UMPQUA COMMUNITY COLLEGE

Sutherlin High School

REGISTRATION & SCHEDULE CHANGE FORM

Term: ☐ FA ☐ WI ☐ SP ☐ SU **Year:** _____

Last Name, First Name _____ **Student ID Number** _____

ADDS

CRN	Course *(e.g. WR 121)*	Course Title *(e.g. English Comp)*	↓ This Section MUST be Completed for Overrides ↓ Instructor Check ALL Approved Overrides*		Instructor Signature & Date *(Required for Overrides)*
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	
			☐ Late Add ☐ Time Conflict ☐ Special Approval	☐ Overload Class ☐ Co/Prerequisite ☐ Reg Restriction	

*** Overrides:** **Late Add** - Authorization to register *AFTER* the first week of term. **Overload Class** - Authorization to override the class limit. **Time Conflict** - Authorization to override class time conflict. **Co/Prerequisite** - Authorization to override course Co/Prerequisite. **Special Approval** - Authorization to override course restrictions (e.g. Instructor/Dept approval required, max credit hrs exceed). **Reg Restriction** - Authorization to override registration restrictions (e.g. major, program, degree, level restrictions etc).

DROPS *(Tuition Refunds thru first week of term ONLY)*

CRN	Course *(e.g. WR 121)*	Course Title *(e.g. English Comp)*	Instructor Signature & Date *(Required for Withdrawals-After 21st Day)*

Is this a **COMPLETE WITHDRAWAL** from ALL Courses? ☐ **NO** ☐ **YES**

NOTE: If checked **YES**, you will be withdrawn from *all* courses for the current term.

Adviser Signature - **Date**
(Required for all Withdrawals AFTER first week of term)

Financial Aid Signature - **Date**
(Required for all Withdrawals AFTER first week of term)

I acknowledge that my registration signifies consent to, and acceptance of, all policies and procedures governing my enrollment, including financial liability. I choose the above schedule and understand that I am responsible for officially withdrawing from any course in which I am enrolled and failure to do so may result in a failing grade. In addition, I understand that I am personally liable for all costs associated with my courses, including tuition and fees, whether or not I receive any financial assistance in the form of grants, loans or payments from any third party sources. I further understand that my academic schedule must meet requirements for federal financial aid and/or veteran's benefits and deviation without prior approval may result in repayment and/or loss of federal financial aid or veteran's benefits. I certify that all the above information is true and accurate to the best of my knowledge.

Student Signature - *Signifies Approval & Authorization* **Date**

NOTE: See schedule for important term dates & deadlines and drop/withdrawal procedures.