



Office of Admissions ❖ P.O. Box 967 ❖ Roseburg, Oregon 97470
Ph: 541-440-7743 ❖ Fax: 541-440-4612 ❖ www.umpqua.edu
Health Occupations Dept. ❖ 541-440-4613 ❖ sandy.hendy@umpqua.edu

PHLEBOTOMY

2007- 2008 Information Sheet

This 11 week course will provide students with the basic skills needed to work as phlebotomists. Course work to include confidentiality and HIPPA regulations, basic anatomy and physiology, infection control and safety, venipuncture, specimen handling and hands-on training with patients in a clinical setting. Instructor: Diane Antos

Requirements for Admission:

HS diploma or GED

Up-to-date immunizations, ie: MMR, Hepatitis A/B immunizations and PPD (within 6 months)

Obtain a health care provider level CPR card prior to beginning of clinical experience

Must be available for early morning hours for clinical experience

Course Restrictions: *Class size is **LIMITED TO 18 STUDENTS***

Attendance at every class and clinical session is strongly recommended. If you do not plan to attend every class and clinical, you should not enroll in this course because you will not pass the course and you will not receive a refund of course tuition and fees.

The ability to read and understand English at a tenth grade level of competency is important for success in the course. All students are required to have a TB screening test (within 6 months) and must provide an official written report of this to the instructor prior to first clinical day. Students born after 1956 must also provide, prior to first clinical day, official written proof of immunity against measles (rubella and rubeola). The first injection of the three part immunization series for hepatitis "B" is required prior to the first clinical day.

Entrance Requirements

1. **Applicant must** be 16 years of age;
2. The following functional abilities are considered to be essential: ***Gross Motor Skills, Fine Motor Skills, Physical Endurance, Physical Strength, Mobility, Hearing, Visual, Tactile, Smell, Reading, Arithmetic, Emotional Stability, Analytical Thinking, Critical Thinking Skills, Interpersonal Skills, & Communication Skills***. All students are required to meet these essential functions. For a detailed list and descriptions of each, please contact the Admission's Office at (541) 440-7743. If you have questions about your ability to meet these requirements, please contact the Director of Health Occupations at (541) 440-4613. Federal laws have been designed to prevent discrimination of person with disabilities. If you require any special arrangements or accommodations during your program of study, please contact the Disabilities Office at (541) 440-4600 ext. 741 but one must understand the scope of work that the phlebotomist does requires certain physical skills.



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Procedure & Checklist

To enroll in UCC’s Phlebotomist course you **MUST** follow the directions below.

1. The course is offered Fall Term and Spring Term only. Contact the Registrar’s Office to find out when you can register.
2. Provide **written official proof** of the following immunizations **prior to the first clinical day**:
 - a. **Hepatitis B** required. Hepatitis A/B recommended. (Must have first injection of three shot series. If series completed more than six months ago, must provide results of titer test.)
 - b. *If born after 1956* - “**MMR**” Measles/Mumps/Rubella (Rubella & Rubeola)
 - c. **TB Screening Test** (must be within the last six months)

2007-2008 Projected Expenses

1. **Fees** for this non-credit class are: Course fee \$500, Tuition \$3.
2. **Class materials** - to be furnished during class.
3. **Uniform** - white lab jacket, closed toed shoes
4. **Miscellaneous Costs:** (following charges will vary depending on personal insurance coverage & choice of physician, lab or training facility) The following were quotes from Douglas County Health Services:

MMR immunization	=	\$33.45
Tuberculin Test (PPD)	=	\$10 (within last six months)
Hepatitis A/B Injection Series	=	\$135 (Recommended)
Hepatitis B Injection Series	=	\$120 (Hep A/B Recommended)
Douglas County Administrative Fee	=	\$10

UCC’s Refund Policy

Students who withdraw from one or more UCC courses and who have complied with regulations governing withdrawals are entitled to certain refunds of tuition depending on the time of withdrawal. Refunds are limited to students who comply with withdrawal procedures and deadlines. See Withdrawals in the college catalog.

- ◆ **FULL TUITION & FEES** are refunded during the **FIRST WEEK** of the term **ONLY**. Therefore, you must officially drop before the end of the **FIRST WEEK** to receive a refund. See Refunds in the college catalog.
- ◆ **Registration Fees** are **NON-refundable**.