



Regular Provisional College Now

Instructor Approval

Instructors cannot teach a credit class without prior approval and this form on file in Human Resources. Refer to UCC Policy 302.8

(Last) (First) (Middle)

Primary Teaching Assignment: _____

Secondary Teaching Assignment: _____

Lower Division Collegiate Courses

Primary Teaching Assignment

(check one that applies and attach documentation)

- _____ Master's degree in the field of **primary** teaching assignment
- _____ Other Master's degree with at least:
9 qtr hrs undergraduate and 12 qtr hrs of graduate credit or
18 qtr hrs of graduate credit in the field of the primary teaching assignment.

Secondary Teaching Assignment

(check one that applies and attach documentation)

- _____ Bachelor's degree in the field and 9 hrs of undergraduate and 12 hrs of graduate credit in a directly-related discipline
- _____ 18 qtr hrs of related graduate credit

Career & Technical Education

Primary Teaching Assignment

(check one that applies and attach documentation)

- _____ AAS Degree and five years of directly related work experience
- _____ Journeyman status or other industry based credential and five years of directly related work experience
- _____ BS/BA in the primary field and 3 years of directly related work experience.

Secondary Teaching Assignment

(check one that applies and attach documentation)

- _____ AAS Degree and three years of directly related work experience
- _____ Journeyman status or other industry based credential and three years of directly related work experience
- _____ 18 qtr hrs of related college work and three years of directly related work experience.

Developmental Education, ESL, AHS

Post-Secondary Remedial

(check one that applies and attach documentation)

- _____ Bachelor's Degree in directly related discipline.
- _____ Minimum qualifications are 9 qtr hrs undergraduate and 12 qtr hrs graduate work in a directly related discipline or 18 qtr hrs of related graduate work.

Education and Experience

Specify Degrees

Major

Minor

Yr. Grad. Institution

Related Work Experience (Required for CTE)

Appropriate Quarter Hours
Preparation in Primary Field
Field _____
Undergraduate _____
Graduate _____
Total _____

Appropriate Quarter Hours
Preparation in Secondary Field
Field _____
Undergraduate _____
Graduate _____
Total _____

Primary assignment courses to be taught:
Course Numbers/Title

Secondary assignment courses to be taught:
Course Numbers/Title

Provisional Approval – Recommended through: _____ **for Discipline/Program:** _____

Although the candidate does not meet minimum academic requirement of the institution, we believe he/she should be approved to teach in the discipline listed on a temporary basis for the reason(s) and time period indicated below.

Check all that apply.

- Successful college teaching (and/or other teaching as listed below)
- Professional experience (as defined below)
- He/She is in the process of completing or is willing to complete the specified additional requirement(s) on the schedule indicated below.
- Other: _____

Teaching or professional experience of proposed provisional faculty member:

Required qualifications that are missing:

Plan for obtaining the missing qualifications; Deadline: _____

Department Chair: _____

Date: _____

Dean: _____

Date: _____

VPI: _____

Date: _____