

Umpqua Community College
Roseburg, Oregon

APPLICATION CHECKLIST

All requirements on this list MUST be met before the I-20 (Eligibility Document) will be released. Use this list to keep record of what you sent to our office and when. Incomplete applications will remain on file for one year only. **Do Not Return This Page to Our Office.**

Sent Date Sent Description of Document or Form required for International Admission to UCC

- _____ Application fee of \$50.00 U.S. Money/Postal Order (non-refundable)
- _____ A completed International Student Application.
- _____ **Writing Sample:** On a separate piece of paper, write a paragraph in your own words about: Your educational/occupational goals. Why do you want to study in the U.S.? What is your objective? How long do you wish to study at U.C.C.? What do you plan to do when you finish your program here? College or University you may want to transfer to when you complete UCC? Include any other information you would like us to share with us about you, your family or culture.
- _____ **Proof of English proficiency:** Paper TOEFL--500 **or** Computer TOEFL--173 **or** Internet TOEFL--61 **or** ELPT--950 **or** IELTS--6.0 **or** MELAB--72 **or** ACE--Level 5 **or** ESL--Level 109 course completion at an accredited English as a Second Language (ESL) Institute. (UCC's Institutional Code - 4862). (*copy unacceptable*)
- _____ International Student Financial Statement. Must include Bank Statements. (*copy unacceptable*)
- _____ International Student Academic Agreement.
- _____ Completed Health Information/Physical Examination.
- _____ Completed Oregon Certificate of Immunizations Status for Colleges & Universities.
- _____ Completed Educational Background Chart.
- _____ Official copies of all previous educational records from secondary, post secondary schools, colleges or universities you have attended in the United States or abroad.
- _____ **IF you are transferring from a U.S. High School or U.S. college/university:** Must complete Notice of Intent to Transfer. Please attach a copy of your I-94 & I-20.
- _____ Home Stay Application 60 days prior to arrival (*completion of this application does not guarantee placement*).
- _____ **Tuition Deposit Required Before I-20 is Released:** Upon receipt of your acceptance letter, direct deposit a minimum of \$4,000 (USA currency) into Umpqua CC's bank account to cover your first term of attendance (tuition & books). Upon completing the Wire Transfer/Direct Deposit, **FAX the receipt to the International Admissions Office at (541) 440-7734 or mail the receipt to our office. The deposit receipt is required before your I-20 will be released.** The receipt will also initiate your student account and guarantee the money will be available for your initial student expenditures. **Deposit a minimum of \$4,000 (USA currency) in:**

Umpqua Bank, 1790 NW Garden Valley Blvd., Roseburg, Oregon, USA 97470,
Routing Number (ABA#): 1 2 3 2 0 5 0 5 4
Umpqua CC Bank Account Number: 4 6 0 1 3 4 1 5
- _____ Students must purchase the Health & Accident Insurance offered through Umpqua Community College or provide proof of equal or better coverage. If you **WILL NOT** be purchasing insurance through UCC, provide name of company, policy number & expiration date of Health & Accident Insurance. Submit coverage summary outline with application. (*Summary must be written in English*)
- _____ **Express Mail:** Please send \$40.00 U.S. Currency if you would prefer your I-20 be mailed to you "Express Mail".