



Umpqua Community College FY 2019-20 Budget Update May 2, 2019

Presented by
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FY2019-20 Budget

- General fund balanced budget includes:
 - Assumption of state allocation of \$590M
 - \$4/cr tuition increase
 - \$3/cr instructional fee increase
 - Nursing program fee that covers portion of clinical instruction
 - Flat or reduced materials & services and capital outlay
 - Tuition waivers adjusted from budgeted to actual
 - Frozen positions remain held
 - Requested positions not funded





FY2019-20 Budget

- Even though tuition and fees have increased, it is important to remember that some of those costs to students are being offset by the increased number of OERs, scholarship opportunities, Oregon Promise, etc.
- Budget process was successful in the 1st round with minimal adjustments
- Budgets are lean! We need to focus on finding and implementing efficiencies
- Proper management of budgets is crucial
 - At a minimum, budgets should be reviewed monthly
 - Unbudgeted expenses should not occur. In the event of emergent need, please consult with leadership and budget manager





Accreditation Requirements

- We must be able to show how our budget allocation ties to our strategic goals and supports our core themes
 - Our general fund covers the majority of operations and leaves minimal amounts for additional allocations for innovation, however, even our standard operations all tie to our core themes and goals
 - Apply for the Strategic Innovation funding opportunity when it is presented
 - Check out the [Grant Application Guide](#) on the UCC website and start your well vetted project list so you can be ready to apply for grant funding when available





Important Dates

- May 8, 2019 – Budget hearing on approved budget
- June 12, 2019 – Budget presented for adoption
- June 13-30, 2019 – Budget loaded in Banner and made available July 1, 2019
- Submit any changes to payroll appropriation to HR before July
- July 15, 2019 – Reporting requirement deadline for budget and tax certification documents
- September – November – keep an eye out for various trainings offered by the Budget office and Accounting and Finance (one on one or group training requests are welcome and encouraged any time throughout the year)





Questions or comments on the FY2019-20
budget or process?





FY 2020-21 Budget Projection

- Anticipating a \$256,000 shortfall
 - No tuition or general fund fee increase
 - Flat credit enrollment (based on FY19)
 - State allocation increases by \$232,000 in the second year
 - Property tax increase of \$76,000
 - No contribution to Family Childhood Enrichment Center – contingent upon successful transfer of operation or other operational changes (\$145,000)
 - Relatively flat operations across campus





FY 2020-21 Preparation

- Start early – don't wait for budget worksheets to arrive in your inbox
 - As FY19 comes to an end, use actual operations and expected operations for FY20 to anticipate FY21 needs
 - Be prepared to link each portion of budget request to core themes and strategic goals
 - Reporting on actuals will be required





Campus Software/Subscriptions

- Multiple agreements across campus, some free version, some paid
 - Design/Graphic software
 - Survey software
 - Shared forms (Google Docs, Dropbox, etc.)
- Combined 4 Constant Contact accounts totaling almost \$2,000 per year into one account with 10 users for approximately \$1,000





Questions?

Thank you!

