



ADMINISTRATIVE PROCEDURE

TITLE: Student Rights and Responsibilities

ADMINISTRATIVE PROCEDURE # 5530

RELATED TO POLICY # N/A

A. Student Responsibilities Students will be responsible for:

1. Behaving in a manner as to not impact the learning environment or other students' ability to participate or be successful in a course or academic program.
2. Following the lawful direction of college personnel, including providing information and personal identification when requested.
3. Respecting the teaching/learning environment by interacting with civility within the classroom, including face-to-face, online, and hybrid class formats, and following safety guidelines.
4. Respecting the rights of others and cooperating to ensure that such rights are protected.
5. Exercising dissent in a responsible manner and within a framework compatible with the orderly resolution of differences.
6. Maintaining honesty and integrity in all work (as outlined in the Academic Integrity policy), communication, and interactions.
7. Properly using college equipment, computers and facilities, including timely return of loaned equipment/materials.
8. Complying with all college policies and regulations, including those posted in labs and classrooms.
9. Complying with local, state, and federal laws.
10. Utilizing established procedures to influence change or challenge UCC policies and regulations.

B. Student Rights Students will have the right to:

1. Be protected against improper academic evaluation. Students' grades will follow the syllabus and/or program guidelines, and should not be based on opinions or conduct in matters unrelated to academic standards.

2. Privacy of student records. The College will abide by federal and state regulations regarding the privacy of student records and comply with the law regarding access procedures.
3. Due process in disciplinary proceedings. Students will have the right to be notified of the charges and will be afforded the opportunity to participate in the process and to be heard without prejudice.
4. Reasonable accommodation. UCC is committed to providing opportunities to students with disabilities in order for them to have equal access to educational programs and activities.
5. Organize and join associations to promote their common interests subject to the formal requirements for recognition by the Associated Students of Umpqua Community College (ASUCC), the college's Student Government, as a condition of institutional recognition.
6. Freedom of speech and freedom of expression, per Board Policy 723.
7. Be free from unlawful discrimination. The College will not discriminate based on race, ethnicity, color, religion, gender, pregnancy, sexual orientation, gender identity or expression, national origin, age, mental or physical disability, uniformed/military service or veteran's status, GED, expunged juvenile records, or any other protected status or activity in accordance with applicable law.
8. Be free from unlawful harassment, including sexual harassment/sexual assault. Umpqua Community College is committed to providing a learning and working environment free of harassment, including sexual harassment/sexual assault.

REFERENCES: NWCCU Standards 2.C.2; 2.C.3; 2.D.2; 2.G.2 (updated 3/19/2021)

RESPONSIBILITY:

The Vice President Student Services is responsible for implementing and updating this procedure.

NEXT REVIEW DATE: 2024-2025
DATE OF ADOPTION: 10/22/2019 by CC
DATE(S) OF REVISION: 4/5/2023 by CC
DATE(S) OF PRIOR REVIEW: