

**DO NOT mail this form.**

**\*\*\* Prior to meeting with the Vice President for Student Services you must: \*\*\***

1. Fill in as much of this form as possible.
2. Obtain signature from Admissions/Academic Standards Committee Secretary.
3. Meet and obtain signature of Counselor.
4. Attach a copy of your UNOFFICIAL UCC TRANSCRIPT **and**:
5. Prepare and attach a PROPOSED TERM SCHEDULE for consideration.

Student Name: \_\_\_\_\_ SS/ID# \_\_\_\_\_

**Disclosure Statement**

"Providing your social security number is voluntary. If you provide it, the college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your social security number will not be given to the general public. If you choose not to provide your social security number, you will not be denied any rights as a student." See the catalog or class schedule for further information on college use of social security numbers.

Current Major: \_\_\_\_\_ Current Major Code: \_\_\_\_\_

Proposed New Major: \_\_\_\_\_ Proposed New Major Code: \_\_\_\_\_

Intended Term of Graduation: \_\_\_\_\_

I certify the above information is accurate, and authorize the use of my Social Security Number as my Student Identification Number and it may be used for follow-up studies by Umpqua Community College.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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I hereby certify this student did not appeal for Readmission and denied prior to seeking this change of major.

Records Clerk/ASC Secretary \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*\*

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

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V.P. for Student Services Signature \_\_\_\_\_ Date \_\_\_\_\_

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**NOTE:** Upon obtaining all required signatures, including the approval and signature from the V.P.--please return this form to the Registration Office for appropriate data entry.