

Questionnaire section	Category	Scoring rubric				Score	Notes	Totals	
		No points	Low – 1 pt	Medium – 3 pts	High – 5 pts				
Intended purpose of funding - Strategic OR Compliance (/5) - <i>only score one of these</i>	Strategic plan priorities	Has no alignment	Minimally impacts one or more of strategic priorities	Moderately impacts one or more strategic priorities;	Directly and significantly impacts achievement of two or more strategic priorities;			Subtotal	
	Compliance (legislative, legal, safety, accreditation)	Does not address a mandate	Addresses a minor compliance mandate	Addresses an impending compliance mandate	Addresses an immediate compliance mandate				
Impact of request on college (/10)	Impact - College operations	Does not identify which need is addressed or demonstrate benefits; possible negative downstream effects (e.g. new software that doesn't "talk" to others, supports process that may conflict with others, etc)	Identies a solution for an isolated need that affects only one program or department without demonstrating greater campus impact on college operations; AND/OR plan if request not funded does not affect compliance or strategic priority progress.	Identifies a solution that affects one or more programs/departments with a short term impact (1-2 years); AND/OR plan if request not funded has only minor impacts on strategic priority progress, without risk to any areas of compliance.	Identifies a solution that affects several to all departments with a longterm impact (3+ years); AND/OR plan if request not funded significantly impacts strategic priority progress AND/OR places UCC at significant risk in any area of compliance.			Subtotal	
	Impact - Student Success	Does not identify which need is addressed or demonstrate benefits; possible negative downstream effects (e.g. new software that doesn't "talk" to others, supports process that may conflict with others, etc)	Identies a solution for an isolated need that affects only one program or department without demonstrating impact on broader student success, including student learning outcomes; AND/OR plan if request not funded does not affect student learning outcomes, compliance or strategic priority progress.	Identifies a solution that affects one or more programs/departments with a short term impact (1-2 years); AND/OR plan if request not funded has only minor impacts on student learning outcomes or strategic priority progress, without risk to any areas of compliance.	Identifies a solution that affects several to all programs/departments with a longterm impact (3+ years); AND/OR plan if request not funded significantly impacts student learning outcomes or strategic priority progress AND/OR places UCC at significant risk in any area of compliance.				
Implementation plan (/5)	Implementation	Request does not provide an implementation plan	Implementation plan and details in request are vague, does not identify roles/responsibilities, timeline is unclear, and what "success" looks like is not clear from request.	Implementation plan and request provide details about roles/responsibilities and timelines, and "success" is identifiable from the plan and overall request.	Implementation plan provides a clear goal, with timeline, roles and responsibilities, and has clear indicators of success as defined within the request.			Subtotal	
Separate from Questionnaire - Innovation (/5)	Innovation	Request does not advance college operations/Request is not grounded in fiscal or operational realities/Request demonstrates low likelihood of success due to lack of pilot or evidence of supporting best practices.	Request proposes a new idea, method, or program to improve college operations or student success, but demonstrates low impact, is not well-supported by a pilot or best practices, AND/OR has low likelihood of replicability/expansion in other departments/programs.	Request proposes an idea, method, or program to improve college operations or student success that has already been piloted AND/OR is supported by research/best practices with potential to replicate or expand in other departments/programs.	Request proposes an idea that has already been piloted AND/OR is supported by research/best practices, and demonstrates goal or plan for collaborative implementation across multiple departments/programs.			Subtotal	
								Total Points	0
Financial Impact									