the part-time faculty.

**MOTION:** **I move to approve the ratification of the Part-time Faculty Association Collective Bargaining Agreement effective from the first day of the 2022 fall term through the last day of the 2025 summer term, as presented. Motion by Dir. Smith, seconded by Dir. McDonald, and unanimously approved.**

Natalya Brown, Chief Financial Officer, requested Board approval to eliminate the graduation application fee effective July 1, 2022. The process was reviewed and found that it created a significant barrier to students completing the graduation process which included a degree audit. The College is looking to automate the process in the future.

**MOTION:** **I move to approve the elimination of the graduation application fee effective July 1, 2022, as presented. Motion by Dir. McDonald, seconded by Dir. Littlejohn, and unanimously approved.**

A preview of the new website was presented by Suzi Pritchard, Director of Communications and Marketing. The anticipated launch date of the new website is by the end of the year. Ms. Pritchard also explained the efforts taken for developing the College's brand through research and synthesizing the information. Brand pillars and identity visual elements were identified. A video was shared highlighting the elements along with the College tagline, "Transform your life".

Teresa Rivenes, Vice President Academic Services, provided an update regarding the upcoming Year 7 visit. The visit will focus on reviewing the College's policies, regulations, and financial review. Based upon the response from information already submitted, Dr. Rivenes highlighted areas that were compliant, need improvement, or need additional review. Overall, the College did well but there is still work yet to be done. The onsite visit will be in April 2023.

**Board Comments:**

- The meeting agenda has a new layout.
- Appreciation was expressed for IT's help in setting up and running the meeting.
- Appreciation was expressed for the data work done by Steve Rogers.

Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President  
Secretary of the Board

Steve Loosley  
Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent minutes:

Personnel Actions  
Resolutions #2, 3, 4, 5, 6  
BP 7240  
UCCPTFA CBA



---

*Serving Douglas County Since 1964*

TO: UCC Board of Education  
FROM: Kelley Plueard, Director of Human Resources  
SUBJECT: Personnel Actions  
DATE: October 12, 2022

Board approval is requested on the following personnel actions:

**Administrative Hires:**

Chantel Swan, Instructional Designer – Effective October 3, 2022

**Faculty Hires:**

N/A

**Resignations/Separations**

N/A

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Resolution #8, Increase Appropriation

Date: October 12, 2022

This is a resolution to increase appropriation in the Special Revenue Fund – Grants & Contracts.

UCC received a new grant award from the State of Oregon in the amount of \$35,000 (year 1). The grant will provide funding to retain the Peace at Home Advocate on UCC Campus.

Recommendation by:

*N. Brown*

Approved for Consideration:

*Debra Blusardt*



UMPQUA COMMUNITY COLLEGE  
Resolution No. 8 - FY 22-23  
Increase Appropriation and Approval to Spend

WHEREAS, Umpqua Community College received an award in the amount of \$35,000 from the State of Oregon, which could not have been reasonably foreseen, and

WHEREAS, the provisions of ORS 294.338 (2) allow for the expenditure of specific purpose grants;

NOW, THEREFORE  
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution for the grant expenditures in the amount of \$35,000 to retain the Peace at Home Advocate on UCC Campus.

Special Revenue Fund - Grants and Contracts

	22-23 Budget Through Resolution 7	Adjustment	22-23 Budget Through Resolution 8
REVENUES:	\$ 9,838,545	\$ 35,000	\$ 9,873,545
EXPENDITURES:			
Instruction	\$ 1,242,775	\$ -	\$ 1,242,775
Instruction Support	1,035,174	-	1,035,174
Student Services	5,138,279	35,000	5,173,279
College Support Services	874,245	-	874,245
Community Services	1,518,072	-	1,518,072
Financial Aid	30,000	-	30,000
TOTAL	\$ 9,838,545	\$ 35,000	\$ 9,873,545

ADOPTED: October 12, 2022

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
UCC Board Chair

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Introductions

Date: Oct. 12, 2022

President Pokrandt will introduce:

- Brittany Weerheim – Director of Housing
- Anthony Weerheim – Director of Wrestling & Athletics Academic Success Coordinator

Recommendation by:

Approved for Consideration:



**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

  X   Information Item

       Action Item

Subject: Invited Reports and Comments

Date: October 12, 2022

- |                                                                 |                         |
|-----------------------------------------------------------------|-------------------------|
| A. Association Representatives                                  |                         |
| B. Chair Report                                                 | Steve Loosley           |
| C. President's Report                                           | Rachel Pokrandt         |
| D. Machine Learning / AI curriculum development plans and grant | John Blackwood          |
| E. Digital transformation investment update                     | Tim Hill                |
| F. New Faculty association representative                       | Mick Davis              |
| G. Library update                                               | Liz Teoli & Kelly Peter |
| H. Faculty Innovation group presentation                        | Georgann Willis         |

Recommendation by:

Approved for Consideration:

