CAREER DESCRIPTION
This one-year certificate program is to prepare graduates for employment in the dental setting with emphasis on current concepts of clinical chairside assisting. A dental assistant may serve as a clinical chairside assistant, receptionist, bookkeeper, office manager or laboratory technician.

For entry into Dental Assisting program, Orientation Seminar is required. Seminar will include information about the program, and paperwork that will need to be completed prior to attending classes. Questions and concerns will also be discussed.

Packet information will be turned in prior to starting classes. This includes:
1. Physical
2. Vaccination records, including updates
3. Background history check
4. Drug screening
5. Current HealthOcc CPR with AED

The cost to student is not included in program fees.

PROGRAM OUTCOMES
The Dental Assisting one-year certificate program is designed to prepare graduates for an exciting career in the dental profession. The program prepares the assistant for licensing exams, obtaining their Oregon Dental Radiology license (RHS), Basic Examination along with Expanded Functions Dental Assistant (EFDA). These exams prepare the dental assistant for a lifelong career in the dental profession.

Students who successfully complete the Dental Assisting certificate will:
1. Demonstrate knowledge and skills required to perform a variety of chairside skills during comprehensive patient care and treatment.
2. Apply infection control procedures.
3. Recognize and respond to medical emergencies in the dental setting.
4. Practice appropriate communication skills to establish professional working relationships in a team-centered dental office environment.
5. Demonstrate safe working habits with the knowledge in Occupational Safety and Health Administration Hazard Communication Standard.
6. Demonstrate ethical conduct, moral attitudes and principles essential for maintaining trust of professional associates, the support of the community, and the confidence of the patient.
7. Be prepared to sit for the required state and national licensure exams.

ENTRY REQUIREMENTS
Program admission occurs once a year in fall term. The application process begins in February of each calendar year.

Students are eligible to be considered for admission to the Dental Assisting program after completing the Required Prerequisite Courses listed below. These courses must be completed with a grade of C or better prior to beginning the Dental Assisting program.

Required Prerequisite Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 060</td>
<td>Introduction to Algebra or higher</td>
<td>4</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Psychology of Human Relations</td>
<td>3</td>
</tr>
<tr>
<td>CIS 120</td>
<td>Intro to Computer Information Systems</td>
<td>4</td>
</tr>
<tr>
<td>WR 115</td>
<td>Introduction to Expository Writing or higher</td>
<td>4</td>
</tr>
</tbody>
</table>

Total 15 credits

Drug Screening
All dental students must successfully pass a drug screening test at the time of admission into the Dental Program and are subject to random drug screening throughout the program. Failure to submit to a random drug screen or having a positive drug screen will result in sanctions per the UCC Student Code of Conduct (721.3). The cost is not covered by the student fees.

Background Check
All accepted dental assisting students will be required to undergo a background check prior to entering the program. Individuals with a criminal record may not be allowed into a healthcare facility as a student. Information pertaining to background checks and disqualifying crimes can be found online through The Department of Human Services (DHS) website http://www.oregon.gov/dhs/business-services/chc/Pages/index.aspx

The program is required to deny admission or continuation in the Dental Assisting program to any student whose background poses a threat to an individual, the college, or the dental profession, or the community.

GRADUATION REQUIREMENTS
Students must complete all courses on this advising guide with a grade of C or better to continue in and complete the program, receive their certificates, and meet the educational requirements to apply to take the national licensure exams through DANB (Dental Assisting National Board).
ONE-YEAR CERTIFICATE — Dental Assisting

67 Credits — Recommended Sequence for Students (Students should see an advisor to customize their educational plan.)

Please see an advisor for a degree planning worksheet for this program. * DA 103 and DA 199 are online courses. All courses required grade of C or better for advancement in the program.

**Fall**
- Dental Health Education I
  DA 107  1 cr
- Dental Health Education II
  DA 108  1 cr
- Dental Materials I
  DA 192  3 cr
- Dental Radiology I
  DA 210  4 cr
- Chairside Procedures I
  DA 195  4 cr
- * Dentistry Law & Ethics
  DA 103  1 cr
- Health Sciences
  DA 110  3 cr

**Credits: 17**

**Winter**
- Dental Anatomy
  DA 115  3 cr
- Dental Terminology
  DA 111  2 cr
- Dental Materials II
  DA 198  2 cr
- Dental Radiology II
  DA 211  3 cr
- Chairside Procedures II
  DA 196  4 cr
- Medical Emergencies in the Dental Office
  DA 139  2 cr
- Coop. Work Experience: Dental Assisting
  DA 280  1 cr

**Credits: 17**

**Spring**
- Advanced Clinical Experiences
  DA 102  4 cr
- Oral Pathology
  DA 135  2 cr
- * Dental Office Procedures
  DA 199  3 cr
- Coop. Work Experience: Dental Assisting
  DA 102  4 cr
  DA 199  3 cr
  DA 280  9 cr

**Credits: 18**